

**GLEN RIDGE PUBLIC SCHOOLS
GLEN RIDGE BOARD OF EDUCATION
June 17, 2019**

CALL TO ORDER – Glen Ridge High School – Media Center

7:00 pm - Executive Session

8:00 pm - Public Session

**PLEDGE OF ALLEGIANCE
MOMENT OF SILENCE**

ROLL CALL

Mr. Bonnett

Ms. Boyle-Vellucci

Mr. Campbell

Mr. de Leeuw

Ms. Lang

Mr. Romano

Ms. St. Auburn

Dr. Yaros-Ramos

Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 9, 2019. Said notice was published in the Star Ledger on January 15, 2019 and the Glen Ridge Paper on January 17, 2019. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent

Barbara Murphy, Business Administrator/Board Secretary

7:00 pm EXECUTIVE SESSION

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

8:00 pm PUBLIC SESSION

WRITTEN COMMUNICATIONS

PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

- Honoring Retirees
- Construction Update

PUBLIC COMMENTS (Agenda Items)

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may

not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee
 Personnel and Policy Committee
 Negotiations Committee
 Finance and Facilities Committee
 Communications Committee
 Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

Home & School Associations
 Glen Ridge Association for Special Education (GRASE)
 Glen Ridge Educational Foundation (GREF)
 Glen Ridge Athletic Association (GRAA)
 Glen Ridge Arts Patrons Association (GRAPA)
 Gas Lamp Players

Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.

MINUTES

M-1 Board of Education Minutes

Approve the Glen Ridge Board of Education minutes of the following meetings:
 June 3, 2019 Executive Session & Regular Meeting

ADMINISTRATION

A-1 Approve Treasurer of School Monies

Approve the appointment of John Calavano as Treasurer of School Monies at a rate of \$5,736.92 for the 2019-2020 school year. This position is required as set forth in NJSA 18A:17-31.

A-2 Appointment of Auditor

WHEREAS, the Glen Ridge Board of Education requires the professional services of an Auditor, and

WHEREAS, the nature of the services to be performed meet the definition of "professional services" set forth in the Public School Contract Law, and

WHEREAS, funds are available to obtain such professional services, and

WHEREAS, the Public School Contract Law NJSA 18A:18A-5 authorizes the awarding of contracts for professional services by resolution of the Board of Education without publicly advertised competitive bids;

ACCORDINGLY, the Glen Ridge Board of Education authorizes the award of the following professional services appointment and contract:

That the firm of Nisivoccia LLP, Mt. Arlington, NJ, be appointed Board of Education Auditor for the period July 1, 2019 to June 30, 2020 to conduct the 2018-2019 audit of the Glen Ridge Public School District for an estimated fee of \$40,875

and the 2018-2019 audit and tax filings for the Glen Ridge Home and School Associations and Executive Council for an estimated fee of \$25,750.

This professional services contract is made and awarded without competitive bidding as the services will be rendered by persons experienced in the practice of a process requiring specialized knowledge and resources.

A-3 Appointment of General Board Counsel

WHEREAS, the Glen Ridge Board of Education requires the professional services of Board Counsel, and

WHEREAS, the nature of the services to be performed meet the definition of "professional services" set forth in the Public School Contract Law, and

WHEREAS, funds are available to obtain such professional services, and

WHEREAS, the Public School Contract Law NJSA 18A:18A-5 authorizes the awarding of contracts for professional services by resolution of the Board of Education without publicly advertised competitive bids;

ACCORDINGLY, the Glen Ridge Board of Education authorizes the award of the following professional services appointment and contract:

That, Anthony Sciarriello, Esq., of Sciarriello, Cornell, Merlino, McKeever & Osborne, LLC, Westfield, NJ, be appointed Board Counsel for the period July 1, 2019 to June 30, 2020 at the rate of \$165 per hour.

This professional services contract is made and awarded without competitive bidding as the services will be rendered by persons experienced in the practice of a process requiring specialized knowledge and resources.

A-4 Appointment of Architect

WHEREAS, the Glen Ridge Board of Education requires the professional services of an Architect, and

WHEREAS, the nature of the services to be performed meet the definition of "professional services" set forth in the Public School Contract Law, and

WHEREAS, funds are available to obtain such professional services, and

WHEREAS, the Public School Contract Law NJSA 18A:18A-5 authorizes the awarding of contracts for professional services by resolution of the Board of Education without publicly advertised competitive bids;

ACCORDINGLY, the Glen Ridge Board of Education authorizes the award of the following professional services appointment and contract:

That the firm of Design Resources Group, Piscataway, NJ, be appointed Board of Education Architect for the period July 1, 2019 to June 30, 2020.

