

**GLEN RIDGE PUBLIC SCHOOLS
GLEN RIDGE BOARD OF EDUCATION
October 24, 2016**

CALL TO ORDER – 7:00 pm Forest Avenue School - Library

**PLEDGE OF ALLEGIANCE
MOMENT OF SILENCE**

ROLL CALL

Mr. Campbell
Mr. de Leeuw
Ms. Hilberth
Mr. Keppel
Ms. Lang
Mr. Romano
Ms. St. Auburn
Dr. Yaros-Ramos
Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on October 5, 2016. Said notice was published in the Glen Ridge Paper and the Star Ledger on October 13, 2016. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent
Peter Caprio, Business Administrator/Board Secretary

7:00 pm Executive Session

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

8:00 pm PUBLIC SESSION

PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

-Recognition of Forest Avenue School Media Center
-District Testing Report

PUBLIC COMMENTS (Agenda Items)

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee
Personnel and Policy Committee
Negotiations Committee
Finance and Facilities Committee
Communications Committee
Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

Home & School Associations
Glen Ridge Association for Special Education (GRASE)
Glen Ridge Educational Foundation (GREF)
Glen Ridge Athletic Association (GRAA)

Glen Ridge Arts Patrons Association (GRAPA)
Gas Lamp Players

PERSONNEL

P-1 Appointments

Upon the recommendation of the Superintendent, approve the appointment of the following staff:

- a. Kaitlyn Bourne, as a Part-Time Aide at Glen Ridge High School on Step 1 (\$18.85), effective October 24, 2016 through June 30, 2017.
- b. Stephen Frost, as Payroll Supervisor effective January 1, 2017 through June 30, 2017 at a salary of \$65,000 pro-rated.
- c. Adriano Torre, as a Part-Time Aide at Forest Avenue School on Step 1 (\$18.85), effective November 3, 2016 through June 30, 2017.

P-2 Sixth Period Assignments

Approve the following sixth period assignments for the 2016-2017 school year:

Tia Gist	\$6,179.00
Marylynn Savio (.5)	\$3,089.50

P-3 Extra Duty Stipends

Approve the following extra duty stipends for the 2016-2017 school year:

Steven Reitberger	\$3,089.50
Danielle Zieser	\$3,089.50

P-4 Substitutes

Approve the addition of the following to the Substitute list for the 2016-2017 school year:

Nicole Bianco
Karen Bobowski
Johnathan Fischer
Ugochukwu Okiche

P-5 Coaches/Athletics, Co-Curricular/Club Advisors

Upon the recommendation of the Superintendent, approve the appointment of the following:

- a. Jason Curcio, as Assistant Band Director at Glen Ridge High School, on Guide 3 Year 15 Step 8 (\$8,202) for the 2016-2017 school year.
- b. Michael Hayden, as Assistant Drama Director at Ridgewood Avenue School, on Guide 6 Year 1 Step 1 (\$2,335) for the 2016-2017 school year.
- c. Paul Kartanowicz, as Assistant Track & Field Coach at Glen Ridge High School, on Guide 3 Year 6 Step 3 (\$6,362) for the Spring 2017 season.
- d. Elizabeth Lander, as Color Guard Instructor at Glen Ridge High School, on Guide 3 Year 12 Step 6 (\$7,446) for the 2016-2017 school year.
- a. Greg Pavliv, as Strings Advisor at Glen Ridge High School, on Guide 5 Year 1 Step 1 (\$3,325) for the 2016-2017 school year.

P-6 Sick Day Donation

Approve the voluntarily donated sick day by staff members to employee #4971.

CURRICULUM

C-1 Field Trips

Upon the recommendation of the Superintendent, approve Forest/Linden Avenue 2nd grade students, to attend Math Is Everywhere, at the Morristown Unitarian in Morristown, NJ on December 9, 2016, as per the attached. (Exhibit C-1).

