

BOARD MEETING

A regular meeting of the Glen Ridge Board of Education was held on Monday, October 29, 2018 at 7:05 pm at the Glen Ridge High School – Media Center.

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

Present

- Mr. Campbell (arrived at 7:25pm)
- Mr. de Leeuw
- Ms. Hilberth
- Ms. Lang
- Mr. Romano (arrived at 7:15pm)
- Ms. St. Auburn
- Dr. Yaros-Ramos
- Ms. Ginsburg
- Mr. Phillips
- Mrs. Murphy

Not Present

- Mr. Keppel

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 16, 2018. Said notice was published in the Star Ledger on January 19, 2018 and the Glen Ridge Paper on January 25, 2018. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent
 Barbara Murphy, Business Administrator/Board Secretary

7:06-8:00 pm Executive Session

Moved: Ms. St. Auburn Seconded: Ms. Lang

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

Public Session – Mr. de Leeuw motioned to return to public session at 8:00 pm. Ms. Hilberth seconded the motion.

PRESIDENT'S REPORT - Ms. Ginsburg reported that she and district staff attended the annual NJSBA conference last week which was 3 days of educational inspiration. The conference attendees were updated on school law and boardsmanship. Ms. Ginsburg encouraged the board members to attend next year.

SUPERINTENDENT'S REPORT - Mr. Phillips reported that the Urology group has moved out of Central School and executed the rental agreement. The demolition is ongoing and should be completed by Thanksgiving. Forest Avenue School is having their windows installed and that should be completed by Thanksgiving. Bids went out for the Central School Renovations and the HVAC Renovations at Ridgewood Ave. School. Bids are scheduled to be received on November 27th.

PUBLIC COMMENTS (Agenda Items) - NONE

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

COMMITTEE REPORTS (First meeting of the month only)

- Curriculum Committee
- Personnel and Policy Committee
- Negotiations Committee
- Finance and Facilities Committee
- Communications Committee
- Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

- Home & School Associations
- Glen Ridge Association for Special Education (GRASE)
- Glen Ridge Educational Foundation (GREF)
- Glen Ridge Athletic Association (GRAA)
- Glen Ridge Arts Patrons Association (GRAPA)
- Gas Lamp Players

Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.

Mr. DeLeuw reported that the Marching Band will be on the Today Show on Halloween.

MINUTES

M-1 Board of Education Minutes

Moved: Mr. de Leeuw Seconded: Ms. Lang

Approve the Glen Ridge Board of Education minutes of the following meetings:

October 15, 2018 Executive Session & Regular Meeting

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Abstained | Abstained | Not Present | Aye | Abstained | Aye | Aye | Aye |

ADMINISTRATION

A-1 Second Reading and Adoption of New and/or Revised Policies and Regulations

Moved: Mr. de Leeuw Seconded: Mr. Campbell

Approve the second reading and adoption of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-1)

- P1613 Disclosure and Review of Applicant's Employment History (M)
- R1613 Disclosure and Review of Applicant's Employment History (M)
- P5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M)

R5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M)

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

A-2 Investigation of Harassment, Intimidation, and Bullying (HIB)

Moved: Mr. de Leeuw Seconded: Mr. Campbell

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 18-19 HS 1, and finds that HIB was substantiated.

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

PERSONNEL

P-1 Appointments

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following:

| <u>Name</u> <u>Location</u> | <u>Position</u> <u>Guide/Salary</u> | <u>Effective</u> <u>Date</u> | <u>End Date</u> | <u>Account #</u> <u>PCR#</u> | <u>Rationale</u> |
|--------------------------------|--|---------------------------------|-----------------|---------------------------------|------------------|
| Tyasia Lewis El | Childcare Aide \$11.75 / hour | 10/22/18 | 6/30/19 | - | New position |
| Genesis Morillo | Childcare Aide \$11.75 / hour | 10/22/18 | 6/30/19 | - | New position |

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

P-2 Sixth Period Assignment

Moved: Mr. Campbell Seconded: Ms. Lang

Approve sixth period assignments and extra duty assignments for the 2018-2019:

| <u>Name</u> | <u>School</u> | <u>Effective Date</u> | <u>From (FTE)</u> | <u>To (FTE)</u> | <u>Total Amount</u> |
|------------------|---------------|-----------------------|-------------------|-----------------|---------------------|
| Juliann Beckmann | RAS | 9/1/18 | 0.2 | 0.1 | \$617.90 |

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

P-3 Volunteer

Moved: Mr. Campbell Seconded: Ms. Lang

Approve the following staff as volunteers for the 2018-2019 school year:

Paul DuWors – Volunteer Boys’ Basketball Coach

John McAndrew – Volunteer Boys’ Baseball Coach

Bruce Strikowsky – Volunteer Debate Team Advisor

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

P-4 Coaches/Athletics, Co-Curricular/Club Advisors

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following for the 2018-2019 school year:

| <u>Name</u> | <u>Position</u> | <u>Location</u> | <u>Guide</u> | <u>Step</u> | <u>Year</u> | <u>Amount</u> |
|-------------------|-------------------------|-----------------|--------------|-------------|-------------|---------------|
| Stephanie Fego | Head Cross Country | GRHS | 3 | 6 | 12 | \$7,446.00 |
| Jacqueline Murphy | Assistant Cross Country | GRHS | 3 | 3 | 5 | \$6,362.00 |
| Stephanie Fego | Assistant Winter Track | GRHS | 4 | 3 | 5 | \$5,370.00 |

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

P-5 Detention Pay (revised)

Moved: Mr. Campbell Seconded: Ms. Lang

Approve detention pay for all Glen Ridge High School staff members to work Central Detention at a rate of \$25.00 per session or Saturday Detention at a rate of \$100.00 per session for the 2018-2019 school year.

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

P-6 Evening Events

Moved: Mr. Campbell Seconded: Ms. Lang

Approve the following staff for evening activities:

| <u>Name</u> | <u>School</u> | <u>Event</u> | <u>Date</u> | <u>Amount</u> |
|------------------|---------------|---------------------|-------------|---------------|
| Lauren Bas | RAS | Vaping | 10/24/18 | \$100.00 |
| Lindsey Deptula | GRHS | Financial Aid Night | 10/3/18 | \$100.00 |
| Vivian Petrosino | GRHS | Financial Aid Night | 10/3/18 | \$100.00 |

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

P-7 Termination

Moved: Mr. Campbell Seconded: Ms. Lang

Approve the termination of employee #6712 from Child Care Program effective October 25, 2018.

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

CURRICULUM

C-1 Field Trips

Moved: Mr. de Leeuw Seconded: Ms. Hilberth

Upon the recommendation of the Superintendent, approve the following field trips:

- a. Linden Avenue Kindergarteners to attend *Lets Make Weather- Weather Wizards*, being held at Linden Avenue School on January 31, 2019 as per the attached (Exhibit C-1.a).
- b. Linden Avenue Kindergarteners to visit the Essex County Environmental Center in Roseland, NJ on May 17, 2019 as per the attached (Exhibit C-1.b).
- c. Forest and Linden Avenue 2nd Grade Students to attend STEAM Adventures being held at Morristown Unitarian Fellowship in Morristown, NJ on December 4, 2018 as per the attached (Exhibit C-1.c).

- d. Ridgewood Avenue 5th Grade Students to attend *Mathemagic!* being held at Berrie Center at Ramapo College on January 28, 2019 as per the attached (Exhibit C-1.d).
- e. Ridgewood Avenue G & T 3rd, 4th, 5th & 6th Grade Students to visit the Escape Room Experience in Bridgewater, NJ on December 6, 2018 as per the attached (Exhibit C-1.e).
- f. Ridgewood Avenue G & T 5th Grade Students to attend Problem Solving Convocation being held at Essex Fells Elementary School in Essex Fells, NJ on November 15, 2018 as per the attached (Exhibit C-1.f).
- g. Ridgewood Avenue 6th Grade Students to attend *The Life, Loves and Terror of Edgar Allan Poe*, being held in Budd Lake, NJ on November 1, 2018 as per the attached (Exhibit C-1.g).
- h. Student Council 7th and 8th Grade Students to attend a Broadway Show, *Once on the Island*, being held in New York, NY on a Sunday in March 2019 as per the attached (Exhibit C-1.h).
- i. Heroes & Cool Kids Club 10th Grade Students to attend Training on Curriculum being held at Vonage in Holmdel, NJ on November 20, 2018 as per the attached (Exhibit C-1.i).
- j. Engineering/Calculus 11th & 12th Grade Students to attend Engineering Career Day, being held at NJIT in Newark, NJ on December 7, 2018 as per the attached (Exhibit C-1.j).
- k. Robotics Club 9th – 12th Grade Students to attend a Robotics Meet at Livingston High School in Livingston, NJ on December 9, 2018 as per the attached (Exhibit C-1.k).
- l. Robotics Club 9th – 12th Grade Students to attend a Robotics Meet at Millburn High School in Millburn, NJ on January 13, 2019 as per the attached (Exhibit C-1.l).
- m. Robotics Club 9th – 12th Grade Students to attend a Robotics Meet at Liberty Science Center in Jersey City, NJ on January 5, 2019 as per the attached (Exhibit C-1.m).
- n. Model UN 9th – 12th Grade Students to attend Rutgers Model UN Conference, being held at Hyatt Regency Hotel in New Brunswick, NJ from November 29, 2018 thru December 2, 2018 as per the attached (Exhibit C-1.n).
- o. Field Hockey 9th – 12th Grade Students to visit Mountain Creek in Vernon, NJ on November 2 & 3, 2018 as per the attached (Exhibit C-1.o).
- p. Chorus 8th – 12th Grade Students to Sing the National Anthem at MSG in New York, NY on November 15, 2018 as per the attached (Exhibit C-1.p).
- q. High School Student Council 9th – 12th Grade Students to attend Leadership and Bonding-Escape Room Challenge in Montclair, NJ on November 7, 2018 as per the attached (Exhibit C-1.q).
- r. Model UN 9th – 12th Grade Students to attend USC Model UN Conference, being held at Radisson Hotel in Los Angeles, CA from March 27, 2019 thru April 1, 2019 as per the attached (Exhibit C-1.r).
- s. Marching Band 9th – 12th Grade Students to perform on NBC Today Show Halloween Special, at the NBC Studios Rockefeller Plaza in New York, NY on October 31, 2018 as per the attached (Exhibit C-1.s).

