

**GLEN RIDGE PUBLIC SCHOOLS  
GLEN RIDGE BOARD OF EDUCATION  
Monday, April 29, 2019**

**CALL TO ORDER – Glen Ridge High School – Media Center**

7:00 pm - Executive Session

8:00 pm - Public Session

**PLEDGE OF ALLEGIANCE  
MOMENT OF SILENCE**

**ROLL CALL**

Mr. Bonnett

Ms. Boyle-Vellucci

Mr. Campbell

Mr. de Leeuw

Ms. Lang

Mr. Romano

Ms. St. Auburn

Dr. Yaros-Ramos

Ms. Ginsburg

**STATEMENT OF PUBLIC MEETING NOTICE**

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 9, 2019. Said notice was published in the Star Ledger on January 15, 2019 and the Glen Ridge Paper on January 17, 2019. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent

Barbara Murphy, Business Administrator/Board Secretary

**7:00 pm EXECUTIVE SESSION**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

**8:00 pm PUBLIC SESSION**

**WRITTEN COMMUNICATIONS**

**PRESIDENT'S REPORT**

**SUPERINTENDENT'S REPORT**

- School Events Update
- Construction Update
- Budget Presentation 2019-2020 (Barbara Murphy)

**PUBLIC COMMENTS (Agenda Items)**

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the

rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

### **COMMITTEE REPORTS (First meeting of the month only)**

Curriculum Committee  
Personnel and Policy Committee  
Negotiations Committee  
Finance and Facilities Committee  
Communications Committee  
Alternative Funding Committee

### **LIAISON REPORTS (First meeting of the month only)**

Home & School Associations  
Glen Ridge Association for Special Education (GRASE)  
Glen Ridge Educational Foundation (GREF)  
Glen Ridge Athletic Association (GRAA)  
Glen Ridge Arts Patrons Association (GRAPA)  
Gas Lamp Players

**Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.**

## **MINUTES**

### **M-1 Board of Education Minutes**

Approve the Glen Ridge Board of Education minutes of the following meetings:  
April 8, 2019 Executive Session & Regular Meeting

## **ADMINISTRATION**

### **A-1 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report #18-19 HS #12, and finds that HIB was substantiated.

### **A-2 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report #18-19 HS #13, and finds that HIB was not substantiated.

### **A-3 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report #18-19 HS #14, and finds that HIB was substantiated.

### **A-4 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report #18-19 HS #15, and finds that HIB was not substantiated.

### **A-5 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report #18-19 FAS #1, and finds that HIB was not substantiated.

**A-6 REVISED 2018-2019 School Calendar**

Approve the REVISED 2018-2019 school calendar as presented. (Exhibit A-6)

**PERSONNEL**

**P-1 Appointments**

Upon the recommendation of the Superintendent, approve the appointment of the following:

<u>Name</u> <u>Location</u>	<u>Position</u> <u>Guide/Salary</u>	<u>Effective</u> <u>Date</u>	<u>End Date</u>	<u>Account #</u> <u>PCR#</u>	<u>Rationale</u>
Beverly Birnbaum	Substitute Bus Aide \$15.00 per hour	4/10/19	6/30/19	-	
Sharon Mahaffey-Smith*	LDTC  MA Step 15 \$74,925.00	7/1/19	6/30/20	11-000-219-104-00-00-03 and 11-000-219-104-00- 00-04  10-03-00/aua	Replacing C. Bulthaupt who retired

\*Pending District and State Approval

**P-2 Staff Presenters**

Approve the following staff for presenting at the following events:

<u>Name</u>	<u>School</u>	<u>Event</u>	<u>Date</u>	<u>Rate</u>
Heather Kobylinski	GRHS	6th-7th Grade Transition Night	4/4/19	\$100.00
Arlene Non	GRHS	6th-7th Grade Transition Night	4/4/19	\$100.00
Lindsey Deptula	GRHS	8th Grade Transition	2/7/19	\$100.00
Heather Kobylinski	GRHS	8th Grade Transition	2/7/19	\$100.00
Arlene Non	GRHS	8th Grade Transition	2/7/19	\$100.00
Vivian Petrosino	GRHS	8th Grade Transition	2/7/19	\$100.00
David Majewski	GRHS	Town Wide Read	4/5/19	\$100.00
Heather Kobylinski	GRHS	Professional Development Staff	3/15/19	\$100.00
Lindsey Deptula	GRHS	Write to College Presentation	4/10/19	\$50.00
Joseph Mazzarella	GRHS	Write to College Presentation	4/10/19	\$50.00
Linda St Ambrosio	FAS/LAS	Professional Development Day	3/15/19	\$100.00
Ariel Meltzer	FAS/LAS	Professional Development Day	3/15/19	\$100.00
Jennifer Gonzaga	FAS/LAS	Professional Development Day	3/15/19	\$100.00
Theresa Messineo	FAS/LAS	Professional Development Day	3/15/19	\$100.00
Jamie Lally	FAS/LAS	Professional Development Day	3/15/19	\$100.00
Dawn Miller	FAS/LAS	Professional Development Day	3/15/19	\$100.00
Jody Walsh	FAS/LAS	Professional Development Day	3/15/19	\$100.00

