

April 27, 2020

CALL TO ORDER – Virtual Meeting

A regular meeting of the Glen Ridge Board of Education was held on Monday, April 27, 2020 at 5:38 pm through remote means via <https://us04web.zoom.us/j/201915475>.

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

Present

- Mr. Bonnett
- Ms. Boyle-Vellucci
- Mr. Campbell
- Mr. de Leeuw
- Ms. Lang
- Mr. Romano
- Ms. St. Auburn
- Dr. Yaros-Ramos
- Ms. Ginsburg
- Mr. Phillips
- Mrs. Murphy
- Ms. Cornell – Board Attorney from Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper on April 16, 2020. Said notice was published in the Glen Ridge Paper on April 23, 2020. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent
Barbara Murphy, Business Administrator/Board Secretary

5:40-6:30 pm EXECUTIVE SESSION

Moved: Mr. Bonnett Seconded: Mr. Romano

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations, confidential pupil matters, and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Public Session – Mr. Romano motioned to return to public session at 6:30 pm. Mr. de Leeuw seconded the motion.

WRITTEN COMMUNICATIONS

PRESIDENT'S REPORT

- Ms. Ginsburg recognized the retirement of Joan DeJong, beloved Ridgewood Avenue School nurse, noting her shoes will be hard to fill.
- Ms. Ginsburg spoke of Police Officer Rob Roberts, noting we are praying for him and his family.
- Ms. Ginsburg thanked all those working on the frontlines during this pandemic, including Glen Ridge police officers, first responders, and medical personnel.
- Ms. Ginsburg reported that the Legislature passed an appropriation bill that extends the fiscal year 2020 to September 30th. We are unsure whether our state aid will change at that time, but for now we must move

forward based on the state aid amounts from February. She noted that on May 22nd, the NJ State Treasury will report on revenues and projections.

- Ms. Ginsburg reported on pending legislation allowing the municipalities to delay the property tax payments to school districts. Property taxes support about 90% of our budget, and any delay will have a serious impact on our budget.
- Ms. Ginsburg reported that we are still waiting on guidance from the Department of Education on graduation and on reopening.
- Ms. Ginsburg reported that the NJ CARES Act has allocated funding for schools through Title I, but our district will not likely receive a large amount.

SUPERINTENDENT'S REPORT

- Mr. Phillips stated that his thoughts and prayers are with Police Officer Rob Roberts and his family. Police Officer Roberts has had a tremendous impact on the Glen Ridge community as a police officer, volunteer and community leader.
- Mr. Phillips congratulated Joan De Jong on her retirement from her position as the Ridgewood Avenue School nurse. She has had an enormous impact on the students and parents and we wish her the best.
- Mr. Phillips reported on the school closure and the ongoing virtual learning and activities. He noted that the Governor has closed the schools through May 15th. The principals are working on end of year ceremonies, anticipating if the shutdown continues.
- Mr. Phillips gave an update on each of the construction projects, noting the new power source at Linden and Forest has transitioned over, and the last step is the testing of the air conditioning system. At Central School, there are few remaining open items including the elevator inspection and exterior brick which are being addressed in the next couple of weeks. The contractor at Ridgewood Avenue School continues to work on the punch list and the air conditioning system.

Public Hearing on the 2020-2021 Budget

The school budget for the 2020-2021 School Year was presented by the School Business Administrator, Barbara Murphy. The slide presentation can be viewed on our website. Following an opportunity for the Board to ask questions, the meeting was opened for public discussion.

PUBLIC COMMENTS (Agenda Items)

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

- Jordan Schaefer, staff member and Glen Ridge resident, requested the board reconsider the elimination of the position she holds as part time secretary at Ridgewood Avenue School and read a statement. Mr. Phillips responded, noting that the public had requested new positions be added and it is always difficult to cut positions.
- Diane Preston, Glen Ridge resident, seconded what Ms. Schaefer stated, stating that security may be compromised by eliminating the position.
- Corina Slackman, Glen Ridge resident, stated that she too is concerned about the elimination of the part time secretarial position.
- John Decker, Glen Ridge resident, expressed his concern, stating that we have a security system in place and taking your eyes off that system doesn't make sense.
- Matthew Willoughby, Glen Ridge resident, stated that he is a HS Principal with 400 students. Secretaries are the lynch pins of the district and there will be an additional administrative burden when we return to school.
- Amanda McCabe, Glen Ridge resident, asked about how this decision was made and compared the number of support staff at the HS with Ridgewood Avenue School and asked whether the school administrators supported this decision. Mr. Phillips explained the budget process and the inclusion of input from the administrators.

- Kelly Moylan, Glen Ridge resident, stated that she has always been impressed with the efficiency and organization at the Ridgewood Avenue School office.

