

**GLEN RIDGE PUBLIC SCHOOLS
GLEN RIDGE BOARD OF EDUCATION
Monday, April 8, 2019**

CALL TO ORDER – Glen Ridge High School – Media Center

7:00 pm - Executive Session

8:00 pm - Public Session

**PLEDGE OF ALLEGIANCE
MOMENT OF SILENCE**

ROLL CALL

Mr. Bonnett

Ms. Boyle-Vellucci

Mr. Campbell

Mr. de Leeuw

Ms. Lang

Mr. Romano

Ms. St. Auburn

Dr. Yaros-Ramos

Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 9, 2019. Said notice was published in the Star Ledger on January 15, 2019 and the Glen Ridge Paper on January 17, 2019. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent

Barbara Murphy, Business Administrator/Board Secretary

7:00 pm EXECUTIVE SESSION

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

8:00 pm PUBLIC SESSION

WRITTEN COMMUNICATIONS

PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

- Construction Update
- Student Safety Data System Presentation (formerly Violence, Vandalism HIB Report)

PUBLIC COMMENTS (Agenda Items)

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider

their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

COMMITTEE REPORTS (First meeting of the month only)

- Curriculum Committee
- Personnel and Policy Committee
- Negotiations Committee
- Finance and Facilities Committee
- Communications Committee
- Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

- Home & School Associations
- Glen Ridge Association for Special Education (GRASE)
- Glen Ridge Educational Foundation (GREF)
- Glen Ridge Athletic Association (GRAA)
- Glen Ridge Arts Patrons Association (GRAPA)
- Gas Lamp Players

Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.

MINUTES

M-1 Board of Education Minutes

Approve the Glen Ridge Board of Education minutes of the following meetings:
March 18, 2019 Executive Sessions & Regular Meeting

ADMINISTRATION

A-1 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report #18-19 HS#11, and finds that HIB was not substantiated.

A-2 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report #18-19 RAS#1, and finds that HIB was not substantiated.

A-3 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report #18-19 RAS#2, and finds that HIB was not substantiated.

A-4 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report #18-19 RAS#3, and finds that HIB was not substantiated.

PERSONNEL

P-1 Appointments

Upon the recommendation of the Superintendent, approve the appointment of the following:

<u>Name</u> <u>Location</u>	<u>Position</u> <u>Guide/Salary</u>	<u>Effective</u> <u>Date</u>	<u>End Date</u>	<u>Account #</u> <u>PCR#</u>	<u>Rationale</u>
Daniel Hooks GRHS	Aide Step 12 - \$24.01/hour	3/25/19	6/30/19	11-190-100-106-00-00-05	

Ariel Meltzer District	Long Term Substitute \$70,000.00	4/1/19	6/14/19	11-000-219-104-00-00-03 11-000-219-104-00-00-04 10-03-00/auu	Replacing employee #4875
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P-2 Leave of Absence

Upon the recommendation of the Superintendent, approve the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Type of Leave</u>	<u>Anticipated Effective Date</u>	<u>Anticipated Return Date</u>
Kelly McFadzean	Teacher	RAS	Maternity	11/26/18	Extended 6/3/19
6577	Teacher	LAS	Unpaid	(.5) 3/22/19	-

P-3 Staff Presenters

Approve the following staff for presenting at the following events:

<u>Name</u>	<u>School</u>	<u>Event</u>	<u>Date</u>	<u>Rate</u>
Francesca Roselli	LAS	Professional Development Day	2/14/19	\$100.00
David Majewski (Replacing Brian Ianni)	GRHS	6th Grade Parent Night	4/4/19	\$100.00

P-4 Evening Events

Approve the following staff for evening activities at the rate of \$67.00 per night:

<u>Name</u>	<u>School</u>	<u>Event</u>	<u>Date</u>
Kathleen Ciccone	FAS	Abilities Awareness Presentation	4/2/19

P-5 Substitutes

Upon the recommendation of the Superintendent, approve the appointment of the following as substitutes for the 2018-2019 school year:

Steven Esformes
Asheley Rockwell

P-6 Resignations/Retirements

Upon the recommendation of the Superintendent, accept, with regret, the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Resignation or Retirement</u>	<u>Effective Date</u>
Luz Abdelaziz	Aide	FAS	Resignation	4/25/19

