

BOARD MEETING

A regular meeting of the Glen Ridge Board of Education was held on Monday, September 25, 2017 at 7:15 pm at the Glen Ridge High School Media Center

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

The Pledge of Allegiance and a Moment of Silence were observed.

PRESENT

- Mr. Campbell
- Mr. de Leeuw
- Ms. Hilberth
- Mr. Keppel
- Ms. Lang
- Mr. Romano
- Ms. St. Auburn
- Dr. Yaros-Ramos
- Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on January 11, 2017. Said notice was published in the Star Ledger on January 19, 2017 and the Glen Ridge Paper on January 19, 2017. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent
 Peter Caprio, Business Administrator/Board Secretary

7:15 – 8:00pm pm Executive Session

Moved: Ms. St. Auburn Seconded: Ms. Lang

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Public Session – Mr. de Leeuw motioned to return to public session at 8:00 pm. Mr. Romano seconded the motion.

PRESIDENT'S REPORT -Ms. Ginsburg stated that the opening of school went well and heard from State Senator Sweeny that Glen Ridge may get a bump in state aid for the 2018-2019 school year.

SUPERINTENDENT'S REPORT – Mr. Phillips discussed the following:

- High School lockdown
- Announced that the next Board of Education Meeting will be held at Linden Avenue School
- Technology did an investigation and it was found that the wireless at Ridgewood Avenue School was running slow and have since then made adjustments to increase the speed.

PUBLIC COMMENTS (Agenda Items)

-Ms. Pine- asked is the public allowed to know the consequences of the people who caused the High School lockdown.

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

COMMITTEE REPORTS (First meeting of the month only)

- Curriculum Committee
- Personnel and Policy Committee
- Negotiations Committee
- Finance and Facilities Committee – Mr. Keppel stated that the Board of Education is not funding any of the field house renovations.
- Communications Committee
- Alternative Funding Committee

LIAISON REPORTS (First meeting of the month only)

- Home & School Associations –
 - High School Home & School – Ms. Lang announced that project graduation 2018 has started. A golf & tennis outing and family photo fundraisers are scheduled.
 - Ms. St Auburn announced that Glen Ridge Benefits Group is running a fundraiser for victims of Hurricane Harvey donating the proceeds to a Houston Elementary School
- Glen Ridge Association for Special Education (GRASE)
- Glen Ridge Educational Foundation (GREF)
- Glen Ridge Athletic Association (GRAA)
- Glen Ridge Arts Patrons Association (GRAPA)
- Gas Lamp Players

Ms. Elisabeth Ginsburg has a standing abstention from any discussion and/or vote regarding the appointment of or payment to the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC.

ADMINISTRATION

A-1 Second Reading and Adoption of New and/or Revised Policies and Regulations

Moved: Mr. Keppel Seconded: Mr. de Leeuw

Approve the second reading and adoption of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-1)

- P 2700 Services to Nonpublic School Students (M) (Revised)
- P 7100 Long-Range Facilities Planning (M) (Revised)
- R 7100 Long-Range Facilities Planning (M) (Revised)
- P 7101 Educational Adequacy of Capital Projects (Revised)
- R 7101 Educational Adequacy of Capital Projects (Revised)
- P 7102 Site Selection and Acquisition (Revised)
- R 7102 Site Selection and Acquisition (New)
- P 7130 School Closing (Revised)
- P 7300 Disposition of Property (Revised)
- R 7300.1 Disposal of Instructional Property (Abolished)

- R 7300.2 Disposal of Land (Revised)
- R 7300.3 Disposition of Personal Property (Revised)
- R 7300.4 Disposition of Federal Property (Revised)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

PERSONNEL

P-1 Appointments

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Upon the recommendation of the Superintendent, approve the following:

- a. Kim Jukes, as a Part-Time Instructional Aide at Glen Ridge High School on Aide Step 3 (\$19.80 per hour) not to exceed 25 hours per week, effective September 25, 2017 through June 30, 2018.
- b. Lisa Brooks, as a Biology Teacher at Glen Ridge High School, pending background check approval and physical.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-2 Team Leaders

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Approve the following staff as Team Leaders at a rate of \$1,000.00 each, for the 2017-2018 school year:

Beth Jinks	Linden Avenue School
Helene Maia	Linden Avenue School
Theresa Messineo	Linden Avenue School
Lisa Petruzzi	Forest Avenue School
Jody Walsh	Forest Avenue School
Diane Blazier	Forest Avenue School

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-3 Substitutes

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Approve the addition of the following to the Substitute list for the 2017-2018 school year:

- Karack Osborn
- Agnes Ekaidem
- Joyce Mendez
- Willem Frankfort

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-4 Coaches/Athletics, Co-Curricular/Club Advisors

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Upon the recommendation of the Superintendent, approve the appointment of the following:

- a. Patrick Dunnigan, as Assistant Basketball Coach at Glen Ridge High School on Guide 3 Year 10 Step 5 (\$7,107.00), for the 2017-2018 school year.
- b. Erica Schwerin-Walsh, as Assistant Director of Drama Club at Ridgewood Avenue School on Guide 6 Year 3 Step 2 (\$2,526.00), for the 2017-2018 school year.

