

**GLEN RIDGE PUBLIC SCHOOLS  
GLEN RIDGE BOARD OF EDUCATION  
Monday, November 19, 2018**

**CALL TO ORDER – Glen Ridge High School – Media Center**

7:00 pm - Executive Session

8:00 pm - Public Session

**PLEDGE OF ALLEGIANCE  
MOMENT OF SILENCE**

**ROLL CALL**

Mr. Campbell

Mr. de Leeuw

Ms. Hilberth

Mr. Keppel

Ms. Lang

Mr. Romano

Ms. St. Auburn

Dr. Yaros-Ramos

Ms. Ginsburg

**STATEMENT OF PUBLIC MEETING NOTICE**

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 16, 2018. Said notice was published in the Star Ledger on January 19, 2018 and the Glen Ridge Paper on January 25, 2018. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent

Barbara Murphy, Business Administrator/Board Secretary

**7:00 pm EXECUTIVE SESSION**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

**8:00 pm PUBLIC SESSION**

**PRESIDENT'S REPORT**

**SUPERINTENDENT'S REPORT**

**PUBLIC COMMENTS (Agenda Items)**

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

**COMMITTEE REPORTS (First meeting of the month only)**

Curriculum Committee  
Personnel and Policy Committee  
Negotiations Committee  
Finance and Facilities Committee  
Communications Committee  
Alternative Funding Committee

**LIAISON REPORTS (First meeting of the month only)**

Home & School Associations  
Glen Ridge Association for Special Education (GRASE)  
Glen Ridge Educational Foundation (GREF)  
Glen Ridge Athletic Association (GRAA)  
Glen Ridge Arts Patrons Association (GRAPA)  
Gas Lamp Players

**Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.**

**MINUTES**

**M-1 Board of Education Minutes**

Approve the Glen Ridge Board of Education minutes of the following meetings:  
October 29, 2018 Executive Session & Regular Meeting

**ADMINISTRATION**

**A-1 Mission Statement**

Approve the revision of the Glen Ridge Public Schools Mission Statement as follows:

Partnered with a supportive community, the Glen Ridge Public Schools will provide all students the opportunity to achieve their full individual potential through a dynamic, stimulating and challenging educational program, aligned to the New Jersey Learning Standards, that fosters respect, prepares students for life-long learning and enables students to contribute as citizens in an ever-changing, global society.

**A-2 Investigation of Harassment, Intimidation, and Bullying (HIB) - AMENDED**

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 18-19 HS 1, and finds that HIB was substantiated.

**PERSONNEL**

**P-1 Appointments**

Upon the recommendation of the Superintendent, approve the appointment of the following:

<u>Name</u> <u>Location</u>	<u>Position</u> <u>Guide/Salary</u>	<u>Effective</u> <u>Date</u>	<u>End Date</u>	<u>Account #</u> <u>PCR#</u>	<u>Rationale</u>
Linda St. Ambrogio	Sub. Childcare Site Coordinator  \$18.50 per hour	11/8/18	11/9/18	N/A	Additional Staff Needed
Anthony Farinacci  GRHS	Leave Replacement School Psychologist  \$101,000.00	11/19/18	6/30/19	11-000-219-104-00-00-05  10-07-25/aiy	Replacing D. Annechino on leave
Karolina Minkiewicz	Childcare Aide  \$11.75 per hour	11/19/18	6/30/19	N/A	Replacing Employee #6712
Anjali Nerurkar	Leave Replacement 3 <sup>rd</sup> Grade Teacher	11/12/18	5/2/19	11-120-100-101-00-00-04	Replacing

RAS	\$53,500.00			10-06-12/aus	K. McFadzean on leave
Ashley Rockwell*	Leave Replacement K-Teacher	12/3/18	4/15/19	11-110-100-101-00-00-02	Replacing S. Appleby on leave
FAS	\$53,500.00			10-02-11/aut	
Anthony Sicoli	Leave Replacement French Teacher	11/5/18	12/1/18		Replacing Meredith Batastini on leave
GRHS	\$150.00 per day				

\* Pending state and district required clearances.

