

**GLEN RIDGE PUBLIC SCHOOLS
GLEN RIDGE BOARD OF EDUCATION
Monday, January 28, 2019**

CALL TO ORDER – Glen Ridge High School – Media Center

7:00 pm - Executive Session

8:00 pm - Public Session

**PLEDGE OF ALLEGIANCE
MOMENT OF SILENCE**

ROLL CALL

Mr. Bonnett

Ms. Boyle-Vellucci

Mr. Campbell

Mr. de Leeuw

Ms. Lang

Mr. Romano

Ms. St. Auburn

Dr. Yaros-Ramos

Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 9, 2019. Said notice was published in the Star Ledger on January 15, 2019 and the Glen Ridge Paper on January 17, 2019. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent

Barbara Murphy, Business Administrator/Board Secretary

7:00 pm EXECUTIVE SESSION

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

8:00 pm PUBLIC SESSION

PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

PUBLIC COMMENTS (Agenda Items)

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee
Personnel and Policy Committee
Negotiations Committee
Finance and Facilities Committee
Communications Committee
Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

Home & School Associations
Glen Ridge Association for Special Education (GRASE)
Glen Ridge Educational Foundation (GREF)
Glen Ridge Athletic Association (GRAA)
Glen Ridge Arts Patrons Association (GRAPA)
Gas Lamp Players

Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.

MINUTES

M-1 Board of Education Minutes

Approve the Glen Ridge Board of Education minutes of the following meetings:
January 3, 2019 Executive Session & Regular Meeting

PERSONNEL

P-1 Appointments

Upon the recommendation of the Superintendent, approve the appointment of the following:

<u>Name</u> <u>Location</u>	<u>Position</u> <u>Guide/Salary</u>	<u>Effective</u> <u>Date</u>	<u>End</u> <u>Date</u>	<u>Account #</u> <u>PCR#</u>	<u>Rationale</u>
Cherie Bedell RAS	Leave Replacement Special Education Teacher \$54,000.00	1/14/19	5/10/19	11-213-100-101-04-00-00 10-06-00/aed 10-06-00/auy	Replacing L. Gois
Eridania Cerda RAS	Aide Step 1 \$19.53	1/28/19	6/30/19	11-000-217-106-00-00-04 51-06-00/atl	Replacing C. DeSalas
Yvonne Jackson RAS	Aide Step 1 \$19.53	1/28/19	6/30/19	11-000-217-106-00-00-04 51-06-00/alc	Replacing A. Kramer

P-2 Leave of Absence

Upon the recommendation of the Superintendent, approve the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Type of Leave</u>	<u>Anticipated</u> <u>Effective Date</u>	<u>Anticipated Return Date</u>
#6451	Aide	LAS	Medical	1/23/19	3/6/19 Or upon medical release
#6318	Aide	FAS	Medical	1/24/19	2/19/19
#4300	Teacher	GRHS	Medical	11/12/18	2/1/19 or upon medical release
#4995	Science Teacher	RAS	Unpaid	5/24/19	-
Laura Gois	Special Education Teacher	RAS	Maternity	1/21/19	5/6/19
Felicia Nardiello	Math Teacher	GRHS	Maternity	5/27/19	12/9/19
Samantha Odell	6 th Grade Teacher	RAS	Maternity	4/26/19	12/16/19
#5392	Custodian	LAS	Medical	1/23/19	1/28/19
#6818	Aide	FAS	Unpaid	12/6, 12/7 & 12/10	-

Courtney Warren	English Teacher	GRHS	Maternity	2/20/19	5/15/19
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P-3 Evening Event

Approve the following staff for evening activities:

<u>Name</u>	<u>School</u>	<u>Event</u>	<u>Date</u>	<u>Rate</u>
Kathleen Ciccone	FAS	International Fair Night	1/31/19	\$67.00
Diane Blazier	FAS	International Fair Night	1/31/19	\$50.00
Lisa Petruzzi	FAS	International Fair Night	1/31/19	\$50.00
Charlene Reilly	FAS	International Fair Night	1/31/19	\$50.00
Elaine Russoniello	FAS	International Fair Night	1/31/19	\$50.00
Jody Walsh	FAS	International Fair Night	1/31/19	\$50.00

