

Board Meeting

A regular meeting of the Glen Ridge Board of Education was held on Monday, December 3, 2018 at 7:03 pm at the Glen Ridge High School – Media Center.

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

Present

- Ms. Hilberth (arrived at 7:06 during exec session)
- Mr. Keppel (arrived at 7:06 during exec session)
- Ms. Lang
- Mr. Romano
- Ms. St. Auburn
- Dr. Yaros-Ramos
- Ms. Ginsburg
- Ms. Murphy
- Mr. Phillips

Not Present

- Mr. Campbell
- Mr. de Leeuw

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 16, 2018. Said notice was published in the Star Ledger on January 19, 2018 and the Glen Ridge Paper on January 25, 2018. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent
 Barbara Murphy, Business Administrator/Board Secretary

7:03-8:00 pm Executive Session

Moved: Mr. Romano Seconded: Ms. St. Auburn

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Public Session – Ms. St. Auburn motioned to return to public session at 8:00 pm. Ms. Lang seconded the motion.

PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT-

Auditor's Report: The independent auditor reported out on the 2017-18 financial status of the district. The auditor stated the district was in strong financial position. He made two minor recommendations to the BOE. The first recommendation was to make regular bank deposits, which the district had addressed prior to the audit. The second recommendation was to improve the reimbursement procedure for professional development. The district will be updating their procedures to ensure proper procedures are being followed.

It was noted that the Budget Development Schedule is in the Board packets and was reviewed with the Finance and Facilities committee.

District Goal: A representative from the New Jersey School Boards Association was brought in to work with the BOE and Superintendent to create district goals. The representative led the BOE in a couple of exercises, and will be sending the district a summary of the work. District goals will be created from the summary report, and approved by the BOE in a future meeting.

The Superintendent recognized several individuals and events occurring in the schools:

- Senior, Guy Anello, was recognized for providing emergency medical attention to a spectator at a marching band competition. Guy is a member of the GRHS Marching Band and a member of the GRVAS. His swift actions resulted in the individual getting vital medical treatment before the ambulance squad reported to the scene.
- HBO filmed a segment of Vice at GRHS. The news show follows a GRHS senior through the college admissions process.
- Four high school students were recognized for winning a round in the committee at their recent Model UN competition at Rutgers University. Those students were Lily Kinley, Lindsey Campbell, Sam Landis, and Halinka Prussak.
- Niche.com recently released their 2019 Best Teacher ranking. The survey-based rankings had Ridgewood Avenue School at #13 and Glen Ridge High School at #40. There are approximately 2,500 public schools in New Jersey.
- 5th-grade teacher Charlene Dalton was named a finalist for LearnStorm Keep Going, Keep Growing competition.
- GRHS teacher Sophia Logothetis was recognized for her 25 years of service to the district.

PUBLIC COMMENTS (Agenda Items)

- Ms. Sawa, Glen Ridge resident, commented about the audit report.
- Ms. Sheffs, 190 Hillside Glen Ridge, commented on and agenda item approving a leave replacement for a French Teacher.
- Mr. Sheffs, 190 Hillside Glen Ridge commented on the parking situation at Central School.

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

COMMITTEE REPORTS (First meeting of the month only)

- Curriculum Committee
- Personnel and Policy Committee
- Negotiations Committee
- Finance and Facilities Committee
- Communications Committee
- Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

- Home & School Associations
- Glen Ridge Association for Special Education (GRASE)
- Glen Ridge Educational Foundation (GREF)
- Glen Ridge Athletic Association (GRAA)
- Glen Ridge Arts Patrons Association (GRAPA)

Gas Lamp Players – Ms. St. Auburn reported that the Gas Lamp Players will be presenting A Christmas Carol this weekend, on Dec 7th, 8th and 9th.

Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.

