

Board Meeting

A regular meeting of the Glen Ridge Board of Education was held on Monday April 24, 2017 at 7:08pm at the Glen Ridge High School- Media Center

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

The Pledge of Allegiance and a Moment of Silence were observed.

PRESENT

- Mr. de Leeuw
- Mr. Keppel
- Ms. Lang
- Ms. St. Auburn
- Dr. Yaros-Ramos
- Ms. Ginsburg

PRESENT

- Mr. Campbell
- Ms. Hilberth
- Mr. Romano

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper on April 5, 2017. Said notice was published in the the Glen Ridge Paper on April 20, 2017. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent
 Peter Caprio, Business Administrator/Board Secretary

7:06pm – 8:10pm Executive Session

Moved: Ms. St. Auburn Seconded: Ms. Lang

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

Public Session – Mr. de Leeuw motioned to return to public session at 8:03 pm. Dr. Yaros Ramos seconded the motion.

WRITTEN COMMUNICATION

PRESIDENT'S REPORT – Ms. Ginsburg informed the board and public that she attended the NJ Assembly budget hearing. Ms. Ginsburg asked for a moment to remember Mr. Tom Fleming.

SUPERINTENDENT'S REPORT – Mr. Phillips congratulated Mr. Liddy for being named Athletic Director of the Year. Mr. Phillips discussed the 2015-2016 School Performance Reports and announced that next week is Teacher Appreciation Week. Mr. Phillips presented the 2017-2018 Budget.

Questions from the Board:

- Ms. St. Auburn asked what makes up tuition revenue.
- Dr. Yaros-Ramos commented that she is happy to be adding staff.
- Ms. Ginsburg commented that state aid is still underfunded by the State.

PUBLIC COMMENTS (Agenda Items)

- How will you fund 8-10 teachers plus administrative staff for a new school?
- How broad is the employment search for new teachers?
- Are there new High School courses in district and virtual, in the proposed budget?
- Do teachers who live outside the district send their children to Glen Ridge?
- Asked about private out of district advertise enrollment
- Is there a cap on special education out of district tuition?
- Explain the increase this year vs next year, special education of out of district tuition.

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee – Mr. de Leeuw reported that the Curriculum Committee discussed Report Cards and AP Courses
 Personnel and Policy Committee
 Negotiations Committee
 Finance and Facilities Committee – Mr. Keppel reported that the Finance Committee discussed an analysis regarding the bond issuance.
 Communications Committee
 Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

Home & School Associations

Glen Ridge High School Home & School- Ms. Ginsburg reported that the Home & School discussed the following:

- Teacher Appreciation Breakfast
- Eco Fair
- Project Graduation
- Open positions- President, 1st Vice President and Secretary

Ridgewood Avenue Home & School- Ms. Lang reported that the Home & School discussed the following:

- Spelling Bee
- 6th Grade Buddy Breakfast
- Author’s visit
- Saferoom

Linden Avenue Home & School- Dr. Yaros Ramos reported that the Home & School discussed the following:

- 2nd Grade Promotions
- Science Fair
- STEAM
- Discovery
- Social
- Authors Day

Forest Avenue Home & School- Ms. St. Auburn reported that the Home & School discussed the following:

- Science Fair
- Soccerthon

Glen Ridge Association for Special Education (GRASE)

Glen Ridge Educational Foundation (GREF)

Glen Ridge Athletic Association (GRAA)

Glen Ridge Arts Patrons Association (GRAPA) – Ms. Lange announced that Wednesday night will be an advance Art Show
 Gas Lamp Players

MINUTES

M-1 Board of Education Minutes

Moved: Mr. Keppel Seconded: Mr. de Leeuw

Approve the Glen Ridge Board of Education minutes of the following meetings:

April 4, 2017- Executive Session and Regular Meeting

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye*	Aye	Not Present	Aye	Aye	Aye

*Abstained from Executive Session

ADMINISTRATION

A-1 Investigation of Harassment, Intimidation, and Bullying (HIB)

