

**GLEN RIDGE PUBLIC SCHOOLS
GLEN RIDGE BOARD OF EDUCATION
December 11, 2017**

CALL TO ORDER – Forest Avenue School – Media Center

7:00 pm - Executive Session

8:00 pm - Public Session

**PLEDGE OF ALLEGIANCE
MOMENT OF SILENCE**

ROLL CALL

Mr. Campbell

Mr. de Leeuw

Ms. Hilberth

Mr. Keppel

Ms. Lang

Mr. Romano

Ms. St. Auburn

Dr. Yaros-Ramos

Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on September 26, 2017. Said notice was published in the Star Ledger on September 29, 2017 and the Glen Ridge Paper on October 5, 2017. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent

Peter Caprio, Business Administrator/Board Secretary

7:00 pm EXECUTIVE SESSION

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

8:00 pm PUBLIC SESSION

PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

-Forest Avenue School Update

PUBLIC COMMENTS (Agenda Items)

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and

employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee
Personnel and Policy Committee
Negotiations Committee
Finance and Facilities Committee
Communications Committee
Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

Home & School Associations
Glen Ridge Association for Special Education (GRASE)
Glen Ridge Educational Foundation (GREF)
Glen Ridge Athletic Association (GRAA)
Glen Ridge Arts Patrons Association (GRAPA)
Gas Lamp Players

Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.

ADMINISTRATION

A-1 First Reading of New and/or Revised Policies and Regulations

Approve the first reading of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-1)

P 3432.1 Sick Leave Bank (Revised)
P 5430 Class Rank (Revised)
P5533 Pupil Smoking (Revised)

A-2 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 17-18 HS 2, and finds that HIB was not substantiated.

A-3 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 17-18 RAS 1, and finds that HIB was not substantiated.

A-4 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 17-18 RAS 3, and finds that HIB was not substantiated.

A-5 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 17-18 RAS 3a, and finds that HIB was not substantiated.

PERSONNEL

P-1 Revised Appointment

Upon the recommendation of the Superintendent, approve the following:

- a. Kristin Onimus Moroney, as Leave Replacement Title 1 Math Coordinator (replacing Dawn Miller), on MA Step 8 (\$62,986.00), through December 19, 2017.
- b. Carol De Salas, a Part-Time Instructional Aide at Ridgewood Avenue School, on Aide Step 1 (\$19.34 per hour) not to exceed 29 hours per week, effective November 13, 2017 through June 30, 2018.

P-2 Coaches/Athletics, Co-Curricular/Club Advisors

Upon the recommendation of the Superintendent, approve the appointment of the following:

- a. Jenelle Hamer, as Robotics Club Advisor at Glen Ridge High School, on Guide 7 Year 1 Step 1 (\$1,520.00), for the 2017-2018 school year.
- b. Jill Landgraber, as Advisor for Sharing the Arts at Glen Ridge High School, on Guide 7 Year 5 Step 3 (\$1,890.00), for the 2017-2018 school year.
- c. Frank Schifano, as Business Club Advisor at Glen Ridge High School, on Guide 7 Year 1 Step 1 (\$1,520.00), for the 2017-2018 school year.
- d. Frank Schifano, as Chemistry Club Advisor at Glen Ridge High School, on Guide 7 Year 1 Step 1 (\$1,520.00), for the 2017-2018 school year.
- e. Sharon Tully, as Bowling Coach at Glen Ridge High School, on Guide 5 Year 3 Step 2 (\$3,702.00), for the 2017-2018 school year.

P-3 Resignations/Retirements

Upon the recommendation of the Superintendent, accept, with regret the following:

- a. Retirement of Joyce Mooney, as Librarian at Ridgewood Avenue School, effective June 30, 2018.
- b. Resignation of Andrew Bryant, as Assistant Boys Lacrosse Coach, effective November 28, 2017.
- c. Resignation of Marc Hapward, as a Substitute Teacher, effective November 16, 2017.
- d. Resignation of Michael Hayden, as a Music Teacher at Ridgewood Avenue School, effective December 7, 2017.
- e. Resignation of Nicole Pereira, as a Part-time Aide at Forest Avenue School, effective January 12, 2018.
- f. Resignation of Nelson Duke Mendez, as a Head Football Coach at Glen Ridge High School, effective at the end of the 2017-2018 season.

P-4 Substitutes

Upon the recommendation of the Superintendent, approve the appointment of the following as substitute teachers for the 2017-2018 school year.

Joseph Moran
Keiko Shimizu Johnson
Amy Robinowitz
Elizabeth Sackheim
Christine Taylor
Morae Toler Williams
Na Zhang

P-5 Revised Aide Hours

Upon the recommendation of the Superintendent, approve the following Part-time Aides work hours not to exceed 29 hours per week:

Eileen Kostrzewa

P-6 Transfer

Upon the recommendation of the Superintendent, approve the following transfers, effective November 22, 2017:

William D'Amato to Glen Ridge High School
William Doran to Ridgewood Avenue School

P-7 Evening Event at Ridgewood Avenue School

Approve the following staff to provide coverage for the Talent Show at the Ridgewood Avenue School at the rate of \$50:

Mary Hadley
Candice Serritella
Beth Simon
Cristina Tong

P-8 Sixth Period Assignments

Approve a sixth period assignment for Greg Pavliv at Glen Ridge High School, effective November 27, 2017 through January 18, 2018, at \$6,179 pro-rated.

