

**GLEN RIDGE PUBLIC SCHOOLS
GLEN RIDGE BOARD OF EDUCATION
October 28, 2019**

CALL TO ORDER – Glen Ridge High School – Media Center

7:00 pm - Executive Session

8:00 pm - Public Session

**PLEDGE OF ALLEGIANCE
MOMENT OF SILENCE**

ROLL CALL

Mr. Bonnett

Ms. Boyle-Vellucci

Mr. Campbell

Mr. de Leeuw

Ms. Lang

Mr. Romano

Ms. St. Auburn

Dr. Yaros-Ramos

Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 9, 2019. Said notice was published in the Star Ledger on January 15, 2019 and the Glen Ridge Paper on January 17, 2019. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent

Barbara Murphy, Business Administrator/Board Secretary

7:00 pm EXECUTIVE SESSION

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

8:00 pm PUBLIC SESSION

WRITTEN COMMUNICATIONS

PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

-Recognize Valentine Jackson - crossing guard

-Construction Update

-Submission of School Self Assessment Data

-District Assessment

-Recognize Student Members of the Ambulance Volunteer Squad

PUBLIC COMMENTS (Agenda Items)

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals

who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee
 Personnel and Policy Committee
 Negotiations Committee
 Finance and Facilities Committee
 Communications Committee
 Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

Home & School Associations
 Glen Ridge Association for Special Education (GRASE)
 Glen Ridge Educational Foundation (GREF)
 Glen Ridge Athletic Association (GRAA)
 Glen Ridge Arts Patrons Association (GRAPA)
 Gas Lamp Players

Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.

MINUTES

M-1 Board of Education Minutes

Approve the Glen Ridge Board of Education minutes of the following meetings:

September 9, 2019 Executive Session & Regular Meeting
 September 23, 2019 Executive Session & Regular Meeting
 October 7, 2019 Executive Session & Regular Meeting

ADMINISTRATION

A-1 Second Reading of New and/or Revised Policies and Regulations

Approve the second reading of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-1)

P & R 1642	Earned Sick Leave Law (M) (New)
P 3159	Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
P & R 3218	Use, Possession, or Distribution of Substances (M) (Revised)
P & R 4218	Use, Possession, or Distribution of Substances (M) (Revised)
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
P & R 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
P & R 7440	School District Security (M) (Revised)
P 8600	Student Transportation (M) (Revised)
R 8600	Student Transportation (Revised)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)
P 8670	Transportation of Special Needs Students (M) (Revised)
P 9210	Parent Organizations (Revised)
P 9400	Media Relations (Revised)

A-2 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report #19-20 HS#2, and finds that HIB was substantiated.

A-3 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report #18-19 HS#17, and finds that HIB was not substantiated.

A-4 School Self-Assessment for Anti Bullying

Approve submission of the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti Bullying Bill of Rights Act (July 1, 2018 to June 30, 2019).

A-5 NJ Quality Single Accountability Continuum (QSAC)

Upon recommendation of the Superintendent, move to approve the submission of the NJ Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) as per the attached copies. (Exhibit A.5)

PERSONNEL

P-1 Appointments

Upon the recommendation of the Superintendent, approve the appointment of the following:

<u>Name Location</u>	<u>Position Guide/Salary</u>	<u>Effective Date</u>	<u>End Date</u>	<u>Account # PCR#</u>	<u>Rationale</u>
Lyndsay Batikha	After School Supervision \$19.25/hour (not to exceed 3 hours per week)	9/23/19	6/30/19	11-190-100-106-00-00-03 41-03-00/avk	
Juliette Keliher District	Leave Replacement Social Worker \$275.00 per diem	8/28/19	11/4/19	11-000-216-101-10-00-04 11-000-216-101-10-00-02 71-00-00/avl	REVISED
Alex Kramer RAS	Leave Replacement 6 th Grade \$275.00 per diem	8/28/19	4/10/20	11-130-100-101-00-00-04 71-06-10/avf	Replacing S. Odell REVISED

P-2 Coaches/Athletics, Co-Curricular/Club Advisors

Upon the recommendation of the Superintendent, approve the following clubs and guides:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Guide, Step, Year</u>	<u>Amount</u>	<u>Effective Date</u>
Carol Svetik	Homework Club Advisor	GRHS	Guide 7, Step 3, Year 5	\$1,890.00	9/1/19 (revised)

P-3 Sixth Period Assignment

Approve sixth period assignment for the 2019-2020 :

*(Total Amount to be adjusted upon the adoption of the 2019-2022 negotiated contract)

