

**GLEN RIDGE PUBLIC SCHOOLS  
GLEN RIDGE BOARD OF EDUCATION  
September 12, 2016**

**CALL TO ORDER – 7:00 pm Glen Ridge High School Media Center**

**PLEDGE OF ALLEGIANCE  
MOMENT OF SILENCE**

**ROLL CALL**

Mr. Campbell  
Mr. de Leeuw  
Ms. Hilberth  
Mr. Keppel  
Ms. Lang  
Mr. Romano  
Ms. St. Auburn  
Dr. Yaros-Ramos  
Ms. Ginsburg

**STATEMENT OF PUBLIC MEETING NOTICE**

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 8, 2016. Said notice was published in the Star Ledger on January 13, 2016 and the Glen Ridge Paper on January 14, 2016. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent  
Peter Caprio, Business Administrator/Board Secretary

**7:00 pm Executive Session**

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

**8:00 pm PUBLIC SESSION**

**PRESIDENT'S REPORT**

**SUPERINTENDENT'S REPORT**

**PUBLIC COMMENTS (Agenda Items)**

**COMMITTEE REPORTS (First meeting of the month only)**

Curriculum Committee  
Personnel and Policy Committee  
Negotiations Committee  
Finance and Facilities Committee  
Communications Committee  
Alternative Funding Committee

**LIAISON REPORTS (First meeting of the month only)**

Home & School Associations  
Glen Ridge Association for Special Education (GRASE)  
Glen Ridge Educational Foundation (GREF)  
Glen Ridge Athletic Association (GRAA)  
Glen Ridge Arts Patrons Association (GRAPA)  
Gas Lamp Players

## **MINUTES**

### **M-1 Board of Education Minutes**

Approve the Glen Ridge Board of Education minutes of the following meetings:

June 20, 2016- Executive Session and Regular Meeting

July 28, 2016- Executive Session and Regular Meeting

## **ADMINISTRATION**

### **A-1 First Reading of New and/or Revised Policies and Regulations**

Approve the first reading of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-1)

P 1220	Employment of Chief School Administrator (M)
P 1310	Employment of School Business Administrator/Board Secretary
R 2414	Programs and Services for Students in High Poverty and in High Need School Districts (M)
P 3111	Creating Positions
P 3124	Employment Contract
P 3125	Employment of Teaching Staff Members (M)
P 3125.2	Employment of Substitute Teachers
P & R 3126	District Mentoring Program
P 3141	Resignation
P & R 3144	Certification of Tenure Charges
P 3159	Teaching Staff Member/School District Reporting Responsibilities
P 3231	Outside Employment as Athletic Coach
P 3240	Professional Development for Teachers and School Leaders (M)
R 3240	Professional Development for Teachers and School Leaders
P & R 3244	In-Service Training (M) (Abolished)
P 4159	Support Staff Member/School District Reporting Responsibilities
P 5305	Health Services Personnel
R 5330	Administration of Medication (M)
P 5350	Student Suicide Prevention
R 5350	Student Suicide
P 9541	Student Teachers/Interns
P 5339	Screening for Dyslexia (M)
P 5460	High School Graduation (M)
P 5514	Student Use of Vehicles on School Grounds
R 5514	Student Use of Vehicles (Abolished)
P 7481	Unmanned Aircraft Systems (UAS also known as Drones) (New)
P & R 8441	Care of Injured and Ill Persons (M)
P 8454	Management of Pediculosis (New)
P 8630	Bus Driver/Bus Aide Responsibility (M)
R 8630	Emergency School Bus Procedures (M)

## **PERSONNEL**

### **P-1 Appointments**

Upon the recommendation of the Superintendent, approve the appointment of the following staff:

- a. Nicholas Benevento, as a Special Education Teacher at Glen Ridge High School on MA Step 3 (\$58,992), effective September 1, 2016 through June 30, 2017.
- b. Danielle Chesney, as an Art Teacher at Forest/Linden Avenue Schools on BA Step 10 (\$58,324), effective September 1, 2016 through June 30, 2017.

