

**GLEN RIDGE BOARD OF EDUCATION
RE-ORGANIZATION MEETING - JANUARY 3, 2018**

CALL TO ORDER - 8:00 pm Glen Ridge High School – Media Center

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 11, 2017. Said notice was published in the Star Ledger on January 19, 2017 and the Glen Ridge Paper on January 19, 2017. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

SWEARING IN OF NEW BOARD MEMBERS

RESULTS OF ANNUAL SCHOOL BOARD ELECTION

BOE Members Total Votes

3 year terms:

Tracey St. Auburn – 1409

Alison Lang – 1449

Paul Romano - 1418

ROLL CALL

Mr. Campbell

Mr. de Leeuw

Ms. Hilberth

Mr. Keppel

Ms. Lang

Mr. Romano

Ms. St. Auburn

Dr. Yaros-Ramos

Ms. Ginsburg

Dirk Phillips, Superintendent

Peter Caprio, Business Administrator/Board Secretary

NOMINATIONS FOR PRESIDENT

ELECTION OF PRESIDENT

ELECTED PRESIDENT ASSUMES THE CHAIR

NOMINATIONS FOR FIRST VICE PRESIDENT

ELECTION OF FIRST VICE PRESIDENT

NOMINATIONS FOR SECOND VICE PRESIDENT

ELECTION OF SECOND VICE PRESIDENT

WRITTEN COMMUNICATIONS

PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

Audit Report Nisivoccia

Construction Update

PUBLIC COMMENT (Agenda Items)

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.

ADMINISTRATION

A-1 Open Public Meetings Act and Board of Education Meetings Schedule

Approve the Open Public Meetings Act as follows:

Section 1. Except as provided in Section 7b of the Act, all meetings of the Board shall be open to the public at all times.

Section 2. At every regular public meeting, the public may actively participate during the time or times designated for that purpose in Order of Business and the Board might take formal action.

Section 3. At every meeting, the public may participate or be heard subject to the rules outlined in Bylaw #0167 of the Board. (Exhibit A-1.3)

Section 4. All public meetings, as set forth in the annual meeting schedule attached shall be held in the Glen Ridge High School Media Center. The Board will meet in Executive Session at 7:00 pm immediately following the call to order at each meeting. The public session of the meeting will begin at 8:00 pm.

2018		
January	3 (Wed)	22
February	5	26
March	12	26
April	9	30
May	14	29 (Tues)
June	11	
July	23	
August	No Meeting (unless needed)	
September	11 (Tues)	24
October	15	29
November	19	
December	3	17
2019		
January	3 (Thurs)	28

Section 5. Within 7 days following the adoption of this resolution and any revising or modifying resolution,

- a) A copy shall be filed with the Glen Ridge Library,
- b) A copy shall be emailed to the Glen Ridge Paper and The Star Ledger,
- c) A copy shall be filed with the Borough Clerk of the Borough of Glen Ridge.

Section 6. Upon receipt by the Board of a written request setting forth the name and address of the person making the request, the Board shall send to such person by regular mail or email, a copy of the regular meeting schedule referred to in Section 4, all revisions thereof, and all other advance notices of regular, special, and rescheduled meeting dates.

A-2 Official Newspapers

Approve the designation of the Glen Ridge Paper and The Star Ledger as the official newspapers of the Board of Education.

A-3 NJSBA Delegate and Alternate

BE IT RESOLVED, that _____ be appointed delegate to the New Jersey School Boards Association and Essex County School Boards Association for one year, and that _____ be appointed as alternate to the New Jersey School Boards Association and Essex County School Board Association for one year, beginning immediately.

BE IT FURTHER RESOLVED, that the policy authorizing the duties of the delegate or the alternate to the New Jersey School Boards Association be approved, as follows:

1. Represent the Board at meetings and conferences of the New Jersey School Boards Association.
2. At the direction of the Board, prepare proposed resolutions for submission to the State School Boards Association.
3. Vote as the representative of the Glen Ridge Board of Education. The policy shall not prohibit or discourage other Board members from active participation in legislative affairs.

(Membership in New Jersey School Boards is required as set forth in 18A:6-45. Appointment of delegate is required as set forth in 18A:6-46.)

A-4 District Teacher/Staff and School Leadership Evaluation System

BE IT RESOLVED, that the Glen Ridge School District is using the Marzano Model as their evidence-based Teacher/Staff and School Leadership Evaluation System. The iObservation will support this model.