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee
 Personnel and Policy Committee
 Negotiations Committee
 Finance and Facilities Committee
 Communications Committee
 Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

Home & School Associations

- Ms. Ginsburg reported on the Ridgewood Avenue School Home and School Association meeting this morning, where Mr. Donovan reported on the status of virtual learning and rites of passage.

Glen Ridge Association for Special Education (GRASE)
 Glen Ridge Educational Foundation (GREF)
 Glen Ridge Athletic Association (GRAA)
 Glen Ridge Arts Patrons Association (GRAPA)
 Gas Lamp Players

Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.

MINUTES

M-1 Board of Education Minutes

Moved: Mr. de Leeuw Seconded: Mr. Campbell

Approve the Glen Ridge Board of Education minutes of the following meetings:
 April 6, 2020 Exec Session and Regular Meeting

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Abstained	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

ADMINISTRATION

A-1 First Reading of New and/or Revised Policies and Regulations

Moved: Mr. Campbell Seconded: Ms. Lang

Approve the first reading of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows:
 (Exhibit A-1)

- P 0152 Board Officers (Revised)
- P 1581 Domestic Violence (M) (Revised)
- R 1581 Domestic Violence (M) (New)
- P 2422 Health and Physical Education (M) (Revised)
- P 3421.13 Postnatal Accommodations (New)
- P 4421.13 Postnatal Accommodations (New)
- P 5330 Administration of Medication (M) (Revised)
- R 5330 Administration of Medication (M) (Revised)
- P 7243 Supervision of Construction (M) (Revised)
- P 8210 School Year (Revised)
- P 8220 School Day (M) (Revised)
- R 8220 School Closings (Revised)
- P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Abstained	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

PERSONNEL

P-1 Resignations/Retirements

Moved: Ms. St. Auburn Seconded: Ms. Lang

Upon the recommendation of the Superintendent, accept, with regret, the following:

<u>Name</u>	<u>Position</u>	<u>Resignation or Retirement</u>	<u>Effective Date</u>
Joan DeJong	Nurse	Retirement	7/1/2020

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Abstained	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-2 Maternity Leave

Moved: Ms. St. Auburn Seconded: Ms. Lang

- a. Upon recommendation of the Superintendent, move to approve the maternity leave for **Jillian Paterno**, Teacher, effective August 27, 2020 followed by 20 sick days from September 1, 2020 until September 30, 2020. To be followed by child care leave of absence under Federal Family and Medical Leave Act (FMLA) and NJ Family Leave Act (NJFLA), without pay. Jillian is extending her leave without pay and returning to work on or about January 4, 2021.

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Abstained	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

BUSINESS

B-1 Financial Reports

Moved: Mr. Romano Seconded: Ms. Boyle-Vellucci

Upon the recommendation of the Superintendent, move to approve the following financial reports as recommended by the Finance Committee:

- a. Approve the Bills and Claims as per attached list, in the amount of **\$532,489.84** and further move that the following bills drawn on the current account in the total amount of **\$1,443,202.13** for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board. (Exhibit B-1.a)
- b. Approve transfers for the month of **March 2020** as presented and on file in the Board Office. (Exhibit B-1.b)
- c. Approve reports of the Secretary and Treasurer for the period ending **March 31, 2020**. Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Exhibit B-1.c)
- d. Student activity account bills list as follows:

<u>School</u>	<u>March 2020</u>
Glen Ridge High School Athletics	\$1,741.00
Glen Ridge High School	\$64,420.47
Ridgewood Avenue School	Not available
Forest Avenue School	\$0
Linden Avenue School	\$0

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-2 Adopt the 2020-2021 School Year Budget

Moved: Mr. Romano Seconded: Ms. Boyle-Vellucci

Upon the recommendation of the Superintendent, move to adopt a budget for the 2020-2021 school year, noting the budget has been submitted to and approved by the Executive County Superintendent of Schools:

RESOLVED that the Glen Ridge Board of Education includes in the general fund budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the tax levy to support the base budget in the amount of \$353,225 for the purposes of adding a Self-Contained Class, an Orton Gillingham Teacher, a School Nurse and a 1st grade teacher.

BE IT FURTHER RESOLVED that the Glen Ridge Board of Education includes in the general fund budget a budgeted withdrawal from Capital Reserve in the amount of \$450,845 that is for other capital projects for Ridgewood Avenue School Roof and Roof Top Unit Replacement, for the purpose of replacing the roof and roof top units above the Ridgewood Avenue School Auditorium.

