

BOARD MEETING

A regular meeting of the Glen Ridge Board of Education was held on Thursday, November 21, 2016 at 7:12pm at the Linden Avenue School- Library

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

The Pledge of Allegiance and a Moment of Silence were observed.

PRESENT

- Mr. Campbell
- Mr. de Leeuw (arrived at 7:15pm during exec session)
- Ms. Hilberth
- Mr. Keppel
- Ms. Lang
- Mr. Romano
- Ms. St. Auburn
- Dr. Yaros-Ramos
- Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 8, 2016. Said notice was published in the Star Ledger on January 13, 2016 and the Glen Ridge Paper on January 14, 2016. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent
Peter Caprio, Business Administrator/Board Secretary

7:12pm – 8:06pm Executive Session

Moved: Mr. Campbell Seconded: Ms. Hilberth

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Public Session – Mr. St. Auburn motioned to return to public session at 8:06 pm. Mr. de Leeuw seconded the motion.

PRESIDENT'S REPORT – Ms. Ginsburg congratulated everyone on a successful Kitchen Tour. Ms. Ginsburg announced the results of the Board of Education Election and discussed GR Benefits (formerly SCRIP).

SUPERINTENDENT'S REPORT

-Mr. Caravela discussed the media center renovation and introduced Beth Mikros the former Home & School president and Amy McEvoy the new president

-Referendum Update – Mr. Phillips gave an update on the March 2017 Referendum and announced the second public meeting to be held at Linden Avenue School on December 7, 2016.

PUBLIC COMMENTS (Agenda Items)

NONE

ADMINISTRATION

A-1 Approval of New and/or Revised Policies and Regulations

Moved: Mr. de Leeuw Seconded: Dr. Yaros-Ramos

Be it resolved, that the Glen Ridge Board of Education approve the new and/or revised policies and regulations of the Glen Ridge Board of Education.

Be it further resolved, that the Glen Ridge Board of Education waive the first reading requirement as per Bylaw #0131 and adopt the new and/or revised policies.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

A-2 Adoption of New and/or Revised Policies and Regulations

Moved: Mr. de Leeuw Seconded: Dr. Yaros-Ramos

Approve the adoption of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-2)

P 2415.30 Title I – Educational Stability for Children in Foster Care

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

PERSONNEL

P-1 Appointments

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following staff:

- a. Brian Dorflauer, as a Leave Replacement Social Studies Teacher at Glen Ridge High School (Replacing Constance Kontos) on BA Step 1 (\$52,243 pro-rated), effective November 15, 2016 until the return of permanent staff member.
- b. Rachel Patterson, as a Leave Replacement 1st Grade Teacher at Forest Avenue School (Replacing Genna Chiapperini) on BA Step 1 (\$52,243 pro-rated), effective November 14, 2016 until the return of permanent staff member.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-2 Coaches/Athletics, Co-Curricular/Club Advisors

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of Cristina Rodriguez, Spanish Club Advisor at Ridgewood Avenue School, on Guide 7 Year 4 Step 2 (\$1,690), for the 2016-2017 school year.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-3 Resignations/Retirements

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the following:

- a. Approve the resignation of Jaclyn Puccetti, Part-Time Instructional Aide at Forest Avenue School, effective November 4, 2016.
- b. Approve the resignation of Mark Kauderer, Part-Time Math Teacher at Glen Ridge High School, effective November 21, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-4 Longevity Pay

Moved: Mr. Campbell Seconded: Ms. Lang

Approve 15 Years Longevity Pay for Giuseppe Giardina in the amount of \$1,474 effective December 1, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-5 Rescind Appointment

Moved: Mr. Campbell Seconded: Ms. Lang

Rescind the appointment of employee #6602, as a Part-Time Aide at Forest Avenue School effective November 1, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-6 Sick Day Donation

Moved: Mr. Campbell Seconded: Ms. Lang

Approve the voluntarily donated sick day by staff members to employee #5826.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-7 Volunteers

Moved: Mr. Campbell Seconded: Ms. Lang

Approve Cionna Almeida as a Volunteer Assistant Girls Lacrosse Coach for the Spring 2017 season.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-8 Sixth Period Assignments

Moved: Mr. Campbell Seconded: Ms. Lang

Approve the following sixth period assignment for the 2016-2017 school year:

Fiona Rosenholz	\$926.85
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Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-9 Substitutes

Moved: Mr. Campbell Seconded: Ms. Lang

Approve the addition of the following to the Substitute list for the 2016-2017 school year:

Deborah Fucci
Mitra Minouei

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

CURRICULUM

C-1 Field Trips

Moved: Mr. de Leeuw Seconded: Dr. Yaros-Ramos

Upon the recommendation of the Superintendent, approve the following:

- a. Linden Avenue grade K students, to attend an In-House Field Trip: High Touch-High Tech "Let's Make Sense" at Linden Avenue School in Glen Ridge, NJ on March 22, 2017, as per the attached. (Exhibit C-1.a).
- b. Glen Ridge High School Chorus Students grade 9-12, to attend the Essex County Tree Lighting and perform in Newark, NJ on December 7, 2016, as per the attached. (Exhibit C-1.b).
- c. Spanish Club Students grade 9-12, to visit Pinot's Palette followed by Noches de Columbia Restaurant in Montclair, NJ on January 26, 2017, as per the attached. (Exhibit C-1.c).
- d. Community Service Club Students grade 9-12, to visit St Ann's Soup Kitchen, in Newark, NJ on December 14, 2016, as per the attached. (Exhibit C-1.d).
- e. Model UN Students grades 9-12, to attend the Berkeley Model UN Conference, being held at UC Berkeley Campus in Berkeley, CA from March 1-5, 2017, as per the attached. (Exhibit C-1.e).
- f. Glen Ridge High School 12th Grade Athletes, to attend SEC Sportsmanship Summit, being held at Columbia High School in South Orange, NJ on November 30, 2016, as per the attached. (Exhibit C-1.f).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

