

**BOARD MEETING**

A regular meeting of the Glen Ridge Board of Education was held on Monday, December 17, 2018 at 7:03 pm at the Glen Ridge High School Media Center.

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

**Present**

- Mr. de Leeuw (arrived at 7:08 during exec session)
- Mr. Campbell
- Ms. Hilberth (arrived at 7:08 during exec session)
- Mr. Keppel (arrived at 7:08 during exec session)
- Ms. Lang
- Mr. Romano
- Ms. St. Auburn
- Dr. Yaros-Ramos (arrived at 7:06 during exec session)
- Ms. Ginsburg
- Dirk Phillips

**Not Present**

- Mrs. Murphy

**STATEMENT OF PUBLIC MEETING NOTICE**

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 16, 2018. Said notice was published in the Star Ledger on January 19, 2018 and the Glen Ridge Paper on January 25, 2018. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent  
Barbara Murphy, Business Administrator/Board Secretary

**7:05 pm - 8:00 pm EXECUTIVE SESSION**

Moved: Mr. Romano      Seconded: Ms. Lang

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Not Present	Not Present	Not Present	Aye	Aye	Aye	Not Present	Aye

**Public Session** – Ms. St Auburn motioned to return to public session at 7:59pm. Mr. de Leeuw seconded the motion.

**PRESIDENT'S REPORT**

Ms. Ginsburg  
Spoke of Mrs. Ashenfelter's passing

**SUPERINTENDENT'S REPORT**

Testing Update – ACT and SAT

- Mr. Phillips presented on the updated SAT & ACT Testing Report
- Compared 2 years of data on the SAT - Numbers compared to last year are slightly higher
- Compared 5 years of ACT data - Values relatively the same
- 83 students took the ACT last year
- Dr. Yaros-Ramos - question about ACT numbers with competitive colleges
- Mr. Keppel - questioning about colleges not requiring standardized testing (Test Optional Schools)

Nisivocchia Update - Presenting that the food service made \$68K to get to a positive \$40K, as a correction to the previous presentation.

David Campbell - Commented on the positive audit regarding food service

Mr. Phillips & Ms. Ginsburg presented plaques to the 2 outgoing BOE members.

Ali Hilbirth will be greatly missed, thank you for your service

Mr. Keppel will also be greatly missed, served on the BOE since 2008, was very active in the referendum process.

**PUBLIC COMMENTS (Agenda Items)**

Greta Sawa - Requesting percentiles in presentations dealing with SAT/ACT, and comparison to other schools

Kelly Jung - Commenting about percentiles being misleading

Greta Sawa - Confirming that Mr. Phillips will come back with percentiles on our average scores

Greta Sawa - Requesting percentiles again for testing information.

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

**COMMITTEE REPORTS (First meeting of the month only)**

- Curriculum Committee
- Personnel and Policy Committee
- Negotiations Committee
- Finance and Facilities Committee
- Communications Committee
- Alternative Funding Committee

**LIAISON REPORTS (First meeting of the month only)**

- Home & School Associations
- Glen Ridge Association for Special Education (GRASE)
- Glen Ridge Educational Foundation (GREF)
- Glen Ridge Athletic Association (GRAA)
- Glen Ridge Arts Patrons Association (GRAPA)
- Gas Lamp Players

**Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarillo, Cornell, Merlino, McKeever & Osborne, LLC.**

**MINUTES**

**M-1 Board of Education Minutes**

Moved: Mr. Keppel    Seconded: Ms. Lang

Approve the Glen Ridge Board of Education minutes of the following meetings:  
December 3, 2018          Executive Session & Regular Meeting

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye*	Aye*	Aye	Aye	Aye	Aye	Aye	Aye	Aye

\*Abstained

**Administration**

**A-1 2019-2020 School Calendar**

Moved: Mr. de Leeuw

Seconded: Ms. Hilberth

Approve the 2019-2020 school calendar as presented. (Exhibit A-1)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	No	Aye	Aye	Aye	Aye	Aye

**PERSONNEL**

**P-1 Appointments**

Moved: Mr. Campbell

Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following:

