

BOARD MEETING

A regular meeting of the Glen Ridge Board of Education was held on Monday, December 11, 2017 at 7:07 pm at the Forest Avenue School Media Center

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

The Pledge of Allegiance and a Moment of Silence were observed.

PRESENT

- Mr. Campbell
- Mr. de Leeuw
- Ms. Hilberth (arrived at 7:14pm during exec session)
- Mr. Keppel
- Ms. Lang (arrived at 7:31pm during exec session)
- Mr. Romano
- Ms. St. Auburn
- Dr. Yaros-Ramos
- Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on September 26, 2017. Said notice was published in the Star Ledger on September 29, 2017 and the Glen Ridge Paper on October 5, 2017. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent
 Peter Caprio, Business Administrator/Board Secretary

7:07 – 8:06pm pm Executive Session

Moved: Ms. St. Auburn Seconded: Dr. Yaros Ramos

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Public Session – Mr. de Leeuw motioned to return to public session at 8:06 pm. Ms. Hilberth seconded the motion.

PRESIDENT'S REPORT

Ms. Ginsburg discussed Joyce Mooney retirement and congratulates Ms. Chiang for the \$10,000 Chinese grant.

SUPERINTENDENT'S REPORT

Recognized Joyce Mooney
 Forest Avenue School Update

PUBLIC COMMENTS (Agenda Items)

NONE

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may

not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

COMMITTEE REPORTS (First meeting of the month only)

- Curriculum Committee
- Personnel and Policy Committee
- Negotiations Committee
- Finance and Facilities Committee
- Communications Committee
- Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

- Home & School Associations
- Glen Ridge Association for Special Education (GRASE)
- Glen Ridge Educational Foundation (GREF)
- Glen Ridge Athletic Association (GRAA)
- Glen Ridge Arts Patrons Association (GRAPA)
- Gas Lamp Players

Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.

ADMINISTRATION

A-1 First Reading of New and/or Revised Policies and Regulations

Moved: Mr. de Leeuw Seconded: Ms. St. Auburn

Approve the first reading of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-1)

- P 3432.1 Sick Leave Bank (Revised)
- P 5430 Class Rank (Revised)
- P5533 Pupil Smoking (Revised)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

A-2 Investigation of Harassment, Intimidation, and Bullying (HIB)

Moved: Mr. de Leeuw Seconded: Ms. St. Auburn

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 17-18 HS 2, and finds that HIB was not substantiated.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

A-3 Investigation of Harassment, Intimidation, and Bullying (HIB)

Moved: Mr. de Leeuw Seconded: Ms. St. Auburn

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 17-18 RAS 1, and finds that HIB was not substantiated.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

A-4 Investigation of Harassment, Intimidation, and Bullying (HIB)

Moved: Mr. de Leeuw Seconded: Ms. St. Auburn

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 17-18 RAS 3, and finds that HIB was not substantiated.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

A-5 Investigation of Harassment, Intimidation, and Bullying (HIB)

Moved: Mr. de Leeuw Seconded: Ms. St. Auburn

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 17-18 RAS 3a, and finds that HIB was not substantiated.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

A-6 RESOLUTION OF THE GLEN RIDGE BOARD OF EDUCATION AUTHORIZING THE APPROVAL OF THE ACQUISITION OF THE REAL PROPERTY KNOWN AS BLOCK 89, LOT 1 ON THE OFFICIAL TAX MAP OF THE BOROUGH OF GLEN RIDGE ALSO KNOWN AS 5 HIGH STREET, GLEN RIDGE, NEW JERSEY FOR SCHOOL PURPOSES EITHER BY PURCHASE OR EMINENT DOMAIN

Moved: Mr. de Leeuw Seconded: Ms. St. Auburn

WHEREAS, pursuant to N.J.S.A. 18A:20-1 et seq., the Glen Ridge Board of Education (“Board”) is authorized to take the steps necessary to acquire real property for school purposes; and