P-9 Leave of Absence

Upon the recommendation of the Superintendent approve the following:

- a. An unpaid absence for Jenna Banker, Part-time Aide at Linden Avenue School, for April 12-13, 2018.
- b. An unpaid leave for Rachel Gitter, Part-time Aide at Forest Avenue School, for December 11-22, 2017.
- c. An unpaid absence for Christin Spagnuolo, Special Education Teacher at Ridgewood Avenue School, for December 20, 21, & 22, 2017.

P-10 Front Desk for the 2017-2018 School Year

Approve the Jill Landgraber to work the Front Desk at the Glen Ridge High School at a rate of \$15 per hour, as needed.

CURRICULUM

C-1 Field Trips

Upon the recommendation of the Superintendent, approve the following field trips:

- a. Forest/Linden Avenue 1st grade students to attend STEAM Adventures: STEAM Workshop at the Morristown Unitarian Fellowship in Morristown, NJ on December 8, 2017 as per the attached. (Exhibit C-1.a).
- b. Chinese Club and Classes (grades 7-8 students) to attend Experience the Most Popular Sport – PingPong at Lily Yip Table Tennis Training Center in Dunellen, NJ on December 15, 2017 as per the attached. (Exhibit C-1.b).
- c. Community Service Club (grades 9-12 students) to visit St. Ann's Soup Kitchen in Newark, NJ on December 20, 2017 as per the attached. (Exhibit C-1.c).
- d. Band and Chorus (grades 9-12 students) to take a Biannual Overnight Music Trip to New Orleans, LA from March 9-12, 2018 as per the attached. (Exhibit C-1.d).
- e. Engineering Club (grades 11-12 students) to attend NJ STEM League Competition being held at Bloomfield High School in Bloomfield, NJ on February 22, 2018 as per the attached. (Exhibit C-1.e).

C-2 School Bus Evacuation Drill Report

Approve the State mandated School Bus Emergency Evacuation Drill Report as per the attached. (Exhibit C-2)

BUSINESS

B-1 Financial Reports

Approve the following financial reports as recommended by the Finance Committee:

a. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **August 2017** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

b. Secretary's report through **August 2017** as follows:

	<u>August 2017</u>
Beginning Balance	\$4,579,153.61
Receipts	\$5,220,188.27
Disbursements	\$2,086,792.59
Cash Balance	\$7,712,549.29

c. Student activity account bills list as follows:

<u>School</u>	<u>November 2017</u>
Glen Ridge High School	\$11,599.56
Glen Ridge High School Athletics	\$18,122.00
Ridgewood Avenue School	\$9,852.45
Forest Avenue School	\$0
Linden Avenue School	\$1,559.00

d. Treasurer of School Monies report for **August 2017** as presented.

e. Approve the budget transfer for the month **August 2017** of as presented. (Exhibit B-1.e)

f. Approve the Bills list through, **November 30, 2017** in the amount of **\$3,378,220.08**.

B-2 Workshops/Conferences

Approve the following workshops/conferences:

- a. Winnie Boswell and Amy Booth, to attend *Skyward Users Conference*, being held in St. Petersburg, FL from March 7-9, 2018 for a total cost of \$2,067.00 each (\$600.00 registration plus \$375.00 travel plus \$189.00 meals plus \$903.00 hotel).
- b. Diane Blazier and Alyssa Roqueni, to attend *Practical Work Stations that Powerfully Increase all Students' Learning*, being held in West Orange, NJ on January 11, 2018 for a total registration cost of \$249.00 each.
- c. Steven Finkel, Sean Fitzpatrick and Sophia Logothetis, to attend the *Conquer Mathematics Workshops*, being held in Fairfield, NJ on October 23, 2017, November 20, 2017, December 18, 2017 and February 14, 2018 for a cost of \$145.00 each.
- d. Nicholas Benevento, Special Education Teacher, to attend *Strengthening Your Special Needs Students*, being held in West Orange, NJ on February 7, 2018 for a total registration cost of \$259.00.
- e. Winnie Boswell, Director of Curriculum, to attend *Techspo 2018*, being held in Atlantic City, NJ on January 25, 2018 for a total cost of \$456.00 (\$275.00 registration fee plus \$63.00 meals plus \$118.00 hotel).