BUSINESS

B-1 Financial Reports

Approve the following financial reports as recommended by the Finance Committee:

a. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **July 2016** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

b. Secretary's report through **July 2016** as follows:

	<u>July 2016</u>
Beginning Balance	\$4,395,117.97
Receipts	\$2,580,489.55
Disbursements	\$1,771,359.37
Cash Balance	\$5,204,248.15

c. Treasurer of School Monies report for **July 2016** as presented.

d. Approve the budget transfer for the months of **July 2016** as presented. (Exhibit B-1.e)

B-2 Workshops/Conferences

Approve attendance at workshops/conferences for the following:

- a. Various staff members to attend the *Conquer Mathematics Workshops*, being held in Fairfield, NJ throughout the 2016-2017 school year for a total cost of \$1,400.00.
- b. Lauren Bas, Guidance Counselor to attend the *Section 504 and I & RS Training*, being held in West Orange, NJ on December 1, 2016 for a total registration cost of \$75.00.
- c. Paulette Cinotti, 6th Grade Teacher to attend the *New Jersey Science Convention*, being held at the Princeton Marriott in Princeton, NJ on October 25, 2016 for a total registration cost of \$175.00.
- d. Lindsey Deptula, Guidance Counselor to attend *Marist College Counselor Visit*, being held in Poughkeepsie, NY on November 8, 2016 for a total travel cost of \$46.06.
- e. Lisbeth Ellersick, Synergistics Teacher to attend *The Rutgers Gifted Education Conference*, being held at the Hilton Somerset Hotel in Somerset, NJ on November 18, 2016 for a total cost of \$209.33 (\$189.00 registration fee plus \$20.33 travel).
- f. Paula Ely, Resource Teacher to attend *Conquer Mathematics Workshops*, being held in Fairfield, NJ throughout the 2016-2017 school year for a total cost of \$540.00.
- g. Heather Goss, Speech Language Specialist to attend *Conference for School-Based Speech Language Pathologists*, being held at the Wilshire Grand Hotel in West Orange, NJ on December 1 & 2, 2016 for a total registration cost of \$399.00.
- h. Caitlin Massey and Alejandra Otero, to attend *Legal 1: Legally Compliant IEP and Holding IEP Meetings*, being held in Monroe, NJ on November 21, 2016 for a total cost of \$174.61 each (\$150 registration fee plus \$24.61 travel).
- i. Emily Ramos, Cheerleading Coach to take an *Online Webinar for Cheering Competitions*, on October 31, 2016 for a total registration cost of \$75.00.

- j. Alyssa Roqueni, 1st Grade Teacher to attend the *Empowering Writers K-1 Workshop*, being held at the Courtyard Hotel in Parsippany, NJ on December 1, 2016 for a total registration cost of \$160.00.

B-3 Appointment of Architect for Bond Referendum

Pursuant to P.L.2015, ch. 47, the Glen Ridge Board of Education approves the professional services appointment of Designed Resources Group Architects, AJA, Inc., P.C. for the 2016-2017 school year at the following fees:

Pre- Referendum	\$60,000
Referendum Fee	6% Final Construction Cost Plus \$7,500 Administrative Fixed Fee Plus Credit of The Pre-referendum fee of \$60,000

B-4 Appointment of Bond Counsel

Pursuant to P.L.2015, ch. 47, the Glen Ridge Board of Education approves the professional services appointment of Wilentz, Goldman & Spitzer, PA as Bond Counsel for the 2016-2017 school year at the following rate and fees:

Referendum Services	Unsuccessful \$500 Successful \$1,000
Per Bond Issuance	\$3,000 plus \$1.10 per each thousand dollar principal amount
Short Term Bond Anticipation Note Financing	\$.60 per each thousand dollar principal amount (with minimum fee of \$2,500)
Services Beyond Scope Described Above	\$150 hourly rate

B-5 Relocation Services

Approve Phillips Preiss Grygiel, LLC. to provide relocation services at the following fees:

Preparation of Workable Relocation Assistance Plan	Not to Exceed \$5,000
Relocation Assistance and Relocation Process Management	Not to Exceed \$10,000

B-6 Professional Engineering and Land Development Consulting Services

Pursuant to P.L.2015, ch. 47, the Glen Ridge Board of Education approves the professional services appointment of Dynamic Engineering Consultants, PC as Professional Engineering and Land Development consultants for the 2016-2017 school year at the following fee:

Boundary, Location and Topographic Survey	\$4,850
Title Report Review/ALTA Upgrade	\$850
Metes & Bounds Description	\$285/Desc.
Property Corner Stakeout	\$175/Iron Pin

B-7 Appointment of Financial Advisor for Bond Referendum

Pursuant to P.L.2015, ch47, the Glen Ridge Board of Education approves the professional services appointment of Phoenix Advisors, LLC. as Financial Advisors for the 2016-2017 school year at the following fee:

A Fee of \$1.00 per \$1,000 of bonds issued with a minimum of \$13,500 for each series of bonds issued.

**PUBLIC COMMENT
ADJOURNMENT**