WHEREAS, pursuant to the procedures set forth under N.J.S.A. 18A:20-1 et seq. and the Eminent Domain Act, N.J.S.A. 20:3-1 et seq., the Board has the power to acquire real property for school purposes through negotiated agreement or by the exercise of its powers of eminent domain; and

WHEREAS, the Board has determined there is a need to expand the school facilities to accommodate the needs of the Glen Ridge School District (“District”); and

WHEREAS, the Board has identified the property designated as Block 89, Lot 1 on the Borough of Glen Ridge Tax Map also known as 5 High Street (“Subject Property”) as a potential property to satisfy the District’s needs; and

WHEREAS, on July 28, 2016, the Board adopted Resolution No. B-15 entitled “A RESOLUTION OF THE GLEN RIDGE BOARD OF EDUCATION AUTHORIZING THE UNDERTAKING OF THE PROCESS TO ACQUIRE BY PURCHASE OR, IF NECESSARY, EXERCISE OF THE POWER OF EMINENT DOMAIN, THE REAL PROPERTY KNOWN AS BLOCK 89, LOT 1 ON THE OFFICIAL TAX MAP OF THE BOROUGH OF GLEN RIDGE ALSO KNOWN AS 5 HIGH STREET, GLEN RIDGE, NEW JERSEY FOR SCHOOL PURPOSES”; and

WHEREAS, Jon P. Brody, MAI, SRA, CRE was retained by the Board who has appraised the Subject Property’s current fair market value to be Five Million One Hundred Thousand Dollars (\$5,100,000.00) as set forth in his real estate appraisal report dated March 28, 2017; and

WHEREAS, on April 3, 2017, the Board approved the offer of Five Million One Hundred Thousand Dollars (\$5,100,000.00) to the owner of the Subject Property, Wells Fargo Bank, NA (“Wells Fargo”), for the Subject Property, based on the appraisal of Jon P. Brody, MAI;

WHEREAS, by letter dated April 7, 2017, the Board made an offer pursuant to N.J.S.A. 20:3-6 to purchase the Property from the Wells Fargo;

WHEREAS, the parties entered into extensive negotiations which have resulted in an Agreement for the Wells Fargo to sell the Subject Property to the Board;

P-6 Transfer

Moved: Ms. Lang

Seconded: Ms. St. Auburn

Upon the recommendation of the Superintendent, approve the following transfers, effective November 22, 2017:

William D'Amato to Glen Ridge High School

William Doran to Ridgewood Avenue School

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-7 Evening Event at Ridgewood Avenue School

Moved: Ms. Lang

Seconded: Ms. St. Auburn

Approve the following staff to provide coverage for the Talent Show at the Ridgewood Avenue School at the rate of \$50:

Mary Hadley
Candice Serritella
Beth Simon
Cristina Tong

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-8 Sixth Period Assignments

Moved: Ms. Lang

Seconded: Ms. St. Auburn

Approve a sixth period assignment for Greg Pavliv at Glen Ridge High School, effective November 27, 2017 through January 18, 2018, at \$6,179 pro-rated.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-9 Leave of Absence

Moved: Ms. Lang

Seconded: Ms. St. Auburn

Upon the recommendation of the Superintendent approve the following:

- a. An unpaid absence for Jenna Banker, Part-time Aide at Linden Avenue School, for April 12-13, 2018.
- b. An unpaid leave for Rachel Gitter, Part-time Aide at Forest Avenue School, for December 11-22, 2017.
- c. An unpaid absence for Christin Spagnuolo, Special Education Teacher at Ridgewood Avenue School, for December 20, 21, & 22, 2017.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-10 Front Desk for the 2017-2018 School Year

Moved: Ms. Lang

Seconded: Ms. St. Auburn

Approve the Jill Landgraber to work the Front Desk at the Glen Ridge High School at a rate of \$15 per hour, as needed.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-11 Appointment

Moved: Ms. Lang

Seconded: Ms. St. Auburn

Upon the recommendation of the Superintendent, approve the following:

- a. Kristin Onimus Moroney, as Leave Replacement Reading Specialist at Ridgewood Avenue School (replacing Francoise Spano), on MA Step 8 (\$62,986.00), December 20, 2017 through February 9, 2018.

