

**BOARD MEETING**

A regular meeting of the Glen Ridge Board of Education was held on Monday, January 4, 2016 at 8:00 pm at the Glen Ridge High School LGI room.

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

The Pledge of Allegiance and a Moment of Silence were observed.

**PRESENT**

Mr. Campbell – (Arrived at 7:23 during Exec Session)

Mr. de Leeuw

Ms. Hilberth

Mr. Keppel

Ms. Lang

Mr. Romano

Ms. St. Auburn

Dr. Yaros-Ramos

Ms. Ginsburg

**STATEMENT OF PUBLIC MEETING NOTICE**

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 8, 2016. Said notice was published in the Star Ledger on January 13, 2016 and the Glen Ridge Paper on January 14, 2016. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent

Peter Caprio, Business Administrator/Board Secretary

**7:10 – 8:00pm Executive Session**

Moved: Mr. Keppel

Seconded: Mr. de Leeuw

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**Public Session** – Ms. St. Auburn motioned to return to public session at 8:00 pm. Mr. Romano seconded the motion.

**PRESIDENT'S REPORT**

Ms. Ginsburg discussed the various bills that passed and that the Governor may sign.

**SUPERINTENDENT'S REPORT**

-Mr. Phillips and Ms. Ginsburg presented the 25 Years of Service Awards to Ahmad Mohamed (Maintenance) and Priscilla Matarazzo (Lunch Aide).

-Mr. Phillips did a presentation comparing the District Testing Results vs. the state and national average.

-Mr. William Schroeder the Audit partner from Nisivoccia, LLP presented the results of the June 30, 2015 School Audit Report.

**PUBLIC COMMENTS (Agenda Items)**

**COMMITTEE REPORTS (First meeting of the month only)**

Curriculum Committee

Personnel and Policy Committee  
Negotiations Committee  
Finance and Facilities Committee  
Communications Committee  
Alternative Funding Committee

**LIAISON REPORTS (First meeting of the month only)**

Home & School Associations  
Glen Ridge Association for Special Education (GRASE)  
Glen Ridge Educational Foundation (GREF)  
Glen Ridge Athletic Association (GRAA)  
Glen Ridge Arts Patrons Association (GRAPA)  
Gas Lamp Players

**MINUTES**

**M-1 Board of Education Minutes**

Moved: Mr. Keppel                                      Seconded: Mr. Romano

Approve the Glen Ridge Board of Education minutes of the following meetings:

January 4, 2016- Executive Session and Regular Meeting

January 14, 2016 – Special Meeting

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye*	Aye	Aye**	Aye	Aye	Aye	Aye	Aye

\*Mr. de Leeuw abstained from the minutes January 4, 2016  
\*\* Mr. Keppel abstained from the minutes January 4, 2016 and January 14, 2016

**ADMINISTRATION**

**A-1 Second Reading and Adoption of New and/or Revised Policies and Regulations**

Moved: Mr. de Leeuw                                      Seconded: Ms. Hilberth

Approve the second reading and adoption of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-1)

Policy #5337 – Service Animals (NEW)

Policy #5516 – Use of Electronic Communication and Recording Devices (ECDR) (M) (Revised)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**A-2 Master Agreement between Glen Ridge Board of Education and Glen Ridge Administrators' Association**

Moved: Mr. de Leeuw                                      Seconded: Ms. Hilberth

As recommended by the Superintendent of Schools and the Board Negotiations Committee, be it resolved that the Glen Ridge Board of Education ratify the Master Agreement between the Glen Ridge Board of Education and the Glen Ridge Administrators' Association for the period July 1, 2015 through June 30, 2018.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**PERSONNEL**

**P-1 Appointments**

Moved: Mr. Campbell                                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following:

- a. Alyssa Angelo, Part-Time Aide at Glen Ridge High School on Aide Step 1 (\$18.85 per hour) not to exceed 25 hours per week, effective January 27, 2016 through June 30, 2016.



**P-6 Sixth Period Assignments**

Moved: Mr. Campbell

Seconded: Ms. Lang

Approve sixth period assignments for the following staff for the 2015-2016 school year.

