

Board Minutes

A regular meeting of the Glen Ridge Board of Education was held on Monday, November 16, 2015 at 7:01 pm at the Glen Ridge Country Club.

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

The Pledge of Allegiance and a Moment of Silence were observed.

PRESENT

- Mr. Campbell – (Left Exec session at 7:04pm and returned at 7:15pm)
Mr. de Leeuw
Ms. Hilberth
Mr. Keppel
Ms. Lang
Mr. Romano – (Arrived during Exec Session at 7:06pm)
Ms. St. Auburn
Dr. Yaros-Ramos – (Arrived during Exec Session at 7:08pm)
Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on July 10, 2015. Said notice was published in the Star Ledger on July 15, 2015 and the Glen Ridge Paper on July 16, 2015. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent
Peter Caprio, Business Administrator/Board Secretary

7:03-8:02 pm Executive Session

Moved: Mr. de Leeuw Seconded: Mr. Campbell

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Table with 9 columns: Name, Aye, Aye, Aye, Aye, Not Present, Aye, Not Present, Aye

Public Session – Mr. de Leeuw motioned to return to public session at 8:02pm. Mr. Campbell seconded the motion.

PRESIDENT'S REPORT –Ms. Ginsburg congratulated Mr. Keppel, Mr. Campbell and Ms. Hilberth for winning re-election.

SUPERINTENDENT'S REPORT

Recognizing service on the GRVAS – Mr. Phillips recognized the following students for their service on the Glen ridge Volunteer Serve Squad: Julia Lawson, Sofia Halili, Kyle Mann, Madeline Valverde, Ethan Collins, Charlie Wilson, Sydney Carey, Victoria Krovatin, Zoe Provost, Kevin Nehrbauer, Isabel Leccese and Jacob McHale.

Communication- Mr. Phillips also discussed Communication Protocol, adding a schools Twitter and YouTube accounts will be updating the schools web site and announced that a coffee & conversation on Thursday night at the Ridgewood Avenue School.

Facilities Presentation

PUBLIC COMMENTS (Agenda Items)

- What are some of the boards concerns regarding Central School?
- What grade levels would the board be planning to house there?
- What was the difference between the budget and bid results for the classroom additions at Forest Avenue School and Linden Avenue School?
- Is the acquisition of Central School in lieu of or part of a larger plan?
- Would the board consider raising Central School and build a new school?
- Will the district be bidding against other developers for the Central School property?
- What's the district ballpark figure for Central School?
- Does the demographic report go beyond the next couple of years?
- Besides the cost of a bond payment would there be additional operating expenses?

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee- Mr. de Leeuw reported that the committee discussed educational uses of Central School.
Personnel and Policy Committee
Negotiations Committee
Finance and Facilities Committee – Mr. Keppel reported that the committee discussed the possible acquisition of Central School.
Communications Committee

LIAISON REPORTS (First meeting of the month only)

Home & School Associations-

Ridgewood Avenue Home & School- Ms. Lang reported that the Home & School discussed the following:

- Focus on new reading initiatives
- Harlem Wizzards Game
- Parent chats
- Workshop for parents teaching them the basics of Google

Forest Avenue Home & School –Ms. St. Auburn reported that the Home & School discussed the following:

- Various fundraisers
- National Education Week
- New Kindergarten Aide
- Purchasing Chromebooks and Cart
- Habitat studies
- Wellness weeks
- Thanksgiving food drive

Linden Avenue Home & School - Dr. Yaros-Ramos reported that the Home & School discussed the following:

- Parent conferences
- National Education Week
- Pre-Kindergarten grants from the Glen Ridge Education Foundation
- Author Day
- Spring Fling
- School directory
- Harvest Festival
- Pumpkin Walk
- 2nd Grade promotion underway

Glen Ridge Association for Special Education (GRASE)

Glen Ridge Educational Foundation (GREF)

Glen Ridge Athletic Association (GRAA)

Glen Ridge Arts Patrons Association (GRAPA)

