

**GLEN RIDGE PUBLIC SCHOOLS  
GLEN RIDGE BOARD OF EDUCATION  
April 26, 2021**

**Virtual Meeting:** [Zoom Meeting Link](#)

**CALL TO ORDER**

5:30 pm - Executive Session - **Virtual Meeting**

6:30 pm - Public Session - **Virtual Meeting**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**ROLL CALL**

Mr. Bonnett

Ms. Boyle-Vellucci

Mr. Campbell

Mr. de Leeuw

Ms. Gottlieb

Ms. Graham

Ms. St. Auburn

Dr. Yaros-Ramos

Ms. Ginsburg

**STATEMENT OF PUBLIC MEETING NOTICE**

This is a regular meeting of the Glen Ridge Board of Education. Adequate and electronic notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 7, 2021. Said notice was published in the Glen Ridge Paper on January 14, 2021 and Star Ledger on January 12, 2021. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent

Barbara Murphy, Business Administrator/Board Secretary

**5:30 pm EXECUTIVE SESSION**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations, confidential pupil matters, and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

**6:30 pm PUBLIC SESSION**

**WRITTEN COMMUNICATIONS**

**PRESIDENT'S REPORT**

**SUPERINTENDENT'S REPORT**

- COVID Related Update
- Equity Update
- 2020-21 School Calendar Adjustment
- 2021-22 School Budget Presentation - Barbara Murphy, School Business Administrator

**PUBLIC COMMENTS (Agenda Items)**

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

### **COMMITTEE REPORTS (First meeting of the month only)**

Curriculum Committee  
 Personnel and Policy Committee  
 Negotiations Committee  
 Finance and Facilities Committee  
 Communications Committee  
 Alternative Funding Committee

### **LIAISON REPORTS (First meeting of the month only)**

Home & School Associations  
 Glen Ridge Association for Special Education (GRASE)  
 Glen Ridge Black Diversity and Inclusion Association (GRBDIA)  
 Glen Ridge Educational Foundation (GREF)  
 Glen Ridge Athletic Association (GRAA)  
 Glen Ridge Arts Patrons Association (GRAPA)  
 Gas Lamp Players

## **MINUTES**

### **M-1 Board of Education Minutes**

Approve the Glen Ridge Board of Education minutes of the following meetings:  
 April 5, 2021 Executive Session and Regular Meeting

## **ADMINISTRATION**

### **A-1 Revision of Job Description**

Upon the recommendation of the Superintendent, approve the revision of the following Job Description as per the attached: (Exhibit A-1).

- Confidential Secretary to the School Business Administrator
- Payroll/Bookkeeper
- Accounts Payable/Receivable

### **A-2 REVISED 2020-2021 School Calendar**

Approve the REVISED 2020-2021 school calendar as presented. (Exhibit A-2)

## **PERSONNEL**

### **P-1 Appointments**

Upon the recommendation of the Superintendent, approve the appointment of the following:

<b><u>Name</u></b> <b><u>Location</u></b>	<b><u>Position</u></b> <b><u>Guide/Salary</u></b>	<b><u>Effective</u></b> <b><u>Date</u></b>	<b><u>End</u></b> <b><u>Date</u></b>	<b><u>Account #</u></b>	<b><u>Rationale</u></b>
Vita Marlana Cowan* District	Payroll/Bookkeeper \$74,000.00 pro-rated	Tentative start date of 6/27/21	6/30/21	11-000-251-100-29-00-00 95-01-00/afp	Open position
Vita Marlana Cowan* District	Payroll/Bookkeeper \$74,000.00	7/1/21	6/30/22	11-000-251-100-29-00-00 95-01-00/afp	Open position

Jose Granados* District	Bus Driver/Custodian Step 7 \$49,819.00 pro-rated	5/3/21	6/30/21	11-000-270-161-27-00-00 25-00-08-aex	Open position
Jose Granados* District	Bus Driver/Custodian Step 7 \$49,819.00	7/1/21	6/30/22	11-000-270-161-27-00-00 25-00-08-aex	Open position
Sara Grosfield* RAS	Part time Paraprofessional Step 1 \$20.03 per hour	5/3/21	6/30/21	11-000-217-106-00-00-04	Open position
Kathleen Kaveny FAS	Permanent Substitute Teacher \$100 per diem	4/26/21	6/30/21	11-120-100-101-00-00-02	Open position
Nancy Parlapiano RAS	Part time Paraprofessional Step 1 \$20.03 per hour	4/26/21	6/30/21	11-000-217-106-00-00-04	Open position
Saens Sooklall District	Substitute Custodian \$12.00 per hour	4/26/21	6/30/21	11-000-262-100-02-00-00	Open position
Lady Devereaux RAS	Permanent Substitute Teacher \$100 per diem	4/26/21	6/30/21	11-120-100-101-00-00-04	Open position