This professional services contract is made and awarded without competitive bidding as the services will be rendered by persons experienced in the practice of a process requiring specialized knowledge and resources.

A-5 Appointment of Insurance Brokers of Record

Approve the appointment of the following insurance brokers of record for the 2019-2020 school year:

1. Conner Strong & Buckelew Benefit Advisors for medical, dental, prescription and vision insurance.
2. W.H. Roddy, Inc. for property and casualty and other organizational insurance.

A-6 Participation in the Morris Essex Insurance Group (MEIG)

Approve the participation in the Morris Essex Insurance Group (MEIG) for Worker's Compensation Insurance for the 2019-2020 school year. MEIG is a shared services cooperative purchasing arrangement whereby member school districts acquire lower rates for insurance through joint purchasing.

A-7 Renewal of School Alliance Insurance Fund (SAIF)

Approve the renewal with the School Alliance Insurance Fund (SAIF) to provide property-casualty, school leaders professional liability, excess liability in the amount of \$163,628 and student accident insurance coverage (amount to be determined) for the 2019-2020 school year for the Glen Ridge Board of Education and liability insurance coverage only for the following organizations:

Linden Avenue Home & School Association
Ridgewood Avenue Home & School Association
Forest Avenue Home & School Association
High School Home & School Association
Glen Ridge Home & School Executive Council

A-8 District Medical Physicians

Approve Mountainside Family Practice Group (MFPG) as the physicians for school, team, post-employment offer and Department of Transportation physicals for the 2019-2020 school year not to exceed \$39,000.

A-9 Official Newspapers

Approve designation of official newspapers for the 2019-2020 school year as follows:

- The Glen Ridge Paper, Union, New Jersey
- The Star Ledger, Newark, New Jersey

A-10 Banking Institutions

Approve the following banking institutions as depositories of school funds: Investors Bank, Boiling Springs Bank, PNC Bank, and authorizes the Board Secretary to invest idle funds of the Board of Education in said depository and to transfer funds in and out of the following accounts for investment purposes for the 2019-2020 school year. Approve depositories and signatories as follows:

Account	Signatory
Investors Bank General Checking	Board President, Elizabeth H. Ginsburg Business Administrator/Board Secretary, Treasurer of School Monies, John Calavano
Investors Bank Payroll	Treasurer of School Monies, John Calavano
Investors Bank Payroll Agency	Business Administrator/Board Secretary,
Investors Bank Unemployment Trust	Business Administrator/Board Secretary, Payroll Bookkeeper,
Investor Bank Chromebook Account	Director of Technology and Secretary
PNC Bank High School G.O.	Principal, Assistant Principal and Secretary
PNC Bank Ridgewood Avenue G.O.	Principal, Assistant Principal and Secretary
PNC Bank Linden Avenue G.O.	Business Administrator/Board Secretary, Principal and Secretary

PNC Bank Forest Avenue G.O.	Business Administrator/Board Secretary, Principal and Secretary
PNC Bank High School Athletics	Principal, Assistant Principal, Director of Student Activities and Secretary
Boiling Springs Savings Bank	Business Administrator/Board Secretary Superintendent of Schools

A-11 Custodian of Records

Appoint Barbara Murphy, School Business Administrator/Board Secretary, as Custodian of Records for the Glen Ridge School District for the 2019-2020 school year.

A-12 District Integrated Pest Management Coordinators (IPMC)

Appoint Barbara Murphy, School Business Administrator/Board Secretary, and John Baumann, Supervisor of Facilities, as the district's Integrated Pest Management Coordinators (IPMC) for the 2019-2020 school year.

A-13 Toxic Hazard Preparedness (THP) Officer

Appoint John Baumann to serve as Toxic Hazard Preparedness (THP) Officer for the 2019-2020 school year.

A-14 AHERA (Asbestos Hazard Emergency Response Act) Program Manager

Appoint John Baumann as the district's designated person and program manager to carry out the duties required under the AHERA (Asbestos Hazard Emergency Response Act) 40 CER-763 for the 2019-2020 school year.

A-15 Chemical Hygiene Officer

Appoint John Baumann to serve as Chemical Hygiene Officer for all district schools for the 2019-2020 school year.

A-16 District 403(b) and 457(b) Providers

Approve the following providers and advisors for the 2019-2020 school year:

- a. AXA/Equitable/Aspire/AR 360—Jeffrey Trause, Brian Trause and Jeffrey Somerstein
- b. Metlife/BrightHouse—Damien Paumi
- c. Valic—Tom Hannan
- d. Vanguard—No Advisor (existing accounts only)
- f. Security Benefit

A-17 COBRA Administration

Approve Benefits Express and AxisPlus Benefits to provide COBRA Administration services for the 2019-2020 school year.

