

BOARD MEETING

A regular meeting of the Glen Ridge Board of Education was held on Tuesday, May 29, 2018 at 7:19 pm at the Glen Ridge High School – Media Center.

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings. The Pledge of Allegiance and a Moment of Silence were observed.

Present

- Mr. Campbell
- Mr. de Leeuw
- Ms. Hilberth (arrived at 7:32 pm during exec. session)
- Ms. Lang
- Ms. St. Auburn
- Ms. Ginsburg

Not Present

- Mr. Keppel
- Mr. Romano
- Dr. Yaros-Ramos

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 16, 2018. Said notice was published in the Star Ledger on January 19, 2018 and the Glen Ridge Paper on January 25, 2018. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent
 Peter Caprio, Business Administrator/Board Secretary

7:20-8:05 pm Executive Session

Moved: Ms. St. Auburn Seconded: Ms. Lang

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and **BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Not Present	Aye	Not Present	Aye	Not Present	Aye

Public Session – Ms. St. Auburn motioned to return to public session at 8:05 pm. Mr. Campbell seconded the motion.

PRESIDENT'S REPORT

- Ms. Ginsburg asked everyone to take a minute of remembrance for the Paramus School District's tragic school bus accident and wished Mr. Caprio well in his retirement.

SUPERINTENDENT'S REPORT

- Mr. Phillips reported on the following wished Mr. Caprio well in his retirement, discussed staff diversity and the High School Principal search.
- Mr. Phillips introduced Jack Byrne, a student, who gave a presentation on the class trip to China.

PUBLIC COMMENTS (Agenda Items)

- Is the district planning to replace the Business Administrator?
- When is the district planning to appoint the High School Principal?
- What grade levels will the new Math Teacher be teaching?

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee

Personnel and Policy Committee – Mr. Campbell reported that the committee discussed ideas to increase the number of minorities applying for positions.

Negotiations Committee

Finance and Facilities Committee – Mr. Campbell reported that the committee met with the construction team discussing project planning and communications.

Communications Committee

Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

Home & School Associations

Glen Ridge Association for Special Education (GRASE)

Glen Ridge Educational Foundation (GREF)

Glen Ridge Athletic Association (GRAA)

Glen Ridge Arts Patrons Association (GRAPA)

Gas Lamp Players – Mr. Campbell announced that the Gas Lamp Players had a successful fundraiser.

Comments by the Board

Ms. Ginsburg recommended that Board goals be developed by the committees. The Board agreed.

Ms. Ginsburg also reminded the Board that the Board Self-Evaluation and Superintendent Evaluation will be due soon.

Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.

ADMINISTRATION

A-1 First Reading of New and/or Revised Policies and Regulations

Moved: Mr. de Leeuw Seconded: Ms. St. Auburn

Approve the first reading of the new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-1).

P&R 1550 Equal Employment/Anti-Discrimination Practices (Revised)

P 2431 Athletic Competition (Revised)

R 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Extracurricular Activity (New)

P 2431.8 Varsity Letters for Interscholastic Extracurricular Activities (New)

P&R 5350 Student Suicide Prevention (Revised)
 P&R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (Revised)
 P8462 Reporting Potentially Missing or Abused Children (Revised)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Not Present	Aye	Not Present	Aye	Not Present	Aye

A-2 Superintendent’s Merit Goals

Moved: Mr. de Leeuw Seconded: Ms. St. Auburn

Be it resolved, that the Board of Education approves payment of the Superintendent’s Merit Goals for the 2017-2018 as per the table below and verification attached (Exhibit A-2.a).

Merit Goal	\$ Amount
#1	\$ 5,765.00
#2	\$ 5,765.00
#3	\$ 5,765.00
#4	\$ 4,387.00
#5	\$ 4,387.00
TOTAL	\$26,069.00

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Not Present	Aye	Not Present	Aye	Not Present	Aye

PERSONNEL

P-1 Appointments

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following:

Name	Location	Position Guide/Salary	Effective Date	End Date	Account # PCR#	Rationale
Jordan Schaffer		Part-Time Secretary	7/9/2018	6/30/2019	11-000-218-104-08-00-00	Replacement for Rebecca Tsafos (Moving to F/T)
RAS		Step 5 \$39,923.00 (Pro-rated)			62-06-57/ajt	
Erin Goers		Math Teacher	9/1/2018	6/30/2019	11-140-100-101-04-00-00	New Teacher
GRHS		Step 5 \$61,516.00			10-07-21/atx	
Nicole Gomez		Paraprofessional	5/30/2018	6/30/2018	11-190-100-106-00-01-00	Replacement for Fazeena Mohamed
LAS		Step 2 \$19.54/Hour			51-03-51/arc	

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Not Present	Aye	Not Present	Aye	Not Present	Aye

P-2 Evening Events at Ridgewood Avenue School

Moved: Mr. Campbell Seconded: Ms. Lang

Approve the following staff for evening activities at the rate of \$50 per night:

Chorus Concert on Thursday, May 24, 2018

Carol Desalas
 Alexander Kramer
 Marcella Tannis

Band Concert on Wednesday, May 30, 2018

Erica Marinaro
 Marcella Tannis
 Theresa Tarabocchia

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Not Present	Aye	Not Present	Aye	Not Present	Aye

