

**BOARD MEETING**

A regular meeting of the Glen Ridge Board of Education was held on Monday, December 7, 2015 at 7:05 pm at the Glen Ridge Country Club.

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings. The Pledge of Allegiance and a Moment of Silence were observed.

**PRESENT**

- Mr. Campbell – (Arrived at 7:08pm during Exec Session)
- Mr. de Leeuw
- Ms. Hilberth
- Mr. Keppel
- Ms. Lang
- Mr. Romano
- Ms. St. Auburn
- Dr. Yaros-Ramos
- Ms. Ginsburg

**STATEMENT OF PUBLIC MEETING NOTICE**

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on July 10, 2015. Said notice was published in the Star Ledger on July 15, 2015 and the Glen Ridge Paper on July 16, 2015. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent  
 Peter Caprio, Business Administrator/Board Secretary

**7:07 – 8:02pm pm Executive Session**

Moved: Ms. St. Auburn                      Seconded: Mr. Romano

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and **BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**Public Session** – Mr. de Leeuw motioned to return to public session at 8:02 pm. Ms. Lang seconded the motion.

**PRESIDENT'S REPORT-**

- Ms. Ginsburg announced the Jingle Mingle Fundraiser for the High School Library.
- Ms. Ginsburg informed the board that the Home & School Alternative Funding Committee needs a board liaison. Ms. St. Auburn agreed to be the board liaison.

**SUPERINTENDENT'S REPORT**

- GRHS Marching Band-Mr. Phillips honored the marching band for their success in the county and state competition.
- Preliminary PARCC Report- Mr. Phillips resented the results of the PARCC test and discussed school security.

**PUBLIC COMMENTS (Agenda Items)**

NONE

**COMMITTEE REPORTS (First meeting of the month only)**

Curriculum Committee – Mr. de Leeuw reported that the committee discussed grade alignment options for the Central Avenue School.

Personnel and Policy Committee

Negotiations Committee

Finance and Facilities Committee- Mr. Keppel reported that the committee is continuing discussions with Wells Fargo Bank and the curriculum committee.

Communications Committee – Mr. Campbell reported that the Coffee & Conversation held at Ridgewood Avenue School on November 19<sup>th</sup> was well attended.

**LIAISON REPORTS (First meeting of the month only)**

Home & School Associations

High School Home & School- Ms. Ginsburg reported that the Home & School discussed the following:

- Jingle Mingle Fundraiser
- Other fundraising efforts
- Project Graduation
- Upcoming high school activities

Ridgewood Avenue Home & School- Ms. Lang reported that ongoing projects were discussed.

Glen Ridge Association for Special Education (GRASE)

Glen Ridge Educational Foundation (GREF) - Ms. Hilberth announced that the Askenfelter 8k race was a success.

Glen Ridge Athletic Association (GRAA)

Glen Ridge Arts Patrons Association (GRAPA) - Ms. Lang reported the following:

- A new website was developed
- Donating 3 Teach and Go Carts

Gas Lamp Players

**QUARTERLY GOALS REPORT**

**ADMINISTRATION**

**A-1 First Reading of New and/or Revised Policies and Regulations**

Moved: Mr. Keppel                                Seconded: Mr. de Leeuw

Approve the first reading of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-1)

Policy #1240 – Evaluation of Superintendent (M) (Revised)

Policy #3221 – Evaluation of Teachers (M) (Revised)

Policy #3222 – Evaluation of Teaching Staff members, Excluding Teachers and Administrators (M) (Revised)

Policy #3223 – Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals (M) (Revised)

Policy #3224 – Evaluation of Principals, Vice Principals, and Assistant principals (M) (Revised)

Policy #3431.1 – Family Leave (M) (Revised)

Policy #4431.1 – Family Leave (M) (Revised)

**Policy #5516** – Use of Electronic Communication and Recording Devices (ECD) (M) (Revised) - **PULLED**

Regulation #1240 – Evaluation of Superintendent (M) (Revised)

Regulation #3221 – Evaluation of Teachers (M) (Revised)

Regulation #3222 – Evaluation of Teaching Staff members, Excluding Teachers and Administrators (M) (Revised)

Regulation #3223 – Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals (M) (Revised)