A-18 Program 403(b) & 457 (b) 3rd Party Administrator

Approve Plan Connect as the third-party administrator for the 403(b) and 457(b) programs at no charge for the 2019-2020 school year.

A-19 Voluntary Insurance Companies

Approve the following voluntary insurance companies for the 2019-2020 school year:

- Prudential
- Aflac

A-20 Readopt Glen Ridge Board of Education Bylaws, Policies and Regulations

Readopt the Glen Ridge Board of Education Bylaws, Policies and Regulations consistent with the NJ Quality Single Accountability Continuum (NJQSAC) guidelines for the 2019-2020 school year with all changes and revisions that have been properly adopted at public meetings.

A-21 Public Agency Compliance Officer (P.A.C.O.)

Appoint Barbara Murphy, School Business Administrator/Board Secretary, as the Public Agency Compliance Officer (P.A.C.O.) for the 2019-2020 school year.

A-22 Petty Cash Funds

Approve the following petty cash funds for the 2019-2020 school year:

<u>Location</u>	<u>Amount</u>	<u>Individual Responsible</u>
Glen Ridge High School	\$200	HS Principal
Ridgewood Avenue School	\$200	Ridgewood Principal
Linden Avenue School	\$200	Linden Principal
Forest Avenue School	\$200	Forest Principal
Student Services Department	\$200	Director of Student Services
Superintendent's Office	\$200	Superintendent
Business Office and Maintenance	\$200	Business Administrator
Technology Department	\$200	Director of Technology
Childcare Program	\$200	Ridgewood Avenue Asst. Principal

BE IT FURTHER RESOLVED, that the individuals responsible, or his/her designee, shall report to the Board on the amounts disbursed and request reimbursement on a monthly basis, and

BE IT FURTHER RESOLVED that all unused petty cash funds will be returned to the custodian general account at the end of the school year.

A-23 Summer Resolutions for Superintendent's Authorization

BE IT RESOLVED, that the Superintendent of Schools, with the written approval of the President and Vice President of the Board of Education, is authorized to approve the 2019-2020 non-administrative staff appointments, projects, and take other necessary personnel, routine financial, and curricular actions until approved at the next regularly scheduled meeting of the Board of Education.

A-24 Summer Resolutions for Payment of Bills

BE IT RESOLVED, that the President or Vice President of the Board of Education, together with the Board Secretary, is authorized to draw warrants to pay bills for the 2018-2019 and the 2019-2020 school years that may become due and payable during the summer vacation, the same to be submitted for ratification by the Board at its regularly scheduled meeting.

A-25 Summer Resolutions for Transfers

BE IT RESOLVED, that the School Business Administrator/Board Secretary is authorized to execute all necessary transfers in the 2018-2019 budget for year-end close-out with review and approval of the Finance Committee, the same to be submitted for ratification by the Board at its next regularly scheduled meeting.

A-26 Superintendent's Merit Goals

Be it resolved, that the Board of Education accepts the completion of the Superintendent's Merit Goals #1-5 for the 2018-2019 school year.

A-27 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report #18-19 RAS#5, and finds that HIB was substantiated.

A-28 Joint Purchasing Agreements

Upon recommendation of the Superintendent, move to renew the following Joint Purchasing Agreements, per N.J.S.A. 18A:18A-11 for the 2019-2020 school year:
Educational Data Services, Inc.

Educational Services Commission of New Jersey (ESCNJ) – Formerly Middlesex Regional Educational Services Commission (MRESC)

Union County Cooperative Pricing (8UCCP)

A-29 Uniform Minimum Chart of Accounts

Upon recommendation of the Superintendent, move to approve the Uniform Minimum Chart of Accounts for New Jersey Public Schools as per NJAC 6A:23-2.12 for the 2019-2020 school year.

A-30 Board Agents

Upon recommendation of the Superintendent, move to approve the following Resolution:

RESOLVED that the Superintendent of Schools and the Business Administrator/Board Secretary for the Glen Ridge Board of Education or their designees, be designated as the Board's agents to request state and federal funds under the existing State and Federal Laws for the 2019-2020 school year.

