

**BOARD MEETING**

A regular meeting of the Glen Ridge Board of Education was held on Monday, April 9, 2018 at 7:04 pm at the Glen Ridge High School – Media Center.

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings. The Pledge of Allegiance and a Moment of Silence were observed.

**Present**

- Mr. de Leeuw (arrived during exec. session)
- Ms. Hilberth (arrived during exec. session)
- Mr. Keppel
- Ms. Lang (arrived during exec. session)
- Mr. Romano
- Ms. St. Auburn
- Dr. Yaros-Ramos
- Ms. Ginsburg

**Not Present**

- Mr. Campbell

**STATEMENT OF PUBLIC MEETING NOTICE**

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 16, 2018. Said notice was published in the Star Ledger on January 19, 2018 and the Glen Ridge Paper on January 25, 2018. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent  
 Peter Caprio, Business Administrator/Board Secretary

**7:06-8:03 pm Executive Session**

Moved: Mr. Romano                      Seconded: Ms. St. Auburn

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and **BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**Public Session** – Mr. de Leeuw motioned to return to public session at 8:03 pm. Mr. Keppel seconded the motion.

**PRESIDENT'S REPORT** – Ms. Ginsburg reported the following:

- She attended the State's budget hearing today where testimony revolved around the funding and increasing extraordinary aid.
- The district now owns 3 High Street (Central School).

**SUPERINTENDENT'S REPORT** - Mr. Phillips reported on the following:

- Glen Ridge Education Foundation Gala
- 230 students took 514 AP exams and AP Capstone will be offered next year

**PUBLIC COMMENTS (Agenda Items)**

NONE

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

**COMMITTEE REPORTS (First meeting of the month only)**

- Curriculum Committee
- Personnel and Policy Committee
- Negotiations Committee
- Finance and Facilities Committee
- Communications Committee
- Alternative Funding Committee

**LIAISON REPORTS (First meeting of the month only)**

Home & School Associations

Linden Avenue Home & School – Dr. Yaros-Ramos reported on Parent Conferences, the rescheduling of Parent Orientation, tree removal, Movie Night, memory book, Earth Day, Spring Fling, and National Education Week.

Forest Avenue Home & School – Ms. St. Auburn reported on reaching 2/3 of the playground funding goal, a theme fair, Casino Night, and the last chance to purchase bricks for the playground.

High School Home & School – Ms. Ginsburg reported on the presentation by Effective School Solutions, testing, end of the year activities, and the preparation for Project Graduation 2019.

Glen Ridge Association for Special Education (GRASE) – Ms. St. Auburn announced the upcoming parent presentation of *Wonder*.

Glen Ridge Educational Foundation (GREF)

Glen Ridge Athletic Association (GRAA)

Glen Ridge Arts Patrons Association (GRAPA)

Gas Lamp Players – Ms. St. Auburn announced a donation by Gas Lamp Players of \$5,000 toward a sound system.

**Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.**

**ADMINISTRATION**

**A-1 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Moved: Mr. de Leeuw                      Seconded: Ms. St. Auburn

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 17-18 HS 6, and finds that HIB was substantiated.

**PERSONNEL**

**P-1 Appointments**

Moved: Ms. St. Auburn                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following:

<u>Name Location</u>	<u>Position Guide/Salary</u>	<u>Effective Date</u>	<u>End Date</u>	<u>Account # PCR#</u>	<u>Rationale</u>
Alyson Fitzpatrick District	Leave Replacement School Psychologist MA+32 Step 1 (\$63,243)	4/3/18	6/30/18	11-000-219-104-17-00-00  10-02-25/aiz 10-02-05/att	Replacement for A. Carriera
Jennifer Montoya District	Leave Replacement Superintendent Admin. Assistant \$60,570	Pending background check approval and physical.	Until return of permanent staff member	11-000-230-100-09-00-00  95-01-58/afk 95-01-57/atu	Replacement for G. Santangelo
Kristin Onimus Moroney District	Leave Replacement Title I Math MA Step 8 (\$62,986.00*)	4/19/18	Until return of permanent staff member	20-231-100-101-27-00-07 10-05-05/atv	Replacement for employee #6470

