

**BOARD MEETING**

A regular meeting of the Glen Ridge Board of Education was held on Monday, February 26, 2018 at 7:01 pm at the Glen Ridge High School – Media Center

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

The Pledge of Allegiance and a Moment of Silence were observed.

**Present**

- Mr. Campbell
- Mr. de Leeuw
- Ms. Hilberth (arrived at 7:06pm during exec. session)
- Mr. Keppel
- Ms. Lang (arrived at 7:03pm during exec. session)
- Mr. Romano (arrived at 7:02pm during exec. session)
- Ms. St. Auburn
- Dr. Yaros-Ramos
- Ms. Ginsburg

**STATEMENT OF PUBLIC MEETING NOTICE**

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 16, 2018. Said notice was published in the Star Ledger on January 19, 2018 and the Glen Ridge Paper on January 25, 2018. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

- Dirk Phillips, Superintendent
- Peter Caprio, Business Administrator/Board Secretary

**7:01 – 8:02pm Executive Session**

Moved: Mr. de Leeuw                      Seconded: Ms. St. Auburn

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**Public Session** – Mr. Keppel motioned to return to public session at 8:02 pm. Mr. de Leeuw seconded the motion.

**PRESIDENT'S REPORT** - Mrs. Ginsburg acknowledged the Parkland tragedy by conducting a moment of silence. Mrs. Ginsburg then remembered Ms. Cecilia Lynch, high school social studies teacher, who passed on February 9. Mrs. Ginsburg recognized the impact Ms. Lynch on numerous students and the passion she demonstrated in every lesson she taught.

**SUPERINTENDENT'S REPORT** - Mr. Phillips presented on district safety and security. The presentation included information about upgrades the district has implemented in procedures and facilities since 2013 along with preventive measures in addressing students in need of assistance. The district has consulted with local, state and outside agencies to establish protocols and to determine security upgrades. Afterward, Chief Sheila

Byron-Lagattuta spoke about the increased efforts the police have had working with the schools to ensure student safety.

**PUBLIC COMMENTS (Agenda Items)**

- Arran Robertson (student) Expressed that he and a group of students were planning on participating in the national walk-out on March 14th. He stated the students did not want this walk-out to become a school event. He informed the BOE that the plan was to walk out at 10:00 wait 17 minutes and then returned to class.
- Betsy Ginsberg responded to the district's responsibility about providing a safe environment.
- Charlie Breslin (parent) discussed the fall lockdown incident at the high school, in the fall and the concerns he heard from the students and asked for improved debriefing for the students when incidents occurred. He also asked how are the schools are communicating with our students based on their age group? Superintendent Phillips discussed the monthly procedures and stated that the schools shared different aspects of the drills depending on the age group. The schools are sensitive to the younger students and do not discuss the reasons for the drills.
- Simone Oglive (student) reiterated that the students do not want the walk-out to feel like a drill.
- Meghan Giulianelli (parent): Made a statement on how the young have made a change to our society and asked the district to please allow them to lead the event.
- Gretchen Cossa: Agreed with Meghan, let the students lead.

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

**COMMITTEE REPORTS (First meeting of the month only)**

Curriculum Committee  
Personnel and Policy Committee  
Negotiations Committee  
Finance and Facilities Committee  
Communications Committee  
Alternative Funding Committee

**LIAISON REPORTS (First meeting of the month only)**

Home & School Associations  
Glen Ridge Association for Special Education (GRASE)  
Glen Ridge Educational Foundation (GREF)  
Glen Ridge Athletic Association (GRAA)  
Glen Ridge Arts Patrons Association (GRAPA)  
Gas Lamp Players

**Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.**

**MINUTES**

**M-1 Board of Education Minutes**

Moved: Mr. Keppel                      Seconded: Ms. St. Auburn

Approve the Glen Ridge Board of Education minutes of the following meetings:

- October 16, 2017      Executive Session and Regular Meeting
- October 30, 2017      Executive Session and Regular Meeting
- November 13, 2017      Executive Session and Regular Meeting
- December 11, 2017      Executive Session and Regular Meeting
- December 20, 2017      Special Meeting
- January 3, 2018      Executive Session and Regular Meeting
- January 22, 2018      Executive Session and Regular Meeting
- February 5, 2018      Executive Session and Regular Meeting

