

**GLEN RIDGE PUBLIC SCHOOLS  
GLEN RIDGE BOARD OF EDUCATION  
September 23, 2019**

**CALL TO ORDER – Glen Ridge High School – Media Center**

7:00 pm - Executive Session

8:00 pm - Public Session

**PLEDGE OF ALLEGIANCE  
MOMENT OF SILENCE**

**ROLL CALL**

Mr. Bonnett

Ms. Boyle-Vellucci

Mr. Campbell

Mr. de Leeuw

Ms. Lang

Mr. Romano

Ms. St. Auburn

Dr. Yaros-Ramos

Ms. Ginsburg

**STATEMENT OF PUBLIC MEETING NOTICE**

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 9, 2019. Said notice was published in the Star Ledger on January 15, 2019 and the Glen Ridge Paper on January 17, 2019. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent

Barbara Murphy, Business Administrator/Board Secretary

**7:00 pm EXECUTIVE SESSION**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

**8:00 pm PUBLIC SESSION**

**WRITTEN COMMUNICATIONS**

**PRESIDENT'S REPORT**

**SUPERINTENDENT'S REPORT**

-Reporting class sizes @ 25+ students

-Lower elementary zones

**PUBLIC COMMENTS (Agenda Items)**

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when

speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

### **COMMITTEE REPORTS (First meeting of the month only)**

Curriculum Committee  
 Personnel and Policy Committee  
 Negotiations Committee  
 Finance and Facilities Committee  
 Communications Committee  
 Alternative Funding Committee

### **LIAISON REPORTS (First meeting of the month only)**

Home & School Associations  
 Glen Ridge Association for Special Education (GRASE)  
 Glen Ridge Educational Foundation (GREF)  
 Glen Ridge Athletic Association (GRAA)  
 Glen Ridge Arts Patrons Association (GRAPA)  
 Gas Lamp Players

**Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.**

## **ADMINISTRATION**

### **A-1 First Reading of New and/or Revised Policies and Regulations**

Approve the first reading of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows:  
 (Exhibit A-1)

Pol 1110 Organizational Chart

### **A-2 Zoning**

Approve the Superintendent's recommendation for the zoning of the three elementary schools. (exhibit A-2)

## **PERSONNEL**

### **P-1 Appointments**

Upon the recommendation of the Superintendent, approve the appointment of the following:

<b><u>Name</u></b> <b><u>Location</u></b>	<b><u>Position</u></b> <b><u>Guide/Salary</u></b>	<b><u>Effective</u></b> <b><u>Date</u></b>	<b><u>End</u></b> <b><u>Date</u></b>	<b><u>Account #</u></b> <b><u>PCR#</u></b>	<b><u>Rationale</u></b>
Jennifer Wujciak Brunnquell	Art Teacher (.6)	9/2/19	6/30/20	11-120-100-101-00-00-04 10-06-00/akl	Additional period at CS
RAS & CS	BA Step 9 (\$35,120.40)				

### **P-2 Substitutes**

Upon the recommendation of the Superintendent, approve the appointment of the substitutes for the 2019-2020 school year:

Michael DeBlis
Julia Ermatinger
Joshua Fronefield
Larry Hawkins (custodian)
Jenna Laszlo
Octavio Morales (custodian)

Shawna Robb

**P-3 Coaches/Athletics, Co-Curricular/Club Advisors**

Upon the recommendation of the Superintendent, approve the appointment of the following:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Guide, Step, Year</b>	<b>Amount</b>	<b>Effective Date</b>
Lauren Bas	WE School Advisor	RAS	Guide 7 , Step 1, Year 1	\$760.00	9/2/19
Jennifer McCrea	WE School Advisor	RAS	Guide 7 , Step 1, Year 1	\$760.00	9/2/19
Sarah Melnik	Head Varsity Swim Coach	GRHS	Guide 5, Step 1, Year 1	\$3,325.00	9/23/19

**P-4 Childcare Program Staff**

Upon the recommendation of the Superintendent, approve the following for the 2019-2020 school year:

<b>Last Name</b>	<b>First Name</b>	<b>Rate</b>	<b>Position</b>
Kayo	Catherine	\$18.50	Site Coordinator (9/23/19)
Minkiewicz	Karolina	\$12.75	Aide

**P-5 MS Program Leader**

Approve MS Program Leaders for the 2019-2020 School Year:

Jill Landgraber	Middle School (.5)	\$1,263.00
Alyssa Angelo	Middle School (.5)	\$1,167.50

**P-6 Volunteer**

Approve the following volunteer for the 2019-2020 School Year:

Joe Sullivan - Volunteer Football Coach  
Arthur Paulina - Volunteer football coach

**P-7 Sixth Period Assignment**

Approve sixth period assignment for the 2019-2020 :

\*(Total Amount to be adjusted upon the adoption of the 2019-2022 negotiated contract)

<b>Name</b>	<b>School</b>	<b>Effective Date</b>	<b>FTE</b>	<b>Total Amount</b>
Kate Balaschak	GRHS	9/2/19	1.0	\$6,179.00
Stephanie Pollak	GRHS	9/2/19	1.0	\$6,179.00
Erik Dimeck	GRHS	9/2/19	1.0	\$6,179.00
Lawrence Rothweiler	GRHS	9/2/19	1.0	\$6,179.00
Matt Cannici	GRHS	9/2/19	1.0	\$6,179.00
Courtney Warren	GRHS	9/2/19	1.0	\$6,179.00
Cluny Mendez	GRHS	9/2/19	1.0	\$6,179.00
Cathy McCarthy	GRHS	9/2/19	1.0	\$6,179.00
Jill Johnson	GRHS	9/2/19	1.0	\$6,179.00
Kevin George	GRHS	9/2/19	1.0	\$6,179.00
Pam Baker	GRHS	9/2/19	1.0	\$6,179.00
Andrew Shohen	GRHS	9/2/19	1.0	\$6,179.00
Kate Pritchard	GRHS	9/2/19	1.0	\$6,179.00
Emily Ramos	GRHS	9/2/19	1.0	\$6,179.00
Mike Levine	GRHS	9/2/19	1.0	\$6,179.00
Kostas Barkouras	GRHS	9/2/19	1.0	\$6,179.00
Robert Booth	GRHS	9/2/19	1.0	\$6,179.00
Kyle Concha	GRHS	9/2/19	1.0	\$6,179.00
Sean McLearnie	GRHS	9/2/19	1.0	\$6,179.00

Tim Panebianco	GRHS	9/2/19	1.0	\$6,179.00
Mia Palma	GRHS	9/2/19	1.0	\$6,179.00
Sharon Tully	GRHS	9/2/19	1.0	\$6,179.00
Rachael Hogan	GRHS	9/2/19	1.0	\$6,179.00
Nelson Mendez	GRHS	9/2/19	1.0	\$6,179.00
Shana Caulfield	GRHS	9/2/19	1.0	\$6,179.00
Tom Novak	GRHS	9/2/19	1.0	\$6,179.00
Jessica Mahaffey	GRHS	9/2/19	1.0	\$6,179.00
Carol Svetik	GRHS	9/2/19	1.0	\$6,179.00
Sophia Logothetis	GRHS	9/2/19	1.0	\$6,179.00
Genine D'Andrea	GRHS	9/2/19	1.0	\$6,179.00
Jillian Paterno	GRHS	9/2/19	1.0	\$6,179.00
Lauren Foley	GRHS	9/2/19	1.0	\$6,179.00
Melissa Bridge	GRHS	9/2/19	1.0	\$6,179.00
Steve Finkel	GRHS	9/2/19	1.0	\$6,179.00
Janet Dobbs	GRHS	9/2/19	1.0	\$6,179.00
Caitlin Reilly	GRHS	9/2/19	1.0	\$6,179.00
Nick Benevento	GRHS	9/2/19	1.0	\$6,179.00
Chris Petouvis	GRHS	9/2/19	1.0	\$6,179.00
Kris Zaragoza	GRHS	9/2/19	1.0	\$6,179.00
Chris Savio	GRHS	9/2/19	1.0	\$6,179.00
Meredith Batastini	GRHS	9/2/19	1.0	\$6,179.00
Maria Dessipris	GRHS	9/2/19	1.0	\$6,179.00
Danielle Zeiser	GRHS	9/2/19	1.0	\$6,179.00
Laura Zepp	GRHS	9/2/19	1.0	\$6,179.00
Jill Landgraber	GRHS	9/2/19	1.0	\$6,179.00
Jenelle Hamer	Technology	9/2/19	1.0	\$6,179.00
Pat Hansen	Technology	9/2/19	1.0	\$6,179.00
Christina Abrahamsen	GRHS	9/2/19	(semester 1)	\$3,089.50
Brian Ianni	GRHS	9/2/19	(semester 1)	\$3,089.50
Sandra Gatsch	GRHS	9/2/19	(semester 1)	\$3,089.50
Kim Waldron	FAS	9/2/19	1.0	\$6,179.00
MaryLynn Savio	GRHS	9/2/19	1.0	\$6,179.00