**P-3 Evening Events**

Approve the following staff for evening activities at the rate of \$50.00:

<u>Name</u>	<u>School</u>	<u>Event</u>	<u>Date</u>
Robert Faggiani	GRHS	Spring Dance Chaperone	4/5/19
Mia Palma	GRHS	Spring Dance Chaperone	4/5/19
Kim White	GRHS	Spring Dance Chaperone	4/5/19

**P-4 Substitutes**

Upon the recommendation of the Superintendent, approve the appointment of the following as substitutes for the 2018-2019 school year:

Rachel Geiser  
Roslyn Hardy  
Ryan Liddy  
Patrick Walsh

**P-5 Resignations/Retirements**

Upon the recommendation of the Superintendent, accept, with regret, the following:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Location</u></b>	<b><u>Resignation or Retirement</u></b>	<b><u>Effective Date</u></b>
Hannah Bass	Teacher	GRHS	Resignation	6/30/19
Lisa Brooks	Science Teacher	GRHS	Resignation	6/30/19
John Dubuque	Supervisor of Buildings and Grounds	District	Retirement	6/30/19

**P-6 Home Instruction**

Approve Shihong Zhang as Home Instructor Teacher, at the rate of \$47 per hour not to exceed 10 hours per week.

**P-7 Salary Adjustment**

Upon the recommendation of the Superintendent adjust the following staff member salaries:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Current Salary</u></b>	<b><u>New Salary</u></b>	<b><u>Reason</u></b>
Sophia Logothetis	Special Education Teacher	\$101,801.00	\$103,675.00	Longevity Correction \$1,874.00
Alyssa Angelo	Math Teacher	\$53,453.00	\$53,953.00	Correction of salary amount on the agenda

**P-8 Title I Extra Time**

Approve the following staff for Title I extra time stipend at the rate of \$46.33 per hour:

<b><u>First Name</u></b>	<b><u>Last Name</u></b>	<b><u>Extra Time</u></b>	<b><u>Reason</u></b>
Kristin	Onimus Moroney	8 hours	Professional Development Workshops

**P-9 Sixth Period Assignment**

Approve sixth period assignment for the 2018-2019:

<b><u>Name</u></b>	<b><u>School</u></b>	<b><u>Effective Date</u></b>	<b><u>Annual Total Amount</u></b>
Jamie Lally	FAS	4/23/19	(.6) of \$6,179.00

**CURRICULUM**

**C-1 Field Trips**

Upon the recommendation of the Superintendent, approve the following field trips:

- Linden Avenue 2nd grade students, to attend Montclair State University to watch *Rosie Revere, Engineer and Friends*, in Montclair, NJ on May 21, 2019, as per the attached. (exhibit C-1.a).
- Student Council (7th - 8th grade students) to attend *Wicked*, being held on Broadway in New York, NY on October 27, 2019 or November 3, 2019, as per the attached. (exhibit C-1.b).
- Musical Theatre Class & HS Chorus (9th - 12th grade students) to attend *Rigoletto* with Backstage Tour at MET Opera, being held at the Lincoln Center in NY on May 4, 2019, as per the attached. (exhibit C-1.c).
- Middle School Band and Chorus (7th - 8th grade students) to attend the Annual Music Festival Performance, being held at Dorney Park in Allentown, PA on May 31, 2019, as per the attached. (exhibit C-1.d).

