July 24, 2020

Dear Glen Ridge School Community,

I am writing to you today to provide an update on our preliminary plans for the fall. First, I want to thank the school community for participating in the parent survey, sharing your ideas, and offering encouragement as the district worked on creating its reopening plan. The development of the plan has been challenging, encompassing the numerous requirements outlined in the Department of Education’s guidance document, “The Road Back”, as well as our stakeholders’ varied beliefs and perspectives. The development process has taken place in the midst of a rapidly changing public health crisis, but we have never wavered from our most important consideration—the safety and well-being of our students and staff. As educators, we are also deeply concerned with and involved in the academic program that our faculty will deliver to our students.

Our plan was created after much work within the district, as well as the review of multiple guidelines from government and professional organizations. We have also consulted regularly with other administrators in the region and beyond. Our plan is a “living document” that will evolve throughout August as reopening approaches. The following is a hybrid plan, developed as a phased process, that will, when the public health situation permits, transition the district back to a “traditional” school day.

**Instructional Plan**

**Phase 1**

Students are split into two groups with the groups alternating periods of live instruction and virtual instruction. Students will attend school on a shortened schedule.

<table>
<thead>
<tr>
<th>Pre-Kindergarten**</th>
<th>Grades K-2**</th>
<th>Grades 3-6</th>
<th>Grades 7 -12</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Split Sessions</strong></td>
<td><strong>Split Sessions</strong></td>
<td>A-B Days 8:30-1:10***</td>
<td>A-B Days 8:00-12:40***</td>
</tr>
<tr>
<td>8:20-10:50 AM Group 12:20-2:50 PM Group</td>
<td>8:30-11:00 AM Group 12:30-3:00 PM Group</td>
<td>On A days, the A Group will report to school; the B Group will report on B days</td>
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</tr>
</tbody>
</table>

Language Arts and Math will be the focus of live instruction. Students will receive virtual lessons covering related arts, science, social students, and social-emotional learning.

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Students who are at home are expected to participate in the lessons through Google Meet.

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Afternoon sessions will be used to enrich and extend class lessons, small group learning, individual meetings, and social-emotional learning activities.

***Approx. times & working snack will be built into the day.

* A virtual-only instructional plan will be available
**No option to request AM/PM. Assignments are driven by considerations related to siblings, transportation needs, and special education services

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Phase 2
All students will report to school on a shortened schedule

Phase 3
All students will report to school for a full day schedule

Phase 4
After-school indoor activities would resume

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Safety Protocols
Below is a partial list of safety protocols that will be in place at the start of the school year. The district has consulted with the local health official throughout the planning process.

- Eliminate large congregations of students
  - No lunch/recess during Phase 1 and Phase 2
  - Separate entrances/exits for grade levels
  - Staggered dismissals
- Students and staff will be subject to a health screening, including a temperature check, prior to entering school buildings
- Students and staff must use hand sanitizer when entering or leaving classrooms or buildings
- Students and staff will be required to wear masks unless individual health conditions dictate otherwise
- Windows and classroom doors will remain open, weather permitting
- Cleaning and sanitizing schedules will be created and strictly followed
- Visitors will be strictly limited to those with appointments
- Visitors will be subject to a health screening
- Quarantine areas will be established in each building for students exhibiting Covid-19 symptoms
- We will follow New Jersey’s updated guidelines for quarantining students and staff upon their return from areas identified by the state as having a high incidence of COVID-19

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Virtual Instruction
The changing nature of the COVID-19 pandemic means that we must be prepared to transition to virtual instruction at any time. Feedback from educators and parents has allowed us to
evaluate and refine virtual instruction methods and plans. The Instructional and Technology Sub-Committees continue to make recommendations and provide staff training in an ongoing process that will enhance our virtual instruction delivery.

**Communication**
School reopening this year is both challenging and complicated for educators, parents, students and the entire school community. Over the coming weeks, we will address an array of specific issues and considerations. We will share Information through your children’s building principals and school nurses, on our webpage, and through my office. An overview of our reopening plan will also be presented at the July 27th BOE meeting.

Again, I thank you for your patience and support. We know that you share our goal of starting the school year with all our students feeling safe and excited to restart the learning process.

Stay Healthy!

[Signature]