C-2 School Bus Evacuation Drill Report

Moved: Mr. de Leeuw Seconded: Dr. Yaros-Ramos

Approve the State mandated School Bus Emergency Evacuation Drill Report as per the attached. (Exhibit C-2)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

BUSINESS

B-1 Financial Reports

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the following financial reports as recommended by the Finance Committee:

- a. Certification of Fund Balance
Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **September 2016** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.
- b. Secretary's report through **September 2016** as follows:

	September 2016
Beginning Balance	\$6,113,498.30
Receipts	\$2,899,928.73
Disbursements	\$2,742,461.73
Cash Balance	\$6,270,965.30

- c. Student activity account bills list as follows:

School	October 2016
Ridgewood Avenue School	\$5,534.09
Linden Avenue School	\$0
Forest Avenue School	\$1,555.46
Glen Ridge High School	\$11,131.36
Glen Ridge High School Athletics	\$8,507.93

- d. Treasurer of School Monies report for **September 2016** as presented.
- e. Approve the budget transfer for the months of **September 2016** as presented. (Exhibit B-1.e)

f. Approve the Bills list through **October 31, 2016** in the amount of **\$2,946,124.06**.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-2 Workshops/Conferences

Moved: Mr. Keppel Seconded: Mr. Romano

Approve attendance at workshops/conferences for the following:

- a. Christina Abrahamsen, English Teacher, to attend the *Practical Strategies Workshop*, being held in West Orange, NJ on December 8, 2016 for a total registration cost of \$245.00.
- b. Olivia Cruz, Speech Language Specialist, to attend *Conference for School-Based Speech-Language Pathologists*, being held in West Orange, NJ on December 1 & 2, 2016 for a total registration cost of \$399.00 (Ms. Cruz paying \$199.00 and District paying \$200.00).
- c. Maria DiCondina, Physical Education Teacher, to attend *NJASPERD Annual Convention*, being held in Long Branch, NJ from February 27-28, 2017 for a total cost of \$183.48 (\$150.00 registration fee plus \$33.48 travel).
- d. Lisbeth Ellersick, Synergistics Teacher, attended *CPR Training*, for a total registration cost of \$60.00.
- e. Nelson Mendez, Physical Education Teacher, to attend the *NJASPERD Workshop*, being held in Long Branch, NJ from February 27-28, 2017 for a total cost of \$213.00 (\$150.00 registration fee plus \$63.00 travel).
- f. Samantha Soney, 6th Grade Teacher, to attend *The Best NEW Books for Grades 6-12*, being held in West Orange, NJ on January 13, 2017 for a total registration cost of \$249.00.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-3 Termination of Placement

Moved: Mr. Keppel Seconded: Mr. Romano

- a. Approve the termination of placement at Glen Ridge Public Schools for Caldwell-West Caldwell student #18542 effective November 4, 2016.
- b. Approve the termination of placement for Glen Ridge student #16030 at the CrossRoads Program as of November 18, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-4 Professional Services

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the Professional Service Agreement between Glen Ridge School District and The Uncommon Thread, effective November 18, 2016 for the 2016-2017 school year.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-5 Maximum Maintenance Reserve Account

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the district maximum maintenance reserve in the amount of \$1,887,817. (Exhibit B-5)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-6 District Three (3) Year Maintenance Plan

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the annual three (3) year maintenance plan as presented. (Exhibit B-6)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-7 Application for Dual Use of Education Space

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the submission of the application for Dual Use of Educational Space for the 2016-2017 school year as follows:

- Forest Avenue School - Room 7
- Small Group Resource Center
- Reading Instruction
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Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-8 Appointment of Architect for Bond Referendum

Moved: Mr. Keppel Seconded: Mr. Romano

Pursuant to P.L.2015, ch. 47, the Glen Ridge Board of Education approves the professional services appointment of Designed Resources Group Architects, AJA, Inc., P.C. for the 2016-2017 school year at the following fees:

Pre- Referendum	\$60,000
Referendum Fee	6% Final Construction Cost Plus \$7,500 Administrative Fixed Fee Plus Credit of The Pre-referendum fee of \$60,000

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-9 Appointment of Bond Counsel

Moved: Mr. Keppel Seconded: Mr. Romano

Pursuant to P.L.2015, ch. 47, the Glen Ridge Board of Education approves the professional services appointment of Wilentz, Goldman & Spitzer, PA as Bond Counsel for the 2016-2017 school year at the following rate and fees:

Referendum Services	Unsuccessful \$500 Successful \$1,000
Per Bond Issuance	\$3,000 plus \$1.10 per each thousand dollar principal amount
Short Term Bond Anticipation Note Financing	\$.60 per each thousand dollar principal amount (with minimum fee of \$2,500)
Services Beyond Scope Described Above	\$150 hourly rate

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-10 Appointment of Financial Advisor for Bond Referendum

Moved: Mr. Keppel Seconded: Mr. Romano

Pursuant to P.L.2015, ch47, the Glen Ridge Board of Education approves the professional services appointment of Phoenix Advisors, LLC. as Financial Advisors for the 2016-2017 school year at the following fee:

A Fee of \$1.00 per \$1,000 of bonds issued with a minimum of \$13,500 for each series of bonds issued.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

PUBLIC COMMENT

NONE

ADJOURNMENT

Mr. Campbell motioned to adjourn at 8:37 pm. Ms. Hilberth seconded the motion. The meeting was adjourned at 8:37 pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Peter Caprio
Board Secretary