Moved: Mr. de Leeuw Seconded: Ms. St. Auburn

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 16-17 HS 15, and finds that HIB was not substantiated.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

A-2 Investigation of Harassment, Intimidation, and Bullying (HIB)

Moved: Mr. de Leeuw Seconded: Ms. St. Auburn

Be it resolved, that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report # 16-17 HS 16, and finds that HIB was not substantiated.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

A-3 Second Reading and Adoption of New and/or Revised Policies and Regulations

Moved: Mr. de Leeuw Seconded: Ms. St. Auburn

Approve the second reading and adoption of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-3)

- 0000.02 Introduction (M) (Revised)
- P 2320 Independent Study Programs (Abolished)
- P 2415.06 Unsafe School Choice Option (M) (Revised)
- P & R 2460 Special Education (M) (Revised)
- R 2460.1 Special Education – Location, Identification, and Referral (M) (Revised)
- R 2460.8 Special Education – Free and Appropriate Public Education (M) (Revised)
- R 2460.9 Special Education – Transition From Early Intervention Programs to Preschool Programs (M) (Revised)
- R 2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff (M) (New)
- R 2460.16 Special Education – Instructional Material to Blind or Print-Disabled Students (M)
- P 2464 Gifted and Talented Students (M) (Revised)
- P 2467 Surrogate Parents and Foster Parents (M) (Revised)
- P 2622 Student Assessment (M) (Revised)
- P & R 3160 Physical Examination (M) (Revised)
- P & R 4160 Physical Examination (M) (Revised)
- P & R 5116 Education of Homeless Children (Revised)
- P 5460 High School Graduation (M) (Revised)
- P 5465 Early Graduation (M) (Abolished)
- P 8350 Records Retention (New)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

A-4 Policies and Procedures for Eligibility Under Part B of the IDEA Statement of Assurance 2016-2017

Moved: Mr. de Leeuw Seconded: Ms. St. Auburn

Approve the Policies and Procedures for Eligibility Under Part B of the IDEA Statement of Assurance (SOA) for the 2016-2017 school year and its submission to the New Jersey Department of Education. (Exhibit A-4)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
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Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye
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PERSONNEL

P-1 Appointment

Moved: Ms. St. Auburn Seconded: Ms. Lang

- a. Marissa Gally, as a Part-Time Aide at Ridgewood Avenue School on Step 1 (\$18.85 per hour), effective May 1, 2017 through June 30, 2017.
- b. Francesca Laddaga, as a Part-Time Aide at Ridgewood Avenue School on Step 1 (\$18.85 per hour), effective May 15, 2017 through June 30, 2017.
- c. Traci Wiesenber, as a Leave Replacement Pre-K Teacher at Linden Avenue School on BA Step 1 (\$52,243 pro-rated), effective May 15, 2017 through June 30, 2017.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

P-2 Substitutes

Moved: Ms. St. Auburn Seconded: Ms. Lang

Approve the addition of the following to the Substitute list for the 2016-2017 school year:

William Gerhardt (Custodian)

Kim White

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

P-3 Leave of Absence

Moved: Ms. St. Auburn Seconded: Ms. Lang

Upon the recommendation of the Superintendent approve the following:

- a. Revise the maternity leave of absence start date for Fiona Rosenholz, 4th Grade Teacher at Ridgewood Avenue School, effective April 18, 2017.
- b. Approve a maternity leave of absence for Courtney Warren, English Teacher at Glen Ridge High School, effective September 18, 2017. Ms. Warren will utilize her unused sick days as per the Master Agreement, her anticipated return is February 5, 2018.
- c. Approve a maternity leave of absence for Allison Gallo, English Teacher at Glen Ridge High School, effective August 30, 2017. Ms. Gallo will utilize her unused sick days as per the Master Agreement, her anticipated return is January 2, 2018.
- d. Approve a family leave of absence for employee #5311, effective April 20, 2017 to return on April 26, 2017.
- e. Approve a good cause leave of absence for employee #4938, effective April 17, 2017 up until on May 18, 2017, with stipulation by the Superintendent.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

P-4 Vacation Care during Spring Break

Moved: Ms. St. Auburn Seconded: Ms. Lang

Approve Jodie Schnack, Childcare Director for the After Care-Vacation Care, for prep time at an hourly rate of \$40.00 for 10 hours.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
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Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye
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P-5 Title I Math Homework Club

Moved: Ms. St. Auburn Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following staff for the Title I Math Homework Club effective April 3, 2017 through June 30, 2017.

