

Board Meeting

A regular meeting of the Glen Ridge Board of Education was held on Monday May 8, 2017 at 7:01pm at the Glen Ridge High School- Media Center

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

The Pledge of Allegiance and a Moment of Silence were observed.

**PRESENT**

- Mr. Campbell (Arrived 7:05 during exec session)
- Mr. de Leeuw (Arrived 7:05 during exec session)
- Ms. Hilberth
- Mr. Keppel
- Ms. Lang
- Mr. Romano
- Ms. St. Auburn
- Dr. Yaros-Ramos
- Ms. Ginsburg

**STATEMENT OF PUBLIC MEETING NOTICE**

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 11, 2017. Said notice was published in the Star Ledger on January 19, 2017 and the Glen Ridge Paper on January 19, 2017. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent  
Peter Caprio, Business Administrator/Board Secretary

**7:06pm – 8:10pm Executive Session**

Moved: Mr. Romano                      Seconded: Ms. Lang

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**Public Session** – Mr. Campbell motioned to return to public session at 7:48 pm. Ms. Hilberth seconded the motion.

**WRITTEN COMMUNICATION** – Move Up Day

**PRESIDENT'S REPORT** –Ms. Ginsburg discussed the boards evaluation, Superintendents Evaluation, Boards Responsibility vs Administrations Responsibility and updated the board and public on the Governors 100 Day Challenge to the legislature to come up with a new school funding formula.

2017 Board Retreat

**SUPERINTENDENT'S REPORT** – Mr. Phillips gave an update on the Schools and discussed changes to move up day.

**Questions from the Board:**

- Ms. St. Auburn asked what would move up day look like.
- Dr. Yaros Ramos stated that she is happy to hear that the notification systems is going to be changed.
- Ms. Lang stated that traditions that been around a long time should be evaluated.

-Mr. Campbell stated decisions falls within management's discretion.

**PUBLIC COMMENTS (Agenda Items)**

Mrs. Sawa discussed the board members ethics and financial disclosures relating to Ms. Ginsburg's compensation with the boards legal counsel and Mr. Keppel's wife employment at AIG.

**COMMITTEE REPORTS (First meeting of the month only)**

Curriculum Committee

Personnel and Policy Committee

Negotiations Committee

Finance and Facilities Committee – Mr. Keppel reported that the committee discussed the next steps regarding the sale of bonds and construction.

Communications Committee

Alternative Funding Committee – Ms. St. Auburn reported that the committee discussed the following:

- Holiday Scrip Order
- Looking for volunteers to learn the ropes
- Asking the Superintendent for a list of projects to fund for around \$20,000

**LIAISON REPORTS (First meeting of the month only)**

Home & School Associations

Ridgewood Avenue Home & School- Ms. Lang reported that the Home & School discussed the following:

- Map Testing
- 6<sup>th</sup> Grade Promotion
- 6<sup>th</sup> Grade Buddy Breakfast
- 6<sup>th</sup> Grade Science Fair
- Rhino Romp
- NJ Jackals
- Quiz Night raised more the \$40,000
- Lion King

Linden Avenue Home & School- Dr. Yaros Ramos reported that the Home & School discussed the following:

- 2<sup>nd</sup> Grade Buddy Breakfast
- Parent Social
- Spring Book Fair
- Open committee spots

Forest Avenue Home & School- Ms. St. Auburn reported that the Home & School discussed the following:

- Sportswear
- Parent Social
- Art Show

Glen Ridge Association for Special Education (GRASE) – Ms. St. Auburn announced that there is a scheduled meeting on May 10, 2017.

Glen Ridge Educational Foundation (GREF) – Ms. Hilberth reported that the Foundation is approaching their 25<sup>th</sup> Anniversary and approved several grants.

Glen Ridge Athletic Association (GRAA)

Glen Ridge Arts Patrons Association (GRAPA)

Gas Lamp Players

**ADMINISTRATION**

**A-1 Occupational Therapist**

Moved: Mr. Keppel                      Seconded: Mr. de Leeuw

Approve the creation of an in-district full-time occupational therapist position effective July 1, 2017. Be it further resolved that the Administration is authorized to advertise for potential applicants for this new position.

