

**GLEN RIDGE PUBLIC SCHOOLS  
GLEN RIDGE BOARD OF EDUCATION  
May 9, 2016**

**CALL TO ORDER – 6:30 pm Glen Ridge High School Media Center**

**PLEDGE OF ALLEGIANCE  
MOMENT OF SILENCE**

**ROLL CALL**

Mr. Campbell  
Mr. de Leeuw  
Ms. Hilberth  
Mr. Keppel  
Ms. Lang  
Mr. Romano  
Ms. St. Auburn  
Dr. Yaros-Ramos  
Ms. Ginsburg

**STATEMENT OF PUBLIC MEETING NOTICE**

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 8, 2016. Said notice was published in the Star Ledger on January 13, 2016 and the Glen Ridge Paper on January 14, 2016. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent  
Peter Caprio, Business Administrator/Board Secretary

**7:00 pm Executive Session**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

**8:00 pm PUBLIC SESSION**

**PRESIDENT'S REPORT**

-Montclair-Area Charter School Discussion

**SUPERINTENDENT'S REPORT**

-PARCC Testing

-Water Quality

**PUBLIC COMMENTS (Agenda Items)**

**COMMITTEE REPORTS (First meeting of the month only)**

Curriculum Committee

Personnel and Policy Committee

Negotiations Committee

Finance and Facilities Committee

Communications Committee

Alternative Funding Committee

**LIAISON REPORTS (First meeting of the month only)**

Home & School Associations

Glen Ridge Association for Special Education (GRASE)  
Glen Ridge Educational Foundation (GREF)  
Glen Ridge Athletic Association (GRAA)  
Glen Ridge Arts Patrons Association (GRAPA)  
Gas Lamp Players

## **ADMINISTRATION**

### **A-1 Second Reading and Adoption of New and/or Revised Policies and Regulations**

Approve the second reading and adoption of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-1)

Policy #0167 Public Participation in Board Meetings (Revised)  
Policy #0168 Recording Board Meetings (Revised)  
Policy #2422 Health and Physical Education (Revised)  
Policy #2431 Athletic Competition (M) (Revised)  
Policy #5111 Eligibility of Resident/Nonresident Students (M) (Revised)  
Policy #5310 Health Services (M) (Revised)  
Policy #5330.01 Administration of Medical Marijuana (M) (New)  
Policy #5460 High School Graduation (M) (Revised)  
Policy #8462 Reporting Potentially Missing or Abused Children (M) (Revised)  
Policy #8550 Outstanding Food Service Charges (Revised)  
Reg #2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)  
Reg #5111 Eligibility of Resident/Nonresident Students (M) (Revised)  
Reg #5310 Health Services (M) (Revised)  
Reg #5330.01 Administration of Medical Marijuana (M) (New)  
Reg #8462 Reporting Potentially Missing or Abused Children (M) (Revised)

### **A-2 Participation in the Sustainable Jersey for School Certification Program**

Whereas, The Glen Ridge Board of Education (or Board of Trustees) seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

Whereas, The Glen Ridge Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

Whereas, Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Whereas, Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

Whereas, Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas, The Glen Ridge Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as "Green Team"), based on the guidance of Sustainable Jersey for Schools. (See the "Create A Green Team" action. Your district "Green Team" can be designated from a pre-existing group within the district if desired.).

Whereas, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

Whereas, The Glen Ridge Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

Therefore, it is resolved that the Glen Ridge Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board's intention to pursue certification for schools in the district.

We hereby appoint Dirk Phillips to be the district's liaison to Sustainable Jersey for Schools.

We do hereby recognize Glen Ridge Public Schools, Glen Ridge High School, Ridgewood Avenue School, Linden Avenue School, and Forest Avenue School as the agents to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

We agree to complete district actions and to support the district's schools in completing their actions.