MINUTES

M-1 Board of Education Minutes

Moved: Mr. Keppel Seconded: Dr. Yaros-Ramos

Approve the Glen Ridge Board of Education minutes of the following meetings:
November 19, 2018 Executive Session & Regular Meeting

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

ADMINISTRATION

A-1 Investigation of Harassment, Intimidation, and Bullying (HIB)

Moved: Mr. Keppel Seconded: Ms. St. Auburn

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report #18-19 HS 2, and finds that HIB was not substantiated.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

A-2 QSAC Committee

Moved: Mr. Keppel Seconded: Ms. St. Auburn

Upon the recommendation of the Superintendent, move to approve formation of District's Quality Single Accountability Continuum (QSAC) Committee:

- Winnie Boswell
- Eric Dimeck
- Elisabeth Ginsburg
- Barbara Murphy
- Dirk Phillips
- Alice Roberts

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

A-3 NJ Quality Single Accountability Continuum (QSAC)

Moved: Mr. Keppel Seconded: Ms. St. Auburn

Upon the recommendation of the Superintendent, move to approve the submission of the NJ Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) as per the attached copies. (Exhibit A-3)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

A-4 2018-2019 Nursing Services Plan

Moved: Mr. Keppel Seconded: Ms. St. Auburn

Approve the 2018-2019 Nursing Services Plan as presented. (Exhibit A-4)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

PERSONNEL

P-1 Appointments

Moved: Ms. St. Auburn Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following:

<u>Name</u> <u>Location</u>	<u>Position</u> <u>Guide/Salary</u>	<u>Effective</u> <u>Date</u>	<u>End Date</u>	<u>Account #</u> <u>PCR#</u>	<u>Rationale</u>
Ariel Meltzer LAS	Leave Replacement Social Worker \$70,000.00	11/30/18	2/1/19 Or upon medical release of permanent employee	11-000-219-104-00-03 11-000-219-104-00-04 10-03-00/auu	Replacing employee #4875 on medical leave
Anthony Sicoli GRHS	Leave Replacement French Teacher \$150.00 per day	11/2/18	12/7/18		Replacing Meredith Batastini on leave
Wayne Diana GRHS	Leave Replacement French Teacher \$150.00 per day	11/7/18	12/14/18		Replacing employee #4300 on medical leave
Linda St. Ambrogio	Music and Movement Teacher in Aftercare \$50.00 per hour	11/27/18	06/30/19		New Position

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-2 Coaches/Athletics, Co-Curricular/Club Advisors

Moved: Ms. St. Auburn Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Guide</u>	<u>Step</u>	<u>Year</u>	<u>Amount</u>
Alyssa Forte	Winter Cheerleading Coach	GRHS	4	3	5	\$5,370.00
Greg Pavliv	Varsity Chorus	GRHS	3	2	3	\$5,970.00

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-3 Conference Stipend

Moved: Ms. St. Auburn Seconded: Ms. Lang

- a. REVISED - Approve new dates for parent conferences for the staff previously approved staff to receive conference stipends from the agenda on November 19, 2018 Exhibit P-5. The new date being November 29, 2018.
- b. Approve the staff as per the attached list for a \$25.00 conference stipend. (Exhibit P-3.b)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-4 Termination

Moved: Ms. St. Auburn Seconded: Ms. Lang

Approve the termination of employee #6819 effective December 14, 2018.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-5 Overnight Chaperones

Moved: Ms. St. Auburn Seconded: Ms. Lang

Upon the recommendation of the Superintendent, move to approve the following list of overnight chaperones for \$171/night:

<u>First Name</u>	<u>Last Name</u>	<u>Date</u>	<u>Trip</u>	<u># of Nights</u>
Kendall	Southerland	10/23/18	Cooperstown Field Trip	1

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-6 Salary Adjustment

Moved: Ms. St. Auburn Seconded: Ms. Lang

Upon the recommendation of the Superintendent adjust the following staff member salary:

<u>Name</u>	<u>Position</u>	<u>Current Salary</u>	<u>New Salary</u>	<u>Reason</u>
Sophia Logothetis	Special Education Teacher	\$103,056	\$103,520.25	Longevity