- e. FEA/Educators Rising (9th - 12th grade students) to visit Linden Avenue School to Read to First Graders for an Abilities Awareness Activity, on April 30, 2019, as per the attached. (exhibit C-1.e).
- f. High School Concert Band (9th - 12th grade students) to attend NJ Symphony Orchestra Concert, being held at NJPAC in Newark, NJ on June 9, 2019, as per the attached. (exhibit C-1.f).
- g. Musical Theatre History Class (10th - 12th grade students) to attend *Oklahoma*, being held on Broadway in New York, NY on June 15, 2019, as per the attached. (exhibit C-1.g).
- h. Astronomy/Engineering (10th - 12th grade students) to visit IMAX/Planetarium Show and Museum Tour at Liberty Science Center in Jersey City, NJ on June 3, 2019, as per the attached. (exhibit C-1.h).

**C-2 School Bus Evacuation Drill Report**

Approve the State mandated School Bus Emergency Evacuation Drill Report as per the attached (Exhibit C-2).

**BUSINESS**

**B-1 Financial Reports**

Upon the recommendation of the Superintendent, move to approve the following financial reports as recommended by the Finance Committee:

- a. Approve the Bills and Claims as per attached list, in the amount of **\$1,932,731.78** and further move that the following bills drawn on the current account in the total amount of **\$1,228,400.81** for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board. (Exhibit B-1.a)
- b. Approve transfers for the month of **March 2019** as presented and on file in the Board Office.
- c. Approve reports of the Secretary and Treasurer for the period ending **March 31, 2019**. Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- d. Approval of the Open Purchase Order Reports, as per attached, in the amount of **\$4,247,756.85**. (Exhibit B.1.d)

**B-2 Workshops/Conferences**

Upon the recommendation of the Superintendent, move to approve the workshop(s)/conference(s) for the following staff:

Staff Member/ Position	Workshop/Conference	Date(s)	Location	Cost
a. Dawn Miller and Kristin Moroney, Title I Math	Align Curriculum Workshop	May 6, 2019 and May 14, 2019	Conquer Mathematics, Pompton Plains, NJ	Total Reg.: \$1,250.00

**B-3 Out-of-District Placements**

Approve the out-of-district placement of the following student with transportation to be provided by the district unless noted:

Student	Placement	School Year	Tuition	ESY Tuition
20136	Cornerstone Day School	2019-2020	\$86,358.80	n/a

**B-4 Home Instruction**

Upon the recommendation of the Superintendent, move to approve the following home instruction agreements:

Vendor	School Year/Dates	Fee/Rate	Student
a. Education Inc./Learn Well Education	April 10, 2019 (1 day; terminated on April 11, 2019)	\$40.00/hour; 5 hours/week	24066

b. Silvergate Prep	Beginning April 17, 2019 (up to 30 days)	\$55.00/hour; 10 hours/week	24066
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**B-5 Professional Services**

Upon the recommendation of the Superintendent, move to approve the Professional Services Agreement between the Glen Ridge School District and Epic Health Services, Inc. and Loving Care Agency, Inc. to provide Nurse Staffing Services for the 2019-2020 school year at the following rates:

RN – One-on-One	\$55.00/hour
Substitute School Nurse (RN)	\$60.00/hour
Transportation RN	\$115.00/trip

**B-6 Requisition for Taxes**

BE IT RESOLVED, that the amount of the district taxes needed to meet all obligations of the Glen Ridge Board of Education for the 2019-2020 school year is \$32,000,530.00 and the BOROUGH OF GLEN RIDGE is hereby requested to place in the hands of the Treasurer of School Monies that amount in accordance with Title 54-4-75 as scheduled below:

DATE	GENERAL FUND	DEBT SERVICE	TOTAL DUE
July 15, 2019	\$2,532,645.42	\$804,392.50	\$3,337,037.92
August 15, 2019	\$2,532,645.42		\$2,532,645.42
September 13, 2019	\$2,532,645.42		\$2,532,645.42
October 15, 2019	\$2,532,645.42		\$2,532,645.42
November 15, 2019	\$2,532,645.42		\$2,532,645.42
December 13, 2019	\$2,532,645.42		\$2,532,645.42
<b>Sub Total</b>	<b>\$15,195,872.50</b>	<b>\$804,392.50</b>	<b>\$16,000,265.00</b>
January 15, 2020	\$2,532,645.42	\$804,392.50	\$3,337,037.92
February 14, 2020	\$2,532,645.42		\$2,532,645.42
March 13, 2020	\$2,532,645.42		\$2,532,645.42
April 15, 2020	\$2,532,645.42		\$2,532,645.42
May 15, 2020	\$2,532,645.42		\$2,532,645.42
June 15, 2020	\$2,532,645.42		\$2,532,645.42
<b>Sub Total</b>	<b>\$15,195,872.50</b>	<b>\$804,392.50</b>	<b>\$16,000,265.00</b>
<b>2019-2020 GRAND TOTAL</b>	<b>\$30,391,745.00</b>	<b>\$1,608,785.00</b>	<b>\$32,000,530.00</b>

