

BOARD MEETING

A regular meeting of the Glen Ridge Board of Education was held on Monday, May 9, 2016 at 6:35 pm at the Glen Ridge High School Media Center.

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

The Pledge of Allegiance and a Moment of Silence were observed.

PRESENT

- Mr. Campbell
- Mr. de Leeuw
- Ms. Hilberth (Arrived at 6:40pm during Exec Session)
- Mr. Keppel
- Ms. Lang
- Mr. Romano
- Ms. St. Auburn
- Dr. Yaros-Ramos
- Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 8, 2016. Said notice was published in the Star Ledger on January 13, 2016 and the Glen Ridge Paper on January 14, 2016. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent
 Peter Caprio, Business Administrator/Board Secretary

6:37 – 8:03pm Executive Session

Moved: Mr. Campbell Seconded: Mr. de Leeuw

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and **BE IT FURTHER RESOLVED**, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Not Present	Aye	Aye	Aye	Aye	Aye	Aye

Public Session – Mr. Romano motioned to return to public session at 8:03 pm. Ms. St. Auburn seconded the motion.

PRESIDENT'S REPORT-Ms. Ginsburg recognized Ms. Stinson who will be retiring at the end of the school year and informed the board about the Montclair area charter school opening in 2017.

-Montclair-Area Charter School Discussion

SUPERINTENDENT'S REPORT- Mr. Phillips discussed the following

- PARCC Testing
- Water Quality
- Resolution A-2 Sustainability
- Google Expedition
- Students reported on the London, England trip and the China trip

PUBLIC COMMENTS (Agenda Items)

NONE

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee- Mr. de Leeuw reported that the committee discussed the glitches in the PARCC testing and a one to one initiative.

Personnel and Policy Committee

Negotiations Committee – Mr. de Leeuw informed the board that the committee met with the GREA on May 4, 2016.

Finance and Facilities Committee

Communications Committee

Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

Home & School Associations

Ridgewood Avenue Home and School- Ms. Lang reported that the following was discussed:

- Wizard of OZ
- Field Day
- Rhino Romp
- Makerspace Initiative

Linden Avenue Home and School-Dr. Yaros Ramos reported that the following was discussed:

- Earth Day
- Spring Fling
- 2nd Grade class donating a new arbor
- Need volunteers for library and lunch
- Spring concert

Forest Avenue Home and School- Ms. St. Auburn reported that the Home & School elected a new treasurer and discussed new scrip sales.

Glen Ridge Association for Special Education (GRASE) - Ms. St. auburn announced that a parent meeting is scheduled for May 11, 2016.

Glen Ridge Educational Foundation (GREF) - Ms. Hilberth reported that the foundation reviewed and approved the Spring Mini Grants.

Glen Ridge Athletic Association (GRAA)

Glen Ridge Arts Patrons Association (GRAPA)

Gas Lamp Players

ADMINISTRATION

A-1 Second Reading and Adoption of New and/or Revised Policies and Regulations

Moved: Mr. Keppel

Seconded: Ms. Hilberth

Approve the second reading and adoption of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-1)

Policy #0167 Public Participation in Board Meetings (Revised)

Policy #0168 Recording Board Meetings (Revised)

Policy #2422 Health and Physical Education (Revised)

Policy #2431 Athletic Competition (M) (Revised)

Policy #5111 Eligibility of Resident/Nonresident Students (M) (Revised)

Policy #5310 Health Services (M) (Revised)

Policy #5330.01 Administration of Medical Marijuana (M) (New)

Policy #5460 High School Graduation (M) (Revised)

Policy #8462 Reporting Potentially Missing or Abused Children (M) (Revised)

Policy #8550 Outstanding Food Service Charges (Revised)

Reg #2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)

PERSONNEL

P-1 Re-Appointments

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the re-appointments of the following personnel for the 2016-2017 school year: (Exhibit P-1)

- Administrators
- Tenured Certificated Staff
- Non-Tenured Certificated Staff
- Secretarial Staff
- Custodians/Maintenance/Bus Driver
- Confidential Staff/Technology Staff
- Aides

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-2 Appointments

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the appointment of Gregory Pavan, as Bus Driver/Custodian at \$44,378 (Step 7) pro-rated, effective May 23, 2016 through June 30, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-3 Resignations/Retirements

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve the following:

- a. Accept with regret, the resignation of Jessica Gonzalez, Aftercare Aide, effective April 8, 2016.
- b. Accept with regret, the resignation of Jalim Neezam, Part-Time Custodian, effective April 18, 2016.
- c. Accept with regret, the retirement of Cynthia A.H. Stinson, Pre-School Disabled Program Teacher at Linden Avenue School, effective July 1, 2016.
- d. Accept with regret, the resignation of Michael Van Brunt, Special Education Teacher at Glen Ridge High School, effective July 1, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-4 Leave of Absence Extension

Moved: Mr. Campbell Seconded: Ms. Lang

Upon the recommendation of the Superintendent, approve a maternity leave of absence extension to Katie Stapp, Physical Education Teacher at Linden Avenue School. Ms. Stapp's expected return date is May 31, 2016.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-5 Substitutes

Moved: Mr. Campbell Seconded: Ms. Lang

Approve the addition of the following to the Substitute list for the 2015-2016 school year:

Ellen Bakalian

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

CURRICULUM

C-1 Field Trips

Moved: Mr. de Leeuw Seconded: Dr. Yaros Ramos

Upon the recommendation of the Superintendent, approve the following field trips for students for the 2015-2016 school year:

- a. Linden Avenue 2nd Grade Students to visit Lord Stirling Environment Center, in Basking Ridge, NJ on June 2, 2016, as per the attached. (Exhibit C-1.a).
- b. Ridgewood Avenue Special Education Students (Grades 3-5) to attend a Jackals Baseball Game at Montclair State University in Montclair, NJ on June 1, 2016, as per the attached. (Exhibit C-1.b).
- c. Ridgewood Avenue Drama Club Students to visit Linden & Forest Avenue Schools to demonstrate a Wizard of Oz preview on May 13, 2016, as per the attached. (Exhibit C-1.c).
- d. Ridgewood Avenue 6th Grade Students to go on a DARE hike at Eagle Rock Reservation on June 20, 2016, as per the attached. (Exhibit C-1.d).
- e. Glen Ridge High School Math Students (Grades 9-12) to visit Essex County Math League being held at Caldwell University in Caldwell, NJ on May 25, 2016, as per the attached. (Exhibit C-1.e).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

BUSINESS

B-1 Financial Reports

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the following financial reports as recommended by the Finance Committee:

- a. Certification of Fund Balance

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of **February 2016** after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

- b. Secretary's report through **February 2016** as follows:

Beginning Balance	\$4,486,776.52
Receipts	\$2,689,445.95
Disbursements	\$2,854,028.69
Cash Balance	\$4,322,193.78

- c. Student activity account bills list as follows:

<u>School</u>	<u>April 2016</u>
Ridgewood Avenue School	\$3,121.72
Linden Avenue School	0
Forest Avenue School	\$1,475.00
Glen Ridge High School	\$7,318.57
Glen Ridge High School Athletics	\$11,463.45

- d. Treasurer of School Monies report for **February 2016** as presented.
- e. Approve the budget transfer for the month of **February 2016** as presented. (Exhibit B-1.e)
- f. Approve the Bills list through **April 30, 2016** in the amount of **\$ 2,725,291.44**.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-2 Donations

Moved: Mr. Keppel Seconded: Mr. Romano

Accept, with thanks, the generous monetary donation of \$5,000 from The Ridgewood Avenue Home and School to renovate the current girl's basement bathroom at Ridgewood Avenue School. (Exhibit B-2).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-3 Professional Services

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the Professional Service Agreement between Glen Ridge School District and the Delta-T Group North Jersey, Inc. for the 2015-2016 school year.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-4 Glen Ridge High School HVAC Upgrades Project

Moved: Mr. Keppel Seconded: Mr. Romano

WHEREAS, a recommendation was made by the Superintendent of Schools to the Glen Ridge Board of Education ("Board") to seek a contract for construction services for the HVAC Upgrades at Glen Ridge High School (hereinafter "Project"); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Thursday, April 28, 2016 the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq;

<u>Contractor</u>	<u>Base Bid</u>	<u>Total</u>
Envirocon	\$334,238	\$334,238

WHEREAS, the bid submitted by Envirocon exceeds the established budget for the Project and therefore must also be rejected; and

NOW, THEREFORE:

BE IT RESOLVED, that the Board hereby rejects the bids as unresponsive based on the established budget for the Project.