P-7 Teacher Conference Stipend

Approve the following staff for a teacher conference stipend at the rate of \$25.00 per night:

<u>GRHS Parent Teacher Conferences - 3/14/19</u>			
<u>First</u>	<u>Last</u>	<u>First</u>	<u>Last</u>
Sandra	Gatsch	Brian	Ianni
Kim	Burk	Sophia	Logothetis
Cluny	Mendez	Xiaoqin	Yin
MaryLynn	Savio	Alyssa	Apuzzio
Jody	Hackmeyer	John	Poff
Erin	Goers	Lauren	Foley
kaitlyn	MacKay	Constance	Kontos
Alyssa	Angello	Catherine	McCarthy

Nick	Benevento		Sharon	Tully
Joe	Mazzarella		Arlene	Non
Tim	Panebianco		Christina	Abrahamson
Kostas	Barkouras		Mike	Levine
Kathryn	Balashak		Nelson	Mendez
Melissa	Bridge		Lisa	Brooks
Genine	D'Andrea		Jennifer	Chiang
Emily	Ramos		Eric	Dimeck
Patrick	Hanson		Rachael	Hogan
Anne	Malone		Marie	Dessipris
Tom	Novak		Kendal	Southerland
Shana	Caulfield		Sean	McLearie
Jessica	Mahaffey		Jenelle	Hamer
Danielle	Zieser		Meredith	Batastini
Stephanie	Pollak		Matthew	Cannici
Laura	Zepp		David	Majewski
Heather	Kobylinski		Greg	Pavliv
Caitlin	Holden		Hannah	Bass
Pam	Baker		Tia	Gist
Kris	Zaragoza		Jill	Johnson
Chris	Petouvis		Janet	Dobbs
Steve	Reitberger		Vivian	Petrosino
Jenny	O'Connor		Lindsey	Deptula
Shihong	Zhang		Andrew	Shohen
Jackie	Cerone		Sean	Fitzpatrick
Dan	Hooks		Felicia	Nardiello
Lillian	Serghides		Allison	Gallo
Steve	Finkle		Mia	Palma
Anthony	Farinacci		Jill	Landgraber
Smita	Ganatra			
Robert	Booth			
Kyle	Concha			

P-8 Overnight Chaperones

Upon the recommendation of the Superintendent, move to approve the following list of overnight chaperones for \$171/night:

<u>First Name</u>	<u>Last Name</u>	<u>Date</u>	<u>Trip</u>	<u># of Nights</u>
Emily	Ramos	April 14-24, 2019	South Africa	9
Carol	Svetik	April 14-24, 2019	South Africa	9

P-9 Teacher Conference Extra Time Stipend

Approve the following staff for a teacher conference extra time stipend at the rate of \$67.00 pro-rated for 2.5 hours additional time:

<u>First Name</u>	<u>Last Name</u>	<u>Date</u>	<u>Extra Time</u>
Smita	Ganatra	3/14/19, 3/15/19	30 minutes
Hannah	Bass	3/14/19	30 minutes
Alyssa	Apuzzio	3/18/19, 3/20/19	30 minutes
Mia	Palma	3/14/19	50 minutes
Kostas	Barkouras	3/18/19	30 minutes
Erin	Goers	3/14/19	10 minutes

P-10 Maternity Leave

Upon recommendation of the Superintendent, move to approve the following:

- a. Maternity leave for **Caitlin Massey Holden**, Social Worker, utilizing 24 sick days effective April 1, 2019 until May 10, 2019, to be followed by child care leave of absence under Federal Family and Medical Leave Act (FMLA) and NJ Family Leave Act (NJFLA), without pay from May 13, 2019 through October 9, 2019 followed by extended unpaid leave from October 10, 2019 until November 1, 2019. Returning to work on or about November 4, 2019.
- b. Maternity leave for **Felicia Nardiello**, Teacher, utilizing 18 sick days effective May 28, 2019 until June 20, 2019, to be followed by child care leave of absence under Federal Family and Medical Leave Act (FMLA) and NJ Family Leave Act (NJFLA), without pay from August 28, 2019 through November 19, 2019 followed by extended unpaid leave from November 20, 2019 until December 6, 2019. Returning to work on or about December 9, 2019.