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

C-2 School Bus Evacuation Drill Report

Moved: Mr. de Leeuw Seconded: Ms. Hilberth

Approve the State mandated School Bus Emergency Evacuation Drill Report as per the attached (Exhibit C-2).

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

BUSINESS

Ms. Ginsburg thanked the Yamaha Corporation and Donors Choose for their generous donation of sheet music to the Music Programs.

B-1 Financial Reports

Moved: Mr. Romano Seconded: Mr. Campbell

Upon the recommendation of the Superintendent, approve the following financial reports as recommended by the Finance Committee:

- a. Approve the Bills and Claims as per attached list, in the amount of \$1,110,272.96 and further move that the following bills drawn on the current account in the total amount of \$73,903.53 for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board. (Exhibit B-1.a)
- b. Approve transfers for the month of September 2018 as presented and on file in the Board Office.
- c. Approve reports of the Secretary and Treasurer for the period ending September 30, 2018. Pursuant to N.J.A.C. 6:202.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- d. Move that the following bill drawn on the current account in the total amount of \$405.00 for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board.

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

B-2 Workshops/Conferences

Moved: Mr. Romano Seconded: Mr. Campbell

Approve the following workshops/conferences for the following staff:

- a. Shana Caulfield, Physical Education Teacher, to attend *Integrating Media Technology into Curriculum, and What's the "T", Explore Transgender Identity*, being held in Shrewsbury, NJ on October 10, 2018 and January 24, 2019 for a total cost of \$236.00 (\$180.00 registration plus \$56.00 travel fee).
- b. Meredith Batastini, French Teacher, to attend *Accelerate Your Students' Communicative Proficiency*, being held in West Orange, NJ on December 18, 2018 for a total registration cost of \$269.00.
- c. Dirk Phillips, Superintending, to attend *AASA Conference*, being held in Los Angeles, CA from February 13-16, 2019 for a total cost of \$2,231.00 (\$690.00 registration plus \$840.00 travel plus \$351.00 meal and transportation).
- d. Janet Dobbs, Special Education Teacher, to attend *New Strategies to Reach All of My Students in the Math Classroom and To Help Them All Be Successful*, being held in West Orange, NJ on November 15, 2018 for a total registration cost \$259.00.

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

B-3 Occupancy Payment Agreement

Moved: Mr. Romano Seconded: Mr. Campbell

Upon the recommendation of the Superintendent, move to approve the Occupancy Payment Agreement with the Urology Group of New Jersey in the amount of \$54527.17 as per attached. (Exhibit B-3)

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

B-4 Donations

Moved: Mr. Romano Seconded: Mr. Campbell

Upon the recommendation of the Superintendent, accept, with thanks, the generous donation of Sheet Music Library (valued at \$757.00) from Donors Choose and Yamaha Corporation for the High School, Middle School and Ridgewood Avenue School Music Programs. (Exhibit B-4).

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

B-5 Professional Services

Moved: Mr. Romano Seconded: Mr. Campbell

Approve the Professional Services Agreement between Glen Ridge School District and Epic Health Services and Loving Care Agency to provide Nurse Staffing Services, for the 2018-2019 school year, at the following:

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|----------------------|-------------------|
| RN - One on One | \$55.00 per hour |
| Substitute Nurse | \$60.00 per hour |
| Transportation Nurse | \$115.00 per trip |

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

B-6 Out of District Transportation Settlement Agreement

Moved: Mr. Romano Seconded: Mr. Campbell

Upon the recommendation of the Superintendent, approve out of district transportation agreement for student #26002, from September 4, 2018 thru June 30, 2019 in the amount of \$6826.00.

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| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

PUBLIC COMMENT – NONE

ADJOURNMENT

Mr. Campbell motioned to adjourn at 8:10 pm. Mr. de Leeuw seconded the motion. The meeting was adjourned at 8:10 pm.

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|----------|----------|----------|-------------|------|--------|------------|-------------|----------|
| Campbell | de Leeuw | Hilberth | Keppel | Lang | Romano | St. Auburn | Yaros-Ramos | Ginsburg |
| Aye | Aye | Aye | Not Present | Aye | Aye | Aye | Aye | Aye |

Respectfully submitted,

Barbara Murphy
Board Secretary