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye*	Aye	Aye**	Aye	Aye	Aye	Aye	Aye	Aye

\* Abstain from Oct. 30, 2017 and Feb. 5, 2018 minutes

\*\* Abstain from Oct. 30, 2017 minutes

**ADMINISTRATION**

**A-1 First Reading of New and/or Revised Policies and Regulations**

Moved: Mr. de Leeuw                      Seconded: Ms. St. Auburn

Approve the first reading of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-1)

- P 0169.02      Board Member Use of Social Networks (New)
- P 3437      Military Leave (Revised)
- P 4437      Military Leave (Revised)
- R 5460.1      High School Transcripts (M) (Revised)
- P 5516.01      Student Tracking Devices (New)
- R 7101      Educational Adequacy of Capital Projects (Revised)
- P 7425      Lead Testing of Water in Schools (New)
- P & R 7440      School District Security (M) (Revised)
- P & R 7441      Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)
- P 8630      Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630      Emergency School Bus Procedures (M) (Revised)
- P 9242      Use of Electronic Signatures (New)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**A-2 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Moved: Mr. de Leeuw                      Seconded: Ms. St. Auburn

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 17-18 RAS 6, and finds that HIB was not substantiated.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**A-3 Investigation of Harassment, Intimidation, and Bullying (HIB)**

Moved: Mr. de Leeuw                      Seconded: Ms. St. Auburn

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 17-18 RAS 7, and finds that HIB was substantiated.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**PERSONNEL**

**P-1 Appointments**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following:

<u>Name</u> <u>Location</u>	<u>Position</u> <u>Guide/Salary</u>	<u>Effective</u> <u>Date</u>	<u>End</u> <u>Date</u>	<u>Account #</u> <u>PCR#</u>	<u>Rationale</u>
Daniel Hooks  GRHS	Leave Replacement Social Studies Teacher  MA Step 1 \$58,359	2/16/18	Through 6/30/18	11-130-100-101-03-00-00  10-07-23/ahc	

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-2 Coaches/Athletics, Co-Curricular/Club Advisors**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Guide, Step, Year</u>	<u>Amount</u>	<u>Effective Date</u>
Paul Kartanowicz	Head Track & Field Coach	GRHS	Guide 2, Step 4, Year 8	\$8,102	2/26/18
Edward Adeogun	Boys Lacrosse Coach	GRHS	Guide 3, Step 4, Year 7	\$6,691	2/26/18

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-3 Substitutes**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following as substitute teachers for the 2017-2018 school year:

Charles Novak  
Gina Horriot Percuo  
Nwamaka Umeh

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-4 Leave of Absence**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Type of Leave</u>	<u>Anticipated Effective</u> <u>Date</u>	<u>Anticipated Return</u> <u>Date</u>
Kathleen Ciccone	Secretary	GRHS	Medical	3/22/18	Until Medically Cleared

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-5 Evening Events at Ridgewood Avenue School**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Approve the following staff for Professional Development Workshop at the Ridgewood Avenue School on February 15, 2018 at the rate of \$100:

Juliann Beckmann
Paulette Cinotti
Christine Coppola
Paula Ely
Lauren Hertz
Eileen Ippolito
Shannon Lekas
Caitlin Massey
Jarrad Nardiello
Christine Spagnuolo
Jill Szalony
Jerry White
Jennifer Wujciak

Approve the following staff for the Kahn Academy Workshop at the Ridgewood Avenue School on January 29, 2018 at the rate of \$50:

Charlene Dalton
-----------------

Approve the following staff to provide coverage for the concert at the Ridgewood Avenue School at the rate of \$50:

Samantha Odell
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Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-6 Volunteers**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Approve the following as volunteers for the 2017-2018 school year:

Steve Reitberger – Volunteer Golf Coach

Erica Thacker – Volunteer Girls Lacrosse

Carl Houser Jr. – Volunteer

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-7 Revised Aide Hours**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the following Part-time Aides work hours not to exceed 29 hours per week:

Marianne Guerriero
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Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**CURRICULUM**

**C-1 Field Trips**

Moved: Mr. de Leeuw                      Seconded: Dr. Yaros Ramos

Upon the recommendation of the Superintendent, approve the following field trips:

- a. G & T (7 & 8 grade students) to visit the United Nations, in New York, NY on May 15, 2018 as per the attached. (Exhibit C-1.a)
- b. Music Program (9-12 grade students) to attend Puccini's "La Boheme" at the MET Opera, at the Lincoln Center in New York, NY on March 2, 2018 as per the attached. (Exhibit C-1.b)
- c. Boys Lacrosse (9-12 grade students) to take a trip to Baltimore, MD and Washington DC for training and scrimmages from March 8-11, 2018 as per the attached. (Exhibit C-1.c)
- d. Boys Lacrosse (9-12 grade students) to attend Rutgers University men's lacrosse game, in Piscataway, NJ on March 18, 2018 as per the attached. (Exhibit C-1.d)
- e. National Art Honors Society (11-12 grade students) to take a trip to Paris & Cote d'Azur in France from April 12-19, 2019 as per the attached. (Exhibit C-1.e)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**BUSINESS**

**B-1 Financial Reports**

Moved: Mr. Keppel                      Seconded: Mr. Romano

Approve the following financial reports as recommended by the Finance Committee:

a. Student activity account bills list as follows:

<u>School</u>	<u>January 2018</u>
Glen Ridge High School	\$17,687.98
Glen Ridge High School Athletics	\$10,494.00
Ridgewood Avenue School	\$6,129.32
Forest Avenue School	\$0
Linden Avenue School	\$641.00

b. Approve the Bills list through **January 31, 2018** in the amount of **\$3,990,868.34**.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-2 Workshops/Conferences**

Moved: Mr. Keppel                      Seconded: Mr. Romano

Approve the following workshops/conferences:

- a. Kostas Barkouras and Mia Palma, Science Teachers, to attend *Becoming more familiar in the New Jersey Next Generation Science Standards*, being held at Montclair State University in Montclair, NJ on March 23, 2018 for a total registration cost of \$150.00 per person.
- b. Christine Coppola and Paula Ely, Special Education Teachers, to attend *Interactive IXL.com Workshop*, being held in Newark, NJ on March 6, 2018 for a total registration cost of \$75.00 per person.
- c. John Dubuque, Supervisor of Facilities, to attend *2018 NJSBGA Expo/NSPMA Conference*, being held at Harrah's in Atlantic City, NJ from March 11-14, 2018 for a total cost of \$629.81 (\$200.00 registration fee plus \$326.00 meals plus \$166.81 other).



Contractor	Base Bid	Total
<b>BGD Contracting</b>	<b>\$212,000</b>	<b>\$212,000</b>
Northeastern Interior Services	\$219,000	\$219,000
Salazar & Associates, Inc.	\$224,400	\$224,400
Emerald Contracting Corp.	\$254,140	\$254,140
V&K Construction Co., Inc.	\$290,000	\$290,000
GL Group Inc.	\$323,000	\$323,000
Aero Plumbing & Heating	\$326,641	\$326,641

WHEREAS, the bid submitted by BGD Contracting exceeds the established budget for the Project and therefore must also be rejected; and

NOW, THEREFORE:

BE IT RESOLVED, that the Board hereby rejects the bids as unresponsive based on the established budget for the Project.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**PUBLIC COMMENT**

- Diane Preston (resident) asked how the parents will be notified of the walk-out: Aran Robertson discussed how the students were reaching out to other students. responded
- Ali Hilberth inquired what the driving message from the students about the walkout.
- Carol Bai asked for clarification about the statement that the superintendent would speak with the high school students. The superintendent stated he would be working with the students to provide a safe environment.

**ADJOURNMENT**

Mr. Campbell motioned to adjourn at 9:12 pm. Ms. Hilberth seconded the motion. The meeting was adjourned at 9:12pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Dirk Phillips  
Acting Board Secretary