P-4 Resignations/Retirements

Upon the recommendation of the Superintendent, accept, with regret, the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Resignation or Retirement</u>	<u>Effective Date</u>
Cynthianne Bulthaupt	LDTC	District	Retired	4/1/19
Carol Desalas	Aide	RAS	Resigned	1/18/19
Carolyn Estrada	Childcare Aide	LAS	Resigned	1/11/19
Stephen Frost	Payroll Supervisor	District	Resigned	2/15/19

P-5 Substitutes

Upon the recommendation of the Superintendent, approve the appointment of the following as substitutes for the 2018-2019 school year:

- Carol DeSalas (teacher)
- Tyler Erhard (teacher)
- Benjamin Latorraca (teacher)

P-6 Salary Adjustment

Upon the recommendation of the Superintendent, adjust the salary for Michael Donovan, effective December 1, 2018, to reflect attainment of his doctorate, as follows: \$173,953.00 (\$167,953.00 + \$3,500.00 longevity + \$2,500.00 doctorate degree stipend).

P-7 Athletic Events

Upon recommendation of the Superintendent, move to approve the attached list of employees as athletic event workers for the remainder of the 2018-2019 school year with remuneration set as follows:

- Ticket Sales - \$60.00/event
- Clock/Varsity - \$65.00/event
- Clock/JV- \$45.00/event
- Site Supervision - \$60.00/event

Shana Caulfield
Lindsey Deptula
Mike DellaRusso
Janet Dobbs
Erin Follett- Tickets
Jenelle Hamer
Rachael Hogan
Carl Houser
Brian Ianni
Heather Kobylinski
Luke Maginnis

Jessica Mahaffey
Joe Mazzerella
Cluny Mendez
Nelson Mendez
Tom Novak
Emily Ramos
Caitlin Reilly
Steve Reitberger
Mike Salvatelli
Kendall Southerland
Sharon Tully
Kim White

P-8 Coaches/Athletics, Co-Curricular/Club Advisors

Upon the recommendation of the Superintendent, approve the appointment of the following for the 2018-2019 school year:

Name	Position	Location	Grade	Step	Year	Amount
Christina Abrahamsen	Journalist Advisor (.5)	GRHS	3	3	5	\$3,181.00
Christina Alamo	Assistant HS Drama Director (.5)	GRHS	5	8	16	\$3,061.50
Susan Braden	Assistant HS Drama Director (.5)	GRHS	5	8	16	\$3,061.50
Jonathan Duvelson	Assistant MS Drama Director	GRHS	-	-	-	\$2,800.00
Allison Gallo	Journalist Advisor (.5)	GRHS	3	3	5	\$3,181.00

P-9 Overnight Chaperones

Upon the recommendation of the Superintendent, move to approve the following list of overnight chaperones for \$171/night:

First Name	Last Name	Date	Trip	# of Nights
Caitlin	Reilly	2/8/19-2/10/19	Model UN	2
Darren	Gage	3/14/19-3/19/19	Ireland	5
Erica	Schwerin	3/14/19-3/19/19	Ireland	5
Elizabeth	Lander	3/14/19-3/19/19	Ireland	5
Meredith	Batastini	4/10/20 - 4/18/20	Europe Trip 2020	8
Jennifer	Chiang	4/10/20 - 4/18/20	Europe Trip 2020	8
Keisha	Harris	4/10/20 - 4/18/20	Europe Trip 2020	8
Sandra	Gatsch	4/10/20 - 4/18/20	Europe Trip 2020	8

P-10 Volunteer

Approve the following staff as volunteers for the 2018-2019 school year:

Anthony Miscia – Volunteer Softball Coach

P-11 Home Instruction

Approve Cluny Tierney as a Home Instructor Teacher, at the rate of \$47 per hour not to exceed 10 hours per week.

CURRICULUM

C-1 Field Trips

Upon the recommendation of the Superintendent, approve the following field trips:

- a. Forest Avenue Kindergarten students to attend Theater Works Play being held at Montclair State University in Montclair, NJ on May 1, 2019 as per the attached. (Exhibit C-1.a).
- b. Forest Avenue 2nd grade students to attend Journeys into American Indian Territory being held at Forest Avenue School in Glen Ridge, NJ on May 16, 2019 as per the attached. (Exhibit C-1.b).