Gas Lamp Players

QUARTERLY GOALS REPORT

PERSONNEL

P-1 Appointments

Moved: Mr. Campbell Seconded: Mr. de Leeuw

Upon the recommendation of the Superintendent, approve the appointment of the following:

- a. Lara Eggerling, Leave Replacement Aide at Linden Avenue School on aide step 1 (\$18.85 per hour) not to exceed 25 hours per week, effective November 16, 2015 until the return of permanent staff.
- b. Alaine Robertson Ali, Instructional Aide at Ridgewood Avenue School on aide step 1 (\$18.85 per hour) not to exceed 25 hours per week, effective November 2, 2015 through June 30, 2016.
- c. Carol Park, Leave Replacement Aide Instructional Aide at Linden Avenue School on aide step 1 (\$18.85 per hour) not to exceed 25 hours per week, effective November 9, 2015 until the return of permanent staff.
- d. Kimberlee Yilmaz, Instructional Aide at Forest Avenue School on aide step 1 (\$18.85 per hour) not to exceed 25 hours per week, effective November 9, 2015 through June 30, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-2 Substitutes

Moved: Mr. Campbell Seconded: Mr. de Leeuw

Approve the addition of the following to the Substitute list for the 2015-2016 school year:

Elaine Berrenson
 Marcella Tannis
 Cynthia Galate

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-3 Coaches/Athletics, Co-Curricular/Club Advisors

Moved: Mr. Campbell Seconded: Mr. de Leeuw

Upon the recommendation of the Superintendent, approve the appointment of the following staff:

- a. Liam Penberthy, Head Baseball Coach, at Glen Ridge High School on Guide 2 Step 1 Year 1 (\$7,035), for the 2015-2016 school year.
- b. Thomas Novak, Winter Site Manager at Glen Ridge High School on Guide 5 Step 2 year 3 (\$3,702), for the 2015-2016 Winter Season.
- c. Emily Ramos, Assistant Cheerleading Coach at Glen Ridge High School on Guide 6 Step 1 year 1 (\$2,335.00), for the 2015-2016 Winter Season.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-4 Resignations/Retirements

Moved: Mr. Campbell Seconded: Mr. de Leeuw

Upon the recommendation of the Superintendent, accept, with regret, the resignation of Rashawn Brooks, as a Custodian, effective December 2, 2015.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-5 Leave of Absence Extension

Moved: Mr. Campbell Seconded: Mr. de Leeuw

Upon the recommendation of the Superintendent, approve a maternity leave of absence extension to Jessica Walsh, Music Teacher at Ridgewood Avenue School, returning September 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-6 Childcare Program

Moved: Mr. Campbell Seconded: Mr. de Leeuw

Upon the recommendation of the Superintendent, approve the appointment of the following:

- a. Regina Smith as an Aide for the Childcare Program at a rate \$11.71 per hour effective November 9, 2015 through June 30, 2016.
- b. Marisela Pizarro as an Aide for the Childcare Program at a rate \$11.71 per hour effective November 2, 2015 through June 30, 2016.
- c. Fazeena Mohammed as a Site Coordinator for the Childcare Program at a rate \$18.50 per hour effective January 1, 2016 through June 30, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-7 Sixth Period Assignments

Moved: Mr. Campbell Seconded: Mr. de Leeuw

Approve sixth period assignments for the following staff for the 2015-2016 school year.

Lauren Foley	.875	\$5,406.63
Melissa Bridge	.2	\$1,235.80

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-8 Extra Duty Stipends

Moved: Mr. Campbell Seconded: Mr. de Leeuw

Approve extra duty stipends for the following staff for the 2nd marking period:

Melissa Bridge	\$617.90
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Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-9 Volunteer

Moved: Mr. Campbell Seconded: Mr. de Leeuw

Approve Rich Kennedy as a Volunteer Boys Basketball Assistant Coach for the 2015-2016 season.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-10 Appointment of Principal

Moved: Mr. Campbell Seconded: Mr. de Leeuw

Upon the recommendation of the Superintendent, approve the appointment of Louis Melchor as a Principal at Glen Ridge High School at a salary of \$150,000 effective January 19, 2016 (or as soon as he is released from his current employer) through June 30, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