Shana Caulfield	.75	\$4,634.25
Maria Dicondina	.75	\$4,634.25
Sandra Gatch	.575	\$3,552.93
Rachael Hogan	.25	\$1,544.75
Duke Mendez	.75	\$4,634.25
Tom Novak	.75	\$4,634.25
Steve Reitberger	.75	\$4,634.25

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-7 Leave of Absence**

Moved: Mr. Campbell

Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the following:

- a. A maternity leave of absence to Alisha Cipollone, Speech and Language Specialist, effective May 16, 2016. Ms. Cipollone will utilize her unused sick days as per the Master Agreement.
- b. A 12 week family leave to Alisha Cipollone, Speech and Language Specialist, effective September 2016 through December 31, 2016.
- c. An unpaid leave to Alisha Cipollone, Speech and Language Specialist, effective January 1, 2017 through June 30, 2017. Ms. Cipollone anticipated return date is September 2017.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**CURRICULUM**

**C-1 Field Trips**

Moved: Mr. de Leeuw

Seconded: Dr. Yaros-Ramos

Upon the recommendation of the Superintendent, approve the following field trips for students for the 2015-2016 school year:

- a. Glen Ridge High School, 20-25 NAHS students (grades 11 & 12) to take a nine (9) day learning experience overnight trip to Florence & Rome, Italy from February 17-25, 2017 as per the attached (Exhibit C-1.a).
- b. Glen Ridge High School Boys Lacrosse Team to take a four (4) day overnight trip to Baltimore, MD and Washington, D.C. from March 10-13, 2016 as per the attached (Exhibit C-1.b).
- c. Glen Ridge High School French Club students (grades 9-12) to take a nine (9) day learning experience overnight trip "Paris & The Chateaux" to France from April 8-16, 2017 as per the attached. (Exhibit C-1.c).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**BUSINESS**

**B-1 Financial Reports**

Moved: Mr. Keppel

Seconded: Mr. Romano

Approve the following financial reports as recommended by the Finance Committee:

- a. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **December 31, 2015** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

b. Secretary's report through **December 31, 2015** as follows:

Beginning Balance	\$2,819,445.56
Receipts	\$4,981,015.72
Disbursements	\$2,903,891.16
Cash Balance	\$4,896,570.12

c. Treasurer of School Monies report for **December 31, 2015** as presented.

d. Approve the budget transfer for the month of **December 31, 2015** as presented. (Exhibit B-1.d)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-2 Workshops/Conferences**

Moved: Mr. Keppel

Seconded: Mr. Romano

Approve attendance at workshops/conferences for the following:

- a. Winnie Boswell to attend *Techspo 2016* being held at Harrah's Resort in Atlantic City, NJ on January 28, 2016 for a total registration cost of \$270.00.
- b. Kimberly Burk to attend *Making Best Use of Apps, Digital Tools and Cutting Edge Strategies to Strengthen Math Instruction*, being held at the Holiday Inn in Parsippany, NJ on February 26, 2016 for a total registration cost of \$239.00.
- c. Jackie Cerone to attend *History of the 1980's*, being held at Rutgers University in New Brunswick, NJ on April 29, 2016 for a total registration cost \$35.00.
- d. Laura Heber to attend *Writing Quality goals & Objectives for IEP Development* being held at the Sparta High School Library in Sparta, NJ on January 29, 2016 for a total registration cost of \$25.00.
- e. Jon Heitmann to attend the following workshops: *Legal One-Substitute Teacher Issues (4/8/16)*, *Prepare for Unpredictability! Using Improv! (2/26/16)* and *Three Things Administrators Can Do Today (3/21/16)* being held at the FEA Conference Center in Monroe, NJ for a total registration cost of \$448.00.
- f. Rachael Hogan to attend *Legal Liabilities & Athletics Workshop*, being held in Robbinsville, NJ on March 16, 2016 for a total registration cost of \$100.00.
- g. Tim Liddy to attend *Legal Liabilities & Athletics Workshop*, being held in Robbinsville, NJ on March 16, 2016 for a total cost of \$134.72 (\$100.00 registration plus \$34.72 travel).
- h. Sophia Logothetis to attend *Writing Quality Goals & Objectives for IEP Development* being held at the Sparta High School Library in Sparta, NJ on January 29, 2016 for a total cost of \$38.42 (\$25.00 registration plus \$13.42 travel).
- i. Sophia Logothetis to attend *Making Best Use of Apps, Digital Tools and Cutting Edge Strategies to Strengthen Math Instruction*, being held at the Holiday Inn in Parsippany, NJ on February 26, 2016 for a total registration cost of \$239.00.
- j. Arlene Non to attend *Writing Quality goals & Objectives for IEP Development* being held at the Sparta High School Library in Sparta, NJ on January 29, 2016 for a for a total registration cost of \$25.00.
- k. Dirk Phillips to attend *Techspo 2016* being held at Harrah's Resort in Atlantic City, NJ on January 28, 2016 for a total registration cost of \$270.00.
- l. Danielle Purciello to attend *Catching the Public Eye: Effective Use of Images in Health Promotion and Media Messages* being held at Montclair State University in Montclair, NJ on February 5, 2016 for a total registration cost of \$50.00.