- f. Peter Caprio, Business Administrator, to attend *ESSA Accounting & Reporting Requirement and Title I Requirements*, being held at ASBO Office in Robbinsville, NJ on December 13, 2017 for a total registration cost of \$100.00.
- g. Jennifer Chiang, French Teacher, to attend *Bureau of Education and Research, World Language Conference*, being held in West Orange, NJ on February 13, 2018 for a total registration cost of \$249.00.
- h. Odalie Curtis, Guidance, to attend *Seminar: Effectively Dealing with Disruptive Students*, being held in West Orange, NJ on January 29, 2018 for a total registration cost \$259.00.
- i. Jack DeWitt, Director of Student Services, to attend *Legal One: Affirmative Action Officer*, being held in Monroe, NJ from January 23-25, 2018 for a total registration cost of \$450.00.
- j. Janet Dobbs, Special Education Teacher, to attend *Seminar: Effectively Dealing with Disruptive Students*, being held in West Orange, NJ on January 29, 2018 for a total registration cost \$259.00.
- k. Jenelle Hamer, Special Education Teacher, attended *Executive Functioning Skills*, held in Parsippany, NJ on November 2, 2017 for a total travel cost of \$9.67.
- l. Nelson Duke Mendez, Physical Education Teacher, to attend *NJAHPERD Annual Conference*, being held in Long Branch, NJ on February 26-27, 2018 for a total cost of \$218.11 (\$170.00 registration fee plus \$48.11 travel).
- m. Samantha Odell, 6th Grade Teacher, to attend *Gain Practical and Engaging Strategies for Teaching Writing*, to be held in West Orange, NJ on January 30, 2018 for a total registration cost of \$259.00.
- n. Lisa Petruzzi, Kindergarten Teacher, to attend *Increase All Your Students Learning with Practical, Timesaving Work Stations that Work!*, being held in West Orange, NJ on January 30, 2018 for a total registration cost of \$259.00.
- o. Dirk Phillips, Superintendent, to attend *Techspo 2018*, being held in Atlantic City, NJ on January 25, 2018 for a total cost of \$554.40 (\$275.00 registration fee plus \$98.40 travel plus \$63.00 meals plus \$118.00 hotel).
- p. Dirk Phillips, Superintendent, to attend *Power of Legal Information: A 3 Part Series*, being held in Trenton, NJ on November 4, 2017, February 6, 2018 and April 24, 2018 for a total registration cost of \$400.00.
- q. Charlene Reilly and Odalie Curtis, to attend *Supporting Social Skills Development*, being held in New Providence, NJ on March 19, 2018 for a total registration cost of \$270.00 each.
- r. Steve Reitberger, Physical Education Teacher, to attend to attend *NJAHPERD Annual Conference*, being held in Long Branch, NJ on February 26-27, 2018 for a total cost of \$227.04 (\$170.00 registration fee plus \$57.04 travel).
- s. Cristina Rodriguez, Spanish Teacher, to attend *Strengthen Instruction by Using Google Tools*, being held in West Orange, NJ on February 13, 2018 for a total registration cost of \$249.00.
- t. Xiaoqin Yin, Chinese Teacher, to attend *Classroom Management, Reduce Classroom Behavior Problems*, being held in West Orange, NJ on December 1, 2017 for a total registration cost of \$259.00.
- u. Laura Zepp and Caitlin Price, to attend *Strengthen Instruction by Using Google Tools*, being held in West Orange, NJ on February 13, 2018 for a total registration cost of \$249.00 each.
- v. Shihong Zhang, Math Teacher, attended a workshop in China on *Teacher Education & Training*, on August 1-3, 2017 for a total cost of \$533.94 paid through the Chinese Grant.

B-3 Grant

Upon the recommendation of the Superintendent, accept, with thanks, the \$10,000 Grant for Chinese Education from Rutgers, The State University to Shihong Zhang.

B-4 Donation of Vehicle

Approve the donation of School Bus #2 to the Glen Ridge Borough which will no longer be used by Glen Ridge Board of Education.

B-5 Out-of-District Placements

Approve the out-of-district placement of the following students for the 2017-2018 school year with transportation to be provided by the district unless noted:

<u>Student</u>	<u>Placement</u>	<u>Tuition</u>	<u>ESY Tuition</u>
19034	West Essex Regional School District	\$40,349.00	\$0
20004	West Essex Regional School District	\$40,349.00	\$0
20015	West Essex Regional School District	\$40,349.00	\$0
22032	West Essex Regional School District	\$40,349.00	\$0
22107	West Essex Regional School District	\$40,349.00	\$0
18044	Lincoln Tech (REVISED)	\$8,142.00	\$0

B-6 Settlement Agreement

Upon the recommendation of the Superintendent, approve the amended Settlement Agreement for student #20105 for the 2017-2018 school year.

B-7 Maximum Maintenance Reserve Account

Approve the district maximum maintenance reserve in the amount of \$1,887,817. (Exhibit B-7)

B-8 Donation

Upon the recommendation of the Superintendent, accept, with thanks, the generous donation of \$1,000.00 from the Rosalie Scanlon donated to Glen Ridge High School Softball Team. (Exhibit B-8).

PUBLIC COMMENT

ADJOURNMENT