P-3 Resignations/Retirements

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, accept, with regret, the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Resignation or Retirement</u>	<u>Effective Date</u>
Peter Caprio	Business Administrator	District	Retirement	8/1/2018
Robert Rollo	Substitute	District	Resignation	5/15/2018

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Not Present	Aye	Not Present	Aye	Not Present	Aye

P-4 Substitutes

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following as substitutes for the 2017-2018 school year:

Allyson Roe (Teacher)
 Taylor McDermott (Teacher)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Not Present	Aye	Not Present	Aye	Not Present	Aye

CURRICULUM

C-1 Field Trips

Moved: Mr. de Leeuw Seconded: Ms. Hilberth

Upon the recommendation of the Superintendent, approve the following field trips:

- a. Ridgewood Avenue School 4th Grade to attend the Longhouse Building at Huber Woods Park in Locust, NJ as per the attached (Exhibit C-1.a). Each 4th grade class will attend a one-day trip: June 5th, White/Meeker; June 6th, DeSimone/Ippolito; June 7th, Tong/Roberts and June 11th, Simon.
- b. Ridgewood Avenue School (Grades 3-6) to attend Rhino Reading Award Trip to Barnes & Noble, Clifton and Brookdale Park on Thursday, May 31, 2018 as per the attached (Exhibit C-1.b).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Not Present	Aye	Not Present	Aye	Not Present	Aye

BUSINESS

B-1 Financial Reports

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Approve the following financial reports as recommended by the Finance Committee:

- a. Certification of Fund Balance
 Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **February 2018** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no

major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

b. Secretary's report through **February 2018** as follows: (Exhibit B-5.b)

	February, 2018
Beginning Balance	\$12,246,767.08
Receipts	\$26,079,554.11
Disbursements	\$3,037,741.46
Cash Balance	\$35,288,579.73

c. Approve the budget transfer for the month **February, 2018** as presented (Exhibit B-1.c).

d. Treasurer of School Monies report for **February 2018** as presented.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Not Present	Aye	Not Present	Aye	Not Present	Aye

B-2 Workshops/Conferences

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Approve the following workshops/conferences for the following staff:

- a. Robert Booth, GRHS Chemistry Teacher, to attend AP Chemistry Training being held at Rutgers University from July 30, 2018 through August 2, 2018, for a total cost of \$1,176.18.
- b. Emily Ramos, GRHS Social Studies Teacher, to attend AP US History Training being held at Rutgers University from July 30, 2018 through August 2, 2018, for a total cost of \$1,186.31.
- c. Cindy Short and Louise Cox, Business Office, to attend *Preparing for your Audit* by Nisivoccia LLP, being held at the Meadow Wood Manor in Randolph, NJ on May 30, 2018 for a total travel cost of \$9.89.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Not Present	Aye	Not Present	Aye	Not Present	Aye

B-3 Donations

Moved: Mr. Campbell Seconded: Ms. St. Auburn

- a. Upon the recommendation of the Superintendent, accept with thanks, the generous donation from Papisikos Orthodontics for a trip to Fountain Springs, including a goody bag for each attending student, for a total amount of \$1,000.00 (Exhibit B-3.a).
- b. Upon the recommendation of the Superintendent, accept with thanks, the generous donation of \$1,453.00 from Squeaky Clean Carpet Cleaning resulting from their annual fundraiser running from 1/1/2018 to 3/31/2018 (Exhibit B-3.b).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Not Present	Aye	Not Present	Aye	Not Present	Aye

B-4 Professional Services

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Approve the contract between the Glen Ridge School District and Northern Regional Education Services Commission for Physical Therapy Services for Student #26002. Services will commence September 1, 2018 through June 30, 2019 at an hourly rate of \$95.00.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Not Present	Aye	Not Present	Aye	Not Present	Aye

B-5 Financial Reports

Moved: Mr. Campbell

Seconded: Ms. St. Auburn

Approve the following financial reports as recommended by the Finance Committee:

e. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **March 2018** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

f. Secretary's report through **March 2018** as follows: (Exhibit B-5.b)

	<u>March 2018</u>
Beginning Balance	\$35,288,579.73
Receipts	\$3,719,807.76
Disbursements	\$14,415,956.40
Cash Balance	\$24,592,431.09

g. Approve the budget transfer for the month **March 2018** of as presented. (Exhibit B-5.c)

h. Treasurer of School Monies report for **March 2018** as presented.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Not Present	Aye	Not Present	Aye	Not Present	Aye

PUBLIC COMMENT

- Is the diversity for all classes of hiring?
- Do you know if the development plan for the apartment complex is still moving ahead?
- Can you please explain the Superintendent's Merit Goals?
- Is the 20% diversity hiring over the past three years just certified staff?
- What is going to happen with the PARCC testing changes?
- If you don't appoint a Principal before school begins, can you put in an Interim Principal?

ADJOURNMENT

Mr. Campbell motioned to adjourn at 9:00 pm. Mr. de Leeuw seconded the motion. The meeting was adjourned at 9:00 pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Not Present	Aye	Not Present	Aye	Not Present	Aye

Respectfully submitted,

Peter Caprio
Board Secretary