

BOARD MEETING

A regular meeting of the Glen Ridge Board of Education was held on Thursday, October 24, 2016 at 7:04pm at the Forest Avenue School – Library

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

The Pledge of Allegiance and a Moment of Silence were observed.

PRESENT

- Mr. Campbell
- Mr. de Leeuw (Arrived at 7:16 during exec. session)
- Mr. Keppel
- Ms. Lang
- Mr. Romano
- Ms. St. Auburn
- Dr. Yaros-Ramos
- Ms. Ginsburg

NOT PRESENT

- Ms. Hilberth

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on October 5, 2016. Said notice was published in the Glen Ridge Paper and the Star Ledger on October 13, 2016. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

- Dirk Phillips, Superintendent
- Peter Caprio, Business Administrator/Board Secretary

7:06pm –8:09 pm Executive Session

Moved: Ms. St. Auburn Seconded: Ms. Lang

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

Public Session – Mr. Romano motioned to return to public session at 8:09 pm. Ms. St. Auburn seconded the motion.

PRESIDENT'S REPORT

-Ms. Ginsburg thanked all who participated in the Kitchen Tour.

SUPERINTENDENT'S REPORT

-Recognition of Forest Avenue School Media Center – Mr. Murphy and Tara Arnett discussed the Media Renovation

-District Testing Report – Mr. Phillips gave a presentation on the district testing results

Questions from the Board:

- Concerned with Math scores

- Are you planning to add more AP courses?
- Is the testing timeline being reduced at the high school because of the one to one program and did any of the old computers go to the Ridgewood Avenue School?

-Ms. Ginsburg announced that the sign up for the Ashenfelter Race is starting.

PUBLIC COMMENTS (Agenda Items)

NONE

COMMITTEE REPORTS (First meeting of the month only)

- Curriculum Committee
- Personnel and Policy Committee
- Negotiations Committee
- Finance and Facilities Committee
- Communications Committee
- Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

- Home & School Associations
- Glen Ridge Association for Special Education (GRASE)
- Glen Ridge Educational Foundation (GREF)
- Glen Ridge Athletic Association (GRAA)
- Glen Ridge Arts Patrons Association (GRAPA)
- Gas Lamp Players

PERSONNEL

P-1 Appointments

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following staff:

- Kaitlyn Bourne, as a Part-Time Aide at Glen Ridge High School on Step 1 (\$18.85), effective October 24, 2016 through June 30, 2017.
- Stephen Frost, as Payroll Supervisor effective January 1, 2017 through June 30, 2017 at a salary of \$65,000 pro-rated.
- Adriano Torre, as a Part-Time Aide at Forest Avenue School on Step 1 (\$18.85), effective November 3, 2016 through June 30, 2017.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

P-2 Sixth Period Assignments

Moved: Mr. Campbell Seconded: Ms. Lang

Approve the following sixth period assignments for the 2016-2017 school year:

Tia Gist	\$6,179.00
Marylynn Savio (.5)	\$3,089.50

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

P-3 Extra Duty Stipends

Moved: Mr. Campbell Seconded: Ms. Lang

Approve the following extra duty stipends for the 2016-2017 school year:

Steven Reitberger	\$3,089.50
Danielle Zieser	\$3,089.50

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

P-4 Substitutes

Moved: Mr. Campbell Seconded: Ms. Lang

Approve the addition of the following to the Substitute list for the 2016-2017 school year:

- Nicole Bianco
- Karen Bobowski
- Johnathan Fischer
- Marc Hayward
- Ugochukwu Okiche

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

P-5 Coaches/Athletics, Co-Curricular/Club Advisors

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following:

- a. Jason Curcio, as Assistant Band Director at Glen Ridge High School, on Guide 3 Year 15 Step 8 (\$8,202) for the 2016-2017 school year.
- b. Michael Hayden, as Assistant Drama Director at Ridgewood Avenue School, on Guide 6 Year 1 Step 1 (\$2,335) for the 2016-2017 school year.
- c. Paul Kartanowicz, as Assistant Track & Field Coach at Glen Ridge High School, on Guide 3 Year 6 Step 3 (\$6,362) for the Spring 2017 season.
- d. Elizabeth Lander, as Color Guard Instructor at Glen Ridge High School, on Guide 3 Year 12 Step 6 (\$7,446) for the 2016-2017 school year.
- a. Greg Pavliv, as Strings Advisor at Glen Ridge High School, on Guide 5 Year 1 Step 1 (\$3,325) for the 2016-2017 school year.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

P-6 Sick Day Donation

Moved: Mr. Campbell Seconded: Ms. Lang

Approve the voluntarily donated sick day by staff members to employee #4971.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

CURRICULUM

C-1 Field Trips

Moved: Mr. de Leeuw Seconded: Dr. Yaros-Ramos

Upon the recommendation of the Superintendent, approve Forest/Linden Avenue 2nd grade students, to attend Math Is Everywhere, at the Morristown Unitarian in Morristown, NJ on December 9, 2016, as per the attached. (Exhibit C-1).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

BUSINESS

B-1 Financial Reports

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the following financial reports as recommended by the Finance Committee:

a. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **July 2016** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

b. Secretary's report through **July 2016** as follows:

	July 2016
Beginning Balance	\$4,395,117.97
Receipts	\$2,580,489.55
Disbursements	\$1,771,359.37
Cash Balance	\$5,204,248.15

c. Treasurer of School Monies report for **July 2016** as presented.

d. Approve the budget transfer for the months of **July 2016** as presented. (Exhibit B-1.d)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