- b. Vanessa Tregenza, as Leave Replacement Reading Specialist at Ridgewood Avenue School (replacing Francoise Spano), on MA Step 9 (\$68,447.00), effective February 5, 2018 until the return of permanent staff member.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-12 Evening Event at Forest Avenue School

Moved: Ms. Lang Seconded: Ms. St. Auburn

Approve Elizabeth Wall to provide coverage for November 16, 2017, Parent Evening Conference at the Forest Avenue School at the rate of \$67

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

CURRICULUM

C-1 Field Trips

Moved: Mr. de Leeuw Seconded: Dr. Yaros Ramos

Upon the recommendation of the Superintendent, approve the following field trips:

- a. Forest/Linden Avenue 1st grade students to attend STEAM Adventures: STEAM Workshop at the Morristown Unitarian Fellowship in Morristown, NJ on December 8, 2017 as per the attached. (Exhibit C-1.a).
- b. Chinese Club and Classes (grades 7-8 students) to attend Experience the Most Popular Sport – PingPong at Lily Yip Table Tennis Training Center in Dunellen, NJ on December 15, 2017 as per the attached. (Exhibit C-1.b).
- c. Community Service Club (grades 9-12 students) to visit St. Ann's Soup Kitchen in Newark, NJ on December 20, 2017 as per the attached. (Exhibit C-1.c).
- d. Band and Chorus (grades 9-12 students) to take a Biannual Overnight Music Trip to New Orleans, LA from March 9-12, 2018 as per the attached. (Exhibit C-1.d).
- e. Engineering Club (grades 11-12 students) to attend NJ STEM League Competition being held at Bloomfield High School in Bloomfield, NJ on February 22, 2018 as per the attached. (Exhibit C-1.e).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

C-2 School Bus Evacuation Drill Report

Moved: Mr. de Leeuw Seconded: Dr. Yaros Ramos

Approve the State mandated School Bus Emergency Evacuation Drill Report as per the attached. (Exhibit C-2)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

BUSINESS

B-1 Financial Reports

Moved: Mr. Keppel Seconded: Mr. de Leeuw

Approve the following financial reports as recommended by the Finance Committee:

- a. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **August 2017** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

b. Secretary's report through **August 2017** as follows:

	August 2017
Beginning Balance	\$4,579,153.61
Receipts	\$5,220,188.27
Disbursements	\$2,086,792.59
Cash Balance	\$7,712,549.29

c. Student activity account bills list as follows:

School	November 2017
Glen Ridge High School	\$11,599.56
Glen Ridge High School Athletics	\$18,122.00
Ridgewood Avenue School	\$9,852.45
Forest Avenue School	\$0
Linden Avenue School	\$1,559.00

d. Treasurer of School Monies report for **August 2017** as presented.

e. Approve the budget transfer for the month **August 2017** of as presented. (Exhibit B-1.e)

f. Approve the Bills list through, **November 30, 2017** in the amount of **\$3,378,220.08**.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-2 Workshops/Conferences

Moved: Mr. Keppel Seconded: Mr. de Leeuw

Approve the following workshops/conferences:

- Winnie Boswell and Amy Booth, to attend *Skyward Users Conference*, being held in St. Petersburg, FL from March 7-9, 2018 for a total cost of \$2,067.00 each (\$600.00 registration plus \$375.00 travel plus \$189.00 meals plus \$903.00 hotel).
- Diane Blazier and Alyssa Roqueni, to attend *Practical Work Stations that Powerfully Increase all Students' Learning*, being held in West Orange, NJ on January 11, 2018 for a total registration cost of \$249.00 each.
- Steven Finkel, Sean Fitzpatrick and Sophia Logothetis, to attend the *Conquer Mathematics Workshops*, being held in Fairfield, NJ on October 23, 2017, November 20, 2017, December 18, 2017 and February 14, 2018 for a cost of \$145.00 each.
- Nicholas Benevento, Special Education Teacher, to attend *Strengthening Your Special Needs Students*, being held in West Orange, NJ on February 7, 2018 for a total registration cost of \$259.00.
- Winnie Boswell, Director of Curriculum, to attend *Techspo 2018*, being held in Atlantic City, NJ on January 25, 2018 for a total cost of \$456.00 (\$275.00 registration fee plus \$63.00 meals plus \$118.00 hotel).
- Peter Caprio, Business Administrator, to attend *ESSA Accounting & Reporting Requirement and Title I Requirements*, being held at ASBO Office in Robbinsville, NJ on December 13, 2017 for a total registration cost of \$100.00.
- Jennifer Chiang, French Teacher, to attend *Bureau of Education and Research, World Language Conference*, being held in West Orange, NJ on February 13, 2018 for a total registration cost of \$249.00.
- Odalie Curtis, Guidance, to attend *Seminar: Effectively Dealing with Disruptive Students*, being held in West Orange, NJ on January 29, 2018 for a total registration cost \$259.00.

B-5 Out-of-District Placements

Moved: Mr. Keppel Seconded: Mr. de Leeuw

Approve the out-of-district placement of the following students for the 2017-2018 school year with transportation to be provided by the district unless noted:

<u>Student</u>	<u>Placement</u>	<u>Tuition</u>	<u>ESY Tuition</u>
19034	West Essex Regional School District	\$40,349.00	\$0
20004	West Essex Regional School District	\$40,349.00	\$0
20015	West Essex Regional School District	\$40,349.00	\$0
22032	West Essex Regional School District	\$40,349.00	\$0
22107	West Essex Regional School District	\$40,349.00	\$0
18044	Lincoln Tech (REVISED)	\$8,142.00	\$0

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-6 Settlement Agreement

Moved: Mr. Keppel Seconded: Mr. de Leeuw

Upon the recommendation of the Superintendent, approve the amended Settlement Agreement for student #20105 for the 2017-2018 school year.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-7 Maximum Maintenance Reserve Account

Moved: Mr. Keppel Seconded: Mr. de Leeuw

Approve the district maximum maintenance reserve in the amount of \$1,887,817. (Exhibit B-7)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-8 Donation

Moved: Mr. Keppel Seconded: Mr. de Leeuw

Upon the recommendation of the Superintendent, accept, with thanks, the generous donation of \$1,000.00 from the Rosalie Scanlon donated to Glen Ridge High School Softball Team. (Exhibit B-8).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-9 Award Contract for the Forest Avenue School Window Replacement

Moved: Mr. Keppel Seconded: Mr. de Leeuw

BE IT RESOLVED, that the Glen Ridge Board of Education, after review of all bid proposals, awards a contract to Panoramic Window and Door Systems, Inc., 712 Sergeantsville Road, Stockton, NJ 08559 in the amount of \$448,000 for the Window Replacement at Forest Avenue School DOE Project #1750-070-16-2000.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-10 Application for Dual Use of Education Space

Moved: Mr. Keppel Seconded: Mr. de Leeuw

Approve the submission of the application for Dual Use of Educational Space for the 2017-2018 school year as follows:

- Forest Avenue School - Room 7
- Small Group Resource Center
- Reading Instruction
-

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

PUBLIC COMMENT

None

ADJOURNMENT

Mr. de Leeuw motioned to adjourn at 8:40 pm. Ms. Lang seconded the motion. The meeting was adjourned at 8:40 pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Dirk Phillips
Acting Board Secretary