- c. Regina Cora, as a Part-Time Aide at Glen Ridge High School on Step 1 (\$18.85), effective September 1, 2016 through June 30, 2017.
- d. Elizabeth Dalton, as a Part-Time Aide at Forest Avenue School on Step 1 (\$18.85), effective September 1, 2016 through June 30, 2017.
- e. Brian Dorflauer, as a Part-Time Aide at Ridgewood Avenue School on Step 1 (\$18.85), effective September 1, 2016 through June 30, 2017.
- f. Cassandra Grossi, as a Part-Time Aide at Linden Avenue School on Step 1 (\$18.85), effective September 12, 2016 through June 30, 2017.
- g. Mae Jan, as a Part-Time Chinese Teacher at Glen Ridge High School on MA Step 9 (\$25,190), effective September 1, 2016 through June 30, 2017.
- h. Mark Kauderer, as a Part-Time Math Teacher at Glen Ridge High School on MA32 Step 13 (\$45,417.60), effective September 1, 2016 through June 30, 2017.
- i. Francesca Laddaga, as a Part-Time Aide at Ridgewood Avenue School on Step 1 (\$18.85), effective September 1, 2016 through June 30, 2017.
- j. Dawn Miller, as a Leave Replacement Primary 1 Teacher (replacing K. Waldron) at Forest Avenue School on BA Step 1 (\$52,243) until the return of the permanent staff member.
- k. Nicholas Simatos, as a Part-Time Aide at Ridgewood Avenue School on Step 1 (\$18.85), effective September 1, 2016 through June 30, 2017.
- l. Beth Simon, as a Leave Replacement 3<sup>rd</sup> Grade Teacher (replacing B. Murach) at Ridgewood Avenue School on MA Step 11 (\$66,318) anticipated start date of November 14, 2016 until the return of the permanent staff member.
- m. Marcella Tannis, as a Part-Time Aide at Ridgewood Avenue School on Step 1 (\$18.85), effective September 1, 2016 through June 30, 2017.
- n. Sarah Viterito, as a PSD Teacher at Linden Avenue School on MA Step 6 (\$59,634), effective October 14, 2016 through June 30, 2017.

**P-2 Substitutes**

Approve the addition of the following to the Substitute list for the 2016-2017 school year:

Abu Ahmed (Custodian)  
Nicole Bornemann  
Melissa Braxton  
Alexia De Fays  
Karissa Hearn  
Ana Ruiz  
Michele Szwed

**P-3 Coaches/Athletics, Co-Curricular/Club Advisors**

Upon the recommendation of the Superintendent, approve the appointment of the following:

- a. Heather Ballantyne, Drama Director at Ridgewood Avenue School, on Guide 5 Year 1 Step 1 (\$3,325), for the 2016-2017 school year.
- b. Devin Bukowczk, Assistant Field Hockey Coach at Glen Ridge High School, on Guide 3 Year 2 Step 1 (\$5,970) for the 2016-2017 school year.
- c. Allison Gallo, (.5) Journalist Advisor at Glen Ridge High School on Guide 3 Year 5 Step 3 (\$2,985) for the 2016-2017 school year.
- d. Aileen Musynske, Assistant Girls Lacrosse Coach at Glen Ridge High School, on Guide 3 Year 5 Step 3 (\$6,362) for the 2016-2017 school year.

**P-4 Resignations/Retirements**

Upon the recommendation of the Superintendent, approve the following:

- a. Accept with regret, the resignation of Julie Burns, Art Teacher at Forest & Linden Avenue Schools, effective July 20, 2016.
- b. Accept with regret, the resignation of Anna Geraci, Part-Time Aide at Forest Avenue School, effective August 17, 2016.
- c. Accept with regret, the resignation of Edward Lisovicz, Part-Time Aide at Forest Avenue School, effective August 27, 2016.
- d. Accept with regret, the resignation of Ann Murphy, Part-Time Aide at Glen Ridge High School, effective August 12, 2016.
- e. Accept with regret, the resignation of Lisa Schragger, Math Teacher at Glen Ridge High School, effective August 10, 2016.