A-5 2018-2019 School Calendar

Approve the 2018-2019 school calendar as presented. (Exhibit A-5)

A-6 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 17-18 HS 3, and finds that HIB was not substantiated.

A-7 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 17-18 RAS 2, and finds that HIB was not substantiated.

A-8 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 17-18 RAS 4, and finds that HIB was substantiated.

A-9 Second Reading and Adoption of New and/or Revised Policies and Regulations

Approve the second reading and adoption of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-9)

- P 3432.1 Sick Leave Bank (Revised)
- P 5430 Class Rank (Revised)
- P 5533 Pupil Smoking (Revised)

A-6 Uniform Memorandum of Agreement

Approve the 2017-2018 Uniform State Memorandum of Agreement between the Glen Ridge Board of Education and Law Enforcement Officials.

A-7 Uniform Memorandum of Understanding Regarding Live Streaming Of Security

Approve the 2017-2018 Uniform State Memorandum of Understanding Regarding Live Streaming of Security between the Glen Ridge Board of Education and Law Enforcement Officials.

PERSONNEL

P-1 Appointments

Upon the recommendation of the Superintendent, approve the appointment of the following:

- a. James McCarren as a Part-Time Instructional Aide at Forest Avenue School on Aide Step 1 (\$19.34 per hour) not to exceed 25 hours per week, effective January 4, 2018 through June 30, 2018.
- b. Vanessa Tregenza, as Leave Replacement Reading Specialist at Ridgewood Avenue School (replacing Francoise Spano), on MA Step 9 (\$68,447.00), effective February 5, 2018 through June 30, 2018.
- c. Theresa Tarabocchia, as a Music Teacher at Ridgewood Avenue School, on BA Step 6 (\$56,807.00), effective January 16, 2018 through June 30, 2018 (pending completion of HR paperwork).

P-2 Resignation

Upon the recommendation of the Superintendent, accept, with regret the retirement of Christine Ruth, Pre-school Aide at Linden Avenue School, effective January 31, 2018.

P-3 Substitutes

Approve the addition of the following to the Substitute list for the 2017-2018 school year:

Heather Ballantyne
Samantha Depaolo
Beverly Gaines
Samantha Marchesano
Cortney Ryan

P-4 Sixth Period Assignments

Approve sixth period assignments for the following staff for the 2017-2018 school year:

Kendall Southerland	\$6,179.00
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P-5 Leave of Absence

Upon the recommendation of the Superintendent approve the following:

- a. A maternity leave of absence for Alejandra Carreira, Psychologist, effective March 29, 2018. Mrs. Carreira will utilize her unused sick days as per the Master Agreement; her anticipated return is November 1, 2018.
- b. An unpaid absence for Megan Duffy-Cerruto, Part-time Aide at Linden Avenue School, for ½ day on December 20, 2017.
- c. An unpaid absence for Carol Lippincott, Part-time Aide at Forest Avenue School, for March 15 & 16, 2018.
- d. A maternity leave of absence for Glorylyz Santangelo, Administrative Assistant to the Superintendent, effective May 1, 2018. Mrs. Santangelo will utilize her unused sick days as per the Master Agreement; her anticipated return is September 4, 2018.

P-6 Extra Pay

Upon the recommendation of the Superintendent, approve the following staff members to work 1.5 additional hours on December 20 & 21, 2017:

Renee Amos
Deon Mingo
Nicholas Simatos

CURRICULUM

C-1 Field Trips

Approve the following field trips:

- a. 7th Grade Students attending the theatrical performance Treasure Island, being held at South Orange Performing Arts Center in South Orange, NJ on April 6, 2018 as per the attached (Exhibit C-1.a).
- b. Robotics Club (9-12 grade) to attend the Central East NJ League Tournament (Robo-CAT-astrophysics VII), being held at South Orange Middle School in South Orange, NJ on January 27, 2018 as per the attached (Exhibit C-1.b).
- c. Spanish Club (9-12 grade) to attend the Latin Ballroom Dances (class/workshop), being held at Fred Astoire Dance Studio in Cedar Grove, NJ followed by lunch at Tinga in Upper Montclair, NJ on February 8, 2018 as per the attached (Exhibit C-1.c).
- d. AP Spanish Club (12th grade) to attend Spanish Day 2018 – “Crossing Borders”, being held at Montclair State University in Montclair, NJ on February 23, 2018 as per the attached (Exhibit C-1.d).