Regulation #3224 – Evaluation of Principals, Vice Principals, and Assistant principals (M) (Revised)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**A-2 2016-2017 School Calendar**

Moved: Mr. Keppel                                Seconded: Mr. de Leeuw

Approve the 2015-2016 school calendar as presented. (Exhibit A-2)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**PERSONNEL**

**P-1 Appointments**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following:

- a. Dawn Miller, Part-Time Instructional Aide at Forest Avenue School on aide step 1 (\$18.85 per hour) not to exceed 25 hours per week, effective December 7, 2015 (or upon the completion of jury duty) through June 30, 2016.
- b. Alexandria Lefkovits Callaghan, Leave Replacement English Teacher at Glen Ridge High School on MA Step 4 (\$59,634) effective January 5, 2016 until the return of the permanent staff member.
- c. Elizabeth Wall, Part-Time Special Education Aide at Forest Avenue School on aide step 1 (\$18.85 per hour) not to exceed 25 hours per week, effective December 8, 2015 through June 30, 2016.
- d. Edward Lisovicz, Part-Time Pre-K Instructional Aide at Forest Avenue School on aide step 1 (\$18.85 per hour) not to exceed 25 hours per week, effective December 14, 2015 through June 30, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-2 Resignations/Retirements**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the following:

- a. Accept with regret, the resignation of Annmarie Lopapa, as Part-Time Instructional Aide at Forest Avenue School, Effective November 30, 2015.
- b. Accept with regret, the resignation of Katie Stapp, as the 2016 Boys JV Tennis Coach at Glen Ridge High School, Effective November 24, 2015.
- c. Darleen Kennedy, Math Teacher at Glen Ridge High School, for retirement purposes effective June 30, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-3 Leave of Absence Extension**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve a maternity leave of absence extension to Kelly Mann, Part Time Instructional Aide at Linden Avenue School, returning December 15, 2015.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-4 Substitutes**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Approve the addition of the following to the Substitute list for the 2015-2016 school year:

- Annmarie Lopapa
- Kelly Cofrancesco
- John Buonassissi

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-5 Sixth Period Assignments**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Approve sixth period assignments for the following staff for the 2015-2016 school year.

Janet Dobbs	.67	\$4,139.00
Shihong Zhang	1	\$6,179.00

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-8 Extra Duty Stipends**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Approve extra duty stipends for the following staff for the 2015-2016 school year:

Lauren Foley	\$3,089.50
Janet Dobbs	\$2,069.96

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-9 Black Seal – Stipend**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Approve a Black Seal Stipend for William Czupak for the 2015-2016 school year in the amount of \$633.00.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**CURRICULUM**

**C-1 Field Trips**

Moved: Mr. de Leeuw                      Seconded: Dr. Yaros-Ramos

Upon the recommendation of the Superintendent, approve the following field trips for students for the 2015-2016 school year:

- a. Linden Avenue School First Graders to attend a production of Junie B. Jones at the Montclair State University Auditorium in Montclair, NJ on June 10, 2016 as per the attached. (Exhibit C-1.a).
- b. Forest Avenue School Kindergarten students to attend *Miss Nelson Is Missing* at the Montclair State University Auditorium in Montclair, NJ on March 3, 2016 as per the attached. (Exhibit C-1.b)
- c. Ridgewood Avenue School 3<sup>rd</sup> Graders to visit the Marsh and Ocean Environments in Sandy Hook, NJ on June 15, 2016 as per the attached. (Exhibit C-1.c)
- d. Glen Ridge High School, Heroes and Cool Kids Club to visit Bergen Community College in Paramus, NJ on December 18, 2015 as per the attached (Exhibit C-1.d).
- e. Glen Ridge High School, Forensic Science students (11<sup>th</sup> & 12<sup>th</sup> Graders) to visit the Crime Scene Unit Facility in East Orange, NJ on December 8, 2015 as per the attached (Exhibit C-1.e).
- f. Glen Ridge High School, Band and Chorus students to visit Washington D.C. from May 21-23, 2016 as per the attached (Exhibit C-1.f).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**BUSINESS**

**B-1 Financial Reports**

Moved: Mr. Keppel                      Seconded: Mr. Romano

Approve the Bills list through **November 30, 2015** in the amount of **\$2,911,794.96**.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-2 Workshops/Conferences**