**P-5 Transfers**

Upon the recommendation of the Superintendent, approve the transfer of the following:

- a. Keisha Harris, from Assistant Principal at Ridgewood Avenue School to Assistant Principal at Glen Ridge High School, effective July 1, 2016 through June 30, 2017.
- b. Jonathan Heitmann, from Assistant Principal at Glen Ridge High School to Assistant Principal at Ridgewood Avenue School, effective July 1, 2016 through June 30, 2017.
- c. John Poff, from Part-Time Aide at Ridgewood Avenue School to Part-Time Aide at Glen Ridge High School on Step 3 (\$19.05), effective July 1, 2016 through June 30, 2017.

**P-6 Childcare Program**

Upon the recommendation of the Superintendent, approve the appointment of the following:

- a. Tayteona Cureton, as an Aide for the Childcare Program at a rate of \$11.71 per hour effective September 1, 2016 through June 30, 2017.
- b. Marissa Gally, as an Aide for the Childcare Program at a rate of \$11.71 per hour effective September 1, 2016 through June 30, 2017.

**P-7 Leave of Absence**

Upon the recommendation of the Superintendent, approve the following:

- a. A maternity leave of absence to Elizabeth Murach, 3<sup>rd</sup> Grade Teacher at Ridgewood Avenue School, effective November 28, 2016. Ms. Murach will utilize her unused sick days as per the Master Agreement, her anticipated return date is March 20, 2017.
- b. A maternity leave of absence to Genna Chiapperini, 1<sup>st</sup> Grade Teacher at Forest Avenue School, effective December 23, 2016. Ms. Chiapperini will utilize her unused sick days as per the Master Agreement, her anticipated return date is April 17, 2017.
- c. A medical leave of absence to Michael Pierro, Custodian at Linden Avenue School, effective September 12, 2016, and his anticipated return date is December 12, 2016.

**P-8 Student Workers**

Approve the following student workers, not to exceed 10 hours per week, starting September 6, 2016 through June 30, 2017:

Kevin Richardson	\$8.59
Christopher Waldt	\$8.59

**CURRICULUM**

**C-1 Field Trips**

Upon the recommendation of the Superintendent, approve the following:

- a. Confucius Classroom Students (grades 7-10) to attend a Rutgers University China Art and Culture Day, at Rutgers University in New Brunswick, NJ on September 21, 2016, as per the attached. (Exhibit C-1.a).

- b. Cross Country Team and Chorus (grades 9-12) to attend Dedication of Track to Horace Ashenfelter, at Watsessing Park in East Orange, NJ on October 14, 2016, as per the attached. (Exhibit C-1.b)

**BUSINESS**

**B-1 Financial Reports**

Approve the following financial reports as recommended by the Finance Committee:

- a. Student activity account bills list as follows:

<u>School</u>	<u>July 2016</u>	<u>August 2016</u>
Ridgewood Avenue School	\$50.00	\$44.83
Linden Avenue School	\$0	\$0
Forest Avenue School	\$895.00	\$0
Glen Ridge High School	\$4,994.46	\$928.70
Glen Ridge High School Athletics	\$99.38	\$782.61

- b. Approve the Bills list:

<b>July 2016</b>	\$1,769,973.99
<b>August 2016</b>	\$1,471,853.52

**B-2 Workshops/Conferences**

Approve attendance at workshops/conferences for the following:

- a. Lauren Bas, Guidance Counselor, to attend *Anti-Bullying for Educators Specialist Program*, being held in Monroe, NJ on October 13, 2016, February 7, 2017 and April 25, 2017 for a total registration cost of \$450.00.
- b. Cindee Bulhaupt, Learning Consultant, to attend *Anti-Bullying for Educators Specialist Program*, being held in Monroe, NJ on October 13, 2016, February 7, 2017 and April 25, 2017 for a total registration cost of \$450.00.
- c. Odalie Curits, Denise Anecchino, Heather Sinton, Caitlin Massey, Alejandra Otero and Heather Kobylinski to take a Webinar *Suicide Risk Assessment*, on September 9, 2016 for a total registration cost of \$20.00.
- d. Paulette Cinotti, 6<sup>th</sup> Grade Teacher, to attend *NJ Science Teachers Convention*, being held in Princeton, NJ on October 25, 2016 for a total registration cost of \$175.00.
- e. Heather Kobylinski, Counselor, to attend *Anti-Bullying for Educators Specialist Program*, being held in Monroe, NJ on October 13, 2016, February 7, 2017 and April 25, 2017 for a total cost of \$526.26 (\$450.00 registration fee plus \$76.26 travel).
- f. Heather Kobylinski, Counselor, to attend *Suicide Prevention Conference*, being held in New Brunswick, NJ on September 12, 2016 for a total travel cost of \$16.62.
- g. Alejandra Otero, Psychologist, to attend *Anti-Bullying for Educators Specialist Program*, being held in Monroe, NJ on October 13, 2016, February 7, 2017 and April 25, 2017 for a total registration cost of \$450.00.
- h. Shihong Zhang, Math Teacher, to attend *9<sup>th</sup> Annual K-12 Chinese Language Teachers Workshop*, being held at Rutgers University in New Brunswick, NJ on September 2, 2016 for a total registration cost of \$30.00.
- i. Dirk Phillips, Winnie Boswell, Peter Caprio, John DuBuque, and Michael Donovan to attend the 2016 NJ School Boards Convention being held in Atlantic City, NJ from October 25-27, 2016 for an approximate cost not to exceed \$750 per person.

**B-3 Workshop for Board Member**

Approve attendance at workshops/conferences for Elisabeth Ginsburg, to attend the 2016 NJ School Boards Convention being held in Atlantic City, NJ from October 25-27, 2016 for an approximate cost not to exceed \$750 per person.

**B-4 Workshop for Board Member**

Approve attendance at workshops/conferences for Tracey St. Auburn to attend the 2016 NJ School Boards Convention being held in Atlantic City, NJ from October 25-27, 2016 for an approximate cost not to exceed \$750 per person.

**B-5 Donations**

Accept, with thanks, the generous donation of a Subscription to Mathseeds from December 2016 through December 2017 (valued at \$749.00) from the Forest Avenue Home & School to enhance the math program at Forest Avenue School. (Exhibit B-5).

**B-6 Out-of-District Placements**

Approve the out-of-district placement of the following student for the 2016-2017 school year with transportation to be provided by the district unless noted:

<b><u>Student</u></b>	<b><u>Placement</u></b>	<b><u>Tuition</u></b>
18105	Grove School	\$129,440.04
20015	West Essex Regional School District	\$47,528.00
20004	West Essex Regional School District	\$47,528.00
19034	West Essex Regional School District	\$47,528.00
22107	West Essex Regional School District	\$47,528.00
22032	West Essex Regional School District	\$47,528.00
16027	Crossroads School	\$14,500.00
16030	Crossroads School	\$14,500.00
18502	Holmstead School	\$51,219.00
30012	Forest Glen School-Bloomfield	\$27,357.00
26002	Laning Avenue School	\$28,276.00
31003	Laning Avenue School	\$41,644.00

**B-7 Physical Therapy Services**

Approve physical therapy services to be provided by Next Step Pediatric Therapy, LLC at a rate of \$84.00 per hour for the 2016-2017 school year.

**B-8 Termination of Therapy Services**

Approve the termination of contract with Stepping Stones, Physical Therapy Services effective August 1, 2016.

**B-9 Professional Support/Non Public Service Agreement**

Approve the Professional Support/Non Public Service Agreement with Educational Services Commission of Morris County effective July 1, 2016 through June 30, 2017.

**B-10 Professional Services**

Approve the Professional Service Agreement between Glen Ridge School District and the Delta-T Group North Jersey, Inc. for the 2016-2017 school year.

**B-11 Access Control Alarm Integration**

Approve the purchase and installation of Access Control Alarm Integration under the PEPPM Technology Bidding and Purchasing Program Cooperative from A+ Technology & Security, Inc. in the amount of \$39,960.02.

**PUBLIC COMMENT**  
**ADJOURNMENT**