

Board Meeting

A regular meeting of the Glen Ridge Board of Education was held on Monday, January 3, 2019 at 8:00 pm at the Glen Ridge High School – Media Center.

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 16, 2018. Said notice was published in the Star Ledger on January 19, 2018 and the Glen Ridge Paper on January 25, 2018. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Mrs. Murphy, Board Secretary, called the meeting to order at 8 p.m.

PLEDGE TO THE FLAG

Mrs. Murphy, Board Secretary, led the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT

Mrs. Murphy made the following statement

RESULTS OF ANNUAL SCHOOL ELECTION AND SWEARING IN OF MEMBERS

The Secretary reported on the results of the annual school election held on November 6, 2018.

For members to the Board of Education, for 3 three-year terms, the results are as follows:

Mr. Anthony Bonnet 1,769 votes

Ms. Teresa Boyle Velluci 2,118 votes

Mr. David Campbell 1,727 votes

Mr. Timothy Keppel 1,475 votes

Elected are Mr. Bonnet, Ms. Boyle Velluci and Mr. Campbell.

Mr. Bonnet, Ms. Boyle Velluci and Mr. Campbell were sworn in as Board of Education members by the Board Secretary, Barbara Murphy.

Roll Call

Present

Mr. Bonnett

Ms. Boyle-Vellucci

Mr. Campbell

Mr. de Leeuw

Ms. Lang

Mr. Romano

Ms. St. Auburn

Dr. Yaros-Ramos

Ms. Ginsburg

Mr. Phillips

Ms. Murphy

NOMINATIONS FOR PRESIDENT

Mrs. Betsy Ginsburg was nominated by Mr. De Leeuw and seconded by Mr. Campbell for the office of President. As there were no other nominations, the Secretary closed nominations.

On a unanimous voice vote, Mrs. Ginsburg was elected as President.

ELECTION OF PRESIDENT

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

ELECTED PRESIDENT ASSUMES THE CHAIR

NOMINATIONS FOR FIRST VICE PRESIDENT

Mr. De Leeuw was nominated by Mr. Campbell and seconded by Mrs. St. Auburn for the office of 1st Vice President.

As there were no other nominations, the President closed nominations.

On a unanimous voice vote, Mr. De Leeuw was elected as 1st Vice President.

ELECTION OF FIRST VICE PRESIDENT

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

NOMINATIONS FOR SECOND VICE PRESIDENT

Mr. Campbell was nominated by Mrs. Lang and seconded by Mr. De Leeuw for the office of 2nd Vice President.

As there were no other nominations, the President closed nominations.

On a unanimous voice vote, Mr. Campbell was elected as 2nd Vice President.

ELECTION OF SECOND VICE PRESIDENT

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

WRITTEN COMMUNICATIONS - NONE

PRESIDENT’S REPORT - Mrs. Ginsburg congratulated the newly elected and reelected board members. Mrs. Ginsburg reported that the NJ Appellate Court issued a decision overturning the current PARCC requirements for High School graduation. She also reported on the possibility that the Governor’s budget speech will be delayed until March 5th, delaying our state aid notices.

SUPERINTENDENT’S REPORT- Mr. Phillips welcomed the new board members and officers. He gave an update on the renovations at Central School. He reported that bids for the HVAC projects at Linden and Forest are scheduled to be opened in February. Mr. Phillips noted the average ACT and SAT scores and percentiles for Glen Ridge, following up an inquiry at the last meeting from a member of the public.

PUBLIC COMMENT (Agenda Items) - NONE

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.

- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups, or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

A-6 Roberts Rules of Order

Moved: Mr. Campbell

Seconded: Mr. de Leeuw

Upon the recommendation of the Superintendent, move to adopt **Roberts Rules of Order** as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary and Board Attorney to act as the parliamentarians for the period January 3, 2019 – January 2, 2020.

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

A-7 Policies, Regulations and By-Laws

Moved: Mr. Campbell

Seconded: Mr. de Leeuw

Upon the recommendation of the Superintendent, move to approve the re-adoption of the existing **Policies, Regulations, and By-Laws** of the Glen Ridge Board of Education on file for the period January 3, 2019 – January 2, 2020.

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

A-8 Curriculum and Services

Moved: Mr. Campbell

Seconded: Mr. de Leeuw

Upon the recommendation of the Superintendent, move to approve the adoption of the **Curriculum and Services** for grades Pre-K – 12 in the Glen Ridge Public Schools, as approved and on file, as of January 3, 2019.