Moved: Mr. Keppel                      Seconded: Mr. Romano

Approve attendance at workshops/conferences for the following:

- a. Stephanie Appleby to attend *Increase Student Learning with the Best iPad Apps for Pre-K and Kindergarten Students* being held at The Wilshire Grand Hotel in West Orange, NJ on January 19, 2016 for a total registration cost of \$239.00.
- b. Julie Burns to attend *2016 Winter Arts Integration and STEM Online Conference*, on February 6, 2016 for a total registration cost of \$89.00.
- c. Jon Heitmann to attend *Legal One-Hot Issues in School Law* being held at the Foundation for Educational Administration in Monroe, NJ on December 11, 2015 for a total registration cost of \$150.00.
- d. Jennifer Wujciak-Brunnquell to attend the *2016 Winter Arts Integration and STEM Online Conference*, on February 6, 2016 for a total registration cost of \$89.00.
- e. Danielle Zieser to attend *101 Best Strategies to Enhance World Language Instruction* being held The Radisson Hotel in New Brunswick, NJ on January 27, 2016 for a total registration cost of \$239.00.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-3 Donations**

Moved: Mr. Keppel                      Seconded: Mr. Romano

Upon the recommendation of the Superintendent, approve the following:

- a. Accept, with thanks, the generous donation of (3) Teach & Go Carts (value \$1,650) from the Glen Ridge Arts Patrons to enhance the Art Program at Forest Avenue School. (Exhibit B-3.a).
- b. Accept, with thanks, the generous donation of (2) Kindles from The Weismann Family to be used in the Ridgewood Avenue School Library. (Exhibit B-3.b).
- c. Accept, with thanks, the generous donation of an Online Math Subscription to "Mathseeds" (value \$256) from the Forest Avenue Home & School to enhance the Basic Skills Program at Forest Avenue School. (Exhibit B-3.c).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-4 Glen Ridge Educational Foundation Fall 2015 Innovation Grants**

Moved: Mr. Keppel                      Seconded: Mr. Romano

Accept, with thanks, the funds from the Glen Ridge Educational Foundation for teacher innovation grants in the amount of \$17,463.96 to the following:

<b><u>Innovation Mini-Grants</u></b>	
Lindsay Coral/ 3 <sup>rd</sup> Grade Team	<i>100 Book Initiative</i>
Stephanie Appleby	<i>Mini tablets for Mini Hand</i>
Erika Waltz	<i>Tools for Collaboration</i>
Jenna Tripsas	<i>Bringing the World to Forest Avenue School</i>
Paula Ely & Jarrad Nardiello	<i>Curl Up in a Nook with your Favorite Book</i>
Andrew Shohen	<i>Design, Program and Create</i>
Mayra Bachrach & Andrew Shohen	<i>Practice Makes Perfect</i>

<b>Expanded Innovation Grants</b>								
Eric Dimeck & Patrick Hansen			<i>Industry Based Studio</i>					
Eric Dimeck, Carol Svetik, Patrick Hansen & Matt Cannici			<i>Teaching Literacy through History</i>					
GRHS History Department			<i>We Love to Collaborate: 21<sup>st</sup> Century History Department Classroom</i>					
Andrew Shohen, Mayra Bachrach & Pam Baker			<i>Mini Maker Space</i>					
Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-5 Out-of-District Placements**

Moved: Mr. Keppel                      Seconded: Mr. Romano

Upon the recommendation of the Superintendent, approve the correction to the out-of-district placement of the following student for the 2015-2016 school year with transportation to be provided by the district unless noted:

<u>Student</u>	<u>Placement</u>	<u>Tuition</u>
16027	Essex County Vocational and Technical School	\$4,552.00

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-6 Accept Out-of-District Student**

Moved: Mr. Keppel                      Seconded: Mr. Romano

Accept out-of-district student #9869299089 to attend Glen Ridge High School for a tuition rate of \$19,769.79 for the 2015-2016 school year.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**PUBLIC COMMENT**

None

**ADJOURNMENT**

Mr. Campbell motioned to adjourn at 8:45 pm. Mr. de Leeuw seconded the motion. The meeting was adjourned at 8:45 pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Peter Caprio  
Board Secretary