- c. Ridgewood Avenue 4th grade students to visit the Edison Museum in West Orange, NJ on 2/6, 2/8, 4/5, 4/10, 4/11, and 4/12 as per the attached. (Exhibit C-1.c).
- d. French Students (9th – 12th grade) to attend the Spring break 2020 trip to Europe: Paris to Brussels (France, Belgium, Switzerland, Luxenberg) from April 10 – 18, 2020 as per the attached. (Exhibit C-1.d)
- e. Debate Team (9th – 12th grade) to participate in a Debate Tournament being held in Basking Ridge, NJ on January 26, 2019 as per the attached. (Exhibit C-1.e).
- f. Debate Team (9th – 12th grade) to participate in a Debate Tournament being held at Delbarton High School in Morristown, NJ on February 16, 2019 as per the attached. (Exhibit C-1.f).
- g. Debate Team (9th – 12th grade) to participate in a Debate Tournament being held in Princeton, NJ on March 3, 2019 as per the attached. (Exhibit C-1.g).
- h. High School Marching Band (9th – 12th grade) to attend the St Patrick's Day Parade in Dublin Ireland from March 14-19, 2019 as per the attached. (Exhibit C-1.h).

C-2 Cooperative Sports

Upon the recommendation of the Superintendent, approve the continuation of the cooperative sports program in ice hockey between the Glen Ridge Board of Education and the Verona Board of Education for the 2019-2020 and 2020-2021 school years.

C-3 School Partnership Program

Upon the recommendation of the Superintendent, approve the partnership between Glen Ridge Public Schools and New Jersey Institute of Technology for the 2018-2019 school year. Students will be provided the opportunity to take college courses during the regular academic year. (Exhibit C-3).

BUSINESS

B-1 Financial Reports

Upon the recommendation of the Superintendent, approve the following financial reports as recommended by the Finance Committee:

- a. Approve the Bills and Claims as per attached list, in the amount of \$1,356,284.95 and further move that the following bills drawn on the current account in the total amount of \$1,656,015.77 for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board. (Exhibit B-1.a)
- b. Approve transfers for the month of December 2018 as presented and on file in the Board Office.
- c. Approve reports of the Secretary and Treasurer for the period ending December 31, 2018. Pursuant to N.J.A.C. 6:202.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- d. Approval of the Open Purchase Order Reports, as per attached, in the amount of \$350,841.30. (Exhibit B.1.d)
- e. Student activity account bills list as follows:

<u>School</u>	<u>December 2018</u>
Glen Ridge High School Athletics	\$22,200.45
Glen Ridge High School	\$12,879.33
Ridgewood Avenue School	\$2,293.00
Linden Avenue School	\$0
Forest Avenue School	\$0

B-2 Workshops/Conferences

Approve the following workshops/conferences for the following staff:

- a. Joan DeJong, Nurse to attend the *2019 New Jersey State School Nurses Spring Conference*, being held in Princeton, NJ on March 30, 2019 for a total cost of \$229.52 (\$199.00 registration plus \$30.52 travel fee).
- b. Jack Dewitt, Director of Student Services to attend *Spring Academy Conference for Directors, Supervisors, CST, Principals and Administrators*, being held in Monroe, NJ on March 22, 2019 for a total cost of \$186.73 (\$149.00 registration plus \$37.73 travel fee).
- c. Lisbeth Ellersick, Synergistics Teacher to attend *2019 MOVES (Mathematics of Various Entertaining Subjects)*, being held at the Museum of Mathematics in New York, NY from August 4-6, 2019 for a total cost of \$300.96 (\$140.00 registration plus \$34.96 travel plus \$126.00 parking fee).
- d. Kelly Kren 1st Grade Teacher to attend *Increase Guided Reading Strategies to Maximize the Effectiveness of Reading Instruction*, being held in West Orange, NJ on March 11, 2019 for a total registration cost of \$259.00.
- e. Keisha Harris, Middle School Assistant Principal to attend *NJPSAFE/Legal One Addressing Staff Mental Health Issues*, being held in Moorestown, NJ on February 8, 2019 for a total registration cost of \$150.00.
- f. Jennifer O'Connor, Nurse to attend the *2019 New Jersey State School Nurses Spring Conference*, being held in Princeton, NJ on March 30, 2019 for a total cost of \$249.00.
- g. Dirk Phillips, Superintendent to attend *Spring 2019 Education Career Fair*, being held at William Paterson University in Wayne, NJ on March 29, 2019 for a total registration cost of \$100.00.
- h. Charlene Reilly, Nurse to attend the *2019 New Jersey State School Nurses Spring Conference*, being held in Princeton, NJ on March 30, 2019 for a total registration cost of \$199.00.
- i. Stephen Reitberger, Physical Education Teacher to attend *2019 NJAHPERD Convention*, being held in Long Branch, NJ from February 25-26, 2019 for a total cost of \$237.03 (\$210.00 registration plus \$27.03 travel).

