

BOARD MEETING

A regular meeting of the Glen Ridge Board of Education was held on Monday, April 25, 2016 at 7:02 pm at the Glen Ridge High School Media Center.

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

The Pledge of Allegiance and a Moment of Silence were observed.

PRESENT

- Mr. Campbell
- Mr. de Leeuw (Arrived at 7:05 during Exec Session)
- Ms. Hilberth (Not Present)
- Mr. Keppel
- Ms. Lang
- Mr. Romano
- Ms. St. Auburn
- Dr. Yaros-Ramos (Arrived during roll call at 7:02)
- Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 8, 2016. Said notice was published in the Star Ledger on January 13, 2016 and the Glen Ridge Paper on January 14, 2016. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent
Peter Caprio, Business Administrator/Board Secretary

7:02 – 8:00 pm Executive Session

Moved: Mr. Campbell Seconded: Ms. St. Auburn

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and **BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Not Present	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

Public Session – Mr. Keppel motioned to return to public session at 8:00 pm. Mr. Romano seconded the motion.

PRESIDENT'S REPORT

-Ms. Ginsburg recognized Mrs. Bendin who will be retiring at the end of the school year.

SUPERINTENDENT'S REPORT

-Mr. Phillips presented the 2016-2017 Budget Report

BOARD COMMENTS

-Dr. Yaros-Ramos- stated it is not clear where increases in the budget are and asked when aides are cut is it based on seniority.

-Ms. St. Auburn-asked for an explanation of what is a 6th period stipend.

PUBLIC COMMENTS (Agenda Items)

- Asked about resolution A-2 abolishing policy.
- Asked about the cutting of Forest Avenue School aides and about the boards input in deciding where to cut and/or increase.
- Asked about the increase in General Administration cost and decrease in school administration cost.
- Asked about personnel and special education cost.

COMMITTEE REPORTS (First meeting of the month only)

- Curriculum Committee
- Personnel and Policy Committee
- Negotiations Committee
- Finance and Facilities Committee
- Communications Committee
- Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

- Home & School Associations
- Glen Ridge Association for Special Education (GRASE)
- Glen Ridge Educational Foundation (GREF)
- Glen Ridge Athletic Association (GRAA)
- Glen Ridge Arts Patrons Association (GRAPA)
- Gas Lamp Players

ADMINISTRATION

A-1 First Reading of New and/or Revised Policies and Regulations

Moved: Mr. Keppel Seconded: Mr. Campbell

Approve the first reading of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-1)

- Policy #0167 Public Participation in Board Meetings (Revised)
- Policy #0168 Recording Board Meetings (Revised)
- Policy #2422 Health and Physical Education (Revised)
- Policy #2431 Athletic Competition (M) (Revised)
- Policy #5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- Policy #5310 Health Services (M) (Revised)
- Policy #5330.01 Administration of Medical Marijuana (M) (New)
- Policy #5460 High School Graduation (M) (Revised)
- Policy #8462 Reporting Potentially Missing or Abused Children (M) (Revised)
- Policy #8550 Outstanding Food Service Charges (Revised)
- Reg #2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
- Reg #5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- Reg #5310 Health Services (M) (Revised)
- Reg #5330.01 Administration of Medical Marijuana (M) (New)
- Reg #8462 Reporting Potentially Missing or Abused Children (M) (Revised)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

A-2 Abolish Policy

Moved: Mr. Keppel Seconded: Mr. Campbell

BE IT RESOLVED, that the Glen Ridge Board of Education abolish Policy #2425 Physical Education as it is no longer required. (Exhibit A-2)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

PERSONNEL

P-1 Appointments

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following staff:

- a. Carmen Cascio, as District Painter at \$18.86 per hour, effective July 1, 2016 through August 31, 2016.
- b. Jalim Neezam, as Part-Time Custodian at \$18.86 per hour (Custodian step 1), effective April 11, 2016.
- c. Gregory Pavan, as Part-Time Bus Driver at \$21.34 per hour not to exceed 25 hours per week, effective April 19, 2016 through June 30, 2016.
- d. David Santiago, as a Part-Time Custodian at \$18.86 per hour (Custodian step 1), effective April 25, 2016 through June 30, 2016.
- e. Heather Sinton, as School Psychologist at Glen Ridge High School on MA Step 4 (\$59,634) effective July 1, 2016 through June 30, 2017.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

P-2 Resignations/Retirements

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the following:

- a. Accept with regret, the retirement of Diana Bendin, Kindergarten Teacher at Forest Avenue School, effective July 1, 2016.
- b. Accept with regret, the resignation of Alyssa Roqueni, Part-Time Aide at Ridgewood Avenue School, effective April 29, 2016.
- c. Accept with regret, the resignation of Connor Rush, Part-Time Student Intern at Glen Ridge High School, effective March 24, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

P-3 Revised Contract

Moved: Mr. Campbell Seconded: Ms. Lang

Approve the revision of the 2015-2016 administrative contract due to advance degree adjustment for Matthew Murphy.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

P-4 Substitutes

Moved: Mr. Campbell Seconded: Ms. Lang

Approve the addition of the following to the Substitute list for the 2015-2016 school year:

- Pamela Bates
- Amena Sykes
- Mariarosa Zaccardi
- Rocco Castellano (Substitute Custodian)
- Octavio Morales (Substitute Custodian)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

P-4 Volunteer

Moved: Mr. Campbell Seconded: Ms. Lang

- a. Approve Anthony Catalano as a volunteer boy's lacrosse coach for the 2015-2016 school year.
- b. Approve Kimberly Burja as a percussion ensemble volunteer for the 2015-2016 school year.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