A-31 Procurement of Goods and Services

Upon recommendation of the Superintendent, move to approve the following resolution authorizing the procurement of goods and services through state agency effective for the 2019-2020 school year:

Whereas, Title 18A:18A-10 provides that "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property", and Whereas, The Glen Ridge Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Glen Ridge Board of Education desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the Glen Ridge School District

Now, therefore be it resolved, that the Glen Ridge Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board he Commodity/Service, Vendor and State Contract utilized.

A-32 Purchasing Activity

Upon recommendation of Superintendent, move to approve the following resolution, effective for the 2019-2020 school year:

Whereas, N.J.S.A. 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility, and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by this chapter; and

Whereas, N.J.S.A. 18A-18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently 40,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution; and

Whereas, N.J.S.A. 18A-18A-37c provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution; and

Now, therefore be it resolved, that the Glen Ridge Board of Education, pursuant to the statutes cited above, hereby appoints Barbara Murphy, Business Administrator/Board Secretary, as its duly authorized Qualified Purchasing Agent and is duly assigned the authority, responsibility, and accountability for the purchasing activity of the Glen Ridge School District; and e it further resolved, that Barbara Murphy is hereby authorized to award contracts on behalf of the Glen Ridge School Board of Education that are in the aggregate less than 15% of the Bid threshold (currently \$6,000) without soliciting competitive quotations; and

Be it further resolved, that Barbara Murphy is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but less than the bid threshold of \$40,000.

A-33 Request for Bids

Upon recommendation of the Superintendent, move to authorize the Business Administrator/Board Secretary to request bids for any goods or services as needed by the District for the 2019-2020 school year.

A-34 Claims Auditor

Upon recommendation of the Superintendent, move to authorize that the Business Administrator/Board Secretary be designated as the Board of Education’s Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly for the 2019-2020 school year.

A-35 Transfer of Funds

Upon recommendation of the Superintendent, move to approve a procedure for the 2019-2020 school year on over expenditures of funds, authorizing the Board Secretary to transfer funds beyond the level of the uniform minimums, Chart of Accounts (Handbook 2R2), as per N.J.A.C. 6:20-2A. 10A2 and per G.A.A.P. requirements

PERSONNEL

P-1 Appointments

Upon the recommendation of the Superintendent, approve the appointment of the following:

<u>Name</u> <u>Location</u>	<u>Position</u> <u>Guide/Salary</u>	<u>Effective</u> <u>Date</u>	<u>End</u> <u>Date</u>	<u>Account #</u> <u>PCR#</u>	<u>Rationale</u>
Cherie Bedell RAS	Leave Replacement Teacher \$275.00 per day	9/1/19	12/20/19		Replacing S. Odell
Jessica Goldberg* District	Leave Replacement Speech Language Specialist \$310.00 per day	9/1/19	6/30/20		Replacing A. Cippollone
Jillian Mazza District	Leave Replacement Social Worker \$300.00 per day	9/1/19	11/15/19		Replacing C. Holden
Jennifer McCrea RAS	Elementary Teacher MA Step 5 \$61,516.00	9/1/19	6/30/20		Open position
Anjali Neurkar RAS	Leave Replacement Teacher \$275.00 per day	9/1/19	6/30/20		Replacing F. Rosenholz
Kelly O’Hara LAS	Leave Replacement Teacher \$275.00 per day	9/1/19	1/10/20		Replacing B. Colletta
Lauren Schmitt* GRHS	Math Teacher BA Step 2 \$53,453.00	9/1/19	6/30/20		Open position

*Pending State and District Approval

P-2 Childcare Program Staff

Upon the recommendation of the Superintendent, approve the following for the 2019-2020 school year:

<u>Last Name</u>	<u>First Name</u>	<u>Rate</u>	<u>Position</u>
Amos	Renee	\$19.00	Site Coordinator
Bautista	Elsa	\$12.25	Aide
Colon	Jenny	\$21.00	Site Coordinator
Cabrera	Lurdes	\$12.25	Aide
Cerda	Eridania	\$18.00	Site Coordinator

Commander	Rashaira	\$13.25	Aide
Escobar	Virginia	\$12.75	Aide
Figueroa	Belinda	\$15.25	Aide
Gonzales	Maria	\$16.25	Aide
Lewis	Tyasia	\$12.25	Aide
Medina	Luz	\$12.25	Aide
Morillo	Genesis	\$12.25	Aide
Nardiello	Jarrad	\$20.50	Site Coordinator
Nso	Lori	\$15.25	Aide
Pizarro	Marisela	\$19.50	Site Coordinator
Rivera	Christina	\$12.25	Aide
Schnack	Jodie	\$20.50	Site Coordinator
Smith	Regina	\$13.00	Aide
Terpin	Scott	\$20.50	Site Coordinator
Wilson	Damian	\$15.75	Aide

