

**GLEN RIDGE PUBLIC SCHOOLS
GLEN RIDGE BOARD OF EDUCATION
REORGANIZATION MEETING JANUARY 6, 2021**

CALL TO ORDER

6:30 pm - Public Session - **Virtual Meeting**

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on December 30, 2020. Said notice was published in the Star Ledger on January 6, 2021 and the Glen Ridge Paper on January 7, 2021. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

OPEN PUBLIC MEETINGS ACT

RESULTS OF ANNUAL SCHOOL BOARD ELECTION

BOE Members Total Votes

3 year terms:

Jocelyn Gottlieb	2,457
Duval Graham	2,252
Larry Rudman	1,588
Tracey St. Auburn	2,485

ROLL CALL

Mr. Bonnett

Ms. Boyle-Vellucci

Mr. Campbell

Mr. de Leeuw

Ms. St. Auburn

Dr. Yaros-Ramos

Ms. Ginsburg

Dirk Phillips, Superintendent

Barbara Murphy, Business Administrator/Board Secretary

NOMINATIONS FOR PRESIDENT

ELECTION OF PRESIDENT

ELECTED PRESIDENT ASSUMES THE CHAIR

NOMINATIONS FOR FIRST VICE PRESIDENT

ELECTION OF FIRST VICE PRESIDENT

NOMINATIONS FOR SECOND VICE PRESIDENT

ELECTION OF SECOND VICE PRESIDENT

WRITTEN COMMUNICATIONS

PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

- Update on the Schools

PUBLIC COMMENTS (Agenda Items)

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.

MINUTES

M-1 Board of Education Minutes

Approve the Glen Ridge Board of Education minutes of the following meetings:
 December 14, 2020 Executive Session & Regular Meeting

ADMINISTRATION

A-1 Open Public Meetings Act and Board of Education Meetings Schedule

Approve the Open Public Meetings Act as follows:

Section 1. Except as provided in Section 7b of the Act, all meetings of the Board shall be open to the public at all times.

Section 2. At every regular public meeting, the public may actively participate during the time or times designated for that purpose in Order of Business and the Board might take formal action.

Section 3. At every meeting, the public may participate or be heard subject to the rules outlined in Bylaw #0167 of the Board.

Section 4. All public meetings, as set forth in the annual meeting schedule attached shall be held in the Glen Ridge High School Media Center. The Board will meet in Executive Session at 7:00 pm immediately following the call to order at each meeting. The public session of the meeting will begin at 8:00 pm.

2021		
January	6 (Wednesday-Reorganization)	25
February	22	
March	15	
April	5	26
May	10	24
June	14	
July	26	
August	No Meeting (unless needed)	
September	13	27
October	11	25
November	15	
December	13	
2022		
January	5 (Wednesday-Reorganization)	24

Section 5. Within 7 days following the adoption of this resolution and any revising or modifying resolution,

- a) A copy shall be filed with the Glen Ridge Library,
- b) A copy shall be emailed to the Glen Ridge Paper and The Star Ledger,
- c) A copy shall be filed with the Borough Clerk of the Borough of Glen Ridge.

Section 6. Upon receipt by the Board of a written request setting forth the name and address of the person making the request, the Board shall send to such person by regular mail or email, a copy of the regular meeting schedule referred to in Section 4, all revisions thereof, and all other advance notices of regular, special, and rescheduled meeting dates.

A-2 Official Newspapers

Approve the designation of the Glen Ridge Paper and The Star Ledger as the official newspapers of the Board of Education.

A-3 NJSBA Delegate and Alternate

BE IT RESOLVED, that _____ be appointed delegate to the New Jersey School Boards Association and Essex County School Boards Association for one year, and that _____ be appointed as the alternate to the New Jersey School Boards Association and Essex County School Board Association for one year, beginning immediately.

BE IT FURTHER RESOLVED, that the policy authorizing the duties of the delegate or the alternate to the New Jersey School Boards Association be approved, as follows:

1. Represent the Board at meetings and conferences of the New Jersey School Boards Association.
2. At the direction of the Board, prepare proposed resolutions for submission to the State School Boards Association.
3. Vote as the representative of the Glen Ridge Board of Education. The policy shall not prohibit or discourage other Board members from active participation in legislative affairs.

(Membership in New Jersey School Boards is required as set forth in 18A:6-45. Appointment of delegate is required as set forth in 18A:6-46.)

A-4 District Teacher/Staff and School Leadership Evaluation System

BE IT RESOLVED, that the Glen Ridge School District is using the Marzano Model as their evidence-based Teacher/Staff and School Leadership Evaluation System. The iObservation will support this model.

