

**GLEN RIDGE PUBLIC SCHOOLS
GLEN RIDGE BOARD OF EDUCATION
April 24, 2017**

CALL TO ORDER – 7:00 pm Glen Ridge High School – Media Center

**PLEDGE OF ALLEGIANCE
MOMENT OF SILENCE**

ROLL CALL

Mr. Campbell
Mr. de Leeuw
Ms. Hilberth
Mr. Keppel
Ms. Lang
Mr. Romano
Ms. St. Auburn
Dr. Yaros-Ramos
Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper on April 5, 2017. Said notice was published in the the Glen Ridge Paper on April 20, 2017. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent
Peter Caprio, Business Administrator/Board Secretary

7:00 pm Executive Session

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

8:00 pm PUBLIC SESSION

WRITTEN COMMUNICATION

PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

2015-2016 School Performance Reports
2017-2018 Budget Presentation

PUBLIC COMMENTS (Agenda Items)

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee
Personnel and Policy Committee
Negotiations Committee
Finance and Facilities Committee
Communications Committee
Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

Home & School Associations
Glen Ridge Association for Special Education (GRASE)

Glen Ridge Educational Foundation (GREF)
Glen Ridge Athletic Association (GRAA)
Glen Ridge Arts Patrons Association (GRAPA)
Gas Lamp Players

MINUTES

M-1 Board of Education Minutes

Approve the Glen Ridge Board of Education minutes of the following meetings:
April 4, 2017- Executive Session and Regular Meeting

ADMINISTRATION

A-1 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 16-17 HS 15, and finds that HIB was not substantiated.

A-2 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 16-17 HS 16, and finds that HIB was not substantiated.

A-3 Second Reading and Adoption of New and/or Revised Policies and Regulations

Approve the second reading and adoption of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-3)

0000.02	Introduction (M) (Revised)
P 2320	Independent Study Programs (Abolished)
P 2415.06	Unsafe School Choice Option (M) (Revised)
P & R 2460	Special Education (M) (Revised)
R 2460.1	Special Education – Location, Identification, and Referral (M) (Revised)
R 2460.8	Special Education – Free and Appropriate Public Education (M) (Revised)
R 2460.9 (Revised)	Special Education – Transition From Early Intervention Programs to Preschool Programs (M)
R 2460.15 (New)	Special Education – In-Service Training Needs for Professional and Paraprofessional Staff (M)
R 2460.16	Special Education – Instructional Material to Blind or Print-Disabled Students (M)
P 2464	Gifted and Talented Students (M) (Revised)
P 2467	Surrogate Parents and Foster Parents (M) (Revised)
P 2622	Student Assessment (M) (Revised)
P & R 3160	Physical Examination (M) (Revised)
P & R 4160	Physical Examination (M) (Revised)
P & R 5116	Education of Homeless Children (Revised)
P 5460	High School Graduation (M) (Revised)
P 5465	Early Graduation (M) (Abolished)
P 8350	Records Retention (New)

A-4 Policies and Procedures for Eligibility Under Part B of the IDEA Statement of Assurance 2016-2017

Approve the Policies and Procedures for Eligibility Under Part B of the IDEA Statement of Assurance (SOA) for the 2016-2017 school year and its submission to the New Jersey Department of Education. (Exhibit A-4)

PERSONNEL

P-1 Appointment

- a. Marissa Gally, as a Part-Time Aide at Ridgewood Avenue School on Step 1 (\$18.85 per hour), effective May 1, 2017 through June 30, 2017.

- b. Francesca Laddaga, as a Part-Time Aide at Ridgewood Avenue School on Step 1 (\$18.85 per hour), effective May 15, 2017 through June 30, 2017.
- c. Traci Wiesenber, as a Leave Replacement Pre-K Teacher at Linden Avenue School on BA Step 1 (\$52,243 pro-rated), effective May 15, 2017 through June 30, 2017.

P-2 Substitutes

Approve the addition of the following to the Substitute list for the 2016-2017 school year:

William Gerhardt (Custodian)
Kim White

P-3 Leave of Absence

Upon the recommendation of the Superintendent approve the following:

- a. Revise the maternity leave of absence start date for Fiona Rosenholz, 4th Grade Teacher at Ridgewood Avenue School, effective April 18, 2017.
- b. Approve a maternity leave of absence for Courtney Warren, English Teacher at Glen Ridge High School, effective September 18, 2017. Ms. Warren will utilize her unused sick days as per the Master Agreement, her anticipated return is February 5, 2018.
- c. Approve a maternity leave of absence for Allison Gallo, English Teacher at Glen Ridge High School, effective August 30, 2017. Ms. Gallo will utilize her unused sick days as per the Master Agreement, her anticipated return is January 2, 2018.
- d. Approve a family leave of absence for employee #5311, effective April 20, 2017 to return on April 26, 2017.
- e. Approve a good cause leave of absence for employee #4938, effective April 17, 2017 up until on May 18, 2017.

P-4 Vacation Care during Spring Break

Approve Jodie Schnack, Childcare Director for the After Care-Vacation Care, for prep time at an hourly rate of \$40.00 for 10 hours.

P-5 Title I Math Homework Club

Upon the recommendation of the Superintendent, approve the appointment of the following staff for the Title I Math Homework Club effective April 3, 2017 through June 30, 2017.

	<u>Location</u>	<u>Amount</u>
Nicolas Simatos	LAS & RAS	\$850

P-6 After Care

Approve Jodie Schnack, as Leave Replacement Childcare Director for the After Care Program, at an hourly rate of \$40.00 up to 15 hours weekly.