**P-2 Leave of Absence**

Upon the recommendation of the Superintendent, approve the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Type of Leave</u>	<u>Anticipated Effective Date</u>	<u>Anticipated Return Date</u>
Samantha Odell	6 <sup>th</sup> Grade	RAS	Maternity	5/3/19	12/16/19
Anousone Xayyalath	Aide	RAS	Unpaid Day	10/25/18	
Employee # 5270			Medical leave	12/13/18	1/24/19 or upon medical release

**P-3 Volunteer**

Approve the following staff as volunteers for the 2018-2019 school year:

- Marisa Lopes - Volunteer softball coach
- Arthur Paulina - Volunteer football coach
- Anthony Sicoli – Volunteer wrestling and boys’ lacrosse coach
- Richard Kennedy – Volunteer boys’ basketball coach

**P-4 Coaches/Athletics, Co-Curricular/Club Advisors**

Upon the recommendation of the Superintendent, approve the appointment of the following for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Guide</u>	<u>Step</u>	<u>Year</u>	<u>Amount</u>
Alyssa Forte	Winter Cheerleading Coach	GRHS	4	3	5	\$5,370.00
Sean McLearnie	Business Club	GRHS	7	1	1	\$1,520.00
Greg Pavliv	Ridger Records	GRHS	7	1	1	\$1,520.00
Michael Salvatelli	Assistant Basketball Coach	GRHS	3	1	1	\$5,633.00
Christine Villaruz	Assistant Swim Coach	GRHS	5	2	3	\$3,702.00

**P-5 Conference Stipend**

Approve the staff as per the attached list for a \$25.00 conference stipend. (Exhibit P-5)

**P-6 Substitutes**

Upon the recommendation of the Superintendent, approve the appointment of the following as substitutes for the 2018-2019 school year:

- Susan Chestnut (teacher)
- Jesuit Elonmhonbor (teacher)
- Micalagh Harris (teacher)
- Kelly Hill (teacher)
- Christa Vassilliere (teacher)

**P-7 Sixth Period Assignment**

Approve sixth period assignment for the 2018-2019:

<u>Name</u>	<u>School</u>	<u>Effective Date</u>	<u>From (FTE)</u>	<u>To (FTE)</u>	<u>Total Amount</u>
Kendall Southerland	GRHS	9/1/18	0	1.0	\$6,179.00

**P-8 Overnight Chaperones**

Upon the recommendation of the Superintendent, move to approve the following list of overnight chaperones for \$171/night:

<u>First Name</u>	<u>Last Name</u>	<u>Date</u>	<u>Trip</u>	<u># of Nights</u>
Jill	Landgraber	10/23/18	Cooperstown Field Trip	1
David	Majewski	10/23/18	Cooperstown Field Trip	1
Caitlin	Reilly	10/23/18	Cooperstown Field Trip	1
Lawrence	Rothweiler	10/23/18	Cooperstown Field Trip	1
Kristopher	Zaragoza	10/23/18	Cooperstown Field Trip	1

**P-9 Resignations/Retirements**

Upon the recommendation of the Superintendent, accept, with regret, the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Resignation or Retirement</u>	<u>Effective Date</u>
Alexander Kramer	Aide	RAS	Resignation	11/30/18

**CURRICULUM**

**C-1 Field Trips**

Upon the recommendation of the Superintendent, approve the following field trips:

- a. Ridgewood Avenue G&T Students (3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> & 6<sup>th</sup> graders) to attend *Forensics Workshop "The Case of the Silver Monkey"*, being held at Liberty Science Center in Jersey City, NJ on February 1, 2019 as per the attached (Exhibit C-1.a).
- b. Ridgewood Avenue G&T Students (4<sup>th</sup>, 5<sup>th</sup> & 6<sup>th</sup> graders) to attend *"STEAM" Convocation*, being held at Livingston Community Center in Livingston, NJ on December 3, 2018 as per the attached (Exhibit C-1.b).
- c. Spanish Club Students (9<sup>th</sup>-12<sup>th</sup> graders) to attend *Culinary and Art Experience*, being held at Tio Juan's Margaritas Mexican Restaurant in Wayne, NJ on December 12, 2018 as per the attached (Exhibit C-1.c).
- d. Community Service Club Students (9<sup>th</sup>-12<sup>th</sup> graders) to visit St. Ann's Soup Kitchen, in Newark, NJ on December 19, 2018 as per the attached (Exhibit C-1.d).
- e. Model UN Students (9<sup>th</sup>-12<sup>th</sup> graders) to attend *Boston University Model UN Conference*, being held at the Boston Marriott in Boston, MA from February 8-10, 2019 as per the attached (Exhibit C-1.e).
- f. Winter Athletic Captains (9<sup>th</sup>-12<sup>th</sup> graders) to attend *Leadership Summit*, being held at West Essex High School in North Caldwell, NJ as per the attached (Exhibit C-1.f).
- g. FEA/Educators Rising (9<sup>th</sup>-12<sup>th</sup> graders) to attend Thanksgiving Lesson, being held at Forest Avenue School in Glen Ridge, NJ as per the attached (Exhibit C-1.g).

