

BOARD MEETING

A regular meeting of the Glen Ridge Board of Education was held on Monday, February 5, 2018 at 7:07 pm at the Glen Ridge High School – Media Center

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

The Pledge of Allegiance and a Moment of Silence were observed.

PRESENT

- Ms. Hilberth (arrived at 7:10pm during exec session)
- Mr. Keppel
- Mr. Romano
- Ms. St. Auburn
- Dr. Yaros-Ramos
- Ms. Ginsburg

PRESENT

- Mr. Campbell
- Mr. de Leeuw
- Ms. Lang

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 16, 2018. Said notice was published in the Star Ledger on January 19, 2018 and the Glen Ridge Paper on January 25, 2018. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent
 Peter Caprio, Business Administrator/Board Secretary

7:07 – 7:50 pm Executive Session

Moved: Ms. St. Auburn Seconded: Mr. Romano

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye	Aye

Public Session – Ms. St. Auburn motioned to return to public session at 7:50 pm. Mr. Keppel seconded the motion.

PRESIDENT'S REPORT –

- Ms. Ginsburg recognized the deaths of Peggy O'boyle Dulligan and Horace Ashenfelter. Two individuals that had a positive influence of our schools.
- Announced new DOE commissioner, Dr. Lamont Repollet
- Informed the BOE about two proposed bills: Supply of opioid antidote
- Reviewed the ESSA law chronic absent criteria
- 1st Public Comment Session: No Comments

SUPERINTENDENT'S REPORT - Mr. Phillips reported the following

- Ira Ford honored last Thursday night, US Army officer who has been on reserved. He was notified they are mobilizing him. He will be reporting to duty in the near future. Thanked him for his service to our country.
- Bond sale: 20 year at 3.07%, average annual tax Impact \$490
 - 25 yr at 4.25% average annual tax Impact \$487
 - 20 yr 4.00% average annual tax Impact \$561
 - Savings 20 yr 2.5 million and 25 yr - 5 million
 - 2018 -\$10
 - 2019 - \$232
 - 2020 - \$448
 - 2023 - \$ 645
- Recognized the donation by GREF for Literacy Consultants
- Acknowledged the contracts for the HVAC projects and civil engineering on Central School are on the agenda
- Informed the BOE that Pre - bid meeting for the 4 bathrooms had taken place.
- 2018-19 School Year
 - Budget Construction
 - Parent Orientations
 - Signing up for courses

PUBLIC COMMENTS (Agenda Items)

NONE

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee

Personnel and Policy Committee

Negotiations Committee

Finance and Facilities Committee - Finalized contract with Wells Fargo, agreement will be signed and filed with Essex County

Communications Committee

Alternative Funding Committee – Ms. St. Auburn reported that holiday sales up this year

LIAISON REPORTS (First meeting of the month only)

Home & School Associations –

Linden Avenue Home & School – Dr. Yaros Ramos reported on the science fair, winter concert, MAP testing, makerspace lesson, Spring Fling, Community service, 2nd grade promotion, and fundraiser.

Ridgewood Avenue Home & School - Ms. Ginsberg reported out on the successful fundraising events.

Forest Avenue Home & School – Ms. St. Auburn reported on renovations, green team, winter concert, and upcoming visiting author, fundraising efforts.

Glen Ridge Association for Special Education (GRASE) – Ms. St. Auburn will be attending the GRASE meeting to discuss BOE and special ed.

Glen Ridge Educational Foundation (GREF) – Ms. Hilberth reminded everyone to save the date, April 7th for the GREF 25th anniversary gala

Glen Ridge Athletic Association (GRAA)

Glen Ridge Arts Patrons Association (GRAPA)

Gas Lamp Players - Ms. St. Auburn reported on Hair Spray.

Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.

