

RE-ORGANIZATION MEETING

A regular meeting of the Glen Ridge Board of Education was held on Monday, January 3, 2017 at 8:00 pm at the Glen Ridge High School Media Center.

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

The Pledge of Allegiance and a Moment of Silence were observed.

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on November 18, 2016. Said notice was published in the Star Ledger on December 1, 2016 and the Glen Ridge Paper on December 1, 2016. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

SWEARING IN OF NEW BOARD MEMBERS

Peter Caprio, Board Secretary, swore in the following Board members:

- Ms. Ginsburg
- Dr. Heather Yaros-Ramos
- Mr. Michael de Leeuw

RESULTS OF ANNUAL SCHOOL BOARD ELECTION

BOE Members Total Votes

3 year terms:

- Ms. Ginsburg – 2,246
- Dr. Heather Yaros-Ramos – 1,816
- Mr. Michael de Leeuw – 1,658
- Ms. Teresa Boyle-Vellucci – 1,499

PRESENT

- Mr. Campbell
- Mr. de Leeuw
- Ms. Hilberth
- Mr. Keppel
- Ms. Lang
- Mr. Romano
- Ms. St. Auburn
- Dr. Yaros-Ramos
- Ms. Ginsburg

Dirk Phillips, Superintendent
 Peter Caprio, Business Administrator/Board Secretary

NOMINATIONS FOR PRESIDENT

Mr. Keppel nominated Ms. Ginsburg as President. Mr. de Leeuw seconded the nomination.

ELECTION OF PRESIDENT

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

ELECTED PRESIDENT ASSUMES THE CHAIR

NOMINATIONS FOR FIRST VICE PRESIDENT

Mr. de Leeuw nominated Mr. Keppel as First Vice President. Ms. Hilberth seconded the nomination.

ELECTION OF FIRST VICE PRESIDENT

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

NOMINATIONS FOR SECOND VICE PRESIDENT

Mr. Keppel nominated Mr. de Leeuw as Second Vice President. Ms. St. Auburn seconded the nomination.

ELECTION OF SECOND VICE PRESIDENT

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

WRITTEN COMMUNICATIONS

PRESIDENT’S REPORT- Ms. Ginsburg announced that the Governor’s State of the State Address will be on January 10, 2017 and his Budget Address will be on February 27, 2017.

SUPERINTENDENT’S REPORT – Mr. Phillips updated the board and public regarding the march 14, 2017 Bond Referendum.

PUBLIC COMMENT (Agenda Items)

NONE

ADMINISTRATION

A-1 Open Public Meetings Act and Board of Education Meetings Schedule

Moved: Mr. de Leeuw Seconded: Mr. Campbell

Approve the Open Public Meetings Act as follows:

Section 1. Except as provided in Section 7b of the Act, all meetings of the Board shall be open to the public at all times.

Section 2. At every regular public meeting, the public may actively participate during the time or times designated for that purpose in Order of Business and the Board might take formal action.

Section 3. At every meeting, the public may participate or be heard subject to the rules outlined in Bylaw #0167 of the Board. (Exhibit A-1.3)

Section 4. All public meetings, as set forth in the annual meeting schedule attached shall be held in the designated location as indicated. The Board will meet in Executive Session at 7:00 pm immediately following the call to order at each meeting. The public session of the meeting will begin at 8:00 pm.

2017		
January	3	23
February	13	
March	6	20
April	3	24
May	8	22
June	5	19
July	25	
August	No Meeting (unless needed)	
September	11	25
October	16	30
November	13	
December	11	

A-5 Investigation of Harassment, Intimidation, and Bullying (HIB)

Moved: Mr. de Leeuw Seconded: Mr. Campbell

Be it resolved, that the Board of Education Accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report #HS - 5, and finds that HIB was not substantiated.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

A-6 Investigation of Harassment, Intimidation, and Bullying (HIB)

Moved: Mr. de Leeuw Seconded: Mr. Campbell

Be it resolved, that the Board of Education Accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report #RAS – 3, and finds that HIB was substantiated.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