P-11 Coaches/Athletics, Co-Curricular/Club Advisors

Upon the recommendation of the Superintendent, approve the appointment of the following for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Guide</u>	<u>Step</u>	<u>Year</u>	<u>Amount</u>
Kaitlyn MacKay	Garden Club Advisor	GRHS	7	1	1	\$1,520.00

CURRICULUM

C-1 Field Trips

Upon the recommendation of the Superintendent, approve the following field trips:

- a. Safe School Ambassadors to visit Forest Avenue School for the Anti-Bullying initiative on April 24, 2019, as per the attached. (Exhibit C-1.a).
- b. Safe School Ambassadors to visit Linden Avenue School for the Anti-Bullying initiative on April 26, 2019, as per the attached. (Exhibit C-1.b).
- c. Community Service Club (9th-12th grade students) to visit St. Ann's Soup Kitchen in Newark, NJ on April 25, 2019, as per the attached. (Exhibit C-1.c).
- d. FEA/Educators Rising (9th-12th grade students) to visit Ridgewood Avenue School on April 2, 2019, as per the attached. (Exhibit C-1.d).
- e. History Department (7th grade students) to visit the Civil War Exhibit in Philadelphia, PA on May 10, 2019, as per the attached. (Exhibit C-1.e).

- f. Special Education Classes (3rd-5th grade students) to visit Turtle Back Zoo, in West Orange, NJ on June 17, 2019 as per the attached. (Exhibit C-1.f).
- g. REVISED: Linden Avenue 1st Graders to attend Theatre Works USA Production Aesop's Fables being held at Mayo PAC in Morristown, NJ on **April 11, 2019** as per the attached.

BUSINESS

B-1 Financial Reports

Upon the recommendation of the Superintendent, move to approve the following financial reports as recommended by the Finance Committee:

- a. Approve the Bills and Claims as per attached list, in the amount of **\$361,875.33** and further move that the following bills drawn on the current account in the total amount of **\$2,519,788.49** for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board. (Exhibit B-1.a)
- b. Student activity account bills list as follows:

<u>School</u>	<u>March 2019</u>
Glen Ridge High School Athletics	\$18,712.00
Glen Ridge High School	\$29,713.66
Ridgewood Avenue School	\$7,135.00
Forest Avenue School	\$797.25
Linden Avenue School	\$500.00

B-2 Workshops/Conferences

Upon the recommendation of the Superintendent, move to approve the following workshops/conferences for the following staff:

Staff Member/ Position	Workshop/Conference	Date(s)	Location	Cost
a. Lauren Bas Guidance Counselor	Deepening Your Understanding of Autism (4 webinars)	Webinars open from April 1-May 31, 2019	In-district; offered by Montclair State University	Reg.: \$250.00
b. Patrick Hansen GRHS English Teacher	AP Capstone Training	July 8-12, 2019	Goucher College, Baltimore, MD	Reg.: \$1,075.00 Est. Travel Expenses not to exceed: \$1,340.28
c. Dirk Phillips Winnie Boswell	Garden State Coalition of Schools 28th Annual Meeting	May 29, 2019	Forsgate Country Club, Jamesburg, NJ	Reg.: \$65.00 each Travel: \$25.18 (Mr. Phillips only)
d. Lawrence Rothweiler Social Studies Teacher	AP Summer Institute Workshop for Economics	July 29-August 1, 2019	Rutgers University, New Brunswick, NJ	Reg.: \$1,025.00
e. Forest Avenue School and Linden Avenue School staff	Powerflow Yoga	March 15, 2019	In-district	\$375.00 each school

B-3 Home Instruction

Upon the recommendation of the Superintendent, move to approve the following home instruction agreements:

Vendor	School Year/Dates	Fee/Rate	Student
a. St. Clare's Hospital	2018-2019; as of March 17, 2019	\$55.00/hour; 1 hour/day	#19029
b. Education Inc./Learn Well Education	2018-2019; as of March 18, 2019	\$40.00/hour; 5 hours/week	#22076