ADMINISTRATION

A-1 Acting Business Administrator

Moved: Mr. Keppel Seconded: Mr. Romano

Appoint Dirk Phillips as Acting Business Administrator for the period of January 29, 2018 through February 28, 2018.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye	Aye

PERSONNEL

P-1 Appointments

Moved: Ms. St. Auburn Seconded: Dr. Yaros Ramos

Upon the recommendation of the Superintendent, approve the appointment of the following:

<u>Name</u> <u>Location</u>	<u>Position</u> <u>Guide/Salary</u>	<u>Effective Date</u>	<u>End Date</u>	<u>Account #</u> <u>PCR#</u>	<u>Rationale</u>
Michelle Dawson RAS	PT Aide (not to exceed 29 hours per week) Aide Step 1 \$19.34 per hour	2/6/18	6/30/18	11-213-100-106-17-00-00 51-06-51/asg	Replacing Lippincott, transferred
Marianne Guerriero GRHS	PT Aide (not to exceed 29 hours per week) Aide Step 6 \$20.06 per hour	2/5/18	6/30/18	11-213-100-106-17-00-00 51-07-51/ans	Replacing Bernstein, resigned
Kimberly Minarovich RAS	LR Counselor MA Step 1 \$58,359	2/21/18	6/30/18	11-000-218-104-08-00-00 10-06-52/ahe 10-06-52/atp	Leave Replacement for Bas, LOA
Nathan Nussbaum GRHS *REVISED*	LR Middle School English BA Step 1 \$52,753	8/23/17	1/29/18	11-213-100-101-14-00-00 10-07-54/alg	Leave Replacement for Foley, LOA
Courtney Ryan LAS	PT Aide (not to exceed 29 hours per week) Aide Step 1 \$19.34 per hour	2/6/18 Pending Physical	6/30/18	11-213-100-106-17-00-00 51-03-51/aco	Replacing Ruth, retired

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye	Aye

P-2 Resignations/Retirements

Moved: Ms. St. Auburn Seconded: Dr. Yaros Ramos

Upon the recommendation of the Superintendent, accept, with regret the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Resignation or Retirement</u>	<u>Effective Date</u>
Paul Simmons	Substitute Teacher	District	Resignation	1/25/18
Kim Jukes	PT Aide	GRHS	Resignation	2/5/18

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye	Aye

P-3 Substitutes

Moved: Ms. St. Auburn Seconded: Dr. Yaros Ramos

Upon the recommendation of the Superintendent, approve the appointment of the following as substitute teachers for the 2017-2018 school year:

Daniel Hooks
Kathleen Kaveny
Jacquelyn Maltino

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye	Aye

P-4 Leave of Absence

Moved: Ms. St. Auburn Seconded: Dr. Yaros Ramos

Upon the recommendation of the Superintendent approve the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Type of Leave</u>	<u>Anticipated Effective Date</u>	<u>Anticipated Return Date</u>
Ira Ford	Indoor & Outdoor Track Coach	GRHS	Military Order for Mobilization	3/8/18	Through 6/30/18

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye	Aye

P-5 Evening Events at Ridgewood Avenue School

Moved: Ms. St. Auburn Seconded: Dr. Yaros Ramos

Approve the following staff to provide coverage for the concert at the Ridgewood Avenue School at the rate of \$50:

Mary Hadley
Alex Kramer
Candice Seritella
Marcella Tannis
Christina Tong

Approve the following staff for the Overparenting Workshop at the Ridgewood Avenue School on January 24, 2018 at the rate of \$50:

Lauren Bas

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye	Aye

P-6 Curriculum Writing

Moved: Ms. St. Auburn Seconded: Dr. Yaros Ramos

Approve the following staff for Engineering II Curriculum Writing:

Andrew Shohen	\$850.00
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Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye	Aye

P-7 Sixth Period Assignments

Moved: Ms. St. Auburn Seconded: Dr. Yaros Ramos

Approve sixth period assignments for the following staff for the 2017-2018 school year:

Theresa Tarabocchia	\$3,089.50 pro-rated
MaryLynn Savio (.5)	\$3,089.50

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye	Aye

P-8 Revised Aide Hours

Moved: Ms. St. Auburn Seconded: Dr. Yaros Ramos

Upon the recommendation of the Superintendent, approve the following Part-time Aides work hours not to exceed 29 hours per week:

Sherilyn Nuguid

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye	Aye

CURRICULUM

C-1 Field Trips

Moved: Dr. Yaros Ramos Seconded: Ms. St. Auburn

Upon the recommendation of the Superintendent, approve the following field trips:

- a. Student Council (8th grade students) to take a Cultural Tour of Baltimore, MD from March 24-25, 2018 as per the attached. (Exhibit C-1.a).
- b. Related Arts Department (9th-12th grade students) to attend the NJIT Presentation Architecture, Interior Design & Industrial Design being held at NJIT in Newark, NJ on February 15, 2018 as per the attached. (Exhibit C-1.b).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye	Aye

BUSINESS

B-1 Workshops/Conferences

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the following workshops/conferences:

- a. Winnie Boswell and Andrew Barney, Technology, to attend *Palo Alto Cyber Security Workshop*, being held at Convene in New York, NY on February 6, 2018 for a total travel cost of \$20.00 per person.

- b. Yvonne Bouknight, Reading Specialist, to attend *Best Practices for Early Intervention in Reading and Math Intervention*, being held at CUNY Graduate Center in New York, NY on March 5, 2018 for a total cost of \$330.30 (\$280.00 registration fee plus \$20.30 travel).
- c. Jack DeWitt, Director of Student Services, to attend *NJAPSA- Innovations in Technology in Special Education*, being held at the Forsgate Country Club in Monroe, NJ on April 26, 2018 for a total registration cost of \$35.00.
- d. Jack DeWitt, Director of Student Services, to attend *NJAPSA- Conference for Directors, Supervisors, CST Principals & Administrators*, being held at the Forsgate Country Club in Monroe, NJ on March 23, 2018 for a total registration cost of \$149.00.
- e. William Montes de Oca and Oscar Viteri, Soccer Coaches, to attend *2018 Soccer Champions Coaches Clinic*, being held at the Mohegan Sun Convention Center in Uncasville, CT on March 2 & 3, 2018 for a total registration cost of \$195.00 per person. A travel cost of \$93.00 for William Montes de Oca and \$94.86 for Oscar Viteri.
- f. Steve Reitberger, Soccer Coach, to attend *2018 Soccer Champions Coaches Clinic*, being held at the Mohegan Sun Convention Center in Uncasville, CT on March 2 & 3, 2018 for a total cost of \$281.11 (\$195.00 registration fee plus \$86.11 travel).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye	Aye

B-2 Termination of Placement

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the termination of placement of student #23009 at The Windsor School effective January 26, 2018.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye	Aye

B-3 Donations

Moved: Mr. Keppel Seconded: Mr. Romano

Upon the recommendation of the Superintendent, accept with thanks, the generous donation of \$16,000.00 from The Glen Ridge Education Foundation to hire literacy consultants to enhance the Language Arts Grades K-6 program (Exhibit B-3).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye	Aye

B-4 Contract Award for Architect for the Referendum Projects

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the contract with Design Resources Group, Architects for the HVAC projects at an estimated cost of \$438,098 plus reimbursables.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye	Aye

B-5 Contract Award for Architect for the Civil Engineering Services

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the contract with Design Resources Group, Architects for Civil Engineering Services at an estimated cost of \$19,375.00 plus reimbursables.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye	Aye

PUBLIC COMMENT
NONE

ADJOURNMENT

Mr. Keppel motioned to adjourn at 8:15pm. Ms. Hilberth seconded the motion. The meeting was adjourned at 8:15 pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye	Aye

Respectfully submitted,

Dirk Phillips
Acting Board Secretary