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-7 Resignations/Retirements

Moved: Ms. St. Auburn Seconded: Ms. Lang

Upon the recommendation of the Superintendent, accept, with regret, the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Resignation or Retirement</u>	<u>Effective Date</u>
Marianne Guerriero	Aide	GRHS	Resignation	11/12/18
Robin Cutlip	Aide	LAS	Resignation	12/21/18

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-8 Revision of Job Description

Moved: Ms. St. Auburn Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the revision of the Director of Student Activities Job Description as per the attached. (Exhibit P-8).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

CURRICULUM

C-1 Field Trips

Moved: Dr. Yaros-Ramos Seconded: Ms. Hilberth

Upon the recommendation of the Superintendent, approve the following field trips:

- a. Debate Team, to participate in a Debate Tournament being held in Montville, NJ on December 15, 2018 as per the attached (Exhibit C-1.a).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

BUSINESS

B-1 Financial Reports

Moved: Mr. Keppel Seconded: Mr. Romano

Upon the recommendation of the Superintendent, approve the following financial reports as recommended by the Finance Committee:

- a. Approve the Bills and Claims as per attached list, in the amount of \$605,600.84 and further move that the following bills drawn on the current account in the total amount of \$1,030,514.71 for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board. (Exhibit B-1.a)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-2 Workshops/Conferences

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the following workshops/conferences for the following staff:

- a. John Dubuque to attend Asbestos Operations & Maintenance Refresher Course at Rutgers in Somerset, NJ on April 5, 2019 for a total cost of \$195.00.
- b. Stephanie Fego, Track Coach, to attend *Cross Country/ Track Convention*, being held in Atlantic City, NJ from December 6-7, 2018 for a total cost of \$264.31 (\$109.00 registration plus \$155.31 travel fee).
- c. Nelson Mendez, Physical Education Teacher, to attend *NJASPERD Annual Convention*, being held in Long Branch, NJ from February 25-26, 2019 for a total cost of \$221.00 (\$190.00 registration plus \$31.00 travel fee).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-3 Professional Services

Moved: Mr. Keppel Seconded: Mr. Romano

Upon the recommendation of the Superintendent, move to approve a professional services contract for Commissioning Services for the HVAC Upgrade projects with Concord Engineering in the amount of \$84,500 as per proposal dated November 7, 2018.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-4 Boiler Replacements

Moved: Mr. Keppel Seconded: Mr. Romano

Upon the recommendation of the Superintendent, move to approve the following resolution:

WHEREAS, the Glen Ridge Board of Education advertise for bids for Boiler Replacements and HVAC Upgrades at Ridgewood Avenue School NJDOE #1750-075-16-1000 on October 18, 2018; and

WHEREAS, on November 27, 2018, the board received bids for the Project, as follows:

Bidders	Base Bid	Alternate #1	Alternate #2	Alternate #3	Total
GDS Mechanical, Inc.	\$ 3,348,000.00	\$ 35,000.00	\$ 18,000.00	\$ 221,000.00	\$ 3,622,000.00
Preferred Mechanical	\$ 4,085,000.00	\$ 33,000.00	\$ 9,000.00	\$ 203,000.00	\$ 4,330,000.00
AMCO Enterprises, Inc.	\$ 4,381,000.00	\$ 28,000.00	\$ 18,000.00	\$ 262,000.00	\$ 4,689,000.00

WHEREAS, the lowest responsible bid for this Project was submitted by GDS Mechanical, Inc. with a base bid in the amount of \$3,348,000 and an additional \$44,000 for Alternate Manufacturer HVAC Controls of Schneider; and

Roll Call

PUBLIC COMMENT

-Anthony Bonnet, Glen Ridge resident asked about the differences in the bids for the Central School renovations.
-Mrs. Sawa asked why we didn't look into the bids that were higher than the one we accepted. It was explained that we are required to accept the lowest bidder.

ADJOURNMENT

Mr. Romano motioned to adjourn at 9:17 pm. Mr. Keppel seconded the motion. The meeting was adjourned at 9:17 pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Barbara Murphy
Board Secretary