

**GLEN RIDGE PUBLIC SCHOOLS  
GLEN RIDGE BOARD OF EDUCATION  
January 23, 2017**

**CALL TO ORDER – 7:00 pm Glen Ridge High School – Media Center**

**PLEDGE OF ALLEGIANCE  
MOMENT OF SILENCE**

**ROLL CALL**

Mr. Campbell  
Mr. de Leeuw  
Ms. Hilberth  
Mr. Keppel  
Ms. Lang  
Mr. Romano  
Ms. St. Auburn  
Dr. Yaros-Ramos  
Ms. Ginsburg

**STATEMENT OF PUBLIC MEETING NOTICE**

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 11, 2017. Said notice was published in the Star Ledger on January 19, 2017 and the Glen Ridge Paper on January 19, 2017. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent  
Peter Caprio, Business Administrator/Board Secretary

**7:00 pm Executive Session**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

**8:00 pm PUBLIC SESSION**

**WRITTEN COMMUNICATION**

**PRESIDENT'S REPORT**

**SUPERINTENDENT'S REPORT**

Update on Referendum 2017  
Discussion on Policy #5111 Eligibility of Resident/Non Resident Pupils

**PUBLIC COMMENTS (Agenda Items)**

**COMMITTEE REPORTS (First meeting of the month only)**

Curriculum Committee  
Personnel and Policy Committee  
Negotiations Committee  
Finance and Facilities Committee  
Communications Committee  
Alternative Funding Committee

**LIAISON REPORTS (First meeting of the month only)**

Home & School Associations  
Glen Ridge Association for Special Education (GRASE)

Glen Ridge Educational Foundation (GREF)  
Glen Ridge Athletic Association (GRAA)  
Glen Ridge Arts Patrons Association (GRAPA)  
Gas Lamp Players

## **ADMINISTRATION**

### **A-1 District and School Grade Report under the Anti-Bullying Bill of Rights (ABR)**

Approve the state-mandated District and School Grades Report under the Anti-Bullying Bill of Rights Act (ABR) for 2015-2016 school year as presented. (Exhibit A-1).

### **A-2 First Reading of New and/or Revised Policies and Regulations**

Approve the first reading of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-2)

P1510	Americans with Disabilities Act (M)
R1510	Americans with Disabilities Act (M)
P2418	Section 504 of the Rehabilitation Act of 1973 – Students (M) (NEW)
R2418	Section 504 of the Rehabilitation Act of 1973 – Students (M) (NEW)
P5116	Education of Homeless Children
R5116	Education of Homeless Children
P5330.04	Administering an Opioid Antidote (NEW)
P8330	Student Records (M)
R8330	Student Records (M)

### **A-3 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 16-17 RAS 4, and finds that HIB was not substantiated.

## **PERSONNEL**

### **P-1 Appointments**

Upon the recommendation of the Superintendent, approve the appointment of Donna Parker, as a Part Time Aide at Glen Ridge High School Step 5 (\$19.31 per hour), effective January 17, 2017 through June 30, 2017.

### **P-2 Resignations/Retirements**

Upon the recommendation of the Superintendent, accept with regret, the retirement of Joyce Mooney, as Library Media Specialist at Ridgewood Avenue School, effective July 1, 2017.

### **P-3 Coaches/Athletics, Co-Curricular/Club Advisors**

Upon the recommendation of the Superintendent, approve the appointment of the following:

- a. Michael Manna, Head Swim Coach (.625) at Glen Ridge High School, on Guide 5 Year 5 Step 3 (\$4,089 prorated), for the 2016-2017 school year.
- b. Amie Russomano, Assistant Swim Coach (.625) at Glen Ridge High School, on Guide 5 Year 1 Step 1 (\$3,325.00 prorated), for the 2016-2017 school year.
- c. Caitlin Reilly, Assistant Boys Tennis Coach at Glen Ridge High School, on Guide 3 Year 11 Step 3 (\$7,446.00), for the 2016-2017 school year.

### **P-4 Volunteers**

Approve Domenic Curfman as a Volunteer Assistant Golf Coach for the Spring 2017 season.