\*Pending State and District Approval

**P-2 Resignations/Retirements**

Upon the recommendation of the Superintendent, accept, with regret, the following:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Location</u></b>	<b><u>Resignation or Retirement</u></b>	<b><u>Effective Date</u></b>
Kyle Concha	Teacher	GRHS	Resignation	6/18/21
Katherine Hiromoto	Payroll	District	Resignation	(REVISED) 4/21/21
Edmund Myszkowski	Aide	RAS	Resignation	(REVISED) 4/16/21

**P-3 Unpaid Days**

Approve the following staff for unpaid days:

<b><u>Employee</u></b>	<b><u>School</u></b>	<b><u>Date</u></b>
4971	FAS	5/3/21

**P-4 Coaches/Athletics, Co-Curricular/Club Advisors**

Motion to REVISE the following Spring Coaches for the 2020-21 school year.

<b><u>Spring Sports</u></b>		<b><u>Guide</u></b>	<b><u>Step</u></b>	<b><u>Year</u></b>	<b><u>Amount</u></b>
Head Track	Paul Kartanowicz	2	5	9	\$8,513.00
Assistant Track	Ira Ford	3	5	10	\$ 7,107.00

**P-5 Teacher Conference Stipend**

Approve the following staff for a teacher conference stipend at the rate of \$30.00 per night:

<b><u>Ridgewood Ave. School</u></b>	
<b><u>First Name</u></b>	<b><u>Last Name</u></b>
Candice	Serritella

**P-6 Staff Presenters**

Approve the following staff for presenting at the following events:

Name	School	Event	Rate
Joe Mazarella	GRHS	Plan For College/Financial Aid	\$50 (2 presentations) = <b>\$100</b>
Lindsey Deptula	GRHS	8th-9th Transition/ Preparing You Students with an IEP for College/The Admission Game/ Getting From Where You Are To Where You Want to Be/Financial Aid	\$50 (5 Presentations) = <b>\$250</b>

**CURRICULUM**

**C-1 Field Trips**

Upon the recommendation of the Superintendent, approve the following field trip:

- a. Glen Ridge High School Class of 2021 to attend Annual Senior Class Trip to Six Flags Great Adventure on June 14, 2021 as per the attached (Exhibit C-1.a).

**BUSINESS**

**B-1 Financial Reports**

Upon the recommendation of the Superintendent, move to approve the following financial reports as recommended by the Finance Committee:

- a. Approve the Bills and Claims as per attached list, in the amount of **\$1,045,083.69** and further move that the following bills drawn on the current account in the total amount of **\$1,140,867.63** for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board.
- b. Approve transfers for the month of **March 2021** as presented and on file in the Board Office. (Exhibit B-2.b)
- c. Approve reports of the Secretary and Treasurer for the period ending **March 31, 2021**. Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Exhibit B-2.c)
- d. Approval of the Open Purchase Order Report, as per attached, in the amount of **\$462,020.87** for school year 2020-2021.
- e. Student activity account bills list as follows:

School	March 2021
Glen Ridge High School	\$8,020.43
Glen Ridge High School Athletics	\$21,858.25
Ridgewood Avenue School	\$122.76
Forest Avenue School	\$100.00
Linden Avenue School	\$306.35

**B-2 Professional Support Services**

Upon the recommendation of the Superintendent, move to approve the following professional services:

Vendor	Services	School Year	Fee/Rate
a. Loving Care Agency, Inc. d/b/a Aveanna Healthcare	Nursing Services	2021-2022	Registered Nurse (RN) \$60.00/hr Licensed Practical Nurse (LPN) \$50.00/hr Substitute School Nurse (RN) \$75.00/hr
b. The Uncommon Thread	BCBA In-District Support Services	2021-2022	\$100.00/hr, 2 days/wk Annual fee: \$3,200.00 during ESY (4 weeks) \$46,800.00 during school year

**B-3 Professional Services Agreement with Effective School Solutions**

Upon the recommendation of the Superintendent, move to approve an agreement with Effective School Solutions for the 2021-2022 school year for a total cost of \$399,510.