B-4 Professional Services Agreement with the Educational Services Commission of Morris County

Upon the recommendation of the Superintendent, move to approve an agreement with the Educational Services Commission of Morris County for the 2019-2020 school year for the following services, as needed:

Professional Support Services	CST	ABA Therapy
OT Services	Speech Services	
PT Services	Evaluations	

B-5 Professional Services Agreement with the Northern Region Educational Services Commission

Upon the recommendation of the Superintendent, move to approve an agreement with the Northern Region Educational Services Commission for the following services:

Services	School Year/Dates	Fee/Rate	Student
Physical Therapy Services	September 1, 2019-June 30, 2020	\$95.00/session - 30-minute sessions 2x/week	#26002

B-6 Professional Services

Upon the recommendation of the Superintendent, move to approve the following services:

Vendor	Services	School Year/Dates	Fee/Rate
Dr. Bryan Fennelly, MD	Psychiatric Evaluations	2019-2020	\$690.00/hour

B-7 Joint Transportation Agreement with the Educational Services Commission of Morris County

Upon the recommendation of the Superintendent, move to approve the transportation services agreement between the Educational Services Commission of Morris County and the Glen Ridge Board of Education for the 2019-2020 school year.

B-8 Donations

Upon the recommendation of the Superintendent, accept, with thanks, the following generous donations:

Donor	Item(s)	Value	Installation Included?	Exhibit
a. Ridgewood Avenue Home & School Assoc.	Chromebook Cart	\$1,247.69	Yes	B-8.a
	30 Chromebooks	\$6,929.40		
	30 Perpetual Service Licenses	\$810.00		
b. Glen Ridge Education Foundation	Virtual High School	\$4,800.00	n/a	B-8.b
c. Glen Ridge Congregational Church	Books	\$1,000.00	n/a	B-8.c

B-9 IDEA Amendment Application – Fiscal Year 2019

Upon the recommendation of the Superintendent, move to approve the submission and acceptance of the IDEA Amendment Application for Fiscal Year 2019 for grant modifications of the IDEA Pre-K funds as follows:

Pre-K Disabled Supplies	\$8,916
Pre-K Disabled OT/PT and related services	\$3,495

B-10 Bid Award of Boiler Replacements and HVAC Upgrades at Forest Avenue Elementary School and Linden Avenue Elementary School

Upon the recommendation of the Superintendent, move to approve the following resolution:

WHEREAS, the Glen Ridge Board of Education advertised for bids for Boiler Replacements and HVAC Upgrades at the Forest Avenue Elementary School (NJDOE #1750-070-16-2000) and the Linden Avenue Elementary School (NJDOE #1750-080-16-1000) on February 13, 2019; and

WHEREAS, on March 21, 2019, the Board received bids for the Project, as follows:

Bidders	Base Bid combined Contract 3	Alt. GC-1 Chiller combined deduct	Alt GC-2 Two-pipe system
AMCO Enterprises, Inc.	\$3,487,000	-\$256,000	\$150,000

EACM Corp.	\$7,494,535	-\$260,000	\$171,500
H&S Construction and Mechanical	\$3,390,000	-\$534,000	-\$73,000

WHEREAS, the lowest responsible bid for this Project was submitted by H&S Construction and Mechanical with a base bid in the amount of \$3,390,000 and Alternate #1 in the amount of -\$534,000 for deducting the chillers, and Alternate #2 in the amount of -\$73,000 for going to a two-pipe system;

WHEREAS, the bid submitted by H&S Construction and Mechanical is responsive in all material respects and it is the Board's desire to award the contract for the Project for the Base Bid Combined Contract 3 only;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards the contract for the Boiler Replacements and HVAC Upgrades at the Forest Avenue Elementary School and the Linden Avenue Elementary School to H&S Mechanical and Construction, for a total contract amount of \$3,390,000.

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are hereby authorized to execute such agreement.