### **P-5 Substitutes**

Approve the addition of the following to the Substitute list for the 2016-2017 school year:  
Thomas Massot

**P-6 Leave of Absence**

Upon the recommendation of the Superintendent for the following:

- a. Approve a maternity leave of absence to Nicole King, 5<sup>th</sup> Grade Teacher at Ridgewood Avenue School, effective May 8, 2017. Ms. King will utilize her unused sick days as per the Master Agreement, her anticipated return is November 1, 2017.
- b. Approve a family leave for Timothy Aumack, 4<sup>th</sup> Grade Teacher at Ridgewood Avenue School, effective May 15, 2017. Mr. Aumack will be returning August 30, 2017.

**P-7 Childcare Program**

Upon the recommendation of the Superintendent, approve the appointment of Rashira Commander, as an Aide for the Childcare Program at a rate of \$11.71 per hour effective January 24, 2017 through June 30, 2017.

**P-8 Extra Duty Stipends**

Approve extra duty stipends for the following staff for the 2016-2017 school year:

Sean McLearie	(.5) Feb. – Jun.	\$1,544.75
---------------	------------------	------------

**CURRICULUM**

**C-1 Field Trips**

Upon the recommendation of the Superintendent, approve the following:

- a. Girls Soccer Team, to attend the NJ Devils “Night of Champions”, at the Prudential Center in Newark, NJ on January 24, 2017, as per the attached. (Exhibit C-1.a).
- b. 8<sup>th</sup> Grade Students, to visit Woodloch Resort in Hawley, PA on May 5, 2017, as per the attached. (Exhibit C-1.b).
- c. Forest Avenue Pre-K Students, to attend A One Hour Program About Insect Life, at The Newark Museum in Newark, NJ on April 27, 2017, as per the attached. (Exhibit C-1.c).

**BUSINESS**

**B-1 Financial Reports**

Approve the following financial reports as recommended by the Finance Committee:

- a. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **December 2016** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

- b. Secretary's report through **December 2016** as follows:

	<b><u>December 2016</u></b>
Beginning Balance	\$5,716,103.51
Receipts	\$375,072.29
Disbursements	\$2,436,022.74
Cash Balance	\$3,655,153.06

- c. Student activity account bills list as follows:

<b><u>School</u></b>	<b><u>December 2016</u></b>
Ridgewood Avenue School	\$4,126.75
Linden Avenue School	\$675.25
Forest Avenue School	\$0
Glen Ridge High School	\$1,544.02
Glen Ridge High School Athletics	\$10,753.22

- d. Treasurer of School Monies report for **December 2016** as presented.

- e. Approve the budget transfer for the month of **December 2016** as presented. (Exhibit B-1.e)
- f. Approve the Bills list through **December 2016** in the amount of **\$2,434,912.80**.

### **B-2 Workshops/Conferences**

Approve attendance at workshops/conferences for the following:

- a. Stephanie Appleby, Kindergarten Teacher, to attend *Early Intervention Strategies to Help Young Children with Challenging Behaviors and Pervasive Developmental Disorder (Preschool - Kindergarten)*, being held in West Orange, NJ on February 13, 2017 for a total registration cost of \$245.00.
- b. Winnie Boswell and Dirk Phillips, to attend *Techspo 2017*, being held in Atlantic City, NJ on January 26, 2017 for a total registration cost of \$275.00 per person.
- c. Cindy Barrington, Donna Chiamonte and Helene Maia, Linden Avenue Teachers, to attend *Best Strategies to Help Your Students Achieve the Next Generation Science Standards*, being held in West Orange, NJ on March 1, 2017 for a total registration cost of \$245.00 per person.
- d. Paulette Cinotti, 6<sup>th</sup> Grade Teacher, to attend *Taking Google Apps and Tools to the Next Level*, being held in West Orange, NJ on March 7, 2017 for a total registration cost of \$245.00.
- e. Domenic Curfman, Physical Education Teacher, to attend the *2017 NJAHPERD Annual Convention*, being held in Long Branch, NJ on February 27 & 28, 2017 for a total cost of \$212.99 (\$150.00 registration fee plus \$62.99 travel).
- f. Lindsey Deptula, Guidance Counselor, to attend the *2017 UCI Counselor Visit*, being held at University of California Irvine in Irvine, CA from February 23-26, 2017 for a total travel cost of \$130.00.
- g. Alyssa DeSimone, 4<sup>th</sup> Grade Teacher, to attend *Using Guided Reading to Differentiate Reading Instruction*, being held in West Orange, NJ on February 9, 2017 for a total registration cost of \$245.00.
- h. Jack DeWitt, Director of Student Services, to attend *NJAPSA Hot Legal Topics in Education*, to be held at the Doubletree by Hilton in Tinton Falls, NJ for a total registration cost of \$35.00.
- i. Stephen Frost, Payroll Supervisor, to attend *NJASBO Academy*, being held in Robbinsville, NJ on January 25, 2017, February 7, 2017 and May 16, 2017 for a total cost of \$169.87 (\$90.00 registration fee plus \$49.87 travel plus \$30.00 tolls).
- j. Stephen Frost, Payroll Supervisor, to attend *Economic & Legal Ramifications*, being held in Cranford, NJ on January 28, 2017, February 4, 11 & 25, 2017 for a total cost of \$293.61 (\$280.00 registration fee plus \$13.61 travel).
- k. Stephen Frost, Payroll Supervisor, to attend *Food Service*, being held in Robbinsville, NJ on January 25, 2017, February 7, 2017 and May 16, 2017 for a total cost of \$106.40 (\$70.00 registration fee plus \$26.40 travel plus \$10.00 tolls).
- l. Jon Heitmann, Assistant Principal, to attend *Preparing Teachers: Toward a Shared P12 – Higher Ed Vision*, being held at Rutgers University in Piscataway, NJ on March 31, 2017 for a total registration cost of \$50.00.
- m. Heather Kobylinski, Student Counselor, to attend *Gender Inclusivity for Public Schools Gender Diversity & Connection to Academic & Emotional Success*, being held in Glen Rock, NJ on February 1, 2017 for a total cost of \$159.36 (\$150.00 registration cost plus \$9.36 travel).
- n. Heather Kobylinski, Student Counselor, to attend *Tools & Strategies for Implementing Social Emotional Learning & Character Development*, being held at the College of St. Elizabeth in Morristown, NJ on February 15, 2017 for a total travel cost of \$13.64.
- o. Timothy Liddy, Director of Student Activities, to attend the *2017 Active Member Conference for the Directors of Athletics Association of NJ*, being held in Atlantic City, NJ from March 13-16, 2017 for a total registration cost of \$375.00.
- p. William Montes de Oca, Soccer Coach, to attend the *2017 Soccer Champions Coaches Clinic*, being held at the Mohegan Sun Convention Center in Uncasville, CT on February 24 & 25, 2017 for a total cost of \$287.19 (\$195.00 registration fee plus \$92.19 travel).

- q. Matthew Murphy, Principal, to attend *Makerspace Basic Workshop for Grades K-3*, being held in Hackensack, NJ on February 23, 2017 for a total registration cost of \$80.00.
- r. Steve Reitberger, Physical Education Teacher, to attend the *2017 Soccer Champions Coaches Clinic*, being held at the Mohegan Sun Convention Center in Uncasville, CT on February 24 & 25, 2017 for a total cost of \$278.61 (\$195.00 registration fee plus \$83.61 travel).
- s. Francoise Spano, Resource Teacher, to attend *Motivation, Mindset & Grit Workshop*, being held in New Brunswick, NJ on February 14, 2017 for a total cost of \$256.16 (\$245.00 registration fee plus \$20.46 travel).
- t. Katie Stapp, Physical Education Teacher, to attend the *2017 NJAHPERD Annual Convention*, being held in Long Branch, NJ on February 28, 2017 for a total cost of \$101.37 (\$60.00 registration fee plus \$31.37 travel fee plus \$10.00 meals).
- u. Oscar Viteri, Soccer Coach, to attend the *2017 Soccer Champions Coaches Clinic*, being held at the Mohegan Sun Convention Center in Uncasville, CT on February 24 & 25, 2017 for a total cost of \$283.13 (\$195.00 registration fee plus \$88.13 travel).
- v. Danielle Zieser, Spanish Teacher, to attend *Best Strategies for Teaching World Languages Grades 4-12*, to be held in West Orange, NJ on March 6, 2017 for a total registration cost of \$245.00.