<u>Name</u>	<u>School</u>	<u>Effective Date</u>	<u>FTE</u>	<u>Total Amount</u>
Greg Pavliv	GRHS	9/1/19	1	\$6,179.00

P-4 Resignations/Retirements

Upon the recommendation of the Superintendent, accept, with regret, the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Resignation or Retirement</u>	<u>Effective Date</u>
Theresa Bahr	Aide	Central	Resignation	11/20/19

P-5 Substitutes

Upon the recommendation of the Superintendent, approve the appointment of the substitutes for the 2019-2020 school year:

Daniel Hooks
Laura Perrious
Henri Fromageot
Nicholas Gsell
Samuel Tobias
Jonathan Giuffra
Alexandra McKinnon
Christine Bagin
Carlos Shepherd (custodian)

P-6 Evening Events

Approve the following staff for evening activities at the rate of \$50.00:

Name	School	Event	Date	Rate
Chris Savio	GRHS	Middle School Dance	10/25/19	\$50.00
Marylynn Savio	GRHS	Middle School Dance	10/25/19	\$50.00
Carol Svetik	GRHS	Middle School Dance	10/25/19	\$50.00
Jessica Mahaffey	GRHS	Middle School Dance	10/25/19	\$50.00
Michael Salvatelli	GRHS	Middle School Dance	10/25/19	\$50.00
Alyssa Angelo	GRHS	Middle School Dance	10/25/19	\$50.00
Jill Landgraber	GRHS	Middle School Dance	10/25/19	\$50.00
David Majewski	GRHS	Middle School Dance	10/25/19	\$50.00
Jill Landgraber	GRHS	Movie Night	10/11/19	\$50.00
Jessica Mahaffey	GRHS	Movie Night	10/11/19	\$50.00
Janet Dobbs	GRHS	Movie Night	10/11/19	\$50.00
David Majewski	GRHS	Movie Night	10/11/19	\$50.00

P-7 Extra Duty

Approve sixth period assignments and extra duty assignments for the 2019-2020:

Name	School	Effective Date
Eric Dimeck	GRHS	10/15/19

P-8 Volunteer

Approve the following volunteer for the 2019-2020 School Year:

Chris Troyano - Volunteer Winter Indoor Track Coach

P-9 Adjustments

Approve additional Homework Club stipend for Carol Stevik in the amount of \$740.00 for adjustments to prior years contract amounts.

P-10 Staff Presenters

Approve the following staff for presenting for the following events:

Name	School	Event	Date	Rate
Eileen Ippolito	RAS	Parent Workshop on Mystery Science	11/4/19	\$100.00 each
Alyssa Meeker	RAS	Parent Workshop on Mystery Science	11/4/19	\$100.00 each
Alyssa Roqueni	FAS	Parent Workshop on Mystery Science	11/4/19	\$100.00 each
Rachel Patterson	LAS	Parent Workshop on Mystery Science	11/4/19	\$100.00 each
John Sarcone	RAS	Parent Workshop on Mystery Science	11/4/19	\$100.00 each
Nicolas Simatos	RAS	Parent Workshop on Mystery Science	11/4/19	\$100.00 each

P-11 Teacher Conference Stipend

Approve the following staff for a teacher conference stipend at the rate of \$25.00 per night:

Ridgewood Evening Conferences November 12 & 14 (Both Nights)			
Stacy	Amanna Smith	Lauren	Hertz
Tim	Aumack	Eileen	Ippolito
Juliann	Beckmann	Lisa	Jacobsen
Seth	Blender	Nicole	King
Keith	Bucher	Alex	Kramer
Jennifer	Burns	Cionna	Lane
Paulette	Cinotti	Shannon	Lekas
Christine	Coppola	Nicole	Lombard
Lindsay	Coral	Erica	Marinero
Domenic	Curfman	Jennifer	McCrea
Alyssa	DeSimone	Kelly	McFadzean
Stacy	Amanna Smith	Allie	Meeker
Tim	Aumack	Beth	Murach
Juliann	Beckmann	Jarrad	Nardiello
Seth	Blender	Alice	Roberts
Keith	Bucher	Cortney	Ryan
Jennifer	Burns	John	Sarcone
Paulette	Cinotti	Erica	Schwerin
Christine	Coppola	Candice	Serritella
Lindsay	Coral	Nicholas	Simatos
Domenic	Curfman	Sharon	Smith
Alyssa	DeSimone	Christin	Spagnuolo
Elisabeth	Ellersick	Francoise	Spano
Paula	Ely	Christine	Sullo
Jessica	Gill	Jill	Szaloney
Laura	Gois	Theresa	Tarabocchia
Amanda	Goodwin	Scott	Terpin
Doug	Hellstern	Gerald	White
		Jennifer	Wujciak-Brunnquell
Ridgewood Evening Conferences November 12 & 14 (only one night)			
Jessica	Goldberg		
Kristin	Moroney		
Monica	Nieves		
Greg	Pavliv		
Cristina	Rodriguez		

