

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 5/4/21

Time of day the drill was conducted: Various (see below)

School Name: Ridgewood Avenue, Forest Avenue, Linden Avenue and Central Schools

Location of the Emergency Evacuation Drill: RAS: in front of school @ 8:03 AM;

Forest: in front of school @ 8:15 AM; Linden: in driveway @ 8:35 AM; Central: in parking lot @ 8:45 AM

Route Number(s): Bus #3

Name of the school principal/person(s) overseeing the drill: Driver, Bus Aide and Witnesses (see att.)

Other information relative to the emergency evacuation drill:

For length of each drill, number of students involved during each as well as other details, please see attached.

Please note: no students were driven to the High School on the day of the drill.

**GLEN RIDGE BOARD OF EDUCATION
Bus Evacuation Drill Form**

Bus Driver's Name: Talib Rasheed

Date(s) of Drill: 5/4/21

DATE OF DRILL	5/4/21	5/4/21	5/4/21	5/4/21	
BUS #	3	3	3	3	
SCHOOL	Ridgewood Avenue	Forest Avenue	Linden Avenue	Central	
LOCATION	In front of school	In front of school	Horseshoe	Parking lot	
TIME	8:03 AM	8:15 AM	8:35 AM	8:45 AM	
DURATION OF DRILL	4 sec.	7 sec.	5 sec.	7 sec.	
WEATHER CONDITIONS	55°; cloudy	55°; cloudy	55°; cloudy	55°; cloudy	
NUMBER OF STUDENTS	1	5	1	2	
WITNESSES (BUS DRIVER, BUS AIDE, AND PRINCIPAL, TEACHER, OR OTHER)	Bella Badagliacca, Talib Rasheed, Bonnie Rothenberger, José Granados	Ageliki Kritoulis, Talib Rasheed, Bonnie Rothenberger, José Granados	Talib Rasheed, Bonnie Rothenberger, José Granados	Cory Dowd, Talib Rasheed, Bonnie Rothenberger, José Granados	
BRIEF DESCRIPTION OF THE DRILL	Exiting bus in an organized manner – orderly and quietly outside of bus	Exiting bus in an organized manner – orderly and quietly outside of bus	Exiting bus in an organized manner – orderly and quietly outside of bus	Exiting bus in an organized manner – orderly and quietly outside of bus	