**BUSINESS**

**B-1 Financial Reports**

Upon the recommendation of the Superintendent, approve the following financial reports as recommended by the Finance Committee:

- a. Approve the Bills and Claims as per attached list, in the amount of \$859,885.83 and further move that the following bills drawn on the current account in the total amount of \$2,601,662.59 for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board. (Exhibit B-1.a)
- b. Approve transfers for the month of October 2018 as presented and on file in the Board Office.
- c. Approve reports of the Secretary and Treasurer for the period ending October 31, 2018. Pursuant to N.J.A.C. 6:202.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board

certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- d. Approval of the Open Purchase Order Reports, as per attached, in the amount of \$1,802,613.46. (Exhibit B.1.d)
- e. Student activity account bills list as follows:

<u>School</u>	<u>October 2018</u>
Glen Ridge High School Athletics	\$9,668.00
Glen Ridge High School	\$9,584.44
Ridgewood Avenue School	\$13,949.56
Linden Avenue School	\$2,804.00
Forest Avenue School	\$1,874.76

**B-2 Workshops/Conferences**

Approve the following workshops/conferences for the following staff:

- a. Alejandra Carreira, Psychologist, to attend *NJASP Conference*, being held in East Windsor, NJ on December 14, 2018 for a total registration cost of \$180.00.
- b. Lisbeth Ellersick, Synergistics Teacher, to attend *Rutgers University Gifted Education Conference*, being held in Somerset, NJ on November 30, 2018 for a total cost of \$204.66 (\$189.00 registration plus \$15.66 travel fee).
- c. Revised: Dirk Phillips, Superintendent, to attend *AASA Conference*, being held in Los Angeles, CA from February 13-16, 2019 for a total cost of \$2,296.40 (\$690.00 registration, \$1,255.40 hotel/airfare, \$231.00 meals and \$120.00 transportation).

**B-3 Donations**

Upon the recommendation of the Superintendent, accept, with thanks, the generous donation of the following:

- a. The Virtual High School (valued at \$16,450.00) from Glen Ridge Education Foundation for Glen Ridge High School (Exhibit B-3.a).
- b. Cushion/Support Yoga Kit and Yoga Teacher (valued at \$272.72) from High School Home & School Association for Glen Ridge High School (Exhibit B-3.b).
- c. Lockers (valued at \$28,500.00) from Ridgewood Avenue Home & School for Ridgewood Avenue School (Exhibit B-3.c).
- d. Playground, Patio and Landscaping (valued at \$105,368.65) from Forest Avenue Home and School Association for Forest Avenue School (Exhibit B-3.d).

**B-4 Change Orders for Interior Demolition Package of Central School**

Upon the recommendation of the Superintendent, move to approve the following:

- a. Change Order # 1 from M.B.T. Contracting LLC for the Interior Demolition Package at Central School in the amount of \$8,892.73 for the removal of old steam pipes and radiators on the first floor leaving remaining allowance balance of \$11,107.27.
- b. Change Order # 2 from M.B.T. Contracting LLC for the Interior Demolition Package at Central School in the amount of \$1,393.04 for the removal of the 1<sup>st</sup> Floor Safe room leaving remaining allowance balance of \$9,714.23.
- c. Change Order # 3 from M.B.T. Contracting LLC for the Interior Demolition Package at Central School in the amount of \$1,715.65 for the repair and replacement of pipe and elbow leak of sprinkler system leaving remaining allowance balance of \$7,998.58.

**B-5 District's Comprehensive Maintenance Plan**

Upon the recommendation of the Superintendent, move to approve the District’s Comprehensive Maintenance Plan and M-1 form, dated 11/7/2017, as per attached copy. (Exhibit B-5).

**B-6 Transfer of Funds**

Upon recommendation of the Superintendent, move to approve the following:

- a. Whereas, the Glen Ridge Board of Education wishes to transfer unanticipated excess revenue or unexpended appropriations from the Capital Projects Fund from the School District’s approved School Facilities Project No. 1750-050-09-1001 High School Windows and Doors Project back into the Capital Reserve account in the amount of \$55,465 and back into Capital Outlay in the amount of \$19,375, Whereas, the Glen Ridge Board of Education has determined that an amount of \$74,840 is available for such purpose of transfer;  
  
Now, therefore, be it resolved, by the Glen Ridge Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.
- b. Business Administrator to transfer all funds from the Glen Ridge Board of Education Fidelity Investments Account and the Glen Ridge Board of Education NJ Cash Management account, and to transfer all funds to the Glen Ridge Board of Education General Account at Investors Bank, effectively closing the two bank accounts.