A-5 Code of Ethics

Upon the recommendation of the Superintendent, move to approve the following Resolution:

The Board of Education Members have received a copy of the Code of Ethics pursuant to the School Ethics Act in N.J.S.A. 18A:12-24.1 and further that each Board member has read, understands, and shall abide by same.

RESOLVED, THAT THE New Jersey School Boards Association "Code of Ethics" shall be considered the official Code of Ethics of the Glen Ridge Board of Education:

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups, or to use the schools for personal gain or for the gain of friends.

- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

A-6 Robert's Rules of Order

Upon the recommendation of the Superintendent, move to adopt **Robert's Rules of Order** as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary and Board Attorney to act as the parliamentarians for the period January 6, 2021-January 5, 2022.

A-7 Policies, Regulations and By-Laws

Upon the recommendation of the Superintendent, move to approve the re-adoption of the existing **Policies, Regulations, and By-Laws** of the Glen Ridge Board of Education on file for the period January 6, 2021-January 5, 2022.

A-8 Curriculum and Services

Upon the recommendation of the Superintendent, move to approve the adoption of the **Curriculum and Services** for grades Pre-K-12 in the Glen Ridge Public Schools, as approved and on file, as of January 6, 2021.

PERSONNEL

P-1 Appointments

Upon the recommendation of the Superintendent, approve the appointment of the following:

Name Location	Position Guide/Salary	Effective Date	End Date	Account # PCR#	Rationale
Taylor Birnbaum LAS	Childcare Site Coordinator \$18.50 per hour	1/11/2021	6/30/2021	61-800-330-100-22-00-09 41-04-00/avi	Open position
Ruby Machado LAS	Permanent Substitute Teacher \$100 per day	1/11/2021	6/30/2021	11-120-100-101-01-01-00	Open position
Emily Cordero LAS	Paraprofessional Step 5 \$21.32 per hour	1/4/2021	6/30/2021	11-000-217-106-00-00-03 51-03-00/axc	Open position
Anthony Elia RAS L	Leave Replacement Teacher \$300 per day	8/26/20	2/5/2021	11-120-100-101-00-00-04 71-06-00/awm	REVISED

*Pending District and State Approval

P-2 Resignations/Retirements

Upon the recommendation of the Superintendent, accept, with regret, the following:

Name	Position	Location	Resignation or Retirement	Effective Date
Michelle Dawson	Paraprofessional	RAS	Resignation	1/15/2021
Emily Cordero	Permanent Sub	LAS	Resignation	12/23/2020
Ruby Machado	Childcare	District	Resignation	12/23/2020

P-3 Leaves

- a. Upon the recommendation of the Superintendent, move to approve an unpaid leave for Employee #6959 from December 1, 2020 until January 19, 2021.

- b. Upon recommendation of the Superintendent, move to approve the revised sick leave/FMLA for employee #5289, utilizing 19 sick days effective January 4, 2021 until January 31, 2021. Employee is returning to work on February 1, 2021.

P-4 Student Teachers/Interns

Upon the recommendation of the Superintendent, approve the following student teachers/Interns for the 2020-2021 school year:

<u>Name</u>	<u>Dates</u>	<u>Position</u>
Tia Horn	Spring 2021	School Psychologist

CURRICULUM

C-1 Textbooks

Upon the recommendation of the Superintendent, move to approve the adoption of the Textbook List for the Glen Ridge Public Schools, as approved and on file for the period January 6, 2021-January 5, 2022. (Exhibit C-1)

BUSINESS

B-1 Financial Reports

Upon the recommendation of the Superintendent, move to approve the following financial reports as recommended by the Finance Committee:

- a. Approve the Bills and Claims as per attached list, in the amount of **\$80,062.61** and further move that the following bills drawn on the current account in the total amount of **\$2,145,027.51** for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board. (Exhibit B-1.a)

B-2 Workshops/Conferences

Upon the recommendation of the Superintendent, move to approve the workshop(s)/conference(s) for the following staff:

<u>Staff Member/ Position</u>	<u>Workshop/Conference</u>	<u>Date(s)</u>	<u>Location</u>	<u>Cost</u>
a. Samantha Odell, Teacher	Strengthening Online English/Language Arts Instruction (Gr. 6-12)	1/21/2021	Virtual	\$279

B-3 Comprehensive Annual Financial Report (CAFR) and Auditors Management Report (AMR)

Upon the recommendation of the Superintendent, move to approve the Comprehensive Annual Financial Report (CAFR) and the Auditors Management Report (AMR) for the fiscal year ended June 30, 2020 as prepared by the firm of Nisivocchia & Company LLP, Certified Public Accountants and Consultants, as presented, noting no audit recommendations.

PUBLIC COMMENT

EXECUTIVE SESSION

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session.

ADJOURNMENT