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Project to be rebid pursuant to N.J.S.A. 18A:18A-4

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-5 Effective School Solutions

Moved: Mr. Keppel Seconded: Mr. Romano

Approve a contract with Effective School Solutions, LLC to provide therapeutic mental health services at a cost of \$268,000 for the 2016-2017 school year.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-6 Requisition for Taxes

Moved: Mr. Keppel Seconded: Mr. Romano

BE IT RESOLVED, that the amount of the district taxes needed to meet all obligations of the Glen Ridge Board of Education for the 2016-2017 school year is \$29,042,089 and the BOROUGH OF GLEN RIDGE is hereby requested to place in the hands of the Treasurer of School Monies that amount in accordance with Title 54-4-75 as scheduled below:

<u>Date</u>	<u>General Fund</u>	<u>Debt Service</u>	<u>Total</u>
July 13, 2016	\$2,364,252	\$65,544	\$2,429,796
August 10, 2016	\$2,364,250	\$0	\$2,364,250
September 14, 2016	\$2,364,250	\$0	\$2,364,250
October 19, 2016	\$2,364,250	\$0	\$2,364,250
November 9, 2016	\$2,364,250	\$0	\$2,364,250
December 14, 2016	\$2,364,250	\$0	\$2,364,250
Sub Total	\$14,185,502	\$65,544	\$14,251,046
January 11, 2017	\$2,364,250	\$605,543	\$2,969,793
February 8, 2017	\$2,364,250	\$0	\$2,364,250
March 8, 2017	\$2,364,250	\$0	\$2,364,250
April 12, 2017	\$2,364,250	\$0	\$2,364,250
May 10, 2017	\$2,364,250	\$0	\$2,364,250
June 14, 2017	\$2,364,250	\$0	\$2,364,250
Sub Total	\$14,185,500	\$605,543	\$14,791,043
2016-2017 Grand Total	\$28,371,002	\$671,087	\$29,042,089

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-7 Workshops/Conferences

Moved: Mr. Keppel Seconded: Mr. Romano

Approve attendance at workshops/conferences for the following:

- a. Dirk Phillips, Superintendent, to attend *GSCS Silver Anniversary 25th Annual Meeting* being held at Forsgate Country Club in Jamesburg, NJ on May 25, 2016 for a total registration cost of \$65.00.
- b. Danielle Purciello Science Teacher, to attend *Advocacy Workshop for Public Health Professionals* being held at Mercer County College in West Windsor, NJ on May 19, 2016 for a total cost or \$49.97 (\$15.00 registration plus \$34.97 travel).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-8 Renewal of AED (2) Year Maintenance Agreement

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the renewal of an AED (2) year maintenance contract for the 2016-2017 and 2017-2018 school years with Cardiac Science. Cardiac Science shall receive for its AED maintenance service a fee of \$10,620 that will include replacement of batteries and electrodes for (18) AEDs.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-9 Glen Ridge Educational Foundation Spring 2016 Innovation Mini-Grants

Moved: Mr. Keppel Seconded: Mr. Romano

Accept, with thanks, the funds from the Glen Ridge Educational Foundation for teacher Mini-Grants in the amount of \$4,200 to the following:

Mini-Grants

Theresa Messineo, Megan Connolly	The Second Grade is 'Sew S.T.E.A.M.-ing'
Candice Serritella	Smart TV for Smart Students
David Majewski	Virtual Reality in the History Classroom
Eric Dimeck	Magic Notes in the High School History Classroom
Joseph A. Caravela, Jennifer Gonzaga, Kelly Kren, Helene Maia	'Little Makers'-A Traveling Makerspace
Heather Kobylinski	Relaxation Room

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-10 Change of Health Insurance Provider

Moved: Mr. Keppel Seconded: Mr. Romano

BE IT RESOLVED, that the Glen Ridge Board of Education approves the termination of its Oxford Health medical plans and accepts a group medical proposal from Aetna effective July 1, 2016 through June 30, 2017, at an estimated amount of \$3,329,242.

BE IT FURTHER RESOLVED, that the Glen Ridge Board of Education designates Brown & Brown Benefit Advisors of Livingston, New Jersey, as the broker-of-record for the Aetna medical plans. Brown & Brown Benefit Advisors is authorized to act on the behalf of the Glen Ridge Board of Education in all group insurance matters and will receive standard commissions already built into the proposed rates.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-11 Health Insurance Renewals

Moved: Mr. Keppel Seconded: Mr. Romano

Approve the following Health Insurance Renewals for the 2016-2017 school year:

	<u>Estimate Annual Amount</u>
Benecard (Prescription)	\$705,295.00
Delta Dental (Dental)	\$211,562.00
NVA (Vision)	\$23,524.00

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

PUBLIC COMMENT

-Has the district determined if there is any correlation between the PARCC test results vs student performance.

ADJOURNMENT

Mr. Campbell motioned to adjourn at 9:12 pm. Ms. Hilberth seconded the motion. The meeting was adjourned at 9:12 pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Peter Caprio
Board Secretary