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

A-9 Purchasing Agent

Moved: Mr. Campbell

Seconded: Mr. de Leeuw

Upon the recommendation of Superintendent, move to approve the following resolution, effective for the 2018-2019 school year:

Whereas, N.J.S.A. 18A:18A-2 provides that a Board of Education shall assign the Authority, responsibility, and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the

power to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by this chapter; and

Whereas, N.J.S.A. 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$40,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution; and

Whereas, N.J.S.A. 18A:18A-37c provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution; and

Now, therefore be it resolved, that the Glen Ridge Board of Education, pursuant to the statutes cited above, hereby appoints Barbara Murphy, Business Administrator/Board Secretary, as its duly authorized Qualified Purchasing Agent and is duly assigned the authority, responsibility, and accountability for the purchasing activity of the Glen Ridge School District; and

Be it further resolved, that Barbara Murphy is hereby authorized to award contracts on behalf of the Glen Ridge Board of Education that are in the aggregate less than 15% of the Bid threshold (currently \$6,000) without soliciting competitive quotations; and

Be it further resolved, that Barbara Murphy is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but less than the bid threshold of \$40,000.

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

PERSONNEL

P-1 Appointments

Moved: Ms. St. Auburn Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following:

<u>Name</u> <u>Location</u>	<u>Position</u> <u>Guide/Salary</u>	<u>Effective</u> <u>Date</u>	<u>End Date</u>	<u>Account #</u> <u>PCR#</u>	<u>Rationale</u>
Linda St. Ambrogio	Childcare \$18.50 per hour	2/15/19	2/19/19	-	Vacation Care

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-2 Leave of Absence

Moved: Ms. St. Auburn Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Type of Leave</u>	<u>Anticipated Effective</u> <u>Date</u>	<u>Anticipated</u> <u>Return Date</u>
Jill Landgraber	Guidance Counselor	GRHS	Maternity	5/24/19	9/1/19
Jordan Schaefer	Secretary	RAS	Unpaid	1/2/19, 1/3/19, 1/4/19	

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-3 Conference Stipend

Moved: Ms. St. Auburn Seconded: Ms. Lang

Approve the following staff for a \$25.00 conference stipend:

<u>First Name</u>	<u>Last Name</u>	<u>Date</u>
Francesca	Roselli	11/13/18

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
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Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye
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P-4 Overnight Chaperones

Moved: Ms. St. Auburn Seconded: Ms. Lang

Upon the recommendation of the Superintendent, move to approve the following list of overnight chaperones for \$171/night:

<u>First Name</u>	<u>Last Name</u>	<u>Date</u>	<u>Trip</u>	<u># of Nights</u>
Keisha	Harris	10/23/18	Cooperstown	1
Caitlin	Reilly	11/29-12/2	Model UN	3

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-5 Student Workers

Moved: Ms. St. Auburn Seconded: Ms. Lang

Approve the following student worker, starting January 3, 2019 through January 11, 2019:

Jaime Donovan	\$10.75
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Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

CURRICULUM

C-1 Field Trips

Moved: Mr. de Leeuw Seconded: Dr. Yaros Ramos

Approve the following field trips:

- a. Forest Avenue 1st grade students, to visit Dey Mansion to Learn of Life Long Ago in Wayne, NJ on April 25, 2019 as per the attached (Exhibit C-1.a).
- b. Safe School Ambassadors (4th – 6th grade students) to visit Linden Avenue School to facilitate play and social interactions as part of anti-bullying initiatives on January 9, 2019 as per the attached (Exhibit C-1.b).
- c. Safe School Ambassadors (4th – 6th grade students) to visit Forest Avenue School to facilitate play and social interactions as part of anti-bullying initiatives on January 11, 2019 as per the attached (Exhibit C-1.c).
- d. Chinese Classes (9th – 12th grade students) to visit Chinese Scholars Garden and Lantern Festival being held at the Snug Harbor Cultural Center & Botanical Gardens in Staten Island, NY on January 4, 2019 as per the attached (Exhibit C-1.d).

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

C-2 Textbooks

Moved: Mr. de Leeuw Seconded: Dr. Yaros Ramos

Upon the recommendation of the Superintendent, move to approve the adoption of the Textbook List for the Glen Ridge Public Schools, as approved and on file for the period January 3, 2019 – January 2, 2020. (Exhibit C-2)

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

BUSINESS

B-1 Financial Reports

Moved: Mr. Romano Seconded: Ms. Boyle-Vellucci

Upon the recommendation of the Superintendent, approve the following financial reports as recommended by the Finance Committee:

- a. Approve the Bills and Claims as per attached list, in the amount of \$83,398.95 and further move that the following bills drawn on the current account in the total amount of \$1,061,841.42 for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board. (Exhibit B-1.a)

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-2 Workshops/Conferences

Moved: Mr. Romano Seconded: Ms. Boyle-Vellucci

Approve the following workshops/conferences:

- a. Lauren Bas, Counselor, to attend *Yoga & Mindfulness in the Classroom*, being held in Fairfield, NJ on January 30, 2019, for a registration cost of \$199.00.
- b. Nicholas Benevento, Special Education Teacher, to attend *Powerful Strategies to Boost the Success of Your Struggling Learners*, being held in West Orange, NJ on February 22, 2019 for a registration cost of \$259.00.
- c. Elaina Frissell, Music Teacher, to attend *Research, Learn and Bring Back New Materials to Enhance the K-2 Music Program*, being held in East Brunswick, NJ from February 21-23, 2019 for a total registration cost of \$188.10 (\$170.00 registration fee plus \$18.10 travel).
- d. Heather Kobylinski, Counselor, to attend *Yoga & Mindfulness in the Classroom*, being held in Fairfield, NJ on January 30, 2019, for a total cost of \$205.07 (\$199.00 registration fee plus \$5.08 travel).
- e. Heather Kobylinski, Counselor, to attend *LGBTQ Youth: Clinical Strategies*, being held in Parsippany, NJ on January 23, 2019 for a total cost of \$209.66 (\$199.00 registration fee plus \$9.67 travel).
- f. Cionna Lane, Special Education Teacher, to attend *Learn about the New Titles in Children's Book*, being held in Fairfield, NJ on February 27, 2019 for a total registration cost of \$269.00.
- g. Shannon Lekas and Francoise Spano, 5th Grade Teacher and Reading Specialist, to attend *Strategies & Structures for Teaching Reading & Writing*, being held in Livingston, NJ on February 28, 2019 for a total registration cost of \$209.00 per person.
- h. Dawn Miller, Title I Math, to attend *Geometry Workshop*, being held in Pompton Plains, NJ on January 22, 2019 for a total registration cost of \$155.00.
- i. William Montes de Oca, Soccer Coach, to attend *2019 Soccer Champions Coaches Clinic*, being held at the Mohegan Sun Convention Center in Uncasville, CT from February 21-23, 2019 for a total registration cost of \$278.65 (\$189.00 registration fee plus \$89.65 travel).
- j. Steve Reitberger, Soccer Coach, to attend *2019 Soccer Champions Coaches Clinic*, being held at the Mohegan Sun Convention Center in Uncasville, CT from February 21-23, 2019 for a total registration cost of \$270.65 (\$189.00 registration fee plus \$81.65 travel).
- k. Alice Roberts, 4th Grade Teacher, to attend *Strategies & Structures for Teaching Reading & Writing*, being held in Livingston, NJ on February 28, 2019 for a total cost of \$212.04 (\$209.00 registration fee plus \$3.04 travel).
- l. Oscar Viteri, Soccer Coach, to attend *2019 Soccer Champions Coaches Clinic*, being held at the Mohegan Sun Convention Center in Uncasville, CT from February 21-23, 2019 for a total registration cost of \$276.89 (\$189.00 registration fee plus \$87.89 travel).

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-3 Termination of Placement

Moved: Mr. Romano Seconded: Ms. Boyle-Vellucci

Approve the termination of placement of student #28139 at Calais School effective December 14, 2018.

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-4 Security Consulting Services

Moved: Mr. Romano Seconded: Ms. Boyle-Vellucci

Upon the recommendation of the Superintendent, move to approve a contract with Partner Engineering and Science, Inc. in the amount of \$7,900 for Security Consulting Services per quotes received.

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-5 Change Orders

Moved: Mr. Romano Seconded: Ms. Boyle-Vellucci

Upon the recommendation of the Superintendent, move to approve:

a. Change Order # 1 from H & S Construction & Mechanical, Inc. for the Linden Avenue School and Glen Ridge High School Toilet Renovations in the total amount of \$20,780.33 for the following items:

Demolition of masonry wall	\$3,272.73
Installation of new wire and breakers for hand dryers	\$5,541.95
Relocation of cast iron sewer stack	\$7,846.57
Credit for urinal, partition, grab bar labor	-\$601.20
Relocation of urinal sanitary lateral due to existing conditions	\$4,720.28

b. Change Order # 1 from Salazar and Associates, Inc. for the Ridgewood Avenue School and Forest Avenue School Toilet Renovations in the total amount of \$22,554.00 for the following items:

Removal of 16 light fixtures	\$1,683.00
Addition of 12 grab bars and sanitary napkin disposal replacements	\$2,766.00
Removal of ceramic tile in RAS rooms 001 and 002	\$4,547.00
Replacement of collapsed drain line, install new floor drain	\$4,538.00
Metal stud wall and masonry wall repair	\$2,756.00
Removal of 2 wall fans and wall repair	\$4,476.00
Replace drain line	\$1,788.00

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

PUBLIC COMMENT

- Mrs. Sawa, a member of the public, commented on the SAT and ACT percentiles and asked for further details.
- Mrs. Karen Eisen, member of the public and Dean at Brooklyn Law School, responded and explained to Mrs. Sawa that the granular analysis that she is asking for is not released by college boards. She noted that this class is getting into excellent schools.
- Mrs. Jill Stolte Home and School Association president, reported that they are offering and SAT and ACT prep class in conjunction with the district for juniors this year.
- Dr. Heather Yaros Ramos noted that as a tutor, she knows that the colleges look at scores and not percentiles.

ADJOURNMENT

Mr. Campbell motioned to adjourn at 8:33pm. Mr. de Leeuw seconded the motion. The meeting was adjourned at 8:33 pm.

Bonnett	Boyle-Vellucci	Campbell	de Leeuw	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Barbara Murphy
Board Secretary