

**GLEN RIDGE PUBLIC SCHOOLS
GLEN RIDGE BOARD OF EDUCATION
April 30, 2018**

CALL TO ORDER – Glen Ridge High School – Media Center

7:00 pm - Executive Session

8:00 pm - Public Session

**PLEDGE OF ALLEGIANCE
MOMENT OF SILENCE**

ROLL CALL

Mr. Campbell

Mr. de Leeuw

Ms. Hilberth

Mr. Keppel

Ms. Lang

Mr. Romano

Ms. St. Auburn

Dr. Yaros-Ramos

Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 16, 2018. Said notice was published in the Star Ledger on January 19, 2018 and the Glen Ridge Paper on January 25, 2018. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent

Peter Caprio, Business Administrator/Board Secretary

7:00 pm EXECUTIVE SESSION

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

8:00 pm PUBLIC SESSION

PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

PUBLIC COMMENTS (Agenda Items)

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee
Personnel and Policy Committee
Negotiations Committee
Finance and Facilities Committee
Communications Committee
Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

Home & School Associations
Glen Ridge Association for Special Education (GRASE)
Glen Ridge Educational Foundation (GREF)
Glen Ridge Athletic Association (GRAA)
Glen Ridge Arts Patrons Association (GRAPA)
Gas Lamp Players

Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.

ADMINISTRATION

A-1 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 17-18 HS 7, and finds that HIB was substantiated.

A-2 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 17-18 HS 8, and finds that HIB was substantiated.

PERSONNEL

P-1 Re-Appointments

Upon the recommendation of the Superintendent, approve the re-appointments of the following personnel for the 2018-2019 school year: (Exhibit P-1)

- Administrators
- Tenured Certificated Staff
- Non-Tenured Certificated Staff
- Secretarial Staff
- Confidential Staff/Technology Staff
- Custodians/Maintenance/Bus Driver
- Aides

P-2 Revised Aide Hours

Upon the recommendation of the Superintendent, approve the following Part-time Aides work hours not to exceed 29 hours per week:

Michele Szwed

P-3 Leave of Absence

Upon the recommendation of the Superintendent, approve the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Type of Leave</u>	<u>Anticipated Effective Date</u>	<u>Anticipated Return Date</u>
Lisa Petruzzi	Kindergarten Teacher	FAS	Unpaid Day	4/19/18	-
Jennifer Chiang	French Teacher	GRHS	Unpaid Day	4/2/18	-
Glorylyz Santangelo	Admin. Assistant to Superintendent	District	Maternity	4/26/18 (revised)	9/11/18 (revised)
Carol Willcox Svetik	Social Studies Teacher	GRHS	Medical Leave	5/9/18	9/1/18

P-4 Evening Event at Forest Avenue School

Approve the following staff for Abilities Awareness Week Activities at the rate of \$50 per night:

Monday, April 9th, viewing of Wonder at Ridgewood Avenue Auditorium:

Charlene Reilly
Erin Goldstein
Michelle Klein

Wednesday, April 11th, presentation by Dr. Michele Havens at Forest Avenue School:

Charlene Reilly
Erin Goldstein
Michelle Klein
Elizabeth Wall

P-5 Substitutes

Upon the recommendation of the Superintendent, approve the appointment of the following as substitute teachers for the 2017-2018 school year:

Christina Fabiano
Jennifer O'Connor (sub nurse)

P-6 Resignations/Retirements

Upon the recommendation of the Superintendent, accept, with regret, the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Resignation or Retirement</u>	<u>Effective Date</u>
Yvonne Bouknight	Reading Specialist	LAS	Retirement	6/30/18
Louis Melchor	Principal	GRHS	Retirement	6/30/18

P-7 Appointments

Upon the recommendation of the Superintendent, approve the appointment of the following for 2018-2019 school year:

<u>Name</u>	<u>Location</u>	<u>Position</u> <u>Guide/Salary</u>	<u>Effective Date</u>	<u>End Date</u>	<u>Account #</u> <u>PCR#</u>	<u>Rationale</u>
Jennifer Montoya	District	Leave Replacement Superintendent Admin. Assistant \$60,570	7/1/18	Until return of permanent staff member	11-000-230-100-09-00-00 95-01-58/afk 95-01-57/atu	Replacement for G. Santangelo