**P-8 Extra Duty**

Approve sixth period assignments and extra duty assignments for the 2019-2020: **(Marking period 1 – Opening day through Nov. 6th)** \*(Total Amount to be adjusted upon the adoption of the 2019-2022 negotiated contract)

<u>Name</u>	<u>School</u>	<u>Effective Date</u>	<u>FTE</u>	<u>Total Amount</u>
Rachael Hogan	GRHS	9/2/19	.25	\$772.38
Melissa Bridge	GRHS	9/2/19	.25	\$772.38
Jessica Mahaffey	GRHS	9/2/19	.25	\$772.38
Dave Majewski	GRHS	9/2/19	.25	\$772.38
Sean McLearnie	GRHS	9/2/19	.25	\$772.38
Anne Malone	GRHS	9/2/19	.25	\$772.38
Nelson Mendez	GRHS	9/2/19	.25	\$772.38
MaryLynn Savio	GRHS	9/2/19	.25	\$772.38

**P-9 Front Desk for the 2019-2020 School Year**

Approve the following to work the Front Desk at Glen Ridge High School at a rate of \$15.00 per hour, as needed:

Beverley Birnbaum
Erin Follet
Heather Kobylinski

**P-10 Detention Pay**

Approve detention pay for all Glen Ridge High School staff members to work Central Detention at a rate of \$25.00 per hour or Saturday Detention at a rate of \$100.00 per session for the 2019-2020 school year:

<b>Central Detention</b>
Dave Majewski
Shihong Zhang
Anne Malone
Sandra Gatsch
Sharon Tully
Heather Kobylinski
<b>Saturday Detention</b>
Nick Benevento
Michael Salvatelli
Anthony Sicoli
Kendall Southerland
Jessica Mahaffey
Mia Palma
Shana Caulfield
Sharon Tully
Dave Majewski

**P-11 Maternity Leave**

- a. Upon recommendation of the Superintendent, move to approve the maternity leave for **Kaitlyn Reilly**, School Counselor, utilizing 15 sick days effective January 21, 2020 until February 13, 2020, to be followed by (2) personal days on February 19 - 20, 2020. From February 24, 2020 through May 22, 2020 she will be on child care leave of absence under Federal Family and Medical Leave Act (FMLA) and NJ Family Leave Act (NJFLA), without pay. Kaitlyn is extending her leave and returning to work on or about June 1, 2020
- b. Upon recommendation of the Superintendent, move to approve the maternity leave for **Christin Spagnoulo**, Teacher, utilizing 27 sick days effective December 2, 2019 until January 17, 2020, followed by child care leave of absence under Federal Family and Medical Leave Act (FMLA) and NJ Family Leave Act (NJFLA), without pay from January 20, 2020 through April 10, 2020. Christin is returning to work on or about April 20, 2020.

**P-12 Overnight Chaperones**

Upon the recommendation of the Superintendent, move to approve the following list of overnight chaperones for \$171/night:

<b>First Name</b>	<b>Last Name</b>	<b>Date</b>	<b>Trip</b>	<b># of Nights</b>
Keisha	Harris	Oct 24 -25, 2019	Basketball Hall of Fame	1
David	Majewski	Oct 24 -25, 2019	Basketball Hall of Fame	1
Kendall	Southerland	Oct 24 -25, 2019	Basketball Hall of Fame	1
Kris	Zaragoza	Oct 24 -25, 2019	Basketball Hall of Fame	1
Lawrence	Rottweiler	Oct 24 -25, 2019	Basketball Hall of Fame	1
Caitlyn	Reilly	Oct 24 -25, 2019	Basketball Hall of Fame	1
Mia	Palma	Oct 24 -25, 2019	Basketball Hall of Fame	1

**CURRICULUM**

**C-1 Field Trips**

Upon the recommendation of the Superintendent, approve the following field trip:

- a. Forest Kindergarten students to attend Spookley the Square Pumpkin, at Demarest Farms in Hillsdale, NJ on October 29, 2019, as per the attached (exhibit C-1.a).
- b. Heroes & Cook Kids (10th grade students) to attend a Curriculum & Leadership Trainings, being held at Vonage in Holmdel, NJ on October 29, 2019, January 16, 2020, and March 12, 2020, as per the attached (exhibit C-1.b)

## **BUSINESS**

### **B-1 Financial Reports**

Upon the recommendation of the Superintendent, move to approve the following financial reports as recommended by the Finance Committee:

- a. Approve the Bills and Claims as per attached list, in the amount of **\$533,631.98** and further move that the following bills drawn on the current account in the total amount of **\$62,396.78** for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board. (Exhibit B-1.a)
- b. Approve transfers for the month of **August 2019** as presented and on file in the Board Office.
- c. Approve reports of the Secretary and Treasurer for the period ending **August 31, 2019** Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### **B-2 Out-of-District Placement (Revised)**

Upon the recommendation of the Superintendent, move to approve the out-of-district placement of the following students with transportation to be provided by the district unless noted:

<b>Student</b>	<b>Placement</b>	<b>School Year/Dates</b>	<b>Tuition</b>	<b>ESY Tuition</b>
24002	Bergen Center for Child Development	September 2019-June 2020	<b>\$62,473.32</b> <b>(revised)</b>	n/a
25001	Cedar Grove Public School District	9/4/19-6/19/20	<b>\$31,122.00</b> <b>(revised)</b>	n/a

### **B-3 Educational Services**

Upon the recommendation of the Superintendent, move to approve the following educational services:

<b>Student</b>	<b>Services</b>	<b>School Year/Dates</b>	<b>Fee/Rate</b>
21103	LearnWell - Home Instruction	2019-2020	\$43.00/hour approx. 10 hours/week

### **B-4 Workshops/Conferences**

Upon the recommendation of the Superintendent, move to approve the workshop(s)/conference(s) for the following staff:

<b>Staff Member / Position</b>	<b>Workshop/Conference</b>	<b>Date(s)</b>	<b>Location</b>	<b>Cost</b>
a. Paula Horton, Teacher	Heinemann - Fountas & Pinnell Literacy Continuum	10/8/19	Livingston, NJ	\$285.00
b. Charlene Reilly, School Nurse	School Nurse Exchange Effective Medical Emergency Response Teams at Each School Site	1/16/20	West Orange, NJ	\$295.00
c. Matthew Murphy, Principal	2019 FEA/NJPSA/NJASCD Fall Conference	10/17/19-10/18/19	Long Branch, NJ	\$292.00
d. Various Staff Members <b>(Exhibit B-4.d)</b>	Conquer Mathematics Workshop	2019-2020	Fairfield, NJ	\$14,810.00

**B-5 Change Order Credits for Central School Change Orders**

Upon the recommendation of the Superintendent, move to approve the following change orders:

- a. Change Order #13 from H&S Construction & Mechanical, Inc. to reduce existing back feed from parallel to single and move switchgear to new location at Forest Avenue School at a cost of \$22,091.82.
- b. Change Order #14 from H&S Construction & Mechanical, Inc. to reduce existing back feed from parallel to single and move switchgear to new location at Linden Avenue School for a credit of -(\$5,080.00).
- c. Change Order #15 from H&S Construction & Mechanical, Inc. to relocate chiller on Forest Avenue School roof at a cost of \$7,504.49.
- d. Change Order #16 from H&S Construction & Mechanical, Inc. to change from convector to fin tube in Room 27 Toilet Room at Forest Avenue School at a cost of \$302.82.

**B-6 Donations**

Upon the recommendation of the Superintendent, accept, with thanks, the following generous donations:

<b><u>Donor</u></b>	<b><u>Item(s)</u></b>	<b><u>Value</u></b>	<b><u>Installation Included?</u></b>	<b><u>Exhibit</u></b>
a. GREF	Sponsor The Robotic Team	\$2,500	N/A	B-6.a

**B-7 Settlement Agreement**

Upon the recommendation of the Superintendent, move to approve the Settlement Agreement for student #19033 for the 2019-2020 school year.

**PUBLIC COMMENT**

**ADJOURNMENT**