**B-4 Workshops/Conferences**

Upon the recommendation of the Superintendent, move to approve the workshop(s)/conference(s) for the following staff:

<b>Staff Member/ Position</b>	<b>Workshop/Conference</b>	<b>Date(s)</b>	<b>Location</b>	<b>Cost</b>
a. Francesca Roselli, Occupational Therapist	Summit Professional Development Online Subscription for Unlimited CE Courses	Ongoing	Virtual	\$249.99

**B-5 Renewal of Agreement with the Borough of Glen Ridge for Use of Borough Fields**

Upon the recommendation of the Superintendent, move to approve the renewal of the agreement between the Borough of Glen Ridge and the Glen Ridge Board of Education for the use of the Borough of Glen Ridge fields in the amount of \$75,000 for the term of July 1, 2021-June 30, 2022.

**B-6 Strategic Planning Initiative**

Upon the recommendation of the Superintendent, move to approve TMI Education to facilitate strategic planning initiative services and 6 remote sessions with the Glen Ridge School District for a total of \$13,500.

**B-7 Requisition for Taxes**

BE IT RESOLVED, that the amount of the district taxes needed to meet all obligations of the Glen Ridge Board of Education for the 2021-2022 school year is \$33,746,614 and the BOROUGH OF GLEN RIDGE is hereby requested to place in the hands of the Treasurer of School Monies that amount in accordance with Title 54-4-75 as scheduled below:

<b>DATE</b>	<b>GENERAL FUND</b>	<b>DEBT SERVICE</b>	<b>TOTAL DUE</b>
July 15, 2021	\$2,664,988.33	\$883,377.00	\$3,548,365.33
August 13, 2021	\$2,664,988.33		\$2,664,988.33
September 15, 2021	\$2,664,988.33		\$2,664,988.33
October 15, 2021	\$2,664,988.33		\$2,664,988.33
November 15, 2021	\$2,664,988.33		\$2,664,988.33
December 15, 2021	\$2,664,988.33		\$2,664,988.33
<b>Sub Total</b>	<b>\$15,989,930.00</b>	<b>\$883,377.00</b>	<b>\$16,873,307.00</b>
January 14, 2022	\$2,664,988.33	\$883,377.00	\$3,548,365.33
February 15, 2022	\$2,664,988.33		\$2,664,988.33
March 15, 2022	\$2,664,988.33		\$2,664,988.33
April 14, 2022	\$2,664,988.33		\$2,664,988.33
May 13, 2022	\$2,664,988.33		\$2,664,988.33
June 15, 2022	\$2,664,988.33		\$2,664,988.33
<b>Sub Total</b>	<b>\$15,989,930.00</b>	<b>\$883,377.00</b>	<b>\$16,873,307.00</b>
<b>2021-2022 GRAND TOTAL</b>	<b>\$31,979,860.00</b>	<b>\$1,766,754.00</b>	<b>\$33,746,614.00</b>

**B-8 Adopt the 2020-2021 School Year Budget**

Upon the recommendation of the Superintendent, move to adopt a budget for the 2021-2022 school year, noting the budget has been submitted to and approved by the Executive County Superintendent of Schools:

RESOLVED that the Glen Ridge Board of Education includes in the general fund budget a budgeted withdrawal from Capital Reserve in the amount of \$192,161 that is for the Ridgewood Avenue School Partial Roof Replacement, for a total project cost of \$430,920.

BE IT FURTHER RESOLVED that the Glen Ridge Board of Education approves the following equipment, capital outlay and capital projects for the 2021-2022 school year:

SDA Assessment for NJ Rod Grant	\$24,241
Interest for Capital Reserve	\$9,000
Technology Promethean Panels	\$72,000

Roof Replacements	\$430,920
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BE IT FURTHER RESOLVED that the budget be approved for the 2021-2022 School Year using the 2021-2022 state aid figures:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>DEBT SERVICE</b>	<b>TOTAL</b>
<b>2021-22 Total Expenditures</b>	35,811,254	943,928	2,022,635	38,777,817
<b>Less: Anticipated Revenues</b>	<u>3,831,394</u>	<u>943,928</u>	<u>255,881</u>	<u>5,031,203</u>
<b>Taxes to be Raised</b>	31,979,860	0	1,766,754	33,746,614

**B-9 FSA, HSA, & COBRA Account Administrator 2021-2022**

Upon the recommendation of the Superintendent, move to approve that the School Business Administrator/Board Secretary be authorized to execute agreements with Benefits Express for administration of the Flexible Spending & Transit/Parking Services Plan (FSA), Health Savings Plan (HSA), and COBRA Administration at rates shown on the attached fee schedule for the 2021-2022 school year. (Exhibit B-9)

**PUBLIC COMMENT  
ADJOURNMENT**