B-3 Change Order

Upon the recommendation of the Superintendent, move to approve the following:

- a. Change Order # 4 from H & S Construction & Mechanical, Inc. for the Linden Ave School and High School Bathroom Renovations in the total amount of \$2,579.38 for the addition of a partition door in the Men's Faculty Bathroom room at Glen Ridge High School.
- b. Change Order # 4 from M.B.T. Contracting LLC for the Interior Demolition Package at Central School in the amount of (\$3,930) for the credit for removal of ATM island, vault door and service call for repair of sprinkler pump, leaving remaining allowance balance of \$11,928.58.
- c. Change Order # 1 from Daskal for the Asbestos Removal at Central School at a cost of \$58,302.
- d. Change Order # 2 from Daskal for additional work on 3 walls at Central School including demo, openings, trim, fill and masonry at a cost of \$5,438.63.
- e. Change Order # 3 from Daskal for the demolition and disposal of 700 sq. ft. of plaster ceiling at Central School at a cost of \$2,894.32.

B-4 Donations

Upon the recommendation of the Superintendent, accept with thanks, the generous donation of the following:

- a. 6 months of yoga services (valued at \$390.00) from the Glen Ridge High School Home and School for Glen Ridge High School (Exhibit B-4.a).
- b. Chromebooks (valued at \$5,675.56) from the Forest Avenue Home and School for Forest Avenue School (Exhibit B-4.b).

B-5 Home Instruction

Upon the recommendation of the Superintendent, approve the following:

- a. Bedside instruction for student #24010 effective December 6, 2018 through December 19, 2018 to be provided by Professional Education Services (PESI) at High Focus Center of Parsippany, NJ at a rate of \$40.00 per hour.
- b. Bedside instruction for student #24010 effective December 28, 2018 to be provided by American Tutor Inc. at Immediate Care Children’s Psychiatric Center at a rate of \$58.00 per hour.
- c. Bedside instruction for student #13997 effective January 7, 2019 to be provided by Professional Education Services (PESI) at High Focus Center of Parsippany, NJ at a rate of \$40.00 per hour.
- d. Bedside instruction for student #25092 effective November 1, 2018 through November 15, 2018 to be provided by Educational Services Commission of New Jersey at a rate of \$69.00 per hour.

B-6 Application for Dual Use of Education Space

Approve the submission of the application for Dual Use of Educational Space for the 2018-2019 school year as follows (Exhibit B-7):

Forest Avenue School - Room 7

- Small Group Resource Center
- Reading Instruction

Linden Avenue School - Room 14

- Special Education Kindergarten
- Small Group Speech Instruction

B-7 Professional Services

Upon the recommendation of the Superintendent, move to approve and accept Proposal for Professional Services with T and M Associates dated January 15, 2019 for Asbestos Management Services Related to Boiler Replacements and HVAC Renovations at Ridgewood Avenue School, Forest Avenue School and Linden Avenue School at a cost of \$44,700.00.

B-8 Postage Machine Lease

Upon the recommendation of the Superintendent, move to approve two 60 month leases with Pitney Bowes for postage machines, DM400C Digital Mailing System and SendPro C400, for a total cost of \$303.64 per month.

PUBLIC COMMENT

ADJOURNMENT