Approve the job description for the full-time occupational therapist position with a 10-month work year.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**PERSONNEL**

**P-1 Re-Appointments**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the re-appointments of the following personnel for the 2017-2018 school year: (Exhibit P-1)

- Administrators
- Tenured Certificated Staff
- Non-Tenured Certificated Staff
- Secretarial Staff
- Custodians/Maintenance/Bus Driver
- Confidential Staff/Technology Staff
- Aides

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-2 Revised Contract for 2016-2017**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the revised contracts of the following personnel for the 2016-2017 school year: (Exhibit P-2)

- Tenured Certificated Staff
- Non-Tenured Certificated Staff
- Secretarial Staff
- Custodians/Maintenance/Bus Driver
- Aides

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-3 Resignations/Retirements**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Upon the recommendation of the Superintendent accept, with regret, the following:

- a. The resignation of Victoria Garcia, Part-Time Aide at Linden Avenue School, effective April 28, 2017.
- b. The resignation of Elizabeth Sackheim, Part-Time Aide at Ridgewood Avenue School, effective May 4, 2017.
- c. The resignation of Jenna Tripsas, 2nd Grade Teacher at Forest Avenue School, effective July 1, 2017.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-4 Substitutes**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Approve the addition of the following to the Substitute list for the 2016-2017 school year:

Michael DeBlis III  
Kubra Kose

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-5 Rescind Appointment**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Rescind the appointment of Marissa Gally, as a Part-Time Aide at Ridgewood Avenue School.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-6 Extra Duty Stipends**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Approve extra duty stipends for the following staff for the 2016-2017 school year:

Sean McLearie	May – Jun.	\$3,089.50 pro rated
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Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-7 Sixth Period Assignments**

Moved: Mr. Campbell                      Seconded: Ms. Lang

Approve the following sixth period assignment for the 2016-2017 school year:

Janet Dobbs	\$6,179 pro rated
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Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**P-8 School Business Administrator/Board Secretary’s Contract**

Moved: Mr. Campbell                      Seconded: Ms. Lang

BE IT RESOLVED, that the Glen Ridge Board of Education approves the renewal of employment contract with Peter Caprio, Business Administrator/Board Secretary, effective July 1, 2017 through June 30, 2018.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**CURRICULUM**

**C-1 Field Trips**

Moved: Mr. de Leeuw                      Seconded: Dr. Yaros Ramos

Upon the recommendation of the Superintendent, approve the following:

- a. Ridgewood Avenue 6th Grade Students, to attend the Dare Reward for a Successful Lead Program at the Eagle Rock Reservation in West Orange, NJ on June 19, 2017, as per the attached. (Exhibit C-1.a).
- b. Forest Avenue Pre-K Students, to visit GRPD and Ambulance Squad in Glen Ridge, NJ on May 18, 2017, as per the attached. (Exhibit C-1.b).
- c. Forest Avenue Pre-K Students, to take the Addresses Tour within the Glen Ridge Community and culminating at Brookdale Park in Montclair, NJ on June 9, 2017, as per the attached. (Exhibit C-1.c).
- d. Peer Leadership Students, to visit Crystal Springs Resort in Hamburg, NJ from September 17-18, 2017, as per the attached. (Exhibit C-1.d).
- e. Ridgewood Avenue 3<sup>rd</sup> - 6th Grade Students, to visit Willow Lake in Hopatcong, NJ on June 9, 2017, as per the attached. (Exhibit C-1.e).
- f. French Class Students (Grade 9-12), to take a French Immersion Trip to Quebec Canada, from February 16-19, 2018, as per the attached. (Exhibit C-1.f).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**BUSINESS**

**B-1 Financial Reports**

Moved: Mr. Keppel                      Seconded: Mr. Romano

Approve the following financial reports as recommended by the Finance Committee:

a. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **April 2017** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

b. Student activity account bills list as follows:

<u>School</u>	<u>April 2017</u>
Glen Ridge High School	\$11,674.35
Glen Ridge High School Athletics	\$7,795.54
Ridgewood Avenue School	\$9,172.79
Forest Avenue School	\$650.00
Linden Avenue School	\$2,125.83

c. Approve the Bills list through **April 30, 2017** in the amount of **\$2,478,353.15**.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-2 Workshops/Conferences**

Moved: Mr. Keppel                      Seconded: Mr. Romano

Approve the following workshops/conferences for the following:

- a. Lindsey Deptula, Guidance Counselor, to attend *Mount Saint Mary College Counselor Visit*, being held in Newburgh, NY on April 26, 2017 for a total travel cost of \$34.90.
- b. Kendall Southerland, Wrestling Coach, to attend *Wrestling Coaches Clinic*, being held at Princeton University in Princeton, NJ on May 5, 2017 for a total cost of \$104.13 (\$90.00 registration fee plus \$14.13 travel).
- c. John Dubuque, Supervisor of Facilities, to attend *Asbestos Operation & Maintenance Refresher*, to be held at Rutgers School of Public Health in Somerset, NJ on May 12, 2017 for a total cost of \$218.24 (\$195.00 registration fee plus \$23.24 travel).
- d. Aaron Pacheco, Head Custodian, to attend *Asbestos Safety Training for Custodial & Maintenance Personnel*, to be held at Rutgers School of Public Health in Somerset, NJ on September 11-12, 2017 for a total cost of \$441.48 (\$395.00 registration fee plus \$46.48 travel).
- e. Ahmad Mohamed, Head Maintenance, to attend *Asbestos Operation & Maintenance Refresher*, to be held at Rutgers School of Public Health in Somerset, NJ on September 18, 2017 for a total cost of \$217.40 (\$195.00 registration fee plus \$22.40 travel).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-3 Professional Services / Non Public Service Agreement**

Moved: Mr. Keppel                      Seconded: Mr. Romano

Approve the Professional Service Agreement / Non Public Service Agreement between Glen Ridge School District and the Educational Services Commission of Morris County for the 2017-2018 school year.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-4 Physical Therapy Services**

Moved: Mr. Keppel                      Seconded: Mr. Romano

Approve physical therapy services to be provided by Next Step Pediatric Therapy, LLC at a rate of \$84.00 per hour for the 2017-2018 school year.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-5 Out-of-District Placements**

Moved: Mr. Keppel                      Seconded: Mr. Romano

- a. Approve the out-of-district placement for the following students attend the **2017 ESY Program**:

<u>Student</u>	<u>ESY Placement</u>	<u>Tuition</u>
20105	Sage Day School	\$3,200.00

- b. Approve the out-of-district placements of the following student for the 2017-2018 school year with transportation to be provided by the district unless noted:

<u>Student</u>	<u>Placement</u>	<u>Tuition</u>
20105	Sage Day School	\$58,230.00

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-6 Donations**

Moved: Mr. Keppel                      Seconded: Mr. Romano

Upon the recommendation of the Superintendent, accept with thanks, the generous donation of a Used Couch (valued at \$500.00) from Mr. Kenny Myles for the Faculty Room at Ridgewood Avenue School. (Exhibit B-6).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**B-7 Requisition for Taxes**

Moved: Mr. Keppel                      Seconded: Mr. Romano

BE IT RESOLVED, that the amount of the district taxes needed to meet all obligations of the Glen Ridge Board of Education for the 2017-2018 school year is \$29,893,889 and the BOROUGH OF GLEN RIDGE is hereby requested to place in the hands of the Treasurer of School Monies that amount in accordance with Title 54-4-75 as scheduled below:

<u>Date</u>	<u>General Fund</u>	<u>Debt Service</u>	<u>Total</u>
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July 12, 2017	\$2,422,426	\$206,394	\$2,628,820
August 9, 2017	\$2,422,425	\$0	\$2,422,425
September 13, 2017	\$2,422,425	\$0	\$2,422,425
October 18, 2017	\$2,422,425	\$0	\$2,422,425
November 8, 2017	\$2,422,425	\$0	\$2,422,425
December 13, 2017	\$2,422,425	\$0	\$2,422,425
<b>Sub Total</b>	<b>\$14,534,551</b>	<b>\$206,394</b>	<b>\$14,740,945</b>
January 10, 2018	\$2,422,425	\$618,394	\$3,040,819
February 7, 2018	\$2,422,425	\$0	\$2,422,425
March 7, 2018	\$2,422,425	\$0	\$2,422,425
April 11, 2018	\$2,422,425	\$0	\$2,422,425
May 9, 2018	\$2,422,425	\$0	\$2,422,425
June 13, 2018	\$2,422,425	\$0	\$2,422,425
<b>Sub Total</b>	<b>\$14,534,550</b>	<b>\$618,394</b>	<b>\$15,152,944</b>
<b>2017-2018 Grand Total</b>	<b>\$29,069,101</b>	<b>\$824,788</b>	<b>\$29,893,889</b>

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

**PUBLIC COMMENT**

- Move Up Day
- Why was all bond referendum information on the website taken down?
- Does the district have a public archiving system?
- Thank the board for all their hard work and feels Move Up Days changes are an administrative decision.
- Asked if the board would put back original bond referendum information on their website.
- Asked for a response or update on Wells Fargo.

**ADJOURNMENT**

Mr. de Leeuw motioned to adjourn at 9:14 pm. Ms. St. Auburn seconded the motion. The meeting was adjourned at 9:14 pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Peter Caprio  
Board Secretary