A-7 Investigation of Harassment, Intimidation, and Bullying (HIB)

Moved: Mr. de Leeuw Seconded: Mr. Campbell

Whereas, a complaint was filed on December 21, 2015, alleging an act of harassment, intimidation, and bullying (“HIB”) (HIB Report #RAS-2); and

Whereas, at the Board meeting of January25th, 2016, the Board found that HIB was not substantiated in HIB Report #RAS-2; and

Whereas, at the Board meeting of March 14, 2016, the matter was appealed and a hearing was held before the Board on HIB Report #RAS-2; and

Whereas on March 28, 2016, the Board retained Phil Stern, Esq. for the purpose of conducting a reinvestigation of the matter;

Whereas, on October 10, 2016, the Board found that HIB was not substantiated in HIB Report #RAS-2;

Whereas on December 12, 2016, HIB Report #RAS-2 was appealed and a hearing was held before the Board; and

Whereas, the Board reviewed all information provided to it;

Now therefore, be it resolved that the Board accepts the recommendation of the Superintendent of Schools on the re-investigation of HIB Report #RAS-2, and finds that HIB was not substantiated in that matter.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye *	Aye

*Abstained

PERSONNEL

P-1 Appointments

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Upon the recommendation of the Superintendent, approve the appointment of the following staff:

- a. Danielle Casey Lourenco, as a Part Time Aide at Ridgewood Avenue School Step 1 (\$18.85 per hour), effective December 20, 2016 through June 30, 2017.
- b. Kristin Onimus Moroney, as a Part Time Aide at Ridgewood Avenue School Step 1 (\$18.85 per hour), effective January 2, 2017 through June 30, 2017.

- c. Sherlyn Nuguid, as a Part Time Aide at Forest Avenue School Step 1 (\$18.85 per hour), effective January 2, 2017 through June 30, 2017.
- d. Nicole Radomski, as a Part Time Aide at Forest Avenue School Step 1 (\$18.85 per hour), effective December 20, 2016 through June 30, 2017.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-2 Resignation

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Accept the resignation of the following:

- a. Accept with regret, the resignation of Mae Jan, Part-time Chinese Teacher at Glen Ridge High School, effective February 28, 2017.
- b. Accept with regret, the resignation of Francesca Laddaga, Part-time Aide at Ridgewood Avenue School, effective January 20, 2017.
- c. Accept with regret, the resignation of Katie Stapp, Assistant Boys Tennis Coach at Glen Ridge High School, effective January 2, 2017.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-3 Substitutes

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Approve the addition of the following to the Substitute list for the 2016-2017 school year:

- Ilana Altmann
- Carolyn Casey
- Rachel Gitter
- Marlene Matulac
- Jessica Morris
- Angelle Myers
- Carlos Rodriguez

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-4 Volunteer

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Approve the following as a volunteer for the 2016-2017 school year:

- Brian Dorflauer – Assistant Boys Basketball Coach
- Adam Torrisi – Assistant Boys Lacrosse Coach

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-5 Rescind Resignation

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Rescind the resignation of Elizabeth Sackheim, as a Part-Time Aide at Ridgewood Avenue School effective December 22, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-6 Leave of Absence

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Upon the recommendation of the Superintendent for the following:

- a. Approve a maternity leave of absence to Lauren Foley, Special Education Teacher at Glen Ridge High School, effective May 1, 2017. Ms. Foley will utilize her unused sick days as per the Master Agreement, her anticipated return is November 6, 2017.
- b. Approve a maternity leave of absence to Fiona Rosenholz, 4th Grade Teacher at Ridgewood Avenue School, effective May 1, 2017. Ms. Rosenholz will utilize her unused sick days as per the Master Agreement, her anticipated return is the beginning of the 2018-2019 school year.
- c. Approve a family leave of absence to Elizabeth Sackheim, Part-Time Aide at Ridgewood Avenue School, effective January 2, 2017. Ms. Sackheim is anticipated to return on January 17, 2017.
- d. Approve a maternity leave of absence to Erika Waltz, Math Teacher at Glen Ridge High School, effective June 2, 2017. Ms. Waltz will utilize her unused sick days as per the Master Agreement, her anticipated return is November 6, 2017.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-7 Coaches/Athletics, Co-Curricular/Club Advisors