**B-7 Transportation Services Agreement for the 2019-2020 School Year**

Upon the recommendation of the Superintendent, authorize the Essex Regional Educational Services Commission to coordinate and administer transportation applications submitted by the Glen Ridge Board of Education to provide pupil transportation for the 2019-2020 school year.

**B-8 Donations**

Upon the recommendation of the Superintendent, accept, with thanks, the following generous donations:

Donor	Item(s)	Value	Installation	Exhibit
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			Included?	
a. Glen Ridge Education Association	Monetary toward memorial bench to honor Cecelia Lynch	\$1,300.00	No	B-8.a

**B-9 Second Renewal of Food Service Management Company Contract with Pomptonian, Inc.**

Approve the second renewal of the food service management company (FSMC) contract for the 2019-2020 school year with Pomptonian, Inc. (Pomptonian). Pomptonian shall receive, in addition to the costs of operation, a fee of \$.0532 per meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The District guarantees the payment of such costs and fee to the FSMC.

Cash receipts shall be divided by \$1.00 to arrive at an equivalent meal count.

The per meal management fee of \$.0532 will be multiplied by total meal equivalents.

The FSMC guarantees the District a minimum profit of thirty-five thousand dollars (\$35,000.00) for the 2019-2020 school year.

**B-10 Food Service Price List**

Upon recommendation of the Superintendent, move to approve and establish the prices of meals for 2019-2020 school year as follows:

<b>Glen Ridge High School</b>	
Breakfast Items	\$1.60-\$3.00
Lunch Meal	\$5.00
Snacks	\$.75-\$3.75
A la carte Milk	\$.80
<b>Ridgewood Avenue School</b>	
Lunch Meal	\$5.00
Snacks	\$.75-\$1.50
A la carte Milk	\$.80
<b>Forest and Linden Avenue Schools</b>	
Milk	\$.80

**B-11 NWEA MAP Growth Testing Contract**

Upon the recommendation of the Superintendent, move to approve the contract with NWEA in the amount of \$18,174 for MAP Growth Testing for Math, Reading, and Language for the 2019-2020 school year.

**B-12 Change Order**

Upon the recommendation of the Superintendent, move to approve Change Order #16 from Daskal for sidelight frames, doors, and hardware for the media center at Central School at a cost of \$7,410.49.

**B-13 Adopt the 2019-2020 School Year Budget**

Upon the recommendation of the Superintendent, move to adopt a budget for the 2019-2020 school year, noting the budget has been submitted to and approved by the Executive County Superintendent of Schools:

RESOLVED that the Glen Ridge Board of Education includes in the general fund budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the tax levy to support the base budget in the amount of \$148,252 for the purposes of security upgrades.

BE IT FURTHER RESOLVED that the Glen Ridge Board of Education, includes in the general fund budget a budgeted withdrawal from Capital Reserve in the amount of \$340,000 for the purposes of security upgrades.

BE IT FURTHER RESOLVED that the Glen Ridge Board of Education, approves the following equipment, capital outlay and capital projects for the 2019-2020 school year:

- SDA Assessment for NJ Rod Grant: \$24,241
- Interest for Capital Reserve: \$9,000
- Technology Promethean Panels: \$72,000
- Security Equipment & Upgrades: \$564,000

BE IT FURTHER RESOLVED that the budget be approved for the 2019-2020 School Year using the 2019-2020 state aid figures:

	<b><u>GENERAL FUND</u></b>	<b><u>SPECIAL REVENUES</u></b>	<b><u>DEBT SERVICE</u></b>	<b><u>TOTAL</u></b>
<b>2019-20 Total Expenditures</b>	34,335,831	474,801	2,054,935	36,865,567
<b>Less: Anticipated Revenues</b>	<u>3,944,086</u>	<u>474,801</u>	<u>446,150</u>	<u>4,625,037</u>
<b>Taxes to be Raised</b>	30,391,745	0	1,608,785	32,000,530

**PUBLIC COMMENT**

**ADJOURNMENT**