<u>Name</u> <u>Location</u>	<u>Position</u> <u>Guide/Salary</u>	<u>Effective</u> <u>Date</u>	<u>End Date</u>	<u>Account #</u> <u>PCR#</u>	<u>Rationale</u>
Dalia Badawi* LAS	Aide Step 3 \$19.99/Hour	12/17/18	6/30/19	11-216-100-106-03-00-00 51-03-00-acq	Replacing Employee #6817
Annette Gower* FAS	Aide Step 5 \$20.25/Hour	12/17/18	6/30/19	11-000-217-106-00-02 51-02-00-app	Replacing K. Onimus-Moroney, transferred
Olivia Kinloch LAS	Aide Step 5 \$20.25/Hour	1/2/19	6/30/19	11-216-100-106-03-00-00 51-03-00-asf	Replacing R. Cutlip
John Poff GRHS	Leave Replacement Special Education Teacher \$54,000.00	12/19/18	5/15/19	11-213-100-101-05-00-00 10-07-00-aie 10-07-00-auw	Replacing J. Blender
Michelle Scardino* LAS	Aide Step 3 \$19.99/Hour	12/17/18	6/30/19	11-218-100-106-03-00-00 51-03-00-auv	Replacing T. Weinsburg
Christa Vassilliere* GRHS	Aide Step 2 \$19.73/Hour	12/17/18	6/30/19	11-000-217-106-00-00-05 51-07-00-ans	Replacing M. Guerriero

\* Pending state and district required clearances.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-2 Leave of Absence**

Moved: Mr. Campbell

Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Type of Leave</u>	<u>Anticipated Effective Date</u>	<u>Anticipated Return Date</u>
Rachel Gitter	Aide	FAS	Unpaid Day	12/21/18	-
Caitlin Holden	Social Worker	District	Maternity	4/23/18	11/4/19
Fiona Rosenholz	4 <sup>th</sup> Grade Teacher	RAS	Maternity	4/2/19	9/1/20

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-3 Conference Stipend**

Moved: Mr. Campbell

Seconded: Ms. Lang

a. Approve the following staff for a \$25.00 conference stipend:

<u>First Name</u>	<u>Last Name</u>	<u>Date</u>
Nicole	Lombard	11/13/18, 11/29/18
Dawn	Miller	11/13/18, 11/29/18
Anjali	Nerukar	11/29/18
Pam	Urban	11/13/18, 11/29/18
Sarah	Viterito	11/13/18, 11/29/18

b. The following teachers worked extra time for conferences at a rate of \$67.00 for 2.5 hour session:

<u>Extra Time</u>	<u>Total Minutes Extra 10/25</u>
Arlene Non	30 Mins

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-4 Termination**

Moved: Mr. Campbell

Seconded: Ms. Lang

Revised resolution P-4 approved December 3, 2018 as follows: approve the termination of employee #6817 effective December 14, 2018.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-5 Overnight Chaperones**

Moved: Mr. Campbell

Seconded: Ms. Lang

Upon the recommendation of the Superintendent, move to approve the following list of overnight chaperones for \$171/night:

<u>First Name</u>	<u>Last Name</u>	<u>Date</u>	<u>Trip</u>	<u># of Nights</u>
Darren	Gage	11/29/18-12/1/18	MUN Rutgers	3
Kevin	George	11/29/18-12/1/18	MUN Rutgers	3
Janet	Dobbs	11/29/18-12/1/18	MUN Rutgers	3

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-6 Substitutes**

Moved: Mr. Campbell

Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following as substitutes for the 2018-2019 school year:

Mallory Griffin (teacher)  
Kaylynn Millien (teacher)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-7 Salary Adjustment**

Moved: Mr. Campbell

Seconded: Ms. Lang

Upon the recommendation of the Superintendent adjust the salary for Edward Lawrence, effective July 1, 2018, to the following: \$46,394.00 (\$46,394.00 + \$0.00 longevity + \$0.00 license stipends)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-8 Volunteer**

Moved: Mr. Campbell

Seconded: Ms. Lang

Approve the following staff as volunteers for the 2018-2019 school year:

Christopher Troyano – Volunteer Winter Track Coach

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**CURRICULUM**

**C-1 Field Trips**

Moved: Mr. de Leeuw

Seconded: Ms. Hilberth

Upon the recommendation of the Superintendent, approve the following field trips:

a. 8<sup>th</sup> Grade Students to attend STEM Day at Great Adventure in Jackson, NJ on April 12, 2019 as per the attached. (Exhibit C-1.a)

b. Heroes & Cool Kids (10<sup>th</sup> Grade Students) to attend Curriculum Training, being held at Vonage and Bergen Community College on the following dates December 12, 2018, January 29, 2019 and March 26, 2019, as per the attached. (Exhibit C-1.b)

c. Varsity Chorus (9<sup>th</sup>-12<sup>th</sup> Grade Students) to sing Holiday Carols at Canterbury Care & Rehabilitation Center in Cedar Grove, NJ on December 21, 2018, as per the attached. (Exhibit C-1.c).

d. Spanish (11<sup>th</sup> – 12<sup>th</sup> Grade Students) to attend Cabezas – Heads: Art Exhibit and Creative Workshop, being held at William Paterson University in Wayne, NJ on February 4, 2019, as per the attached. (Exhibit C-1.d).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**BUSINESS**

**B-1 Financial Reports**

Moved: Mr. Keppel

Seconded: Mr. Romano

Upon the recommendation of the Superintendent, approve the following financial reports as recommended by the Finance Committee:

- a. Approve the Bills and Claims as per attached list, in the amount of \$563,361.98 and further move that the following bills drawn on the current account in the total amount of \$1,080,702.72 for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board. (Exhibit B-1.a)
- b. Approve transfers for the month of November 2018 as presented and on file in the Board Office.
- c. Approve reports of the Secretary and Treasurer for the period ending November 30, 2018. Pursuant to N.J.A.C. 6:202.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- d. Approval of the Open Purchase Order Reports, as per attached, in the amount of \$9,050,653.67. (Exhibit B.1.d)
- e. Student activity account bills list as follows:

<u>School</u>	<u>November 2018</u>
Glen Ridge High School Athletics	\$3,174.88
Glen Ridge High School	\$8,906.31
Ridgewood Avenue School	\$2,708.71
Linden Avenue School	\$1,436.00
Forest Avenue School	\$981.48

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-2 Workshops/Conferences**

Moved: Mr. Keppel

Seconded: Mr. Romano

Approve the following workshops/conferences for the following staff:

- a. Danielle Chesney, Art Teacher to attend the *National Art Educators Association Workshop*, being held in Boston, MA from March 14-16, 2019 for a total cost of \$430.26 (\$292.00 registration plus \$138.26 travel fee).
- b. Genna Chiapperini & Lisa Petruzzi, 2<sup>nd</sup> & Kindergarten Teachers, to attend *Making Best Use of Google Classroom*, being held in West Orange, NJ on January 31, 2019 for a total registration cost of \$269.00 per person.

c. Genna Chiapperini, 2<sup>nd</sup> Grade Teacher, to attend *Guided Math: Differentiate Your Math Instruction Using Small Groups*, being held in West Orange, NJ on February 25, 2019 for a total registration cost of \$269.00.

d. Beth Murach & Samantha Odell, 3<sup>rd</sup> & 6<sup>th</sup> Grade Teachers, to attend *Strategies and Structures for Teaching Reading and Writing*, being held in Livingston, NJ on February 28, 2019 for a total registration cost of \$209.00 per person.

e. Samantha Odell, 6<sup>th</sup> Grade Teacher to attend *Increase the Reading Skills for Struggling Readers*, being held in West Orange, NJ on January 28, 2019 for a total registration cost of \$259.00.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-3 Professional Services**

Moved: Mr. Keppel Seconded: Mr. Romano

Upon the recommendation of the Superintendent, move to:

- a. Approve Care Finders Total Care LLC to provide substitute nursing services as needed at a cost of \$52 per hour for Registered Nurses and \$42 per hour for Licensed Practical Nurses, with a 4 hour minimum per day.
- b. Approve Sheila Sosis to provide Literacy Consulting for (12) professional development days for ELA Teachers at a cost of \$1,000.00 per day not to exceed \$12,000.00 for the 2018-2019 school year, to be funded by GREF.
- c. Approve MA Pasuit LLC to provide Literacy Consulting for (16) professional development days at a cost of \$1,000 per day not to exceed \$16,000.00 for the 2018-2019 school year, to be funded by GREF.
- d. Approve Professional Education Services, Inc. (PESI) to provide Home Instruction Services for students effective September 1, 2018 through September 1, 2019 at a cost of \$40.00 per hour at the following facilities:  
 -Penn Medicine Princeton House Behavioral Health, Hamilton/Moorestown/North Bergen/Princeton, NJ  
 -High Focus Center, Branchburg/ Cherry Hill/ Cranford/ Freehold/ Lawrenceville/ Paramus/Parsippany, NJ
- e. Approve Insight Workforce Solutions LLC to provided Long-Term Substitute Teachers as needed at a cost of \$183.60 per day, effective December 17, 2018 through June 30, 2019.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-4 Change Order for Toilet Renovations**

Moved: Mr. Keppel Seconded: Mr. Romano

Upon the recommendation of the Superintendent, move to approve the following:

- a. Change Order # 3 from H & S Construction & Mechanical, Inc. for the Linden Avenue School and Glen Ridge High School Toilet Renovations in the total amount of \$8,087.79 for the Reframing of Wall in Boys Basement Bathroom, and Building a Temporary Wall to support the plaster ceiling leaving a remaining allowance balance of \$13,111.69.
- b. Change Order # 3 from Salazar and Associates, Inc. for the Ridgewood Avenue School and Forest Avenue School Toilet Renovations in the total amount of \$890.49 for the following items, leaving a remaining allowance balance of (\$2,293.80):

Add start-on switch to energize the existing exhaust fan.	\$1,501.68
Credit for not installing new exhaust fan in Auditorium Bathroom	-(\$611.19)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-5 2019 Federal ESEA Grant Application**

Moved: Mr. Keppel

Seconded: Mr. Romano

Upon the recommendation of the Superintendent, move to approve the submission and acceptance of the ESEA Amendment Application for Fiscal Year 2019 for grant modifications of the ESEA funds as follows:

Title I:	
Salaries	\$109,334
Instructional Supplies	\$6,370
Benefits	\$29,967
Support Services Supplies	\$18,174
Title II:	
Purchased Professional and Technical Services	\$29,455
Non-Instructional Other Purchased Services	\$10,000
Title IV:	
Salaries	\$1,100
Purchased Professional and Technical Services	\$8,900

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-6 Donations**

Moved: Mr. Keppel

Seconded: Mr. Romano

Upon the recommendation of the Superintendent, accept, with thanks, the generous donation of the following:

- a. Snow blower (valued at \$900.00) from Mr. & Mrs. Malamud for Glen Ridge School District (Exhibit B-6.a).
- b. Couches (valued at \$2,000.00) from Jill Makoujy & Mark Pavlik for Ridgewood Avenue School (Exhibit B-6.b).
- c. Adopt a Manatee Membership (valued at \$25.00) from Peter Seymour for Ridgewood Avenue School 3<sup>rd</sup> -6<sup>th</sup> Grade Science Classes (Exhibit B-6.c).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-7 Termination of Placement**

Moved: Mr. Keppel

Seconded: Mr. Romano

Approve the termination of placement of student #21148 at Cornerstone Day School effective November 27, 2018.





**B-11 Physical Therapy Services**

Moved: Mr. Keppel

Seconded: Mr. Romano

Upon the recommendation of the Superintendent, approve Northern Region Educational Services Commission to provide Physical Therapy Services for student #26002 for the 2018-2019 school, at a rate of \$95.00 per hour (2 times per week, for 30 minutes per session).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**PUBLIC COMMENT**

Greta Sawa - requests to submit a statement

Discussing bullying incident regarding her daughter and BOE Operations

**ADJOURNMENT**

Motioned to adjourn by Mr. de Leeuw, Mr. Keppel seconded the motion. The meeting was adjourned at 8:34pm

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Winnie Boswell