**B-3 Donations**

Upon the recommendation of the Superintendent, accept the following donations:

- a. Accept with thanks, the generous monetary donation of \$1,800 from Alan Epstein to be divided equally for the Glen Ridge High School Football, Ice Hockey and Boy's Lacrosse Teams. (Exhibit B-3.a).
- b. Accept with thanks, the generous donation of a Chromebook Cart for Grade 2 with 30 Chromebooks and Chrome Management Service Licenses (valued at \$10,204.82) and 15 Chromebooks for Kindergarten with Chrome Management Service Licenses (valued at \$4,200.00) from the Linden Avenue Home & School to enhance the technology for grades K and 2. (Exhibit B-3.b).
- c. Accept with thanks, the generous monetary donation of \$1,000 from Popsikos Orthodontics of Montclair, NJ to offset the cost of 6<sup>th</sup> grade field trips at Ridgewood Avenue School. (Exhibit B-3.c).

**B-4 Glen Ridge Educational Foundation Fall 2016 Innovation Grants**

Accept, with thanks, the funds from the Glen Ridge Educational Foundation for teacher innovation grants in the amount of \$6,618.00 to the following:

<b><u>Innovation Mini-Grants</u></b>	
Darren Gage	<i>Bringing Music Into Focus: The Lumens Ladibug Document Camera</i>
Jerry White	<i>The Brainteaser Table</i>
<b><u>Expanded Innovation Grants</u></b>	
Danielle Purciello & Erika Waltz	<i>Inventing with LittleBits</i>
Michael Donovan & Winnie Boswell	<i>iSchool Initiative – Escape the Bus, Embrace Technology</i>

**B-5 Professional Services**

Approve the Professional Service Agreement between Glen Ridge School District and Supreme Consultants, LLC, to provide Child Study Team Evaluations (Bi-Lingual and other) for the 2016-2017 school year.

**B-6 Authorizing Certain Actions in Connection With a Proposed School Facilities Project**

**WHEREAS**, the Board of Education of the Borough of Glen Ridge in the County of Essex, New Jersey (the "Board"), in the furtherance of its educational goals and constitutional duties to provide a thorough and efficient education seeks to submit a project to the voters which project consists of the renovation of school facilities and the provision of new educational facilities (collectively, the "Project"); and

**WHEREAS**, the School District will seek Debt Service Aid with respect to the Project; and

**WHEREAS**, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of the Project.

**NOW, THEREFORE, BE IT RESOLVED** BY THE BOARD OF EDUCATION OF THE BOROUGH OF GLEN RIDGE IN THE COUNTY OF ESSEX, NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-5.3 of the New Jersey Administrative Code, the Board hereby approves the preparation of Schematic Plans and Educational Specifications and a project site acquisition application by Design Resources Group Architects in connection with the Project and Board further authorizes and directs Design Resources Group Architects to submit same to the New Jersey Department of Education and to the Essex County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of the Schematic Plans to the Glen Ridge Planning Board for its review, to the extent required.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board hereby approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Project and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-3.2 of the New Jersey Administrative Code, the Board hereby approves the Project Application, the site acquisition application and Design Resources Group Architects is hereby directed to submit such application to the New Jersey Department of Education seeking debt service aid for the Project.

Section 4. With respect to the Project, the Board hereby authorizes and directs the Board President, the Superintendent and the Business Administrator/Board Secretary, as applicable, to execute the schematic plans and educational specifications, the site acquisition application, the amendment to the Long Range Facilities Plan, the project cost estimate sheets and all related project documents allowing submission of same to the New Jersey Department of Education.

Section 5. The Board hereby authorizes and directs the Board President, the Superintendent, the Business Administrator/Board Secretary, Design Resources Group Architects and Bond Counsel, and other counsel as applicable, to take all action required to preserve the opportunity to present the Projects to the voters via a bond referendum at a Special School District Election to be held on March 14, 2017.

Section 6. This resolution shall take effect immediately.

**PUBLIC COMMENT**  
**ADJOURNMENT**