**B-7 Termination of Placement**

Approve the termination of placement of student #23163 at The Summit Speech at the F.M. Kirby Center effective October 29, 2018.

**B-8 Banking Institution**

Upon the recommendation of the Superintendent, move to approve and authorize the Business Administrator to open a Glen Ridge Board of Education Chromebook checking account at Investors Bank to be used for Chromebook funds for repairs and replacements; and to approve depositories and signatories, requiring two signatures for the 2018-2019 school year as follows:

Approve depositories and signatories as follows:

Account	Signatory
Chrome Books Acct. #:	GRHS Principal John Lawlor Secretary to the Director of Technology Amy Booth Director of Technology & Curriculum Winifred Kievit

**B-9 Out-of-District Placements**

Approve the out-of-district placement of the following students for the 2018-2019 school year with transportation to be provided by the district unless noted:

<b><u>Student</u></b>	<b><u>Placement</u></b>	<b><u>Tuition</u></b>	<b><u>ESY Tuition</u></b>
21055	Cornerstone Day School	\$84,662.60	-
21148	Cornerstone Day School	\$84,662.60	-

**B-10 Professional Services**

Upon the recommendation of the Superintendent, move to approve and accept proposal with T and M Associates dated October 24, 2018 for Professional Services for Selective Asbestos Identification Survey Related to Boiler Replacements and HVAC Renovations at Ridgewood Avenue School at a cost of \$6,350.

**B-11 Change Orders for Toilet Renovations**

Upon the recommendation of the Superintendent, move to approve the following:

- a. Change Order # 2 from H & S Construction & Mechanical, Inc. for the Linden Ave School and High School Toilet Renovations in the total amount of \$8,020.19 for the following items, leaving a remaining allowance balance of \$21,199.48:

Credit for sound insulation at gang toilet dividing wall at Linden	(\$210.00)
Installation of additional privacy screen in GRHS Men's Room 204	\$2,653.28
Installation of seven new privacy locks	\$2,789.31
Providing new motors for 2 exhaust fans to allow for single phase installation at HS	\$2,787.60

- b. Change Order # 2 from Salazar and Associates, Inc. for the Ridgewood Ave School and Forest Toilet Renovations in the total amount of \$28,849.31 for the following items, leaving a remaining allowance balance of (\$1,403.31):

Insulation of existing copper pipes at FAS and RAS	\$6,447.15
Door vendor's additional charge for expediting the delivery of the doors at FAS and RAS	\$1,479.83
Addition of framing, gypsum board, and painting of wall entrance at the RAS basement Boys' Toilet Room 002	\$2,291.24
Addition of electrical lines to supply hard dryers in the RAS 2 <sup>nd</sup> floor Women's & Men's Toilets room 203 & 204	\$982.11
Replacement of gypsum board and wall tile in RAS 2 <sup>nd</sup> Floor Girls' Toilet Room 201 due to necessary repairs to an existing PVC elbow that had cracked and was leaking	\$2,664.50
Removal of plastic partition in FAS basement Girls' Toilet room 001 to open up the space	\$574
Raising of the existing heating supply and return lines to the radiators due to the flooring work in RAS 2 <sup>nd</sup> floor Girls' Toilet Room 201 & First Floor Faculty Room 101	\$2,330.75
Relocation of the return supply grill from the ACT ceiling to the wall due to conflicts at Ridgewood Basement Girls' Toilet Room 001	\$1,538.82
Credit for installing a wall louver instead of brick at the opening of demoed thru wall fans at Ridgewood Basement Girls' & Boys' Toilet Rooms 001 & 002	(\$2,594.70)
Installation of a new trench drain at the door of Ridgewood Basement Boys' Toilet Room 002 due to the uneven floor that slopes towards the door	\$6,428.98
Replacement of existing urinal drains that were rotten and clogged at the Ridgewood Second Floor Men's Toilet Room 204, which required opening the ceiling below	\$4,211.19
Addition of furred walls over the existing wall substrate due to existing conditions subpar for wall tile installation at the Ridgewood First Floor Boys' Toilet Room 103	\$2,495.44

**B-12 Grant**

Upon the recommendation of the Superintendent, accept, with thanks, the \$10,000 Grant for Chinese Education from Rutgers, The State University to Shihong Zhang.

**PUBLIC COMMENT**

**ADJOURNMENT**