B-11 Bid Award of Window Replacements at Glen Ridge Central School

Upon the recommendation of the Superintendent, move to approve the following resolution:

WHEREAS, the Glen Ridge Board of Education advertised for bids for Window Replacements at the Glen Ridge Central School (NJDOE #1750-X01-16-1000) on February 25, 2019; and

WHEREAS, on March 21, 2019, the Board received bids for the Project, as follows:

Bidders	Base Bid	Alt #1 Steel Restoration	Alt #2 Aluminum-Clad Wood Windows
Panoramic Window & Door Systems	\$542,000	\$57,000	-\$100

WHEREAS, the lowest responsible bid for this Project was submitted by Panoramic Window & Door Systems with a base bid in the amount of \$542,000, and Alternate #1 in the amount of \$57,000 for Steel Restoration, and Alternate #2 in the amount of -\$100 for Aluminum-Clad Wood Windows; and

WHEREAS, the bid submitted by Panoramic Window & Door Systems is responsive in all material respects and it is the Board's desire to award the contract for the Project for the Base Bid only;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards the contract for the Window Replacement at the Glen Ridge Central School to Panoramic Window & Door Systems, for a total contract amount of \$542,000.

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are hereby authorized to execute such agreement.

B-12 Cancellation of Checks

Upon the recommendation of the Superintendent, move to approve the voiding and stop payment of the following outstanding Investors Bank checks:

General Account

Check #	Date	Amount
001801	11/30/2017	\$20.00
002182	01/30/2018	\$500.00
002250	01/31/2018	\$75.00
002618	04/30/2018	\$30.00
002685	04/30/2018	\$600.00
002795	05/18/2018	\$17.75
002796	05/18/2018	\$9.25
003147	06/30/2018	\$500.00

B-13 Schools Health Insurance Fund

Upon the recommendation of the Superintendent, move to approve the following resolution:

WHEREAS, a number of school boards in the State of New Jersey have joined together to form the **SCHOOLS HEALTH INSURANCE FUND** hereafter referred to as "SHIF", as permitted N.J.S.A. 18A:18B-1 et seq.; and

WHEREAS, the SHIF has received approval by the Commissioner of the Department of Banking and Insurance on August 10, 2015; and

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a school board joint insurance fund; and

WHEREAS, the governing body of the Glen Ridge School District, hereinafter referred to as "SCHOOL BOARD" has determined that membership in the SHIF is in the best interest of said SCHOOL BOARD.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the SCHOOL BOARD hereby agrees as follows:

- i. SCHOOL BOARD shall become a member of the SHIF for the period outlined in the SCHOOL BOARD's Indemnity and Trust Agreement.
- ii. SCHOOL BOARD will participate in the following type(s) of coverage(s):
 - a.) Health Insurance as defined pursuant to N.J.S.A. 17B:17-4, the SHIF's Bylaws, and the SHIF's Plan of Risk Management.
- iii. SCHOOL BOARD accepts and approves the SHIF's Bylaws and agrees to be bound by the terms thereof.
- iv. SCHOOL BOARD shall execute an application for membership and any accompanying certifications.
- v. SCHOOL BOARD agrees to commit to the four principles of the SHIF which are:
 - a.) A long term philosophy on rates.
 - b.) A willingness to work with bargaining units to achieve plan design changes.
 - c.) Professional management with stability and commitment.
 - d.) Rating structure based on actuarial numbers.

BE IT FURTHER RESOLVED that the governing body of the SCHOOL BOARD is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the SHIF as required by the SHIF's Bylaws, and to deliver these documents to the SHIF's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the SCHOOL BOARD by the SHIF.
- ii. Receipt by the SHIF of a Resolution from the SCHOOL BOARD accepting SCHOOL BOARD's SHIF assessment.
- iii. Approval by the Commissioner of the New Jersey Department of Banking and Insurance of SCHOOL BOARD as a member of the SHIF.

B-14 Appointment of Schools Health Insurance Fund Commissioner and Alternate

Upon the recommendation of the Superintendent, move to approve the following resolution:

BE IT RESOLVED by the Glen Ridge Board of Education that Barbara Murphy is hereby appointed as Fund Commissioner to the Schools Health Insurance Fund, effective July 1, 2019, to represent the Glen Ridge Board of Education; and

BE IT FURTHER RESOLVED that Dirk Phillips is hereby appointed as Alternate Fund Commissioner to the Schools Health Insurance Fund, effective July 1, 2019.

PUBLIC COMMENT

ADJOURNMENT