	<u>Location</u>	<u>Amount</u>
Nicolas Simatos	LAS & RAS	\$850

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

P-6 After Care

Moved: Ms. St. Auburn Seconded: Ms. Lang

Approve Jodie Schnack, as Leave Replacement Childcare Director for the After Care Program, at an hourly rate of \$40.00 up to 15 hours weekly.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

CURRICULUM

C-1 Field Trips

Moved: Mr. de Leeuw Seconded: Dr. Yaros Ramos

Upon the recommendation of the Superintendent, approve the following:

- a. Forest Avenue 2nd Grade Students, to visit Pow-Wow-Native Lands in Parsippany, NJ on June 1, 2017, as per the attached. (Exhibit C-1.a).
- b. Ridgewood Avenue 4th Grade Students to visit Longhouse Legends & Lore in Holmdel, NJ on June 6, 7 & 8, 2017, as per the attached. (Exhibit C-1.b).
- c. Chinese Class Students (Grades 7-10) to visit Consulate General of China in New York, NY on May 5, 2017, as per the attached. (Exhibit C-1.c).
- d. Model UN Students (Grades 9-12) to visit GCI Model UN Conference in New York, NY on May 12-13, 2017, as per the attached. (Exhibit C-1.d).
- e. Glen Ridge High School 12th Grade Students to visit the Hayden Planetarium Show and Museum Tour, at the Museum of Natural History in New York on June 2, 2017, as per the attached. (Exhibit C-1.e).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

C-2 Super Essex Conference & Essex County Athletic Directors Association

Moved: Mr. de Leeuw Seconded: Dr. Yaros Ramos

Approve membership in the Super Essex Conference for the 2017-2018 school year in the amount of \$2,650.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

C-3 New Jersey State Interscholastic Athletic Association (NJSIAA)

Moved: Mr. de Leeuw Seconded: Dr. Yaros Ramos

Approve membership in the New Jersey State Interscholastic Athletic Association for the 2017-2018 school year in the amount of \$2,150.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

BUSINESS

B-1 Financial Reports

Moved: Mr. Keppel Seconded: Ms. St. Auburn

Approve the following financial reports as recommended by the Finance Committee:

a. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **March 2017** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

b. Student activity account bills list as follows:

<u>School</u>	<u>March 2017</u>
Glen Ridge High School	\$10,188.99
Glen Ridge High School Athletics	\$6,063.07
Ridgewood Avenue School	\$1,312.30
Forest Avenue School	\$0
Linden Avenue School	\$1,073.75

c. Approve the Bills list through **March 31, 2017** in the

amount of **\$3,339,806.65**.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

B-2 Workshops/Conferences

Moved: Mr. Keppel Seconded: Ms. St. Auburn

Approve the following workshops/conferences for the following:

- a. Cindee Bulhaupt, Learning Consultant, to attend *Visual Perceptual/Visual Motor Skill Development and Dyslexia Literacy for Pre-Literate Students*, being held in Paramus, NJ on May 19, 2017 for a total cost of \$100.57 (\$90 registration fee plus \$10.57 travel).
- b. Odalie Curits and Charlene Reilly, to attend *Changing How We Feel by Changing How We Think*, being held in West Orange, NJ on May 9, 2017 for a total registration cost of \$79.00 per person.
- c. Samantha Odell, 6th Grade Teacher, to attend *Practical Ideas for Making Best Use of Google Classroom to Enhance Instruction*, being held in West Orange, NJ on May 17, 2017 for a total registration cost of \$245.00.
- d. Stephanie Pollak, English Teacher, to attend *AP Summer Institute for Psychology*, being held at Rutgers University in New Brunswick, NJ from August 7-10, 2017 for a total cost of \$1,075.34 (\$1,025 registration fee plus \$50.34 travel).
- e. Alice Roberts, 4th Grade Teacher, to attend *Hydroponics & Alternative Energy*, being held at Pico Turbine in Kearny, NJ on April 21, 2017 for a total travel cost of \$7.81.
- f. Pam Urban, Pre-K Teacher, to attend *2017 Early Childhood Conference*, being held at Caldwell College in Caldwell, NJ on June 2, 2017 for total registration cost of \$80.00.

- g. Jody Walsh, 1st Grade Teacher, to attend *Daily 5 and Math Daily 3 Framework*, being held in Pittsburgh, PA on July 11, 2017 for a total registration cost of \$295.00.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

B-3 Banking Institution

Moved: Mr. Keppel Seconded: Ms. St. Auburn

Approve the following banking institution as depositories of school funds: Investors Bank, and authorizes the Board Secretary to invest idle funds of the Board of Education in said depository and to transfer funds in and out of the following accounts for investment purposes for the 2017-2018 school year.

Approve depositories and signatories as follows:

Account	Signatory
General Checking Acct. #:1000527144	Board President Elizabeth H. Ginsburg Business Administrator/Board Secretary Peter Caprio Treasurer of School Monies John Calavano
Payroll Acct. #:1000527158	Treasurer of School Monies John Calavano
Payroll Agency Acct. #:1000527163	Business Administrator/Board Secretary Peter Caprio
Unemployment Trust Acct. #:1000527177	Business Administrator/Board Secretary Peter Caprio Payroll Supervisor Stephen Frost

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

B-4 Donations

Moved: Mr. Keppel Seconded: Ms. St. Auburn

Upon the recommendation of the Superintendent, accept, with thanks the following:

- a. The generous donation of Renovation of the Forest Avenue School Multi-Purpose Room Wall Decal (valued at \$490.00) from the Forest Avenue Home & School Assoc. to enhance the entire school of Forest Avenue. (Exhibit B-4.a).
- b. The generous donation of 10 Chromebooks and Licenses (valued at \$2,800.00) from the Forest Avenue Home & School Assoc. to enhance the entire school of Forest Avenue. (Exhibit B-4.b).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

B-5 2017-2018 School Year Budget

Moved: Mr. Keppel Seconded: Ms. St. Auburn

BE IT RESOLVED, that the Glen Ridge Board of Education approve the submission of the 2017-2018 school year budget as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$31,934,465	\$29,069,101
Special Revenue	\$476,558	-0-
Debt Service	\$824,788	\$824,788
Total Base Budget	\$33,235,811	\$29,893,889

BE IT FURTHER RESOLVED, that the Glen Ridge Board of Education approve the following Tax Levy Cap adjustment to the 2017-2018 proposed budget:

Health Care Cost \$130,679

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

B-6 Emergency Main Switchboard & Electrical Repairs at the Glen Ridge High School

Moved: Mr. Keppel Seconded: Ms. St. Auburn

Be it Resolved, that the Glen Ridge Board of Education as recommended by the Superintendent of Schools and pursuant to N.J.S. 18A:18A-7, ratifies the awarding of an emergency contract with Siemens Industry, Inc., Building Technologies Division for the replacement of the Glen Ridge High School main switchboard and electrical repairs in the amount of \$221,000.00.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

PUBLIC COMMENT-

-Mrs. Sawa asked for an update on the offer to Wells Fargo.

ADJOURNMENT

Mr. de Leeuw motioned to adjourn at 9:05 pm. Ms. Lang seconded the motion. The meeting was adjourned at 9:05 pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Not Present	Aye	Not Present	Aye	Aye	Not Present	Aye	Aye	Aye

Respectfully submitted,

Peter Caprio
Board Secretary