CURRICULUM

C-1 Field Trips

Moved: Mr. de Leeuw Seconded: Dr. Yaros-Ramos

Upon the recommendation of the Superintendent, approve the following field trips for students for the 2015-2016 school year:

- a. Linden Avenue School Kindergarteners to visit The Essex County Environmental Center in Roseland, NJ on May 12, 2016 as per the attached. (Exhibit C-1.a).
- b. Linden Avenue School 2nd Graders to visit The Museum of Natural History in New York, NY on December 4, 2015 as per the attached (Exhibit C-1.b).
- c. Ridgewood Avenue School 6th Graders to visit Buehler Challenger Science Center at Bergen County Community College in Paramus, NJ on December 14, 15, 16, 2015 as per the attached. (Exhibit C-1.c).
- d. Glen Ridge High School Spanish IV & V Classes to visit El Museo de Barrio in New York, NY followed by Chipotle in Clifton, NJ on December 10, 2015 as per the attached. (Exhibit C-1.d).
- e. Glen Ridge High School Robotics Club to attend the FTC Robotics Competition at Livingston High School in Livingston, NJ on December 13, 2015 as per the attached. (Exhibit C-1.e).
- f. Glen Ridge High School 12th Grade Winter Sports Captains to visit Colombia High School in Maplewood, NJ on December 3, 2015 as per the attached. (Exhibit C-1.f).
- g. Glen Ridge High School Community Service Club to visit St. Ann's Soup Kitchen in Newark, NJ on November 30, 2015 as per the attached. (Exhibit C-1.g).
- h. Glen Ridge High School Model UN to attend Eagle Model UN Conference at Boston College in Boston, MA from March 18-20, 2016 as per the attached. (Exhibit C-1.h).
- i. Glen Ridge High School AP Calculus Classes to visit William Paterson University in Wayne, NJ on November 20, 2015 as per the attached. (Exhibit C-1.i).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

BUSINESS

B-1 Financial Reports

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the following financial reports as recommended by the Finance Committee:

a. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **September 30, 2015** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

b. Secretary's report through **September 30, 2015** as follows:

Beginning Balance	\$5,966,689.14
Receipts	\$2,704,430.06
Disbursements	\$2,828,008.12
Cash Balance	\$5,843,111.08

c. Student activity account bills list as follows:

Forest Avenue School	\$4,082.22
Linden Avenue School	0
Ridgewood Avenue School	\$9,011.00

Glen Ridge High School	\$11,913.09
Glen Ridge High School Athletics	\$12,515.38

- d. Treasurer of School Monies report for **September 30, 2015** as presented.
- e. Approve the budget transfer for the month of **September 30, 2015** as presented. (Exhibit B-1.e)
- f. Approve the Bills list through **October 31, 2015** in the amount of **\$3,103,046.52**.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-2 Workshops/Conferences

Moved: Mr. Keppel Seconded: Mr. Romano

Approve attendance at workshops/conferences for the following:

- a. Lauren Bas to attend *Yoga and Mindfulness in the Classroom*, being held at the Sheraton Hotel in Parsippany, NJ on December 10, 2015 for a total registration cost of \$199.99.
- b. Peter Caprio to attend *Affordable Care Act Workshop*, being held at the NJASBO office in Robbinsville, NJ on December 3, 2015 for a total registration cost of \$50.00.
- c. Peter Caprio to attend the *Principles of Public Purchasing III Course*, at the Municipal Building in Wayne, NJ on April 13, 20, 27, 2016 and May 4 & 11, 2016 (5 full day sessions) for a total registration cost of \$945.00.
- d. Alisha Cipollone to attend *Northeast Conference for School Based Speech Language Pathologists Workshop*, being held at the Wilshire Grand Hotel in West Orange, NJ on December 9, 2015 for a total registration cost of \$249.00.
- e. Joan DeJong to attend *Legal Implication of Delegating in the School Setting*, being held at the Chandelier Restaurant in Bayonne, NJ on November 19, 2015 for a total registration cost of \$45.00.
- f. Maria DiCondina to attend *NJAHPERD Annual Convention*, being held in Long Branch, NJ from February 22-23, 2016 for a total cost of \$281.62.
- g. Donna Doria to attend *Hudson County School Nurses Association Meeting*, being held in Bayonne, NJ on November 19, 2015 for a total registration cost of \$45.00.
- h. Janet Garcia to attend *Affordable Care Act Workshop*, being held at the Hilton Garden Inn in Rockaway, NJ on December 2, 2015 for a total cost of \$63.73 (\$50.00 registration fee plus \$13.73 travel).
- i. Erin Goldstein to attend *Enhance Your Instruction with Interactive Whiteboards*, being held in Fairfield, NJ on January 6, 2016 for a total registration cost of \$239.00.
- j. Brian Ianni to attend *Lincoln and the Civil War Workshop*, being held at Rutgers University in New Brunswick, NJ on December 11, 2015 for a total registration cost of \$35.00.
- k. David Majewski to attend *National Council for History Conference*, being held at Niagara Falls, NY from April 21-23, 2016 for a total cost of \$567.84 (\$259.00 registration fee plus \$308.84 travel and hotel).
- l. David Majewski, Eric Dimeck and Carol Svetik to attend *Egyptology Workshop*, being held at Discovery Times Square in New York, NY on January 1, 2016 for a total cost of \$79.91 each.
- m. Jarrad Nardiello to take the following webinar classes, *How to Teach it, Learn it, Love it, Writing for the 21st Century, and Creating Your Digital Writing Workshop* for a total cost of \$197.00.
- n. Charlene Reilly to attend *Legal Implication of Delegating in the School Setting*, being held at the Chandelier Restaurant in Bayonne, NJ on November 19, 2015 for a total registration cost of \$45.00.
- o. Carol Svetik and Emily Ramos to attend *Lincoln and the Civil War Workshop*, being held at Rutgers University in New Brunswick, NJ on December 11, 2015 for a total registration cost of \$35.00 each.

- p. Christine Sullo to attend *The Brain Pop Convention*, being held in New York, NY on October 30, 2015 for a total cost of \$40.00.
- q. Shihong Zhang to attend *Practical Strategies to Implement Project Based Learning Grades 6-12*, being held in West Orange, NJ on December 14, 2015 for a total registration cost of \$239.00.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-3 Home Instruction Services

Moved: Mr. Keppel Seconded: Mr. Romano

Approve home instruction services to student #20172 by the following staff at 2 hours per subject for a total of 10 hours per week

English and French: Meredith Batastini

Science: Nolan Erickson

Social Studies: Carol Svetik

Math: Felicia Andorko

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-4 Donations

Moved: Mr. Keppel Seconded: Mr. Romano

Upon the recommendation of the Superintendent, approve the following:

- a. Accept, with thanks, the generous donation of (2) two Classroom Scenes-*Decorating for the Holidays* artwork (value \$2,400) from Jeanne A. Benas (daughter of Kay Kato) to enhance Art and Social Studies Departments at Linden Avenue School. (Exhibit B-4.a).
- b. Accept, with thanks, the generous donation of the Virtual High School Purchased Seats, Fees for AP Courses and Lab Fees for Fall 2015 (valued at \$14,225.00) from The Glen Ridge Education Foundation for Glen Ridge High School. (Exhibit B-4.b).
- c. Accept, with thanks, the generous donation of Equipment to Update the Synergistic Lab (valued at \$15,239.52) from The Glen Ridge Education Foundation for Ridgewood Avenue School. (Exhibit B-4.c).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

PUBLIC COMMENT- Will there be a Meet and Greet with the new High School Principal?

ADJOURNMENT

Mr. de Leeuw motioned to adjourn at 9:05 pm. Mr. Campbell seconded the motion. The meeting was adjourned at 9:05 pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Peter Caprio
Board Secretary