

**GLEN RIDGE PUBLIC SCHOOLS
GLEN RIDGE BOARD OF EDUCATION
Monday, May 13, 2019**

CALL TO ORDER – Glen Ridge High School – Media Center

7:00 pm - Executive Session

8:00 pm - Public Session

**PLEDGE OF ALLEGIANCE
MOMENT OF SILENCE**

ROLL CALL

Mr. Bonnett

Ms. Boyle-Vellucci

Mr. Campbell

Mr. de Leeuw

Ms. Lang

Mr. Romano

Ms. St. Auburn

Dr. Yaros-Ramos

Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 9, 2019. Said notice was published in the Star Ledger on January 15, 2019 and the Glen Ridge Paper on January 17, 2019. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent

Barbara Murphy, Business Administrator/Board Secretary

7:00 pm EXECUTIVE SESSION

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

8:00 pm PUBLIC SESSION

WRITTEN COMMUNICATIONS

PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

- Construction Update
- Update School Events

PUBLIC COMMENTS (Agenda Items)

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and

employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee
Personnel and Policy Committee
Negotiations Committee
Finance and Facilities Committee
Communications Committee
Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

Home & School Associations
Glen Ridge Association for Special Education (GRASE)
Glen Ridge Educational Foundation (GREF)
Glen Ridge Athletic Association (GRAA)
Glen Ridge Arts Patrons Association (GRAPA)
Gas Lamp Players

Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.

MINUTES

M-1 Board of Education Minutes

Approve the Glen Ridge Board of Education minutes of the following meetings:
April 29, 2019 Executive Session & Regular Meeting

ADMINISTRATION

A-1 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report #18-19 HS #16, and finds that HIB was not substantiated.

A-2 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report #18-19 RAS #4, and finds that HIB was not substantiated.

PERSONNEL

P-1 Re-Appointments

Upon the recommendation of the Superintendent, approve the re-appointments of the following personnel for the 2019-2020 school year: (Exhibit P-1)

- Administrators
- Teachers and Professional Support Staff
- Secretarial Staff
- Custodians/Maintenance/Bus Driver
- Confidential Staff/Technology Staff
- Aides

P-2 Appointments

Upon the recommendation of the Superintendent, approve the appointment of the following:

| Name Location | Position Guide/Salary | Effective Date | End Date | Account # PCR# | Rationale |
|------------------------------|---|---------------------------|-----------------|---|----------------------------------|
| Alyssa Apuzzio GRHS | Leave Replacement English Teacher \$54,000.00 | 2/7/19 | 5/17/19 | 11-130-100-101-00-00-05 10-07-00/ahw 10-07-00/auz | Replacing C. Warren (Revised) |
| Katherine Pritchard* GRHS | Photography BA Step 15 \$66,169.00 | 7/1/19 | 6/30/20 | 11-140-100-101-04-00-00 10-07-00/ahi | Replacing V. Timpanaro |
| John Poff GRHS | Aide Step 6 \$20.82 | 5/15/19 | 6/30/19 | 11-000-217-106-00-00-05 51-07-00/arn | Returned to position |

*Pending District and State Approval

P-3 Evening Events

Approve the following staff for evening activities at the rate of \$50.00:

| Name | School | Event | Date |
|-------------------|---------------|------------------------------|-------------|
| Shana Caulfield | GRHS | Equality Concert | 4/25/19 |
| Stephanie Pollak | GRHS | Equality Concert | 4/25/19 |
| Janet Dobbs | GRHS | Equality Concert | 4/25/19 |
| Caitlin Reilly | GRHS | Equality Concert | 4/25/19 |
| Jessica Mahaffey | GRHS | Equality Concert | 4/25/19 |
| Greg Pavliv | GRHS | Equality Concert | 4/25/19 |
| Stephanie Appleby | FAS | Kindergarten Orientation | 5/21/19 |
| Erin Goldstein | FAS | Kindergarten Orientation | 5/21/19 |
| Lisa Petruzzi | FAS | Kindergarten Orientation | 5/21/19 |
| Charlene Reilly | FAS | Kindergarten Orientation | 5/21/19 |
| Charlene Reilly | FAS | Pre-Kindergarten Orientation | 5/29/19 |
| Pamela Barton | LAS | Pre-Kindergarten Orientation | 5/29/19 |
| Darren Gage | GRHS | MS Award Show | 6/6/19 |
| Greg Pavliv | GRHS | MS Award Show | 6/6/19 |
| Courtney Warren | GRHS | MS Award Show | 6/6/19 |
| Janet Dobbs | GRHS | MS Award Show | 6/6/19 |
| Mia Palma | GRHS | MS Award Show | 6/6/19 |
| Robert Faggiani | GRHS | MS Award Show | 6/6/19 |
| Jaclyn Miller | GRHS | MS Award Show | 6/6/19 |
| Pamela Barton | LAS | Kindergarten Orientation | 6/12/19 |

P-4 Substitutes

Upon the recommendation of the Superintendent, approve the appointment of the following as substitutes for the 2018-2019 school year:

Alyssa Apuzzio (starting 5/20/19)

P-5 Overnight Chaperones

Upon the recommendation of the Superintendent, move to approve the following list of overnight chaperones for \$171/night:

| First Name | Last Name | Date | Trip | # of Nights |
|-------------------|------------------|-----------------|--------------|--------------------|
| Rachel | Hogan | 3/19/19-3/24/19 | Florida Trip | 5 |

P-6 Salary Adjustment

Upon the recommendation of the Superintendent adjust the following staff member salaries:

| Name | Position | Guide & Step | New Salary | Reason |
|-----------------------|-----------------|-------------------------|-------------------|--|
| Sharon Mahaffey Smith | LDTTC | MA Step 10 | \$64,858.00 | Correction of guide/step on the agenda |
| Marylynn Savio | Teacher | MA32 Step 17 | \$103,056.00 | Longevity as of 3/8/2019 |

P-7 Evening Event for Secretaries

Approve the following staff for evening activities at a rate of \$67.00:

| Name | School | Event | Date |
|------------------|---------------|------------------------------|-------------|
| Kathleen Ciccone | FAS | Kindergarten Orientation | 5/21/19 |
| Kathleen Ciccone | FAS | FAS Spring Carnival | 5/9/19 |
| Debbie Travisano | LAS | Kindergarten Orientation | 6/12/19 |
| Debbie Travisano | LAS | Pre-Kindergarten Orientation | 5/29/19 |

P-8 Staff Presenters

Approve the following staff for presenting at the following events:

| Name | School | Event | Date | Rate |
|--------------------|---------------|--------------------------------------|-------------|-------------|
| Jill Landgraber | GRHS | 8th Grade Transition | 2/7/19 | \$100.00 |
| Alyssa Apuzzio | GRHS | Community Read <i>Eleven</i> | 4/5/19 | \$100.00 |
| Hannah Bass | GRHS | Community Read <i>Eleven</i> | 4/5/19 | \$100.00 |
| Meredith Batastini | GRHS | Community Read <i>Eleven</i> | 4/5/19 | \$100.00 |
| Janet Dobbs | GRHS | Community Read <i>Eleven</i> | 4/5/19 | \$100.00 |
| Smita Ganatra | GRHS | Community Read <i>Eleven</i> | 4/5/19 | \$100.00 |
| Jill Landgraber | GRHS | Community Read <i>Eleven</i> | 4/5/19 | \$100.00 |
| Dave Majewski | GRHS | Community Read <i>Eleven</i> | 4/5/19 | \$100.00 |
| MaryLynn Savio | GRHS | Community Read <i>Eleven</i> | 4/5/19 | \$100.00 |
| Carol Svetik | GRHS | Community Read <i>Eleven</i> | 4/5/19 | \$100.00 |
| Megan Connolly | LAS | International Festival Presentation | 5/2/19 | \$100.00 |
| Theresa Messineo | LAS | International Festival Presentation | 5/2/19 | \$100.00 |
| Jodie Schnack | LAS | Kindergarten New Parent Presentation | 6/12/19 | \$100.00 |

CURRICULUM

C-1 Field Trips

Upon the recommendation of the Superintendent, approve the following field trips:

- a. Forest Avenue Pre-K students to visit the Glen Ridge Police Department and Ambulance Squad, in Glen Ridge, NJ on May 16, 2019, as per the attached. (exhibit C-1.a)
- b. Forest Avenue Pre-K students to go on the Address Tour throughout Glen Ridge culminating at Brookdale Park in Montclair, on June 7, 2019, as per the attached. (exhibit C-1.b)
- c. Ridgewood Avenue 4th grade students to visit Monmouth County Park Longhouses, in Huber Wood Park, Locust, NJ on June 4, 5, 6, 2019, as per the attached. (exhibit C-1.c)
- d. Ridgewood Avenue 3rd - 6th grade students to visit Willow Lake Day Camp, in Lake Hopatcong, NJ as a Reading Reward on June 11, 2019, as per the attached (exhibit C-1.d)

- e. Ridgewood Avenue (4 homerooms) to visit Barnes & Nobles in Clifton, NJ and Brookdale Park in Bloomfield, NJ, on May 30, 2019, as per the attached (exhibit C-1.e)
- f. History Department 7th grade students to visit the Basketball Hall of Fame in Springfield Massachusetts on October 24 & 25, 2019, as per the attached. (exhibit C-1.f)
- g. AP French Class 12th grade students to visit the Metropolitan Museum of Art in New York, NY on May 22, 2019, as per the attached. (exhibit C-1.g)
- h. Glen Ridge High School Senior Class to visit Dorney Park, in Allentown, PA on June 17, 2019, as per the attached. (exhibit C-1.h)

BUSINESS

B-1 Financial Reports

Upon the recommendation of the Superintendent, move to approve the following financial reports as recommended by the Finance Committee:

- a. Approve the Bills and Claims as per attached list, in the amount of **\$1,169,337.95** and further move that the following bills drawn on the current account in the total amount of **\$10,435.10** for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board. (Exhibit B-1.a)
- b. Approve transfers for the month of **April 2019** as presented and on file in the Board Office.
- c. Approve reports of the Secretary and Treasurer for the period ending **April 30, 2019**. Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- d. Approval of the Open Purchase Order Reports, as per attached, in the amount of **\$145,455.88** (Exhibit B.1.d)
- e. Student activity account bills list as follows:

| <u>School</u> | <u>2019</u> |
|----------------------------------|--------------------|
| Glen Ridge High School Athletics | \$6,735.00 |
| Glen Ridge High School | \$12,199.33 |
| Ridgewood Avenue School | \$12,695.01 |
| Forest Avenue School | \$1,520.00 |
| Linden Avenue School | \$900.00 |

B-2 Workshops/Conferences

Upon the recommendation of the Superintendent, move to approve the workshop(s)/conference(s) for the following staff:

| <u>Staff Member/ Position</u> | <u>Workshop/Conference</u> | <u>Date(s)</u> | <u>Location</u> | <u>Cost</u> |
|--|--|-----------------------|--|---|
| a. Xiaoqin Yin, Chinese | Fairfax Advanced Placement Summer Institute | 6/24/19-6/27/19 | Woodson High School Fairfax, Virginia | Registration: \$700.00 Travel: \$190.04 (paid through the Confucius Grant) |

B-3 Professional Services

Upon the recommendation of the Superintendent, move to approve the following professional services:

| <u>Vendor</u> | <u>Services</u> | <u>School Year/Dates</u> | <u>Fee/Rate</u> |
|----------------------|------------------------|---------------------------------|------------------------|
|----------------------|------------------------|---------------------------------|------------------------|

| | | | |
|----------------------------------|-----------------------------------|--------------------------|---|
| Next Step Pediatric Therapy, LLC | Physical Therapy Services | 7/1/19-6/30/20 | \$84.00/hour |
| The Uncommon Thread | BCBA In-District Support Services | September 2019-June 2020 | \$130.00/hour, 2 days/week; Annual fee not to exceed \$46,800.00 |

B-4 Out-of-District Placements

Approve the out-of-district placement of the following student with transportation to be provided by the district unless noted:

| Student | Placement | School Year/Dates | Tuition | ESY Tuition |
|---------|------------------------|-------------------|-------------|-------------|
| 21055 | Cornerstone Day School | 7/8/19-6/26/20 | \$86,358.80 | included |

B-5 Professional Services Agreement with the Essex Regional Educational Services Commission

Upon the recommendation of the Superintendent, move to approve an agreement with the Essex Regional Educational Services Commission for the 2019-2020 school year for the following services, as needed:

- CST Assessments and Evaluations
- Home Instruction Services

B-6 Application for Dual Use of Education Space

Approve the submission of the applications for Dual Use of Educational Space for the 2019-2020 school year as follows (Exhibit B-6):

- Forest Avenue School - Room 7
 - Small Group Resource Center
 - Reading Instruction
- Linden Avenue School - Room 14
 - Special Education Kindergarten
 - Small Group Speech Instruction

B-7 Change Orders

Upon the recommendation of the Superintendent, move to approve the following change orders at Central School:

- a. Change Order #14 from Daskal for a credit in the amount of \$26,000 for the Lochinvar Boilers.
- b. Change Order #16 from Daskal for stairwell work to construct a chase for hydronic piping, new ceiling tiles and light fixtures at Central School at a cost of \$8,943.44.
- c. Change Order #17 from Daskal for new sheetrock laminating in the Central School corridors at a cost of \$11,423.89.
- d. Change Order #18 from Daskal for masonry infills to maintain structural soundness at Central School at a cost of \$3,386.75.

B-8 Communication and Security System Contracts at Central School

Upon the recommendation of the Superintendent, move to approve contracts at Central School with Eastern DataComm:

- a. Security Cameras for a total cost of \$56,750.75 as per NJ State contract #87719.
- b. Lockdown Emergency Notification System for a total cost of \$25,510 as per ESCNJ Contract.
- c. Telephone System for a total cost of \$25,877 as per NJ State Contract #87719.
- d. Bogen Paging System for a total cost of \$38,980 as per ESCNJ Contract.
- e. Bell and Clock Controller and Clocks for a total cost of \$9,861.70 as per ESCNJ Contract.

B-9 Donations

Upon the recommendation of the Superintendent, accept, with thanks, the following generous donations:

| Donor | Item(s) | Value | Installation Included? | Exhibit |
|---------------------------|--------------------------------|--------------|-------------------------------|----------------|
| a. Papisikos Orthodontics | Monetary for 6th Grade Move-Up | \$1,000.00 | N/A | B-9.a |

B-10 Central School Furniture

Upon the recommendation of the Superintendent, move to approve the purchase of classroom furniture for Central School from Nickerson NJ, Inc. in the amount of \$128,464.20 under Educational Services Commission of New Jersey Bid Contract #ESCNJ 17/18-16.

PUBLIC COMMENT

ADJOURNMENT