P-8 Mentors

Approve the following as a new teacher mentor for the 2017-2018 school year

<u>Name of Mentor</u>	<u>Mentee</u>	<u>Alternate Route / Traditional</u>	<u>Total</u>
Sharon Tully	Lisa Brooks	Alternate Route	\$1,000.00
Michael Levine	Robert Booth	Alternate Route	\$1,000.00
Kevin George	Jill Johnson	Alternate Route	\$733.33 (22 weeks)
Jenelle Hamer	Jill Johnson	Alternate Route	\$266.66 (8 weeks)
Shihong Zhang	Xiaoqin Yin	Alternate Route	\$1,000.00
Jilian Blender Paterno	Nathan Nussbaum	Alternate Route	\$633.33 (19 weeks)
Jackie Cerone	Daniel Hooks	Traditional	\$305.06 (16 weeks on 6/15/18)
Kosta Barkouras	Mia Palma	Traditional	\$572.00

Lisa Petruzzi	Rachel Patterson	Traditional	\$572.00
Charles Dimeck	Lawrence Rothweiler	Traditional	\$572.00
Eileen Ippolito	Cristina Tong	Traditional	\$572.00
Alyssa Desimone	Allison Meeker	Traditional	\$572.00

CURRICULUM

C-1 Field Trips

Upon the recommendation of the Superintendent, approve the following field trips:

- Ridgewood Avenue Gifted & Talented (4-6 grade students) to visit The Sailing Classroom, in Alpine, NJ on May 17, 2018 as per the attached (Exhibit C-1.a).
- Glen Ridge High School Band/Choir (7-8 grade students) to attend the Annual Music Festival Performance, being held at Dorney Park in Allentown, PA on May 17, 2018 as per the attached (Exhibit C-1.b).
- Forest Avenue 1st grade students to visit the Great Swamp Education Center, in Chatham, NJ on June 12, 2018 as per the attached (Exhibit C-1.c).
- Astronomy/Physics 12th grade students to visit the American Museum of Natural History, in New York, NY on May 25, 2018 as per the attached (Exhibit C-1.d).

C-2 Super Essex Conference & Essex County Athletic Directors Association

Approve membership in the Super Essex Conference for the 2018-2019 school year in the amount of \$2,650.

C-3 New Jersey State Interscholastic Athletic Association (NJSIAA)

Approve membership in the New Jersey State Interscholastic Athletic Association for the 2018-2019 school year in the amount of \$2,150.

BUSINESS

B-1 Financial Reports

Approve the following financial reports as recommended by the Finance Committee:

a. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **December 2017** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

b. Secretary's report through **December 2017** as follows:

	<u>December 2017</u>
Beginning Balance	\$12,547,910.00
Receipts	\$3,000,751.65
Disbursements	\$3,188,746.54
Cash Balance	\$12,359,915.11

c. Student activity account bills list as follows:

<u>School</u>	<u>March 2018</u>
Glen Ridge High School	\$36,021.23
Glen Ridge High School Athletics	\$4,714.87
Ridgewood Avenue School	\$2,330.00
Forest Avenue School	\$0
Linden Avenue School	\$1,051.00

- d. Treasurer of School Monies report for **December 2017** as presented.
- e. Approve the budget transfer for the month **December 2017** of as presented. (Exhibit B-1.e)

B-2 Workshops/Conferences

Approve the following workshops/conferences for the following staff:

- a. Jack DeWitt, Director of Student Services, to attend *HIB Spring 2018 Training Program*, being held in Toms River, NJ on May 23, 2018 for a total registration cost of \$145.00.
- b. Samantha Odell, 6th Grade Teacher, to attend *Learn Brain-Based Strategies to Help Promote Mindfulness Amongst Students and Staff*, being held in New Brunswick, NJ on July 11, 2018 for a total registration cost of \$25.00.
- c. Xiaoquin Yin, Chinese Teacher, to attend *Better Teaching in China Institute*, being held in New York, NY on March 11, 2018, March 17, 2018 and March 24, 2018, for a total cost of \$180.00 (\$120.00 registration cost plus \$60.00 travel). * Paid through Chinese Grant*
- d. Xiaoquin Yin, Chinese Teacher, to attend *AP Chinese Language and Culture Summer Institute*, being held in Morristown, PA from July 30, 2018 – August 2, 2018 for a total cost of \$1,163.50 (\$975.00 registration cost plus \$188.50 travel).
- e. Shihong Zhang, Math Teacher, to attend *Better Teaching in China Institute*, being held in New York, NY on March 10, 2018, for a total cost registration cost of \$120.00.

