

GLEN RIDGE PUBLIC SCHOOLS

GIFT REQUEST FORM

1. Organization/group/individual donating gift VHS, Inc.
 2. Type of gift (please include the dollar value of the gift) \$8,000
money has been received Check # 1379
Invoice Attached.

a. Does the gift include/require installation? ___ Yes No (if yes, please complete #3)
 b. Is the installation cost included in the cost of the gift? ___ Yes No

3. Installation requirements (please include cost of installation if it is above and beyond the cost of the gift).

a. Who is responsible for the additional cost? /
 b. Who will install the gift? /

4. Are there continued/recurring costs? / NO
 a. Will there be a Maintenance Contract cost? ___ Yes No If yes, please indicate amount & specifics _____
 b. Will there be training costs? ___ Yes No If yes, please indicate amount & specifics _____
 c. Will there be a cost for additional materials? ___ Yes No If yes, please indicate amount & specifics _____

5. What school official did you discuss this gift with? John Lawlor
 6. What school program will this gift enhance? VHS

Approved Not Approved

John Lawlor 8/17/20
 Principal's Signature Date

 Superintendent's Signature Date

 Board Member Signature Date

VHS, Inc.

4 Mill and Main Place Suite 510
Maynard, MA 01754

Invoice

Date	Invoice #
7/1/2020	12196

Bill To
Cindy Short Glen Ridge High School 12 High Street Glen Ridge, NJ 07028

P.O. No.	Terms
	Due on receipt

Description	Amount
Annual fee for 25 fall and 25 spring seats in VHS Learning during the 20-21 academic year	8,000.00
Total	
\$8,000.00	

RECEIVED
JUL 01 2020
GLEN RIDGE
BUSINESS OFFICE

Phone #	Fax #
(978) 897-1900	(978) 897-9839

www.VHSLearning.org

GLEN RIDGE PUBLIC SCHOOLS

GIFT FORM

1. Organization/group/individual donating gift **GRAF**
2. Type of gift (please include the dollar value of the gift) **Literably Software Total = \$16,087**
 (\$8775 year 1 and \$7312 for year 2)

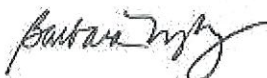
- a. Does the gift include/require installation? Yes No (if yes, please complete #3)
- b. Is the installation cost included in the cost of the gift? Yes No
- c. If a monetary donation, is the check attached? Yes No N/A
- d. Is the quote attached? Yes No

3. Installation requirements (please include cost of installation if it is above and beyond the cost of the gift).
 - a. Who is responsible for the additional cost? **N/A**
 - b. Who will install the gift? **Tech**

4. Are there continued/recurring costs? **There is an annual fee if the district chooses to renew**
 - a. Will there be a Maintenance Contract cost? Yes No If yes, please indicate amount & specifics _____
 - b. Will there be training costs? Yes No If yes, please indicate amount & specifics _____
 - c. Will there be a cost for additional materials? Yes No If yes, please indicate amount & specifics _____

5. What school official did you discuss this gift with? **Dirk Phillips, Matt Murphy, Joe Caravela, Mike Donovan**

6. What school program will this gift enhance? **Elementary Language Arts program**



8/17/2020

Business Administrator's Signature

Date

Principal/Administrator's Signature

Date:

Dirk Phillips

Superintendent's Signature

Date

Board Approval Date



Price Quote

Prepared By	Tyler Borek	Quote For	Glen Ridge Public Schools 2020-2021
Phone	(513) 673-6662	Bill To	Glen Ridge Public Schools
Email	tyler@literably.com	Date	22-Jun-2020

Product	Quantity	Sales Price	Total Price
One-Time Implementation Fee (includes 1 webinar training)	1	\$1,462.50	\$1,462.50
2 mins A-G, 3 rounds, Grade 1	167	\$7.50	\$1,252.50
2 mins A-G, 3 rounds, Grade 2	167	\$7.50	\$1,252.50
2 mins A-G, 3 rounds, Grade K	166	\$7.50	\$1,245.00
2 mins A-G, 3 rounds, Grade 3	150	\$7.50	\$1,125.00
2 mins A-G, 3 rounds, Grade 4	150	\$7.50	\$1,125.00
2 mins A-G, 3 rounds, Grade 5	150	\$7.50	\$1,125.00
2 mins A-G, 3 rounds, Grade 6	25	\$7.50	\$187.50

Annual Software Subscription Price: \$7,312.50

Grand Total (adjusted for duration): \$8,775.00

Please send purchase orders to orders@literably.com. We will reply with an invoice referencing the PO number. If a PO is unnecessary, we will invoice for card payment. Invoices for card payment will only be sent once a sales order has been signed.

Notes:

- Literably's W-9 can be found at: https://s3.amazonaws.com/literably-assets/literably_w9_latest.jpg.
- Payment terms are net-30.
- All quotes are in U.S. dollars.
- Discounts are available for prepaid multi-year contracts.
- For customers on a Northern Hemisphere calendar, all subscriptions are fixed windows ending July 31. Orders placed for the current school year between November 1 and March 1 receive a 1/3 discount and after March 1 receive a 2/3 discount. You may also order after March 1 for the following school year and immediately begin Literably use, at no extra charge. Similar policies apply to the Southern Hemisphere, with a contract end date of December 31.

- The grand total reflects any prorating for the first year of the contract, as well as the cost for future years in the case of a quote for a multi-year contract.
- Issuance of a purchase order or payment pursuant to this Quote shall indicate the customer has read and agrees to be bound by Literably's Terms of Service, available at <https://literably.com/terms>.

Check Journal
Rec and Unrec checks

Glen Ridge Board of Ed
Hand and Machine checks

B-9

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Starting date 7/1/2019 Ending date 6/30/2020

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
008104	06/30/20		2562	PANORAMIC WINDOW & DOOR SYSTEMS, INC.	\$9,027.50

Fund Totals

30 CAPITAL PROJECTS FUNDS	\$9,027.50
Total for all checks listed	\$9,027.50

Prepared and submitted by: _____

Board Secretary

_____ Date