CURRICULUM

C-1 Field Trips

Upon the recommendation of the Superintendent, approve the following:

- a. Forest Avenue 2nd Grade Students, to visit Pow-Wow-Native Lands in Parsippany, NJ on June 1, 2017, as per the attached. (Exhibit C-1.a).
- b. Ridgewood Avenue 4th Grade Students to visit Longhouse Legends & Lore in Holmdel, NJ on June 6, 7 & 8, 2017, as per the attached. (Exhibit C-1.b).
- c. Chinese Class Students (Grades 7-10) to visit Consulate General of China in New York, NY on May 5, 2017, as per the attached. (Exhibit C-1.c).
- d. Model UN Students (Grades 9-12) to visit GCI Model UN Conference in New York, NY on May 12-13, 2017, as per the attached. (Exhibit C-1.d).

- e. Glen Ridge High School 12th Grade Students to visit the Hayden Planetarium Show and Museum Tour, at the Museum of Natural History in New York on June 2, 2017, as per the attached. (Exhibit C-1.e).

C-2 Super Essex Conference & Essex County Athletic Directors Association

Approve membership in the Super Essex Conference for the 2017-2018 school year in the amount of \$2,650.

C-3 New Jersey State Interscholastic Athletic Association (NJSIAA)

Approve membership in the New Jersey State Interscholastic Athletic Association for the 2017-2018 school year in the amount of \$2,150.

BUSINESS

B-1 Financial Reports

Approve the following financial reports as recommended by the Finance Committee:

a. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **March 2017** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

b. Student activity account bills list as follows:

School	March 2017
Glen Ridge High School	\$10,188.99
Glen Ridge High School Athletics	\$6,063.07
Ridgewood Avenue School	\$1,312.30
Forest Avenue School	\$0
Linden Avenue School	\$1,073.75

- c. Approve the Bills list through **March 31, 2017** in the amount of **\$3,339,806.65**.

B-2 Workshops/Conferences

Approve the following workshops/conferences for the following:

- a. Cindee Bulthaupt, Learning Consultant, to attend *Visual Perceptual/Visual Motor Skill Development and Dyslexia Literacy for Pre-Literate Students*, being held in Paramus, NJ on May 19, 2017 for a total cost of \$100.57 (\$90 registration fee plus \$10.57 travel).
- b. Odalie Curits and Charlene Reilly, to attend *Changing How We Feel by Changing How We Think*, being held in West Orange, NJ on May 9, 2017 for a total registration cost of \$79.00 per person.
- c. Samantha Odell, 6th Grade Teacher, to attend *Practical Ideas for Making Best Use of Google Classroom to Enhance Instruction*, being held in West Orange, NJ on May 17, 2017 for a total registration cost of \$245.00.
- d. Stephanie Pollak, English Teacher, to attend *AP Summer Institute for Psychology*, being held at Rutgers University in New Brunswick, NJ from August 7-10, 2017 for a total cost of \$1,075.34 (\$1,025 registration fee plus \$50.34 travel).
- e. Alice Roberts, 4th Grade Teacher, to attend *Hydroponics & Alternative Energy*, being held at Pico Turbine in Kearny, NJ on April 21, 2017 for a total travel cost of \$7.81.
- f. Pam Urban, Pre-K Teacher, to attend *2017 Early Childhood Conference*, being held at Caldwell College in Caldwell, NJ on June 2, 2017 for total registration cost of \$80.00.
- g. Jody Walsh, 1st Grade Teacher, to attend *Daily 5 and Math Daily 3 Framework*, being held in Pittsburgh, PA on July 11, 2017 for a total registration cost of \$295.00.

B-3 Banking Institution

Approve the following banking institution as depositories of school funds: Investors Bank, and authorizes the Board Secretary to invest idle funds of the Board of Education in said depository and to transfer funds in and out of the following accounts for investment purposes for the 2017-2018 school year.

Approve depositories and signatories as follows:

Account	Signatory
General Checking Acct. #:1000527144	Board President Elizabeth H. Ginsburg Business Administrator/Board Secretary Peter Caprio Treasurer of School Monies John Calavano
Payroll Acct. #:1000527158	Treasurer of School Monies John Calavano
Payroll Agency Acct. #:1000527163	Business Administrator/Board Secretary Peter Caprio
Unemployment Trust Acct. #:1000527177	Business Administrator/Board Secretary Peter Caprio Payroll Supervisor Stephen Frost

B-4 Donations

Upon the recommendation of the Superintendent, accept, with thanks the following:

- a. The generous donation of Renovation of the Forest Avenue School Multi-Purpose Room Wall Decal (valued at \$490.00) from the Forest Avenue Home & School Assoc. to enhance the entire school of Forest Avenue. (Exhibit B-4.a).
- b. The generous donation of 10 Chromebooks and Licenses (valued at \$2,800.00) from the Forest Avenue Home & School Assoc. to enhance the entire school of Forest Avenue. (Exhibit B-4.b).

B-5 2017-2018 School Year Budget

BE IT RESOLVED, that the Glen Ridge Board of Education approve the submission of the 2017-2018 school year budget as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$31,934,465	\$29,069,101
Special Revenue	\$476,558	-0-
<u>Debt Service</u>	\$824,788	\$824,788
Total Base Budget	\$33,235,811	\$29,893,889

BE IT FURTHER RESOLVED, that the Glen Ridge Board of Education approve the following Tax Levy Cap adjustment to the 2017-2018 proposed budget:

Health Care Cost \$130,679

PUBLIC COMMENT
ADJOURNMENT