

BOARD MEETING

A regular meeting of the Glen Ridge Board of Education was held on Monday, November 13, 2017 at 7:03 pm at the Glen Ridge High School – Media Center

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

The Pledge of Allegiance and a Moment of Silence were observed.

Present

- Mr. Campbell
- Mr. de Leeuw
- Ms. Hilberth - (Arrived during exec session)
- Mr. Keppel
- Ms. Lang
- Mr. Romano
- Ms. St. Auburn
- Dr. Yaros-Ramos
- Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 11, 2017. Said notice was published in the Star Ledger on January 19, 2017 and the Glen Ridge Paper on January 19, 2017. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent
 Peter Caprio, Business Administrator/Board Secretary

7:03 – 8:05pm Executive Session

Moved: Ms. St. Auburn Seconded: Mr. Romano

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Public Session – Mr. de Leeuw motioned to return to public session at 8:05 pm. Ms. Lang seconded the motion.

PRESIDENT'S REPORT

- Retirement of Pam Flippin
- Discussion of Governor's Election - Phil Murphy to become new Governor

SUPERINTENDENT'S REPORT

- Retirement of Pam Flippin
- GR Benefits Program Overview & Thanks
- Overview/Demonstration of Google Expeditions for BOE members and public - Thank you GR Benefits!
- Holiday SCRIP Program

PUBLIC COMMENTS (Agenda Items)

- Greta Sawa - Google Expeditions

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee

Personnel and Policy Committee

Negotiations Committee

Finance and Facilities Committee – Mr. Keppel reported on construction updates: Forest Avenue Windows, Wells Fargo negotiation ongoing, Review Preliminary timeline for next year's budget

Communications Committee

Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

Home & School Associations –

- Linden Avenue Home and School – Dr. Yaros Ramos reported on the events for September/October, Book Fair, 2nd Grade Promotion Fundraiser, Makerspace, Costume Drive, Hurricane Harvey fundraiser, Parent Conferences
- Forest Avenue Home and School – Ms. St. Auburn reported
- Ridgewood Avenue Home and School – Ms. Ginsburg reported on National Education Week, Google training, Harlem Wizards, Discovery Series
- Glen Ridge High School Home and School – Ms. Lang reported on, Mission 2020 updates, Heroes & Cool Kids, SAT Boot Camp, Teacher's Lunchroom, Field House Renovation, Project Graduation
- Ms. St. Auburn reported on GR Benefits and SCRIP

Glen Ridge Association for Special Education (GRASE)

Glen Ridge Educational Foundation (GREF) - Ms. Hilberth reported on Virtual High School and annual Ashenfelter Race

Glen Ridge Athletic Association (GRAA)

Glen Ridge Arts Patrons Association (GRAPA)

Gas Lamp Players

Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.

PERSONNEL

P-1 Appointments

Moved: Mr. Campbell

Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the following:

- a. Jenna Banker, a Part-Time Instructional Aide at Linden Avenue School, on Aide Step 3 (\$19.80 per hour) not to exceed 29 hours per week, effective November 20, 2017 through June 30, 2018.
- b. Carol De Salas, a Part-Time Instructional Aide at Ridgewood Avenue School, on Aide Step 1 (\$19.34 per hour) not to exceed 29 hours per week, effective November 14, 2017 through June 30, 2018.
- c. Rachel Gitter, a Part-Time Instructional Aide at Forest Avenue School, on Aide Step 6 (\$20.06 per hour) not to exceed 29 hours per week, effective November 14, 2017 through June 30, 2018.

