

BOARD MINUTES

A regular meeting of the Glen Ridge Board of Education was held on Monday, March 14, 2016 at 7:02 pm at the Glen Ridge High School Media Center.

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

The Pledge of Allegiance and a Moment of Silence were observed.

PRESENT

- Mr. Campbell
- Mr. de Leeuw
- Ms. Hilberth (Arrived at 7:05 during Exec Session)
- Mr. Keppel
- Ms. Lang
- Mr. Romano
- Ms. St. Auburn
- Dr. Yaros-Ramos
- Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 8, 2016. Said notice was published in the Star Ledger on January 13, 2016 and the Glen Ridge Paper on January 14, 2016. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent
 Peter Caprio, Business Administrator/Board Secretary

7:04 – 8:11pm Executive Session

Moved: Mr. de Leeuw Seconded: Mr. Romano

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and **BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

Public Session – Mr. Keppel motioned to return to public session at 8:11 pm. Mr. de Leeuw seconded the motion.

PRESIDENT'S REPORT

-Ms. Ginsburg informed the board and public that she attended a meeting at the Department of Education presented by Deputy Commissioner Mr. Peter Shulman regarding PARCC testing.

SUPERINTENDENT'S REPORT

- PARCC Update
- District Violence, Vandalism, and Harassment, Intimidation and Bullying Report (HIB)
- Preliminary Budget Report
- Mr. Phillips discussed
 - missing student
 - concerns regarding water quality

-announced the students placed 3rd at the China competition at Rutgers University

PUBLIC COMMENTS (Agenda Items)

-What does the corrective action plan for PARCC mean?

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee- Ms. Lang announced the upcoming school tours.

Personnel and Policy Committee

Negotiations Committee

Finance and Facilities Committee

Communications Committee

Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

Home & School Associations-

Forest Avenue Home & School- Ms. St. Auburn reported that the Home & School discussed the Masquerade Ball.

Linden Avenue Home & School- Dr. Yaros-Ramos reported that the Home & School discussed the following:

-Science Fair

-A need for volunteers

-Spring Fling

Glen Ridge Association for Special Education (GRASE)

Glen Ridge Educational Foundation (GREF)

Glen Ridge Athletic Association (GRAA)

Glen Ridge Arts Patrons Association (GRAPA)

Gas Lamp Players

ADMINISTRATION

A-1 District Violence, Vandalism, and Harassment, Intimidation and Bullying Report (HIB)

Moved: Mr. Keppel

Seconded: Ms. St. Auburn

Approve the state-mandated district Violence, Vandalism and Harassment, Intimidation and Bullying Report for period 1 of the 2015-2016 school year as presented. (Exhibit A-1)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

A-2 ESEA Accountability Action Plan 2015 Participation Rate

Moved: Mr. Keppel

Seconded: Ms. St. Auburn

Approve the ESEA Accountability Action Plan 2015 and its submission to the New Jersey Department of Education. (Exhibit A-2)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

PERSONNEL

P-1 Appointments

Moved: Mr. Campbell

Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of Caitlin Gault, as Leave Replacement Speech Therapist (replacing Alisha Cipollone) effective April 4, 2016 until the return of the permanent staff member on MA Step 3 (\$58,992).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-2 Resignations/Retirements

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the following:

- a. Accept with regret, the resignation of Kimberlee Yilmaz, as Part-Time Aide at Forest Avenue School, effective March 18, 2016.
- b. Accept with regret, the resignation of Lawrence Battle, as Part-Time Custodian effective March 4, 2016.
- c. Accept with regret, the resignation of Cynthia Galate, as Substitute Teacher effective January 31, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-3 Substitutes

Moved: Mr. Campbell Seconded: Ms. Lang

Approve the addition of the following to the Substitute list for the 2015-2016 school year:

Lawrence Battle (Custodian)
 Julia Booth
 Lindsey Ehrlich
 Agnes Ekaidem
 Lyndsey Larmony

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

CURRICULUM

C-1 Field Trips

Moved: Mr. de Leeuw Seconded: Ms. Hilberth

Upon the recommendation of the Superintendent, approve the following field trips for students for the 2015-2016 school year:

- a. Glen Ridge High School (20 Students) grades 9-12 to take an eleven (11) day cultural and historical enrichment experience overnight trip to *Germany, Czech Republic, Poland and Hungary* from April 8-18, 2017 as per the attached. (Exhibit C-1.a).
- b. Glen Ridge High School Community Service Club (grades 9-12) to visit *St Ann's Soup Kitchen* in Newark, NJ on March 29, 2016 as per the attached. (Exhibit C-1.b).
- c. Ridgewood Avenue School 6th graders to take part in the *Watson Adventures Scavenger Hunt* in Central Park, NY on June 8, 2016 as per the attached. (Exhibit C-1.c).
- d. Ridgewood Avenue School 6th graders to visit *Spring Lake Day Camp* in Ringwood, NJ on June 9, 2016 as per the attached. (Exhibit C-1.d).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

C-2 Cooperative Sports Program- Ice Hockey

Moved: Mr. de Leeuw Seconded: Ms. Hilberth

Approve the continuation of the cooperative sports program in ice hockey between the Glen Ridge Board of Education and the Verona Board of Education for the 2016-2017 and 2017-2018 school years.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

BUSINESS

B-1 Financial Reports

Moved: Mr. Keppel

Seconded: Mr. Romano

Approve the following financial reports as recommended by the Finance Committee:

a. Student activity account bills list for the month of **February 2016** as follows:

Forest Avenue School*	\$0
Linden Avenue School	\$0
Ridgewood Avenue School	\$380.81
Glen Ridge High School	\$9,647.83
Glen Ridge High School Athletics	\$16,581.00

***(Revised 12/31/2015 - \$1,462.75)**

b. Approve the budget transfers for the month of **February 29, 2016** as presented. (Exhibit B-1.e)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-2 Workshops/Conferences

Moved: Mr. Keppel

Seconded: Mr. Romano

Approve attendance at workshops/conferences for the following:

- a. Alyssa Angelo, Kaitlyn Philipson and Lisa Schragger, Math Teachers, to attend *Practical Strategies to Successfully "FLIP" Your Math Instruction Grades 6-12*, being held in Parsippany, NJ on April 28, 2016 for a total registration cost of \$239.00 each.
- b. Shana Caulfield, Physical Education Teacher, to attend *Puberty & Beyond*, being held at the PPCGNNJ in Elizabeth, NJ on May 4, 2016 for a total cost of \$129.29 (\$120.00 registration plus \$3.29 travel and \$6.00 parking).
- c. Shana Caulfield, Physical Education Teacher, to attend *Take a Selfie, Strategies for Self-Care*, being held at the PPCGNNJ in Shrewsbury, NJ on June 9, 2016 for a total cost of \$102.34 (\$70.00 registration plus \$20.34 travel and \$12.00 parking).
- d. Eric Dimeck, Social Studies Teacher, to attend *AP World History Prep Course to Prepare for Exam Changes in Curriculum* being held at Drew University in Madison, NJ from August 1-5, 2016 for a total registration cost of \$945.00.
- e. Eric Dimeck, Social Studies Teacher, attended *Teaching Literacy Through History Workshop*, on February 22, 2016 for a total cost of \$3,000.00 paid for by the GREF Grant.
- f. Heather Kobylinski, Counselor, to attend *Anti Bullying Bill of Rights-5 Years Later*, being held at St. Barnabas Health Institute for Prevention in West Orange, NJ on March 24, 2016 for a total registration cost of \$75.00.
- g. Tim Liddy, Director of Student Activities, to attend *Director of Athletics Association Conference*, being held at the Golden Nugget Hotel and Casino in Atlantic City, NJ on March 23, 2016 for a total registration cost of \$350.00.
- h. Duke Mendez, Tom Novak and Steve Covello, Football Coaches, to attend *Rutgers Football Coaches Clinic*, being held at the Rutgers Football Complex in Piscataway, NJ on April 8 & 9, 2016 for a total registration cost of \$180.00 plus \$38.44 travel for Duke Mendez, and \$35.58 travel for Tom Novak.
- i. Ahmad Mohamad, Maintenance, to attend *Asbestos Refresher Course*, being held at Rutgers School of Public Health in Piscataway, NJ on May 13, 2016 for a total registration cost of \$175.00.
- j. Matthew Murphy, Principal, to attend *Make Best Use of Guided Reading, Achieve or Exceed Your State Standards for Reading Grades 1-5*, being held at The Wilshire Grand Hotel in West Orange, NJ on May 12, 2016 for a total registration cost of \$239.00.