B-2 Workshops/Conferences

Moved: Mr. Keppel Seconded: Mr. Romano

Approve attendance at workshops/conferences for the following:

- a. Various staff members to attend the *Conquer Mathematics Workshops*, being held in Fairfield, NJ throughout the 2016-2017 school year for a total cost of \$1,400.00.
- b. Lauren Bas, Guidance Counselor to attend the *Section 504 and I & RS Training*, being held in West Orange, NJ on December 1, 2016 for a total registration cost of \$75.00.
- c. Paulette Cinotti, 6th Grade Teacher to attend the *New Jersey Science Convention*, being held at the Princeton Marriott in Princeton, NJ on October 25, 2016 for a total registration cost of \$175.00.
- d. Lindsey Deptula, Guidance Counselor to attend *Marist College Counselor Visit*, being held in Poughkeepsie, NY on November 8, 2016 for a total travel cost of \$46.06.
- e. Lisbeth Eilersick, Synergistics Teacher to attend *The Rutgers Gifted Education Conference*, being held at the Hilton Somerset Hotel in Somerset, NJ on November 18, 2016 for a total cost of \$209.33 (\$189.00 registration fee plus \$20.33 travel).
- f. Paula Ely, Resource Teacher to attend *Conquer Mathematics Workshops*, being held in Fairfield, NJ throughout the 2016-2017 school year for a total cost of \$540.00.

- g. Heather Goss, Speech Language Specialist to attend *Conference for School-Based Speech Language Pathologists*, being held at the Wilshire Grand Hotel in West Orange, NJ on December 1 & 2, 2016 for a total registration cost of \$399.00.
- h. Caitlin Massey and Alejandra Otero, to attend *Legal 1: Legally Compliant IEP and Holding IEP Meetings*, being held in Monroe, NJ on November 21, 2016 for a total cost of \$174.61 each (\$150 registration fee plus \$24.61 travel).
- i. Emily Ramos, Cheerleading Coach to take an *Online Webinar for Cheering Competitions*, on October 31, 2016 for a total registration cost of \$75.00.
- j. Alyssa Roqueni, 1st Grade Teacher to attend the *Empowering Writers K-1 Workshop*, being held at the Courtyard Hotel in Parsippany, NJ on December 1, 2016 for a total registration cost of \$160.00.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

B-3 Appointment of Architect for Bond Referendum- TABLED

Pursuant to P.L.2015, ch. 47, the Glen Ridge Board of Education approves the professional services appointment of Designed Resources Group Architects, AJA, Inc., P.C. for the 2016-2017 school year at the following fees:

Pre- Referendum	\$60,000
Referendum Fee	6% Final Construction Cost Plus \$7,500 Administrative Fixed Fee Plus Credit of The Pre-referendum fee of \$60,000

B-4 Appointment of Bond Counsel- TABLED

Pursuant to P.L.2015, ch. 47, the Glen Ridge Board of Education approves the professional services appointment of Wilentz, Goldman & Spitzer, PA as Bond Counsel for the 2016-2017 school year at the following rate and fees:

Referendum Services	Unsuccessful \$500 Successful \$1,000
Per Bond Issuance	\$3,000 plus \$1.10 per each thousand dollar principal amount
Short Term Bond Anticipation Note Financing	\$.60 per each thousand dollar principal amount (with minimum fee of \$2,500)
Services Beyond Scope Described Above	\$150 hourly rate

B-5 Relocation Services

Moved: Mr. Keppel Seconded: Mr. Romano

Approve Phillips Preiss Grygiel, LLC. to provide relocation services at the following fees:

Preparation of Workable Relocation Assistance Plan	Not to Exceed \$5,000
Relocation Assistance and Relocation Process Management	Not to Exceed \$10,000

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

B-6 Professional Engineering and Land Development Consulting Services

Moved: Mr. Keppel Seconded: Mr. Romano

Pursuant to P.L.2015, ch. 47, the Glen Ridge Board of Education approves the professional services appointment of Dynamic Engineering Consultants, PC as Professional Engineering and Land Development consultants for the 2016-2017 school year at the following fee:

Boundary, Location and Topographic Survey	\$4,850
Title Report Review/ALTA Upgrade	\$850
Metes & Bounds Description	\$285/Desc.
Property Corner Stakeout	\$175/Iron Pin

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

B-7 Appointment of Financial Advisor for Bond Referendum- TABLED

Pursuant to P.L.2015, ch47, the Glen Ridge Board of Education approves the professional services appointment of Phoenix Advisors, LLC. as Financial Advisors for the 2016-2017 school year at the following fee:

A Fee of \$1.00 per \$1,000 of bonds issued with a minimum of \$13,500 for each series of bonds issued.

B-8 Financial Reports

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the following financial reports as recommended by the Finance Committee:

a. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **August 2016** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

b. Secretary's report through **August 2016** as follows:

	August 2016
Beginning Balance	\$5,204,248.15
Receipts	\$2,382,088.90
Disbursements	\$1,472,838.75
Cash Balance	\$6,113,498.30

c. Treasurer of School Monies report for **August 2016** as presented.

d. Approve the budget transfer for the months of **August 2016** as presented. (Exhibit B-8.d)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

PUBLIC COMMENT

-Mr. Peter Herrigel asked why resolutions B-3, B-4 and B-7 were tabled.

ADJOURNMENT

Mr. Campbell motioned to adjourn at 8:57 pm. Mr. de Leeuw seconded the motion. The meeting was adjourned at 8:57 pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Peter Caprio
Board Secretary