\*Title I Math

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-2 Leave of Absence**

Moved: Ms. St. Auburn                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent approve the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Type of Leave</u>	<u>Anticipated Effective Date</u>	<u>Anticipated Return Date</u>
Raven Adams	Childcare Coordinator	District	Unpaid Days	3/16/18, 3/19/18	-
Jenna Banker	Aide	LAS	Unpaid Days	4/12/18, 4/13/18, 4/19/18, 4/20/18	-
Melissa Bridge	Special Education Teacher	GRHS	Unpaid Day (.5)	3/22/18	-
Jacqueline Cerone	Social Studies Teacher	GRHS	Maternity Leave	9/11/18	3/18/19
Tayteeona Cureton	Childcare Aide	District	Unpaid Day	3/16/18	-
Charlene Dalton	5 <sup>th</sup> Grade Teacher	RAS	Unpaid Day	4/19/18	-
Alisha Cipollone	Speech Specialist	District	Unpaid Day (.5)	4/20/18	-
Lauren Hertz	3 <sup>rd</sup> Grade Teacher	RAS	Maternity Leave	8/29/18	12/3/18
Joyce Mooney	Library Teacher	RAS	Unpaid Days	4/19/18, 4/20/18	-
Marcella Tannis	Aide	RAS	Unpaid Days	4/5/18, 4/6/18	-
Kim White	Aide	GRHS	Unpaid Days	4/19/18, 4/20/18	-
Danielle Zieser	Spanish Teacher	GRHS	Unpaid Days	4/19/18, 4/20/18	-

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-3 Coaches/Athletics, Co-Curricular/Club Advisors**

Moved: Ms. St. Auburn                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the revised appointment of the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Guide, Step, Year</u>	<u>Amount</u>
Courtney Serpone	Assistant Drama Advisor	GRHS	Guide 5, Step 2, Year 4	\$3,702
Jacqueline Murphy	Assistant Track & Field Coach	GRHS	Guide 3, Step 2, Year 4	\$5,970

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-4 Extra pay**

Moved: Ms. St. Auburn                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the GO Stipend for the following:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Location</u></b>	<b><u>Guide, Step, Year</u></b>	<b><u>Amount</u></b>
Kay Scheren	GO Stipend	GRHS	Guide 6, Step 1, Year 1	\$2,335 pro-rated

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-5 Volunteers**

Moved: Ms. St. Auburn                      Seconded: Ms. Lang

Approve the following as volunteers for the 2017-2018 school year:

Marisa Lopes – Volunteer Softball Coach

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-6 Resignations/Retirements**

Moved: Ms. St. Auburn                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent, accept, with regret, the following:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Location</u></b>	<b><u>Resignation or Retirement</u></b>	<b><u>Effective Date</u></b>
Dianne Dieumercy	Child Care	District	Retirement	4/12/18

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**CURRICULUM**

**C-1 Field Trips**

Moved: Mr. de Leeuw                      Seconded: Ms. Hilberth

Upon the recommendation of the Superintendent, approve the following field trips:

- a. Ridgewood Avenue (3-5 grade students) to visit Medieval Times, in Lyndhurst, NJ on June 13, 2018 as per the attached (Exhibit C-1.a).
- b. Chinese Classes (7-8 grade students) to visit the Consulate General of the People’s Republic of China, in New York, NY on May 3, 2018 as per the attached (Exhibit C-1.b).
- c. Girls Lacrosse (9-12 grade students) to visit Crystal Springs Resort for “Spring Break Bonding”, in Vernon, NJ from April 20-21, 2018 as per the attached (Exhibit C-1.c).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**BUSINESS**