- d. Andrew Kanasky, as Leave Replacement (.7) Physical Education Teacher (replacing Katie Stapp) at Forest Avenue School, on BA Step 1 (\$36,927.00), effective November 15, 2017 until the return of permanent staff member.
- e. Alexander Kramer, a Part-Time Instructional Aide at Ridgewood Avenue School, on Aide Step 1 (\$19.34 per hour) not to exceed 29 hours per week, effective October 30, 2017 through June 30, 2018.
- f. Nicholas Simatos, as a Leave Replacement 5th Grade Teacher at Ridgewood Avenue School on BA Step 1 (\$52,753), extended from November 1, 2017 until November 3, 2017.
- g. James Reaves, as a Part-time Aide at Glen Ridge High School, on Aide Step 6 (\$20.06 per hour) not to exceed 29 hours per week, effective November 14, 2017 through June 30, 2018.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-2 Student Workers

Moved: Mr. Campbell Seconded: Ms. Lang

Approve the following student worker, not to exceed 10 hours per week, starting November 14, 2017 through June 30, 2018:

Ethan Che	\$8.44
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Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-3 Coaches/Athletics, Co-Curricular/Club Advisors

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following:

- a. Stephanie Fego, as Assistant Spring Track and Field Coach at Glen Ridge High School, on Guide 3 Year 3 Step 2 (\$5,970.00), for the 2017-2018 school year.
- b. Samantha Russomano, as Assistant Swim Coach at Glen Ridge High School, on Guide 5 Year 1 Step 1 (\$3,325.00), for the 2017-2018 school year.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-4 Resignations/Retirements

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, accept, with regret the following:

- a. Retirement of Pamela Flippin, as Secretary at Ridgewood Avenue School, effective June 30, 2018.
- b. Resignation of Donna Parker, as a Part-time Aide at Glen Ridge High School, effective October 26, 2017.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-5 Volunteers

Moved: Mr. Campbell Seconded: Ms. Lang

Approve the following staff as volunteers for the 2017-2018 school year:

- Brian Roth – Volunteer Boys Lacrosse
- Christopher Troyano – Volunteer Winter Track & Field Coach

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-6 Revised Contracts

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the revised contracts of the following personnel for the 2017-2018 school year: (Exhibit P-6)

- Confidential Staff/Technology Staff

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-7 Title I Math Homework Club

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of Erica Marinaro for the Title I Math Homework Club at Ridgewood Avenue School, effective November 13, 2017 through June 30, 2018, at a rate of \$3,400 for the 2017-2018 year.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-8 Substitutes

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following, as substitute teachers for the 2017-2018 school year.

Sharon Krohn

Katharine Ann Shults

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-9 Revised Aide Hours

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the following Part-time Aides work hours not to exceed 29 hours per week:

Pam Heaney
Joanne Prussak
Barbara Sutcliffe
Elizabeth Dalton

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-10 MSUNER Program District Coordinator

Moved: Mr. Campbell Seconded: Ms. Lang

Approve Lauren Bas as the district coordinator for the MSUNER (Montclair State University Educational Renewal) Program for the 2017-2018 school year for a stipend amount of \$1,000 pro-rated to be paid by MSUNER.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-11 Transfer

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the transfer of Carol Lippincott, as a Part-Time Instructional Aide at Ridgewood Avenue School to Forest Avenue School on Aide Step 1 (\$19.34 per hour) not to exceed 29 hours per week, effective November 14, 2017 through June 30, 2018.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

CURRICULUM**C-1 Field Trips**

Moved: Mr. de Leeuw

Seconded: Dr. Yaros Ramos

Upon the recommendation of the Superintendent, approve the following field trips:

- Engineering/Calculus students (grade 12) to attend Engineering Career Day being held at NJIT in Newark, NJ on December 8, 2017 as per the attached. (Exhibit C-1.a).
- Robotics Club students (grades 9-12) to attend a Robotics Meet being held at Livingston High School in Livingston, NJ on December 10, 2017 as per the attached. (Exhibit C-1.b).
- Robotics Club students (grades 9-12) to attend a Robotics Meet being held at Millburn High School in Millburn, NJ on January 14, 2018 as per the attached. (Exhibit C-1.c).
- Model UN students (grades 9-12) to attend a Model UN Conference being held at the Hyatt Regency Hotel in New Brunswick, NJ from November 30–December 3, 2017 as per the attached. (Exhibit C-1.d).
- Model UN students (grades 9-12) to attend a Johns Hopkins Model UN Conference being held at the Hilton Baltimore Hotel in Baltimore, MD from February 8-11, 2018 as per the attached. (Exhibit C-1.e).
- Social Studies students (grades 9-12) to go on an International Tour trip to South Africa during Spring Break 2019 as per the attached. (Exhibit C-1.f).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