P-6 Childcare Program

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of the following:

- a. Jessica Gonzalez, as an Aide for the Childcare Program at a rate of \$11.71 per hour effective April 4, 2016 through June 30, 2016.
- b. Morgan Mirabella as an Aide for the Childcare Program at a rate of \$11.71 per hour effective April 5, 2016 through June 30, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

P-7 Confidential Staff

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the salaries of Confidential Staff for the 2015-2016 school year. (Exhibit P-7)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

CURRICULUM

C-1 Field Trips

Moved: Mr. de Leeuw Seconded: Dr. Yaros Ramos

Upon the recommendation of the Superintendent, approve the following field trips for students for the 2015-2016 school year:

- a. Ridgewood Avenue 4th Grade Students to visit *Liberty Science Center*, in Jersey City, NJ on June 10, 2016 as per the attached. (Exhibit C-1.a).
- b. 7th Grade Students to visit *Meadowlands Environmental Center*, in Lyndhurst, NJ on May 31, 2016 as per the attached. (Exhibit C-1.b).
- c. Glen Ridge High School Band and Chorus Students to attend *The Music Festival Performance*, being held at Dorney Park in Allentown, PA on June 10, 2016 as per the attached. (Exhibit C-1.c).
- d. Effective School Solutions Students to visit *The Funplex*, in East Hanover, NJ on June 3, 2016 as per the attached. (Exhibit C-1.d).
- e. Glen Ridge High School AP Literature Students to attend *The Performance of Twelfth Night*, being held at the Philadelphia Shakespeare Theatre in Philadelphia, PA on May 14, 2016 as per the attached. (Exhibit C-1.e).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

BUSINESS

B-1 Financial Reports

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the following financial reports as recommended by the Finance Committee:

a. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **January 2016** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

b. Secretary's report through **January 2016** as follows:

Beginning Balance	\$4,896,570.12
Receipts	\$3,075,605.08
Disbursements	\$3,485,398.68
Cash Balance	\$4,486,776.52

c. Student activity account bills list as follows:

<u>School</u>	<u>March 2016</u>
Ridgewood Avenue School	\$3,638.12
Linden Avenue School	\$180.00
Forest Avenue School	\$950.00
Glen Ridge High School	\$1,134.93
Glen Ridge High School Athletics	\$11,856.19

d. Treasurer of School Monies report for **January 2016** as presented.

e. Approve the budget transfer for the month of **January 2016** as presented. (Exhibit B-1.e)

f. Approve the Bills list through **March 31, 2016** in the amount of **\$2,688,109.81**.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

B-2 2016-2017 School Year Budget

Moved: Mr. Keppel Seconded: Mr. Romano

BE IT RESOLVED, that the Glen Ridge Board of Education approve the submission of the 2016-2017 school year budget as follows:

	<u>Budget</u>
General Fund	\$31,064,513
Special Revenue	\$377,550
Debt Service	\$671,088
Total Base Budget	\$32,113,151

Authorizing Resolutions:

Approve that there should be raised for taxes for the General Fund \$ 28,371,002 for the ensuing school year 2016-2017.

Approve that there should be raised for taxes for Debt Service-Bonds Principal and Interest of \$671,087 for the ensuing school year 2016-2017.

BE IT FURTHER RESOLVED, that the Glen Ridge Board of Education approve the utilization of unused spending authority (Bank Cap) in the amount of \$103,850 for increases in special education out of district

tuition cost and it is understood that the need for this amount will be fully utilized by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

B-3 Super Essex Conference & Essex County Athletic Directors Association

Moved: Mr. Keppel Seconded: Mr. Romano

Approve membership in the Super Essex Conference for the 2016-2017 school year in the amount of \$2,650.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

B-4 New Jersey State Interscholastic Athletic Association (NJSIAA)

Moved: Mr. Keppel Seconded: Mr. Romano

Approve membership in the New Jersey State Interscholastic Athletic Association for the 2016-2017 school year in the amount of \$2,150.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

B-5 Settlement Agreement

Moved: Mr. Keppel Seconded: Mr. Romano

Upon the recommendation of the Superintendent, approve the Settlement Agreement for student #16158.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

B-6 Workshops/Conferences

Moved: Mr. Keppel Seconded: Mr. Romano

Approve attendance at workshops/conferences for the following:

- a. Heather Kobylinski Counselor, to attend *Legal One – Social Media, Schools & The Law* being held at Voorhees Regional High School in Voorhees, NJ on May 13, 2016 for a total cost of \$176.78 (\$150.00 registration fee plus \$26.78 travel).
- b. Stephanie Pollak English Teacher, to attend *The NJ Writing Alliance Conference 2016*, being held at Brookdale Community College in Lincroft, NJ on May 25, 2016 for a total registration cost of \$55.00.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

B-7 Donations

Moved: Mr. Keppel Seconded: Mr. Romano

Accept, with thanks, the generous donations of (5) Friedrich PH14B 12500 btu ZoneAire series portable room air conditioners for the first floor rooms at Forest Avenue School, (valued at \$3,295.00) from The Forest Avenue Home and School to enhance the overall school climate of Forest Avenue School. (Exhibit B-7).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

B-8 Substitute Rates of Pay

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the rate adjustment of pay for Substitute Nurses from \$125 to \$175 per diem for the 2015-2016 school year effective May 1, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

PUBLIC COMMENT

None

ADJOURNMENT

Mr. de Leeuw motioned to adjourn at 8:46 pm. Mr. Campbell seconded the motion. The meeting was adjourned at 8:46 pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Peter Caprio
Board Secretary