B-3 2018-2019 School Year Budget

BE IT RESOLVED, that the Glen Ridge Board of Education approve the submission of the 2018-2019 school year budget as follows:

	Budget	Local Tax Levy
General Fund	\$33,368,094	\$29,650,483
Special Revenue	\$495,568	-0-
Debt Service	\$1,387,684	\$1,270,959
Total Base Budget	\$35,251,346	\$30,921,442

B-4 Change of Health Insurance Provider

BE IT RESOLVED, that the Glen Ridge Board of Education approves the termination of its Aetna medical plans and accepts a group medical proposal from Oxford Health effective July 1, 2018 through June 30, 2019, at an estimated amount of \$4,743,664.00.

BE IT FURTHER RESOLVED, that the Glen Ridge Board of Education designates Brown & Brown Benefit Advisors of Livingston, New Jersey, as the broker-of-record for the Oxford Health medical plans. Brown & Brown Benefit Advisors is authorized to act on the behalf of the Glen Ridge Board of Education in all group insurance matters and will receive standard commissions already built into the proposed rates.

B-5 Donations

Upon the recommendation of the Superintendent, accept with thanks, the generous donation of the Posters for the Abilities Fair (valued at \$267.00) from Forest Avenue Home & School for Forest Avenue School (Exhibit B-5).

B-6 Donation of Vehicle

Approve the donation of School Bus #1 to the Glen Ridge Borough which will no longer be used by Glen Ridge Board of Education.

B-7 Professional Services

Approve the professional services agreement between Glen Ridge School District and Dr. Michael Koffman – Neurological & Psychiatric evaluation at a rate of \$3,800.00 for each evaluation.

B-8 Out-of-District Placements

Approve the out-of-district placement of the following students for the 2017-2018 school year:

<u>Student</u>	<u>Placement</u>	<u>Tuition</u>	<u>ESY Tuition</u>
27147	Westbridge Academy	\$21,147.00	\$0

B-9 Requisition for Taxes

BE IT RESOLVED, that the amount of the district taxes needed to meet all obligations of the Glen Ridge Board of Education for the 2018-2019 school year is \$30,921,442.00 and the BOROUGH OF GLEN RIDGE is hereby requested to place in the hands of the Treasurer of School Monies that amount in accordance with Title 54-4-75 as scheduled below:

<u>Date</u>	<u>General Fund</u>	<u>Debt Service</u>	<u>Total</u>
July 11, 2018	\$2,470,880	\$407,341	\$2,878,221
August 8, 2018	\$2,470,873	\$0	\$2,470,873
September 12, 2018	\$2,470,873	\$0	\$2,470,873
October 17, 2018	\$2,470,873	\$0	\$2,470,873
November 7, 2018	\$2,470,873	\$0	\$2,470,873
December 12, 2018	\$2,470,873	\$0	\$2,470,873
Sub Total	\$14,825,245	\$407,341	\$15,232,586
January 9, 2019	\$2,470,873	\$863,618	\$3,334,491
February 6, 2019	\$2,470,873	\$0	\$2,470,873
March 6, 2019	\$2,470,873	\$0	\$2,470,873
April 10, 2019	\$2,470,873	\$0	\$2,470,873
May 8, 2019	\$2,470,873	\$0	\$2,470,873
June 12, 2019	\$2,470,873	\$0	\$2,470,873
Sub Total	\$14,825,238	\$863,618	\$15,688,856
2018-2019 Grand Total	\$29,650,483	\$1,270,959	\$30,921,442

PUBLIC COMMENT

ADJOURNMENT