P-12 Teacher Conference Stipend

Approve the following staff for a teacher conference stipend at the rate of \$25.00 per night:

LAS/FAS/Central			
Evening Conferences November 12 & 14 (Both Nights)			
Erin	Goldstein	Pamela	Barton
Stephanie	Appleby	Lyndsay	Batikha
Lisa	Petruzzi	Donna	Chiaromonte

Lisbeth	Crouse	Jennifer	Gonzaga
Genna	Chiapperini	Heather	Goss
Jodie	Walsh	Paula	Horton
Diane	Blazier	Lisa	Jacobsen
Michelle	Klein	Kelly	Kren
Alyssa	Roqueni	Helene	Maia
Kim	Waldron	James	McCarren
Elaina	Frissell	Theresa	Messineo
Danielle	Chesney	Rachel	Patterson
Trish	Fagan	Jodie	Schnack
Robert	Stomber	Pamela	Urban
Lisa	Walter	Daria	Zawisa
Jamie	Lally	Megan	Connolly
Francesca	Roselli	Samantha	Myers
Dawn	Miller	Jennifer	Oriondo
Elaine	Russoniello		
Charlene	Reilly		
Alejandra	Carreira		
<u>LAS/FAS/Central</u>			
<u>Evening Conferences November 12 & 14 (only one night)</u>			
Katie	Stapp		
Kaitlyn	Reilly		
Jessica	Goldberg		

P-13 Central School

Approve the following staff for Back to School Night for 1 hour at their hourly rate:

Olivia Kinloch
Barbara Sutcliffe
Michelle Scardino
Amy Alonzo
Sherilyn Nuguid
Theresa Bahr
Dalia Badawi
Cory Dowd

CURRICULUM

C-1 Field Trips

Upon the recommendation of the Superintendent, approve the following field trip:

- a. Kindergarten students at Linden Avenue School to visit the Essex County Environmental Center, in Roseland, Nj on May 7, 2020, as per the attached. (exhibit C-1.a)
- b. First grade students at Linden Avenue School to attend Theater Works, The Magic School Bus, being held at MSU in Montclair, NJ on May 5, 2020, as per the attached. (exhibit C-1.b)
- c. Second grade students at Linden Avenue School to attend Rosie Revere, Engineer and Friends. being held at MSU in Montclair, NJ on February 19, 2020, as per the attached. (exhibit C-1.c)
- d. Second grade G&T students at Forest and Linden Avenue Schools to attend iFLY Stem Workshop, being held at iFly Facility in Paramus, NJ on January 22, 2020, as per the attached. (exhibit C-1.d)

- e. 4th grade students at Ridgewood Avenue School to attend a 2 hour visit at the Edison lab/workshop, at the Edison Lab in West Orange, NJ on the following dates November 6,13,14,15 and December 4,11, 2019, as per the attached. (exhibit C-1.e)
- f. 7th grade students to visit the Community Food Bank of New Jersey in Hillside, NJ on January 28, 2020, as per the attached. (exhibit C-1.f)
- g. Varsity Chorus/Concert Chorus students to attend *Autumn Sings Glen Ridge*, being held at the Stage Room in Nutley, NJ on November 14, 2019, as per the attached. (exhibit C-1.g)
- h. Chorus and Band students to sing the National Anthem at Halftime show for 2K Empire Classic benefiting Wounded Warrior Project, being held at Madison Square Garden in New York, NY on November 21, 2019, as per the attached. (exhibit C-1.h)
- i. 11th-12th grade students to attend the Engineering Career Day, Exploring Engineering as a Career Path, being held at NJIT in Newark, NJ on December 6, 2019 as per the attached. (exhibit C-1.i)
- j. Chorus students to sing the National Anthem at the Ashenfelter 8k, being held in Glen Ridge, NJ on November 28, 2019, as per the attached. (exhibit C-1.j)
- k. Robotics Club students to attend the Robotics Meet, being held at Livingston High School in Livingston, NJ on December 8, 2019, as per the attached. (exhibit C-1.k)
- l. Robotics Club students to attend the Robotics Meet, being held at Emerson High School in Emerson, NJ on January 26, 2020, as per the attached. (exhibit C-1.l)
- m. AP French Class 12th grade students to visit the MET, in New York City on December 9, 2019, as per the attached. (exhibit C-1.m)