Teaching Artists in After Care

Linda St. Ambrogia Music and Movement Teacher (3 Hours Per Week at \$50.00 per hour)
 Abhijot Kaur Yoga for Kids Teacher (2 Classes Per Week at \$50.00 per class)

P-3 Mentors

Approve the following as a new teacher mentor for the 2018-2019 school year

<u>Name of Mentor</u>	<u>Number of Weeks</u>	<u>Total</u>	<u>Alternate Route / Traditional</u>
Alice Roberts	10	\$190.66	Traditional
Kate Balaschak	10	\$333.30	Alternate Route
Kostas Barkouras	30	\$1,000.00	Alternate Route
Eric Dimeck	14	\$267.00	Traditional
Elizabeth Murach	30	\$572.00	Traditional
Lindsay Coral	28	\$533.87	Traditional
Theresa Messineo	15	\$286.05	Traditional
Sophia Logothetis	18	\$343.26	Traditional
Shannon Lekas	30	\$572.00	Traditional
Samatha Odell	30	\$572.00	Traditional

P-4 Coaches/Athletics, Co-Curricular/Club Advisors

Upon the recommendation of the Superintendent, approve the appointment of Coaches/athletics and co-curricular/club advisors, and program leaders for the 2019-2020 school year as per the attached. (Exhibit P-4)

P-5 Summer Workers:

- a. Approve the following Summer Workers starting June 21, 2019 through August 31, 2019, not to exceed 29.50 hours per week:

Name	Position	Location	Hourly Rate
Mykel James	Custodial	GRHS	\$11.00
Ryan Liddy	Custodial	GRHS	\$12.00
Lucas Umana	Custodial	GRHS	\$11.00
David Weissenberg	Custodial	GRHS	\$12.00
Pierce Cardoza	Custodial	RAS	\$11.00
Jared Murphy	Custodial	RAS	\$11.00
Daniel Gruhin	Custodial	Forest	\$12.00
Steven Parkin	Custodial	Forest	\$11.00
Benjamin Mendiola	Custodial	Forest	\$11.00
Tyler Johnson	Custodial	Linden	\$11.00
Jack Ashkinaze	Custodial	Linden	\$12.00
Harry Cassalty	Custodial	Linden	\$11.00
Billy Kelty	Custodial Sub		\$12.00
Carrie Liddy	Secretarial	GRHS	\$12.00
Avery Dowd	Secretarial	RAS	\$11.00
Emily Buchmann	Secretarial	Forest	\$11.00
Meghan Liddy	Secretarial Sub		\$11.00
Kara McDermott	Secretarial Sub		\$11.00
Lauren McDermott	Secretarial Sub		\$11.00
Ethan Che	Technology	GRHS	\$12.00
Miles Fessenden	Technology	GRHS	\$11.00
Ethan Hackmeyer	Technology	GRHS	\$12.00
Sarah Kwakkelaar	Technology	GRHS	\$12.00
Myles Platt	Technology	GRHS	\$12.00

- b. Approve the following Staff Summer Workers starting June 21, 2019 through August 27, 2019, not to exceed 29.50 hours per week:

Name	Position	Location	Hourly Rate
Heather Kobylinski	Confidential	GRHS	\$17.50
Robert Faggiani	Confidential	Student Services	\$17.50

P-6 Media Center Summer Hours

For summer 2019 approve MaryLynn Savio to work 40 hours in the GRHS Library at \$72.71 per hour.

P-7 RAS Team Leaders

Upon the recommendation of the Superintendent, approve the appointment of the following staff members as Team Leaders for the 2019-2020 school year at a rate of \$1,000.00 per year:

Staff Member
Lindsay Coral
Alyssa DeSimone
Shannon Lekas
Christine Sullo
Candice Serritella
Cristina Rodriguez

P-8 Bus Drivers for the 2019-2020 School Year

Approve the following employees to work as bus drivers, beyond the regular work schedule, at a rate of \$36.75 per hour, with a 4 hour minimum payment:

Talib Rasheed
 Gregory Pavan
 Octavio Morales
 Ahmad Mohamed

P-9 Rescind

Rescind the following approval for the ESY Program:

Danielle Travisano	Teacher (PSD)
Sarah Melnik	Aide

P-10 Extended School Year Program

Approve the following aides to work 90 hours (maximum) at \$17.50 per hour during summer 2019 ESY Program:

Kim White	Aide
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P-11 Home Instruction

Upon the recommendation of the Superintendent, approve Janet Dobbs as Home Instructor starting June 10, 2019 through June 30, 2019 at the rate of \$47.00 per hour, not to exceed 4 hours per week.