## **PERSONNEL**

### **P-1 Re-Appointments**

Upon the recommendation of the Superintendent, approve the re-appointments of the following personnel for the 2016-2017 school year: (Exhibit P-1)

- Administrators
- Tenured Certificated Staff
- Non-Tenured Certificated Staff
- Secretarial Staff
- Custodians/Maintenance/Bus Driver
- Confidential Staff/Technology Staff
- Aides

### **P-1 Appointments**

Upon the recommendation of the Superintendent, approve the appointment of Gregory Pavan, as Bus Driver/Custodian at \$44,378 (Step 7) pro-rated, effective May 23, 2016 through June 30, 2016.

### **P-2 Resignations/Retirements**

Upon the recommendation of the Superintendent, approve the following:

- a. Accept with regret, the resignation of Jessica Gonzalez, Aftercare Aide, effective April 8, 2016.
- b. Accept with regret, the resignation of Jalim Neezam, Part-Time Custodian, effective April 18, 2016.
- c. Accept with regret, the retirement of Cynthia A.H. Stinson, Pre-School Disabled Program Teacher at Linden Avenue School, effective July 1, 2016.
- d. Accept with regret, the resignation of Michael Van Brunt, Special Education Teacher at Glen Ridge High School, effective July 1, 2016.

### **P-3 Leave of Absence Extension**

Upon the recommendation of the Superintendent, approve a maternity leave of absence extension to Katie Stapp, Physical Education Teacher at Linden Avenue School. Ms. Stapp's expected return date is May 31, 2016.

## **CURRICULUM**

### **C-1 Field Trips**

Upon the recommendation of the Superintendent, approve the following field trips for students for the 2015-2016 school year:

- a. Linden Avenue 2nd Grade Students to visit Lord Stirling Environment Center, in Basking Ridge, NJ on June 2, 2016, as per the attached. (Exhibit C-1.a).
- b. Ridgewood Avenue Special Education Students (Grades 3-5) to attend a Jackals Baseball Game at Montclair State University in Montclair, NJ on June 1, 2016, as per the attached. (Exhibit C-1.b).

- c. Ridgewood Avenue Drama Club Students to visit Linden & Forest Avenue Schools to demonstrate a Wizard of Oz preview on May 13, 2016, as per the attached. (Exhibit C-1.c).
- d. Ridgewood Avenue 6<sup>th</sup> Grade Students to go on a DARE hike at Eagle Rock Reservation on June 20, 2016, as per the attached. (Exhibit C-1.d).
- e. Glen Ridge High School Math Students (Grades 9-12) to visit Essex County Math League being held at Caldwell University in Caldwell, NJ on May 25, 2016, as per the attached. (Exhibit C-1.e).

## **BUSINESS**

### **B-1 Financial Reports**

Approve the following financial reports as recommended by the Finance Committee:

a. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **February 2016** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

b. Secretary's report through **February 2016** as follows:

Beginning Balance	\$4,486,776.52
Receipts	\$2,689,445.95
Disbursements	\$2,854,028.69
Cash Balance	\$4,322,193.78

c. Student activity account bills list as follows:

<b><u>School</u></b>	<b><u>April 2016</u></b>
Ridgewood Avenue School	\$3,121.72
Linden Avenue School	0
Forest Avenue School	\$1,475.00
Glen Ridge High School	\$7,318.57
Glen Ridge High School Athletics	\$11,463.45

- d. Treasurer of School Monies report for **February 2016** as presented.
- e. Approve the budget transfer for the month of **February 2016** as presented. (Exhibit B-1.e)
- f. Approve the Bills list through **April 30, 2016** in the amount of **\$ 2,725,291.44**.

### **B-2 Donations**

Accept, with thanks, the generous monetary donation of \$5,000 from The Ridgewood Avenue Home and School to renovate the current girl's basement bathroom at Ridgewood Avenue School. (Exhibit B-2).

### **B-3 Professional Services**

Approve the Professional Service Agreement between Glen Ridge School District and the Delta-T Group North Jersey, Inc. for the 2015-2016 school year.