BUSINESS

B-1 Financial Reports

Upon the recommendation of the Superintendent, move to approve the following financial reports as recommended by the Finance Committee:

- a. Approve the Bills and Claims as per attached list, in the amount of **\$861,935.58** and further move that the following bills drawn on the current account in the total amount of **\$1,624,358.19** for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board. (Exhibit B-1.a)
- b. Approve transfers for the month of **September 2019** as presented and on file in the Board Office.
- c. Approve reports of the Secretary and Treasurer for the period ending **September 30, 2019**. Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- d. Approval of the Open Purchase Order Reports, as per attached, in the amount of **\$1,660,191.57**. (Exhibit B-1.d)
- e. Student activity account bills list as follows:

School	September 2019
Glen Ridge High School Athletics	\$4,604.00
Glen Ridge High School	\$4,103.23
Ridgewood Avenue School	\$1,144.87
Forest Avenue School	\$0
Linden Avenue School	\$0

B-2 Donations

Upon the recommendation of the Superintendent, accept, with thanks, the following generous donations:

Donor	Item(s)	Value	Installation Included?	Exhibit
a. Linden Avenue/Central Schools H&SA	Microwave Oven	\$94.00	N/A	B-2.a
b. Ridgewood Avenue H&SA	Smart TV	\$1,146.00	Yes	B-2.b
c. Municipal Alliance Commission	Heroes & Cool Kids program fees and transportation	\$6,350.00	N/A	B-2.c
d. Confucius Institute Rutgers University	Chinese Grant	\$10,000.00	N/A	B-2.d
e. DonorsChoose.org	Digital Piano with supports, bag, cables and sheet music stand	\$807.75	N/A	B-2.e

B-3 Workshops/Conferences

Upon the recommendation of the Superintendent, move to approve the workshop(s)/conference(s) for the following staff:

Staff Member/Position	Workshop/Conference	Date(s)	Location	Cost
a. Kyle Concha, Mia Palma and Kostas Barkouras, Science Teachers	New Jersey Science Convention	10/22/19	Princeton, NJ	Reg: \$195.00 (ea.) Travel: \$31.07 (Palma only)
b. Paulette Cinotti, Science Teacher	New Jersey Science Convention	10/22/19	Princeton, NJ	Reg: \$180.00
c. Kate Pritchard, Yearbook Advisor	Advisor Training	7/28/19-7/30/19	Gettysburg, PA	Travel: \$324.91
d. Pamela Barton, School Nurse	Enhancing Your School Nurse Practice	12/18/19	West Orange, NJ	Reg: \$279.00
e. Jon Heitmann, Assistant Principal	Transgender and Non-Binary Students: A Framework for Creating Safe and Supportive Schools	12/11/19-12/12/19	Monroe Township, NJ	Reg: \$270.00
f. Heather Kobylinski, Student Counselor	NJ Law Against Discrimination, HIB Rights, IDEA & Section 504	2/2/19-2/3/19	Monroe Township, NJ	Reg: \$300.00 Travel: \$50.84
g. Heather Kobylinski, Student Counselor	Attendance, Residency & Homelessness Issues	11/20/19	New Providence, NJ	Reg: \$150.00 Travel: \$12.09
h. Dirk Phillips, Superintendent	Comprehensive Exploration of SEL for District Leaders	11/4/19, 1/10/20, 4/20/20	Trenton, NJ	\$400.00
i. CANCELLED Paula Horton, Teacher	Heinemann - Fountas & Pinnell Literacy Continuum	10/8/19	Livingston, NJ	\$285.00

B-4 Change Orders

Upon the recommendation of the Superintendent, move to approve the following change orders:

- Change Order from H&S Construction & Mechanical for extra carpentry required for convector covers at Linden Avenue School at a cost of \$3,088.66.
- Change Order from H&S Construction & Mechanical for condensate in the Nurse's Suite at Linden Avenue School at a cost of \$4,929.36.
- Change Order from H&S Construction & Mechanical for a convector in the Main Office toilet room at Forest Avenue School at a cost of \$383.93.
- Change Order from H&S Construction & Mechanical for the unloading and handling of the chillers at Linden Avenue School and Forest Avenue School at a cost of \$5,862.22.

B-5 District's Comprehensive Maintenance Plan

Upon the recommendation of the Superintendent, move to approve the District's Comprehensive Maintenance Plan and M-1 form, dated 10/28/2019, as per attached copy. (Exhibit B-5)