P-12 Summer Curriculum Writing

Approve the following staff for the 2019 summer curriculum writing:

Maria Dessipris	Spanish Language/Culture	\$850
Sean McLearnie	STEM 7	\$425
Alyssa Angelo	Computer 7	\$425

P-13 Head Custodian Stipend

Approve Head Custodian Stipends for the 2019-2020 school year to the following:

Forest Avenue School	Talib Rasheed	\$5,011
Linden Avenue School	James Doran	\$5,011
Ridgewood Avenue School	Aaron Pacheco	\$8,268
Glen Ridge High School	David Rotondo	\$9,001

P-14 Evening Events

Approve the following staff for evening activities at the rate of \$50.00:

<u>Name</u>	<u>School</u>	<u>Event</u>	<u>Date</u>
Jenelle Hamer	GRHS	Prom	6/7/19
Rachael Hogan	GRHS	Prom	6/7/19
Heather Kobylinski	GRHS	Prom	6/7/19
Jessica Mahaffey	GRHS	Prom	6/7/19
Kendall Southerland	GRHS	Prom	6/7/19
Keith Bucher	RAS	6th Grade Promotion	6/19/19
Cherie Bedell	RAS	6th Grade Promotion	6/19/19
Scott Terpin	RAS	6th Grade Promotion	6/19/19
Christine Sullo	RAS	6th Grade Promotion	6/19/19
Paulette Cinotti	RAS	6th Grade Promotion	6/19/19
Erica Marinaro	RAS	6th Grade Promotion	6/19/19

P-15 Staff Presenters

Approve the following staff for presenting at the following events:

<u>Name</u>	<u>School</u>	<u>Event</u>	<u>Date</u>	<u>Rate</u>
Alyssa Angelo	GRHS	6th-7th Grade Transition Night	4/4/19	\$100.00

P-16 Maternity Leave

Upon recommendation of the Superintendent, move to approve the maternity leave for **Carla Kaminski**, Teacher, utilizing 40 sick days effective September 23, 2019 until November 20, 2019, to be followed by child care leave of absence under Federal Family and Medical Leave Act (FMLA) and NJ Family Leave Act (NJFLA), without pay from November 21, 2019 through February 10, 2020. Returning to work on or about February 11, 2020

P-17 GRHS Program Leaders

Approve the following staff as Team Leaders at Glen Ridge High School, for the 2019-2020 school year:

K. Balaschak	English
R. Hogan	Physical Education
A. Malone	Related Arts
C. Mendez	Math
S. Logothetis	Special Ed.
L. Deptula	Guidance
M. Batastini	World Language
E. Dimeck	Social Studies
M. Levine	Science

P-18 Movement on the Guide

Approve movement on the guide and change in salary for the 2019-2020 school year for the following staff members:

Last	First	Assignment/Loc	From	To
Appleby	Stephanie	Forest	BA	MA
Beckmann	Juliann	RAS	MA	MA+32
Burk	Kimberly	GRHS	MA	MA+32
Coletta	Beth	LAS	BA	MA
Lane	Cionna	Ridgewood	BA	MA
Marinero	Erica	RAS	MA	MA+32
Murach	Beth	RAS	MA	MA+32
Rodriguez	Cristina	RAS	BA	MA+32
Spagnuolo	Christin	GRHS	MA	MA+32

CURRICULUM

C-1 Field Trips

Upon the recommendation of the Superintendent, approve the following field trip:

- a. Glen Ridge Field Hockey Team to visit Hershey Park in Harrisburg, PA on August 26-27, 2019 as per the attached (exhibit C-1.a).
- b. Varsity Chorus (9th-12th grade students) to visit Waterview Center Rehabilitation & Alzheimers Ward, in Cedar Grove, NJ on June 12, 2019 as per the attached (exhibit C-1.b).
- c. Peer Leadership (12th grade students) to visit Crystal Springs Mineral Resort, in Vernon, NJ on September 15-16, 2019 as per the attached (exhibit C-1.c).

C-2 New Jersey Interscholastic Boys Lacrosse League

Approve membership in the New Jersey Interscholastic Boys Lacrosse League for the 2019-2020 school year in the amount of \$225.

C-3 New Jersey Interscholastic Girls Lacrosse League

Approve membership in the New Jersey Interscholastic Girls Lacrosse League for the 2019-2020 school year in the amount of \$75.