BUSINESS

B-1 2017-2018 Before/After School Child Care Fees

Approve the Before/After School Child Care Program fee changes for the 2017-2018 school year (Exhibit B-1).

B-2 Donations

Upon the recommendation of the Superintendent, accept with thanks, the following:

- a. The generous donation of \$6,000.00 Grant from The Glen Ridge Education Foundation for Glen Ridge High School to create a music studio, isolation booth and performance space (Exhibit B-2.a).
- b. The generous donation of \$1,000 from Gas Lamp Players for Ridgewood Avenue School (Exhibit B-2.b).

B-3 Audit Report and Corrective Action Plan

- a. Be it resolved, that the Glen Ridge Board of Education accept the fiscal year 2017 report prepared by the firm of Nisivoccia & Company LLP, Certified Public Accountants and Consultants, as presented. (Exhibit B-3.a)
- b. Be it further resolved, that the Glen Ridge Board of Education approve the Corrective Action Plan for recommendation in the fiscal year 2017 audit report. (Exhibit B-3.b)

B-4 District Three (3) Year Maintenance Plan

Approve the annual three (3) year maintenance plan as presented. (Exhibit B-4)

B-5 Workshops/Conferences

Approve the following workshops/conferences:

- a. Alejandra Carreira, Psychologist, to attend *NJASP's Annual Conference*, being held in East Windsor, NJ on December 8, 2017 for a total registration cost of \$165.00.
- b. Stephanie Appleby, Kindergarten Teacher, to attend *Guided Reading: Differentiating Using Small Group Instruction*, being held in Newark, NJ on March 14, 2018 for a total registration cost of \$239.00.
- c. Paulette Cinotti, 6th Grade Teacher, to attend *Next Generation Science Standard Conference*, being held in Piscataway, NJ on March 13, 2018 for a total registration cost of \$259.00.
- d. Lindsey Deptula, Guidance Counselor, to attend *University of Miami – Counselor Fly-in Program*, being held at the University of Miami in Coral Gables, FL on January 29 & 30, 2018 for a total travel cost of \$75.00.

- e. Erin Goldstein, 2nd Grade Teacher, to attend *What's New in Children's Books*, being held in West Orange, NJ on February 26, 2018 for a total registration cost of \$259.00.
- f. Heather Kobylinski, Student Assistance Counselor, to attend *Legal Liability & Athletics*, being held in Robbinsville, NJ on January 29, 2018 for a total registration cost of \$100.00.
- g. Timothy Liddy, Director of Student Activities, to attend *Legal Liability & Athletics*, being held in Robbinsville, NJ on January 29, 2018 for a total cost of \$132.64 (\$100.00 registration fee plus \$32.64 travel).
- h. Caitlin Massey, Social Worker, to attend *Crisis Management Training*, being held in Livingston, NJ on November 20 & 21, 2017 for a total registration cost of \$450.00.

B-6 Pre-Kindergarten Tuition Rates

Approve the annual pre-kindergarten tuition rates as follows:

School Year	Program	Tuition Rate
2018-2019	Half Day	\$5,910
	Full Day	\$8,450
2019-2020	Half Day	\$6,080
	Full Day	\$8,620

A 10% discount will be applied to the second child and each additional child's tuition during the same school year (e.g. twins, triplets).

B-7 Home Instruction

Upon the recommendation of the Superintendent, approve the following staff members to provide Home Instruction for student #22086 through January 30, 2018, at a rate of \$40.00 per hour (maximum 2 hours per subject, per week):

Meredith Batastini
Sean McLearie
Sandra Gatsch

B-8 Termination of Placement

Approve the termination of placement of student #20105 at The Sage Day School effective December 22, 2017.

B-9 Out-of-District Placements

Approve the out-of-district placement of the following students for the 2017-2018 school year with transportation to be provided by the district unless noted:

<u>Student</u>	<u>Placement</u>	<u>Tuition</u>	<u>ESY Tuition</u>
28139	The Calais School	\$72,286.20	\$0
30134	Chapel Hill Academy	\$35,534.00	\$0

PUBLIC COMMENT

Executive Session

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

ADJOURNMENT