**B-1 Financial Reports**

Moved: Mr. Keppel                      Seconded: Mr. Romano

Approve the following Bills list through **March 31, 2018** in the amount of **\$3,082,932.98**, as recommended by the Finance Committee.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-2 Workshops/Conferences**

Moved: Mr. Keppel                      Seconded: Mr. Romano

Approve the following workshops/conferences for the following staff:

- a. Jack DeWitt, Director of Student Services, to attend *NJAPSA "One Vision \_ Our Voice"*, being held in Atlantic City, NJ from May 16-18, 2018 for a total cost of \$1,124.48 (\$550.00 registration cost plus \$574.48 travel/hotel/meals).
- b. CANCELED: Heather Sinton, Psychologist, to attend *Mindfulness, Taking the Right Steps towards an Effective Transition Plan*, being held Bergen Community College in Paramus, NJ on March 23, 2018 for a total travel cost of \$9.98.
- c. Pam Urban, Pre-K Teacher, to attend *Annual Early Childhood Conference*, being held at Caldwell University in Caldwell, NJ on June 1, 2018 for a total registration cost of \$80.00.
- d. Shihong Zhang, Chinese Teacher, to attend *National Chinese Conference* being held in Salt Lake City, UT from May 17-19, 2018 for a total cost of \$2,359.60 (\$515 registration plus \$1,844.60 travel/hotel/meals). Paid through Chinese Grant.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-3 School District Maximum Travel Expenditure**

Moved: Mr. Keppel                      Seconded: Mr. Romano

BE IT RESOLVED, that the Glen Ridge Board of Education approve the maximum school district travel expenditure in the amount of \$150,919.00 for the 2018-2019 school year.

<b><u>Funding Sources</u></b>	<b><u>17-18 Budget</u></b>	<b><u>17-18 YTD Expenditures</u></b>	<b><u>18-19 Budget</u></b>
State & Local	\$102,015.00	\$34,579.00	\$111,515.00
Federal	<u>\$23,367.00</u>	<u>\$9,070.00</u>	<u>\$39,404.00</u>
Total Funding	\$125,382.00	\$43,649.00	\$150,919.00

\*Estimated

BE IT FURTHER RESOLVED, that the Glen Ridge Board of Education approves a maximum amount of \$1,500 per employee for regular business travel as per NJSA 18A:11-12.15a(1)(c). (Exhibit B-3).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-4 Donations**

Moved: Mr. Keppel                      Seconded: Mr. Romano

- a. Upon the recommendation of the Superintendent, accept with thanks, the generous donation of the Virtual High School (valued at \$335.00) from The Glen Ridge Education Foundation for Glen Ridge High School (Exhibit B-4.a).
- b. Upon the recommendation of the Superintendent, accept with thanks, the generous monetary donation of \$150.00 from Regeneron, for the Middle School Drama Club at Glen Ridge High School (Exhibit B-4.b).
- c. Upon the recommendation of the Superintendent, accept with thanks, the generous monetary donation of \$5,000 from Gas Lamp Players, for improvements to the Ridgewood Avenue auditorium sound system. (Exhibit B-4.c).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-5 Professional Services**

Moved: Mr. Keppel                      Seconded: Mr. Romano

Approve the Professional Services Agreement between Glen Ridge School District and Essex Regional Educational Services Commission for Child Study Team with Additional Services and Home Instruction, effective July 1, 2018 through June 30, 2019.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-6 Workshop/Conference for Board Member**

Moved: Mr. Keppel                      Seconded: Mr. Romano

Approve Elisabeth Ginsburg, to attend *The Opioid Crisis* being held in West Windsor, NJ on April 13, 2018 for a total cost of \$133.37 (\$99.00 registration fee plus \$34.37 travel).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**PUBLIC COMMENT**

NONE

**ADJOURNMENT**

Mr. de Leeuw motioned to adjourn at 8:27 pm. Ms. Hilberth seconded the motion. The meeting was adjourned at 8:27 pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Peter Caprio  
Board Secretary