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Upon the recommendation of the Superintendent, approve the appointment of Andrew Bryant, Assistant Boys Lacrosse Coach at Glen Ridge High School, on Guide 3 Year 2 Step 1 (\$5,633), for the 2016-2017 school year.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-8 Childcare Program

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Upon the recommendation of the Superintendent, approve the appointment of Caleb Myers, as an Aide for the Childcare Program at a rate of \$11.71 per hour effective January 4, 2017 through June 30, 2017.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

CURRICULUM

C-1 Field Trips

Moved: Mr. de Leeuw Seconded: Dr. Yaros Ramos

Approve the following field trips:

- a. Ridgewood Avenue G & T Students (grades 4-6) to attend a Speech given by Astronaut Scott Kelly, being held at MAYO Performing Arts Center in Morristown, NJ on January 13, 2017, as per the attached. (Exhibit C-1.a).
- b. 7th Grade Students to attend Camp Mason – YMCA (Team building & adventure) at the YMCA Camp Mason in Hardwick, NJ on May 12, 2017, as per the attached. (Exhibit C-1.b).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

BUSINESS

B-1 Financial Reports

Moved: Mr. Keppel Seconded: Dr. Yaros Ramos

Approve the following financial reports as recommended by the Finance Committee:

a. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **October 31, 2016 & November 30, 2016** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

b. Secretary's reports through **October 31, 2016 & November 30, 2016** as follows:

	October 31, 2016	November 30, 2016
Beginning Balance	\$6,270,965.30	\$6,161,798.96
Receipts	\$2,838,270.01	\$2,652,755.29
Disbursements	\$2,947,436.35	\$3,098,450.74
Cash Balance	\$6,161,798.96	\$5,716,103.51

c. Treasurer of School Monies reports for **October 31, 2016 & November 30, 2016** as presented.

d. Approve the budget transfers for the months of **October 31, 2016 & November 30, 2016** as presented. (Exhibit B-1.d)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-2 Workshops/Conferences

Moved: Mr. Keppel Seconded: Dr. Yaros Ramos

Approve attendance at workshops/conferences for the following:

- a. Pamela Barton, School Nurse, to attend *Enhance Your Effectiveness as a School Nurse*, being held in West Orange, NJ on March 1, 2017 for a total registration cost of \$245.00.
- b. Juliann Beckmann, Physical Education Teacher, to attend *NJ AHPERD Conference*, being held in Long Branch, NJ on February 28, 2017 for a total cost of \$91.62 (\$60.00 registration cost plus \$31.62 travel).
- c. MaryLynn Savio, Library Specialist, to attend *NJECC Conference*, being held at Montclair State University in Montclair, NJ on January 10, 2017 for a total registration cost of \$110.00.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-3 2017-2018 Before/After School Child Care Fees

Moved: Mr. Keppel Seconded: Dr. Yaros Ramos

Approve the Before/After School Child Care Program fee changes for the 2017-2018 school year (Exhibit B-3).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-4 Donations

Moved: Mr. Keppel

Seconded: Dr. Yaros Ramos

Upon the recommendation of the Superintendent, accept with thanks, the generous donation of the Scoreboard for the gym (valued at \$3,400.00) from The Glen Ridge Athletic Association for Glen Ridge High School. (Exhibit B-4).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

PUBLIC COMMENT

- What is the board's policy for accepting out of district students vs. class sizes?
- What is the board's practice regarding a timely response to an email?

8:17pm – 8:47pm Executive Session I

Moved: Ms. Lang

Seconded: Ms. Hilberth

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.
Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

9:07 pm – 9:25pm Executive Session II

Moved: Mr. de Leeuw

Seconded: Ms. Hilberth

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.
Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

ADJOURNMENT

Mr. de Leeuw motioned to adjourn at 9:25 pm. Mr. Romano seconded the motion. The meeting was adjourned at 9:25 pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Peter Caprio
Board Secretary