BE IT FURTHER RESOLVED that the Glen Ridge Board of Education approves the following equipment, capital outlay and capital projects for the 2020-2021 school year:

SDA Assessment for NJ Rod Grant	\$24,241
Interest for Capital Reserve	\$9,000
Technology Promethean Panels	\$87,531
Roof and Roof Top Unit Replacements	\$675,000

BE IT FURTHER RESOLVED that the budget be approved for the 2020-2021 School Year using the 2020-2021 state aid figures:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2020-2021 Total Expenditures	35,497,574	460,218	2,037,635	37,995,427
Less: Anticipated Revenues	<u>4,144,770</u>	<u>460,218</u>	<u>393,251</u>	<u>4,998,239</u>
Taxes to be Raised	31,352,804	0	1,644,384	32,997,188

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-3 Requisition for Taxes

Moved: Mr. Romano Seconded: Ms. Boyle-Vellucci

BE IT RESOLVED, that the amount of the district taxes needed to meet all obligations of the Glen Ridge Board of Education for the 2020-2021 school year is \$32,997,188 and the BOROUGH OF GLEN RIDGE is hereby requested to place in the hands of the Treasurer of School Monies that amount in accordance with Title 54-4-75 as scheduled below:

DATE	GENERAL FUND	DEBT SERVICE	TOTAL DUE
July 15, 2020	\$2,612,733.67	\$822,192.00	\$3,434,925.67
August 14, 2020	\$2,612,733.67		\$2,612,733.67
September 15, 2020	\$2,612,733.67		\$2,612,733.67
October 15, 2020	\$2,612,733.67		\$2,612,733.67
November 13, 2020	\$2,612,733.67		\$2,612,733.67
December 15, 2020	\$2,612,733.67		\$2,612,733.67
Sub Total	\$15,676,402.00	\$822,192.00	\$16,498,594.00
January 15, 2021	\$2,612,733.67	\$822,192.00	\$3,434,925.67
February 15, 2021	\$2,612,733.67		\$2,612,733.67
March 15, 2021	\$2,612,733.67		\$2,612,733.67
April 15, 2021	\$2,612,733.67		\$2,612,733.67
May 14, 2021	\$2,612,733.67		\$2,612,733.67
June 15, 2021	\$2,612,733.67		\$2,612,733.67
Sub Total	\$15,676,402.00	\$822,192.00	\$16,498,594.00

2020-2021 GRAND TOTAL	\$31,352,804.00	\$1,644,384.00	\$32,997,188.00
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Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-4 Workshops/Conferences

Moved: Mr. Romano Seconded: Ms. Boyle-Vellucci

Upon the recommendation of the Superintendent, move to approve the workshop(s)/conference(s) for the following staff:

Staff Member/Position	Workshop/Conference	Date(s)	Location	Cost
a. Jack DeWitt, Director of Student Services	NJASA School Administrator Mentor Training	4/27/20-4/28/20	Trenton, NJ	\$395

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-5 Transportation Services Agreement for the 2020-2021 School Year

Moved: Mr. Romano Seconded: Ms. Boyle-Vellucci

Upon the recommendation of the Superintendent, move to approve an agreement authorizing the Essex Regional Educational Services Commission to coordinate and administer transportation applications submitted by the Glen Ridge Board of Education to provide pupil transportation for the 2020-2021 school year.

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-6 Food Service Price List

Moved: Mr. Romano Seconded: Ms. Boyle-Vellucci

Upon recommendation of the Superintendent, move to approve and establish the prices of meals for 2020-2021 school year as follows:

Glen Ridge High School	
Breakfast Items	\$1.75-\$3.00
Lunch Meal	\$5.00
Snacks	\$.75-\$3.75
A la carte Milk	\$.80
Ridgewood Avenue School	
Lunch Meal	\$5.00
Snacks	\$.75-\$1.50
A la carte Milk	\$.80
Forest Avenue, Linden Avenue and Central Schools	
Milk	\$.80

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-7 Change Order

Moved: Mr. Romano Seconded: Ms. Boyle-Vellucci

Upon the recommendation of the Superintendent, move to approve Change Order #1 from Panoramic Window & Door Systems, Inc. for additional windows and security screens at Forest Avenue School at a total cost of \$13,273.

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

PUBLIC COMMENT

- Tricia Snyder, Glen Ridge resident, asked about what would happen if state aid funding is reduced, and whether we would have to make it up in property taxes. Ms. Ginsburg explained that the property taxes could not be increased and we would have to make budget cuts. Ms. Snyder asked about the status of the students’ trip to France. Mr. Phillips explained that our board attorney is recommending we take a partial refund rather than reschedule.

ADJOURNMENT

Motioned to adjourn by Mr. Campbell. Ms. Romano seconded the motion. The meeting was adjourned at 7:25 pm.

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Barbara Murphy, Board Secretary