- k. Danielle Purciello, Science Teacher, at Glen Ridge High School, to attend *Hidden Worlds Revealed Through the Microscope* and *Teaching with Data in the Science Classroom*, being held at Liberty Science Center in Jersey City, NJ on March 3 & 17, 2016 , cost of tolls \$17.00 (additional fee previously approved on 2/29/16).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-3 Transportation Service Agreement for the 2016-2017 School Year

Moved: Mr. Keppel Seconded: Mr. Romano

- a. Authorize the Essex Regional Educational Services Commission to coordinate and administer transportation for all applications submitted by the Glen Ridge Board of Education for pupil transportation for the 2016-2017 school year.
- b. Authorize the Educational Services Commission of Morris County to coordinate and administer all non-public transportation applications submitted by the Glen Ridge Board of Education for pupil transportation for the 2016-2017 school year.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-4 Child Care Program Fees

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the Glen Ridge Public Schools Child Care Program Fee Schedule for the 2016-2017 school year. (Exhibit B-4).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-5 Donations

Moved: Mr. Keppel Seconded: Mr. Romano

Accept, with thanks, the generous donations of the Virtual High School Purchased Seats, (valued at \$9,600.00) from The Glen Ridge Education Foundation for Glen Ridge High School. (Exhibit B-5).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-6 Long Range Facilities Plan Amendment

Moved: Mr. Keppel Seconded: Mr. Romano

Be it resolved, that the Glen Ridge Board of Education authorizes Design Resources Group, Architects, 200 Franklin Square Drive, Suite 402, Somerset, NJ 08873 to Amend the district's currently approved Long Range Facilities Plan and to submit the appropriate NJDOE Project Application for the:

Glen Ridge High School – HVAC Upgrades

At this time the district will apply for NJ Department of Education approval under "other capital projects(s)". The district understands there will be no funding (ROD Grant) available from the State at this time.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-7 Architectural Firm for the Glen Ridge High School HVAC Upgrade Project

Moved: Mr. Keppel Seconded: Mr. Romano

The Glen Ridge Board of Education approves Design Resources Group, Architects as architect for the Glen Ridge High School HVAC upgrade project at a total fee of \$21,600.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-8 Home Instruction Services

Moved: Mr. Keppel Seconded: Mr. Romano

- a. Approve home instruction, OT, PT and Speech Services to student #27004 by Lee’s Development Services.
- b. Approve home instruction, Academic Services to student #27004 by Kim Waldron at 2 hours per day for a total of 10 hours per week.
- c. Approve Home Instructions services for student #23009 Alejandra Otero will provide counseling (1x per week, 30 min) and Christin Beam Home Instructions at 2 hours per day for a total of 10 hours per week.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-9 Proposed 2016-2017 School Year Budget

Moved: Mr. Keppel Seconded: Mr. Romano

BE IT RESOLVED, that the Glen Ridge Board of Education approve the proposed 2016-2017 school year budget for submission to the Essex County Executive Superintendent of Schools for the following amounts:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	31,491,078	28,447,567
Special Revenue	377,550	-0-
<u>Debt Service</u>	<u>671,088</u>	<u>671,087</u>
Total Base Budget	32,539,716	29,118,654

BE IT FURTHER RESOLVED, that the Glen Ridge Board of Education approve the following Tax Levy Cap Adjustment to the 2016-2017 proposed budget:

Health Care Cost \$76,565

BE IT FURTHER RESOLVED, that the Glen Ridge Board of Education approve the utilization of unused spending authority (“Banked Cap”) in the amount of \$103,850 for increases in special education out of district tuition cost and it is understood that the need for this amount will be fully utilized by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

PUBLIC COMMENT

NONE

8:35 – 8:49pm Executive Session II

Moved: Mr. Campbell Seconded: Mr. de Leeuw

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Mr. Campbell motioned to end executive session at 8:49 pm. Ms. St. Auburn seconded the motion.

ADJOURNMENT

Mr. Romano motioned to adjourn at 8:50 pm. Ms. Hilberth seconded the motion. The meeting was adjourned at 8:50 pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Peter Caprio
Board Secretary