BUSINESS**B-1 Financial Reports**

Moved: Mr. Keppel

Seconded: Mr. Romano

Approve the following financial reports as recommended by the Finance Committee:

a. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **Final June 2017** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

b. Secretary's report through **Final June 2017** as follows:

	<u>June 2017</u>
Beginning Balance	\$4,913,216.43
Receipts	\$2,580,086.46
Disbursements	\$2,769,219.38
Cash Balance	\$4,724,083.51

c. Approve the budget transfer for the month **Final June 2017** of as presented. (Exhibit B-1.b)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-2 Financial Reports

Moved: Mr. Keppel

Seconded: Mr. Romano

Approve the following financial reports as recommended by the Finance Committee:

a. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **July 2017** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or

fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

b. Secretary's report through **July 2017** as follows:

	July 2017
Beginning Balance	\$4,724,083.51
Receipts	\$607,586.50
Disbursements	\$752,516.40
Cash Balance	\$4,579,153.61

c. Student activity account bills list as follows:

School	October 2017
Glen Ridge High School	\$8,998.30
Glen Ridge High School Athletics	\$9,713.30
Ridgewood Avenue School	\$8,316.85
Forest Avenue School	\$1,665.80
Linden Avenue School	\$693.50

d. Treasurer of School Monies report for **July 2017** as presented.

e. Approve the budget transfer for the month **July 2017** of as presented. (Exhibit B-1.e)

f. Approve the Bills list through **October 31, 2017** in the amount of **\$3,173,656.12**.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-3 Workshops/Conferences

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the following workshops/conferences for the following:

- a. Lauren Bas, Guidance Counselor, to attend *14th Annual Suicide Prevention Conference*, being held at the Radisson Hotel in Piscataway, NJ on December 7, 2017 for a total registration cost of \$69.00.
- b. Juliann Beckmann, PE Teacher, to attend *Health Education Conference*, being held at the Ramada Plaza Hotel in Monroe, NJ on December 11, 2017 for a total cost of \$109.21 (\$85.00 registration fee plus \$24.21 travel).
- c. Ira Ford, Head Track Coach, to attend *Track and Field Clinic*, being held in Atlantic City on December 7-8, 2017 for a total registration cost of \$99.00.
- d. Lisa Jacobsen, Learning Consultant, to attend *Strategies for Helping Identify and Teach Student with Reading Disabilities and Dyslexia*, being held at the Brownstone School in Saddle Brook, NJ on December 1, 2017 for a total travel cost of \$8.88.
- e. Heather Kobylinski, Guidance Counselor, to attend *14th Annual Suicide Prevention Conference*, being held at the Radisson Hotel in Piscataway, NJ on December 7, 2017 for a total cost of \$88.59 (\$69.00 registration fee plus \$19.59 travel).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-4 Donations

Moved: Mr. Keppel

Seconded: Mr. Romano

Upon the recommendation of the Superintendent, accept, with thanks, the generous donation of the Virtual High School (valued at \$2,475.00) from The Glen Ridge Education Foundation for Glen Ridge High School. (Exhibit B-4).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

PUBLIC COMMENT

Michael de Leeuw - Comments about Girls Soccer team & Marching Band

ADJOURNMENT

Mr. Campbell motioned to adjourn at 8:44 pm. Mr. de Leeuw seconded the motion. The meeting was adjourned at 8:44 pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Dirk Phillips
Acting Board Secretary