BUSINESS

B-1 Financial Reports

Upon the recommendation of the Superintendent, move to approve the following financial reports as recommended by the Finance Committee:

- a. Approve the Bills and Claims as per attached list, in the amount of **\$366,642.16** and further move that the following bills drawn on the current account in the total amount of **\$1,065,731.53** for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board. (Exhibit B-1.a)
- b. Approval of the Open Purchase Order Reports, as per attached, in the amount of **\$325,294.92** (Exhibit B.1.d)
- c. Student activity account bills list as follows:

School	2019
Glen Ridge High School Athletics	\$10,110.00
Glen Ridge High School	\$23,977.41
Ridgewood Avenue School	\$29,306.63
Forest Avenue School	\$3,418.67
Linden Avenue School	\$12,281.01

B-2 Out-of-District Placements

Upon the recommendation of the Superintendent, move to approve the out-of-district placement of the following students with transportation to be provided by the district unless noted:

Student	Placement	School Year	Tuition	ESY Tuition
26161	Phoenix Center	2019-2020	\$67,591.80 Paraprofessional: \$30,780.00	\$7,885.71 Paraprofessional: \$3,591.00
25009	The Newmark School	2019-2020	\$57,373.20	\$5,737.32
27147	Westbridge Academy	2019-2020	\$77,441.92	\$6,734.08
23163	Banyan School	2019-2020	\$56,743.20	\$7,565.76

B-3 Termination of Out-of-District Placement

Upon the recommendation of the Superintendent, move to approve the termination of placement of student #30134 at the Chapel Hill School as of June 7, 2019.

B-4 Settlement Agreement

Upon the recommendation of the Superintendent, move to approve the Settlement Agreement for student #26004 for the 2019-2020 school year.

B-5 Home Instruction

Upon the recommendation of the Superintendent, move to approve the following home instruction agreement:

Vendor	School Year/Dates	Fee/Rate	Student
a. Professional Education Services, Inc. (PESI) at High Focus Centers	As of 5/31/19	\$40.00/hour	23181

B-6 Tuition Rates for the 2019-2020 School Year

Upon the recommendation of the Superintendent, move to approve the tuition rates for the 2019-2020 school year as listed below:

Pre-K – Non-Resident	
½ Day (until 12:30)	\$8,525
Full Day	\$12,179
Kindergarten	\$12,179
Grades 1 through 5	\$13,612
Grades 6 through 8	\$13,804
Grades 9 through 12	\$16,380
HS Activity Fee	\$300
Family Cap	\$550
Preschool Disabled - Non-Resident	\$36,885
High School Resource Center	\$16,380 plus cost of aide if applicable

B-7 Substitute Rates of Pay

Approve the rates of pay to substitutes for the 2019-2020 school year as follows:

Substitute Teacher/Aide	\$100 per diem
Substitute Nurse	\$200 per diem
Substitute Custodian	\$12 per hour
Substitute Childcare Site Coordinator	\$18.50 per hour
Substitute Childcare Aide	\$11.71 per hour

B-8 T&M Associates Professional Services Contract

Upon the recommendation of the Superintendent, move to approve a professional services contract with T&M Associates to provide Regulatory Compliance Services and Asbestos Management Services for the 2019-2020 school year at the following rates:

Service	Rate/Fee
Asbestos Management Services/AHERA 3-Year Reinspection	\$4,350
Right-to-Know Services	\$7,200
Create or Update Hazard Communication Plan	No Charge
Right-to-Know Services (Central School)	\$1,500
Create or Update Hazard Communication Plan (Central School)	No Charge
Initial Hazard Communication Education & Training*	\$600/session
Biennial Hazard Communication Education & Training*	\$600/session
Bloodborne Pathogen Standards Education & Training*	\$600/session

(*Maximum 40 people per training session)

B-9 Donations

Upon the recommendation of the Superintendent, accept, with thanks, the following generous donations:

Donor	Item(s)	Value	Installation Included?	Exhibit
a. Glen Ridge Education Foundation	24 Language Tool Kits & Manuals for Gr. K-5 as part of the Orton Gillingham Summer Institute	\$1,300.00	N/A	B-9.a
b. Glen Ridge Education Foundation	Spring 2019 Grants: Jessica Gill - Soft Starts Erin Goldstein - Literacy Circles Andrew Shohan - Arduino Quadcopter	\$517.09 \$750.00 \$1,000.00	N/A N/A N/A	B-9.b
c. Glen Ridge High School Home & School	Sound proofing, AV equipment and painting of the LGI Room	\$17,000.00	Yes	B-9.c

B-10 Employee Medical Coverage

Upon recommendation of the Superintendent, move to approve the contract for employee benefit coverage for the 2019-2020 school year at the monthly/annual premiums listed below:

School Health Insurance Fund – Aetna

Aetna Choice POS II Plan 10	Monthly	Annual
Employee Only	\$1,075.00	\$12,900.00
Employee & Spouse	\$2,346.00	\$28,152.00
Employee & Child(ren)	\$1,444.00	\$17,328.00
Family	\$2,742.00	\$32,904.00

Aetna Choice POS II Plan 20	Monthly	Annual
Employee Only	\$992.00	\$11,904.00
Employee & Spouse	\$2,163.00	\$25,956.00
Employee & Child(ren)	\$1,332.00	\$15,984.00
Family	\$2,529.00	\$30,348.00

Aetna QPOS	Monthly	Annual
Employee Only	\$958.00	\$11,496.00
Employee & Spouse	\$2,089.00	\$25,068.00
Employee & Child(ren)	\$1,284.00	\$15,408.00
Family	\$2,442.00	\$29,304.00

Aetna Choice POS II HDHP	Monthly	Annual
Employee Only	\$936.00	\$11,232.00
Employee & Spouse	\$2,042.00	\$24,504.00
Employee & Child(ren)	\$1,256.00	\$15,072.00
Family	\$2,387.00	\$28,644.00

B-11 Employee Prescription Coverage

Upon recommendation of the Superintendent, move to approve the contract for employee benefit coverage for the 2019-2020 school year at the monthly/annual premiums listed below:

School Health Insurance Fund – Express Scripts

0/5/5	Monthly	Annual
Employee Only	\$171.00	\$2,052.00
Employee & Spouse	\$391.00	\$4,692.00
Employee & Child(ren)	\$223.00	\$2,676.00
Family	\$397.00	\$4,764.00

15/25/25	Monthly	Annual
Employee Only	\$144.00	\$1,728.00
Employee & Spouse	\$329.00	\$3,948.00
Employee & Child(ren)	\$187.00	\$2,244.00
Family	\$334.00	\$4,008.00

B-12 Employee Dental Coverage

Upon recommendation of the Superintendent, move to approve the contract for employee benefit coverage for the 2019-2020 school year at the monthly/annual premium listed below:

School Health Insurance Fund – Delta Dental

	Monthly	Annual
Employee Only	\$35.00	\$420.00
Employee & Spouse	\$67.00	\$804.00
Employee & Child(ren)	\$71.00	\$852.00
Family	\$111.00	\$1,332.00

B-13 Employee Vision Coverage

Upon recommendation of the Superintendent, move to approve the contract for employee benefit coverage for the 2019-2020 school year at the monthly/annual premium listed below:

School Health Insurance Fund – National Vision Administrators (NVA)

	Monthly	Annual
Flat Rate-All Employees	\$12.66	\$151.92

B-14 Change Orders

Upon the recommendation of the Superintendent, move to approve the following change orders at Central School:

- a. Change Order #21 from Daskal, LLC for a change in flooring to Cantina due to underlying conditions of the subfloor at a cost of \$7,378.25.
- b. Change Order #22 from Daskal, LLC for additional framing, sheetrock and spackle needed to accommodate for ceiling height at a cost of \$18,221.18.

B-15 Window Films

Upon the recommendation of the Superintendent, move to approve the purchase and installation of 3M Ultra S600 Window Film from Glass Energy a total cost of \$33,084.21 as per quotes received.

B-16 Report of Awarded Contracts during the 2018-2019 School Year

Pursuant to PL 2015, Chapter 47 the Glen Ridge Board of Education intends to renew, award, or permit to expire the attached contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18; et. seq., NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. seq. (Exhibit B-16).

B-17 Transfer to Capital Reserve

BE IT RESOLVED, that the Glen Ridge Board of Education moves to approve the following resolution:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Glen Ridge Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end; and

WHEREAS, the Glen Ridge Board of Education has determined that an amount up to \$500,000 may be available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED, by the Glen Ridge Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

B-18 IDEA Consolidated Grant Application

Upon recommendation of the Superintendent, move to approve the submission of the FY20 IDEA Consolidated Grant Application and the acceptance of the grant award funds as follows:

Basic	\$349,932
Preschool	\$12,590

B-19 Federal ESEA Grant Application

Upon recommendation of the Superintendent, move to approve the submission of the Fiscal Year 2020 Federal ESEA Grant Application, and accept the grant award funds in the amounts listed as follows:

Title I	\$131,099
Title II-A	\$37,813
Title IV-A	\$10,000
TOTAL	\$178,912

PUBLIC COMMENT

ADJOURNMENT