

**BOARD MEETING**

A regular meeting of the Glen Ridge Board of Education was held on Monday, March 28, 2016 at 7:03 pm at the Glen Ridge High School Media Center.

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

The Pledge of Allegiance and a Moment of Silence were observed.

**PRESENT**

- Mr. Campbell
- Mr. de Leeuw
- Ms. Hilberth
- Mr. Keppel
- Ms. Lang (Arrived at 7:10 during Exec Session)
- Mr. Romano
- Ms. St. Auburn
- Dr. Yaros-Ramos
- Ms. Ginsburg

**STATEMENT OF PUBLIC MEETING NOTICE**

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 8, 2016. Said notice was published in the Star Ledger on January 13, 2016 and the Glen Ridge Paper on January 14, 2016. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent  
Peter Caprio, Business Administrator/Board Secretary

**7:05 – 7:51pm Executive Session**

Moved: Mr. de Leeuw                      Seconded: Mr. Romano

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and **BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Not Present	Aye	Aye	Aye	Aye

**Public Session** – Ms. St. Auburn motioned to return to public session at 7:51 pm. Mr. Romano seconded the motion.

**PRESIDENT'S REPORT**

- Ms. Ginsburg- Spoke about the following:
  - Cindy Barrows who recently passed away.
  - Mr. Haas retirement
  - Mrs. Walsh's resignation

**SUPERINTENDENT'S REPORT**

- 2016-2017 Budget Report Update- Mr. Phillips presented the 2016-2017 Tentative Budget.
- Dr. Yaros Ramos asked about the increase in state aid and the makeup of the tuition revenue.

**PUBLIC COMMENTS (Agenda Items)**

NONE

**COMMITTEE REPORTS (First meeting of the month only)**

Curriculum Committee  
 Personnel and Policy Committee  
 Negotiations Committee  
 Finance and Facilities Committee  
 Communications Committee  
 Alternative Funding Committee

**LIAISON REPORTS (First meeting of the month only)**

Home & School Associations  
 Glen Ridge Association for Special Education (GRASE)  
 Glen Ridge Educational Foundation (GREF)  
 Glen Ridge Athletic Association (GRAA)  
 Glen Ridge Arts Patrons Association (GRAPA)  
 Gas Lamp Players

**MINUTES**

**M-1 Board of Education Minutes**

Moved: Mr. de Leeuw                      Seconded: Mr. Romano

Approve the Glen Ridge Board of Education minutes of the following meetings:  
 February 29, 2016- Executive Session and Regular Meeting

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**ADMINISTRATION**

**A-1 Comprehensive Equity Plan**

Moved: Mr. Keppel                      Seconded: Ms. St. Auburn

Approve the submission of the proposed Comprehensive Equity Plan, for school year 2016-2017 through 2018-2019.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**A-2 2015-2016 Unused Emergency Days**

Moved: Mr. Keppel                      Seconded: Ms. St. Auburn

Approve the 2015-2016 unused emergency days to be given as days off on May 27, 2016 and June 24, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**PERSONNEL**

**P-1 Appointments**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of Ann Murphy, as Part-Time Aide at Glen Ridge High School on Aide Step 4 (\$19.05 per hour) not to exceed 25 hours per week, effective March 21, 2016 through June 30, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-2 Resignations/Retirements**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the following:

- a. Accept with regret, the retirement of Henry Haas, Head Custodian at Glen Ridge High School, effective August 28, 2016.
- b. Accept with regret, the resignation of Rachel Maietta, School Psychologist effective March 21, 2016.
- c. Accept with regret, the resignation of Jessica Walsh, Music Teacher at Ridgewood Avenue School, effective March 24, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-3 Coaches/Athletics, Co-Curricular/Club Advisors**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following:

- a. Brian Stokes, Strings Advisor at Glen Ridge High School, on Guide 5 Year 1 Step 1 (\$3,325) for the 2015-2016 school year.
- b. Andrew Bryant, Assistant Boys Lacrosse Coach at Glen Ridge High School, on Guide 3 Year 1 Step 1 (\$5,633) for the 2015-2016 school year.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-4 Revised Contract**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Approve the revision of the 2015-2016 administrative contracts due to advance degree adjustments for the following staff:

Michael Donovan  
Jonathan Heitmann

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-5 Substitutes**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Approve the addition of the following to the Substitute list for the 2015-2016 school year:

Jennifer Powers  
Robert Rice

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**CURRICULUM**

**C-1 Field Trips**

Moved: Mr. Keppel                      Seconded: Mr. Romano

Upon the recommendation of the Superintendent, approve the following field trips for students for the 2015-2016 school year:

- a. Ridgewood Avenue 3<sup>rd</sup> Grade Gifted and Talented Students to attend *A Presentation by National Geographic Photographer/ Filmmaker Pete McBride*, at Mayo Performing Arts Center in Morristown, NJ on April 20, 2016 as per the attached. (Exhibit C-1.a).

- b. 7<sup>th</sup> Grade Students to visit *The Yogi Berra Museum*, in Montclair, NJ on June 15, 2016 as per the attached. (Exhibit C-1.b).
- c. 7<sup>th</sup> Grade Students to take a two (2) day trip to *The Baseball Hall of Fame*, in Cooperstown, NY from September 29-30, 2016 as per the attached. (Exhibit C-1.c).
- d. Glen Ridge High School Girl's Lacrosse Team to attend *Spring Break Team Bonding Zip-Lining Day*, at Mountain Creek in Vernon, NJ on April 14, 2016 as per the attached (Exhibit C-1.d).
- e. Glen Ridge High School Robotics Club to attend *The Glen Ridge STEM Festival*, at The Glen Ridge Women's Club in Glen Ridge, NJ on April 2, 2016 as per the attached (Exhibit C-1.e).
- f. Forest Avenue Pre-K students to visit *The Glen Ridge Police Department and EMT* in Glen Ridge, NJ on April 7, 2016 as per the attached (Exhibit C-1.f).
- g. Forest Avenue 2<sup>nd</sup> Grade students to visit *The Pow-Wow-Native Lands* in Parsippany, NJ on June 2, 2016 as per the attached (Exhibit C-1.g).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**BUSINESS**

**B-1 School District Maximum Travel Expenditure**

Moved: Mr. de Leeuw                      Seconded: Mr. Campbell

BE IT RESOLVED, that the Glen Ridge Board of Education approve the maximum school district travel expenditure in the amount of \$122,530 for the 2016-2017 school year.

<b><u>Funding Sources</u></b>	<b><u>15-16 Budget</u></b>	<b><u>15-16 YTD Expenditures</u></b>	<b><u>16-17 Budget</u></b>
State & Local	\$108,025	\$32,559	\$99,980
Federal	<u>\$22,000</u>	<u>\$3,845</u>	<u>\$22,550*</u>
Total Funding	\$130,025	\$36,404	\$110,130

\*estimated

BE IT FURTHER RESOLVED, that the Glen Ridge Board of Education approves a maximum amount of \$1,500 per employee for regular business travel as per NJSA 18A:11-12.15a(1)(c).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-2 School Alliance Insurance Fund Membership Renewal**

Moved: Mr. de Leeuw                      Seconded: Mr. Campbell

WHEREAS, the Glen Ridge Board of Education, hereafter referred to as "Educational Facility" is a member of the School Alliance Insurance Fund, hereinafter referred to as "Fund"; and

WHEREAS, said renewal membership terminates as of July 1, 2016 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Educational Facility and the Fund; and

WHEREAS, the Educational Facility is afforded the following types of coverage:

- Package-Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)
- Student Accident

WHEREAS, the Educational Facility desires to renew said membership;

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The Educational Facility agrees to renew its membership in the Fund for a period of three years beginning July 1, 2016 and ending July 1, 2019 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
2. The Educational Facility's Business Official, Peter Caprio, is hereby appointed as the Educational Facility's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the Fund and the Educational Facility's renewal of its membership.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-3 Home Instruction Services**

Moved: Mr. de Leeuw                      Seconded: Mr. Campbell

Approve home instruction to student #31001, 10 hours per week for academics provided by Middlesex Regional Educational Service Commission effective April 4, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**PUBLIC COMMENT**

-What was the criteria for the Equity Plan?

**ADJOURNMENT**

Mr. Campbell motioned to adjourn at 8:20 pm. Mr. Romano seconded the motion. The meeting was adjourned at 8:20 pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Peter Caprio  
Board Secretary