### **B-4 Glen Ridge High School HVAC Upgrades Project**

WHEREAS, a recommendation was made by the Superintendent of Schools to the Glen Ridge Board of Education ("Board") to seek a contract for construction services for the HVAC Upgrades at Glen Ridge High School (hereinafter "Project"); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Thursday, April 28, 2016 the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq;

<u>Contractor</u>	<u>Base Bid</u>	<u>Total</u>
Envirocon	\$334,238	\$334,238

WHEREAS, the bid submitted by Envirocon exceeds the established budget for the Project and therefore must also be rejected; and

NOW, THEREFORE:

BE IT RESOLVED, that the Board hereby rejects the bids as unresponsive based on the established budget for the Project.

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Project to be rebid pursuant to N.J.S.A. 18A:18A-4

**B-5 Effective School Solutions**

Approve a contract with Effective School Solutions, LLC to provide therapeutic mental health services at a cost of \$268,000 for the 2016-2017 school year.

**B-6 Requisition for Taxes**

BE IT RESOLVED, that the amount of the district taxes needed to meet all obligations of the Glen Ridge Board of Education for the 2016-2017 school year is \$29,042,089 and the BOROUGH OF GLEN RIDGE is hereby requested to place in the hands of the Treasurer of School Monies that amount in accordance with Title 54-4-75 as scheduled below:

<u>Date</u>	<u>General Fund</u>	<u>Debt Service</u>	<u>Total</u>
July 13, 2016	\$2,364,252	\$65,544	\$2,429,796
August 10, 2016	\$2,364,250	\$0	\$2,364,250
September 14, 2016	\$2,364,250	\$0	\$2,364,250
October 19, 2016	\$2,364,250	\$0	\$2,364,250
November 9, 2016	\$2,364,250	\$0	\$2,364,250
December 14, 2016	\$2,364,250	\$0	\$2,364,250
<b>Sub Total</b>	<b>\$14,185,502</b>	<b>\$65,544</b>	<b>\$14,251,046</b>
January 11, 2017	\$2,364,250	\$605,543	\$2,969,793
February 8, 2017	\$2,364,250	\$0	\$2,364,250
March 8, 2017	\$2,364,250	\$0	\$2,364,250
April 12, 2017	\$2,364,250	\$0	\$2,364,250
May 10, 2017	\$2,364,250	\$0	\$2,364,250
June 14, 2017	\$2,364,250	\$0	\$2,364,250
<b>Sub Total</b>	<b>\$14,185,500</b>	<b>\$605,543</b>	<b>\$14,791,043</b>
<b>2016-2017 Grand Total</b>	<b>\$28,371,002</b>	<b>\$671,087</b>	<b>\$29,042,089</b>

**B-7 Workshops/Conferences**

Approve attendance at workshops/conferences for the following:

- a. Dirk Phillips, Superintendent, to attend *GSCS Silver Anniversary 25<sup>th</sup> Annual Meeting* being held at Forsgate Country Club in Jamesburg, NJ on May 25, 2016 for a total registration cost of \$65.00.

- b. Danielle Purciello Science Teacher, to attend *Advocacy Workshop for Public Health Professionals* being held at Mercer County College in West Windsor, NJ on May 19, 2016 for a total cost of \$49.97 (\$15.00 registration plus \$34.97 travel).

**B-8 Renewal of AED (2) Year Maintenance Agreement**

Approve the renewal of an AED (2) year maintenance contract for the 2016-2017 and 2017-2018 school years with Cardiac Science. Cardiac Science shall receive for its AED maintenance service a fee of \$10,620 that will include replacement of batteries and electrodes for (18) AEDs.

**B-9 Glen Ridge Educational Foundation Spring 2016 Innovation Mini-Grants**

Accept, with thanks, the funds from the Glen Ridge Educational Foundation for teacher Mini-Grants in the amount of \$4,200 to the following:

**Mini-Grants**

Theresa Messineo, Megan Connolly	The Second Grade is 'Sew S.T.E.A.M.-ing'
Candice Serritella	Smart TV for Smart Students
David Majewski	Virtual Reality in the History Classroom
Eric Dimeck	Magic Notes in the High School History Classroom
Joseph A. Caravela, Jennifer Gonzaga, Kelly Kren, Helene Maia	'Little Makers'-A Traveling Makerspace
Heather Kobylinski	Relaxation Room

**PUBLIC COMMENT  
ADJOURNMENT**