- c. Andrew Shohen, as Robotics Advisor at Glen Ridge High School on Guide 7 Year 2 Step 1 (\$1,520.00), for the 2017-2018 school year.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-5 Sixth Period Assignments

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Approve sixth period assignments for the following staff for the 2017-2018 school year:
 Janet Dobbs (\$6,179.00 pro-rated)
 Kaitlyn Mackay (\$6,179.00 pro-rated)
 Jessica Mahaffey (\$6,179.00)

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-6 Evening Events at Glen Ridge High School for the 2017-2018 School Year

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Approve Kathleen Ciccone to provide coverage for evening events at the Glen Ridge High School at the rate of \$67.00 per evening for the following dates:

September 14	Back to School Night
June 15	Graduation

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-7 Leave of Absence

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Upon the recommendation of the Superintendent approve the following:

- a. A maternity leave of absence for Lauren Bas, Guidance at Ridgewood Avenue School, effective March 5, 2018. Ms. Bas will utilize her unused sick days as per the Master Agreement, her anticipated return is September 2018.
- b. A maternity leave of absence for Francoise Spano, Reading Specialist at Ridgewood Avenue School, effective January 2, 2018. Ms. Spano will utilize her unused sick days as per the Master Agreement, her anticipated return is September 2018.
- c. An unpaid leave of absence for Carolyn Estrada, Childcare Site Coordinator, effective September 22, 2017.
- d. An unpaid absence for Christin Beam, Special Education Teacher, for October 3, 2017.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-8 Resignations/Retirements

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Upon the recommendation of the Superintendent, accept, with regret, the resignation of Robert Farrell, Computer Science Teacher at Glen Ridge High School, effective September 14, 2017.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-9 Volunteers

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Approve the following as volunteers for the 2017-2018 school year:
Danielle Butrico – Volunteer Field Hockey Coach

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-10 Asbestos License Stipend

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Approve an Asbestos License Stipend for Aaron Pacheco for the 2017-2018 school year in the amount of \$1,000.00, effective September 12, 2017.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-11 Acting Head Custodian

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Approve Brian Thibault as Acting Head Custodian at Glen Ridge High School effective September 20, 2017 through September 29, 2017 at a rate of \$37.50 per day.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

P-12 Childcare Program

Moved: Mr. Campbell Seconded: Ms. St. Auburn

Upon the recommendation of the Superintendent, approve Jodie Schnack, as Substitute Childcare Site Coordinator, at a rate of \$18.50 per hour, effective September 26, 2017 through June 30, 2018.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

CURRICULUM

C-1 Field Trips

Moved: Mr. de Leeuw Seconded: Ms. Hilberth

Upon the recommendation of the Superintendent, approve the following field trips:

- a. Ridgewood Avenue 5th graders to visit Fort Lee Historic Park, in Fort Lee, NJ on September 20, 27, 28, 29, October 5 and 6, 2017 as per the attached. (Exhibit C-1.a).
- b. Ridgewood Avenue 6th graders to attend The Life, Loves and Tales of Edgar Allan Poe, in Budd Lake, NJ on October 26, 2017 as per the attached. (Exhibit C-1.b).
- c. NAHS students grades 10-12 to attend Grounds for Sculpture Scavenger Hunt, in Hamilton, NJ on October 24, 2017 as per the attached. (Exhibit C-1.c).
- d. 12th grade Engineering/Calculus Students to attend Engineering Manufacturing Day, being held at Sandvik Coromant in Fair Lawn, NJ on October 6, 2017 as per the attached. (Exhibit C-1.d).
- e. Chorus students grades 9-12 to attend the National Anthem Performance at Madison Square Garden during the NCAA Championship on November 11, 2017 as per the attached. (Exhibit C-1.e).

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

BUSINESS

B-1 Financial Reports

Moved: Mr. Keppel

Seconded: Mr. Romano

Approve the following financial reports as recommended by the Finance Committee:

- a. Approve the Bills list through **July 31, 2017** in the amount of **\$751,695.86**.
- b. Approve the Bills list through **August 31, 2017** in the amount of **\$2,086,119.17**.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-2 Termination of Placement

Moved: Mr. Keppel

Seconded: Mr. Romano

Approve the termination of placement of student #18502 at The Shepard Preparatory High School effective September 9, 2017.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

B-3 Workshops/Conferences

Moved: Mr. Keppel

Seconded: Mr. Romano

Approve the following workshops/conferences for the following:

- a. Pamela Barton, Nurse, to attend, *Practical Strategies to Address the Challenges of Today's School Nurse*, being held at the Wilshire Grand Hotel in West Orange, NJ for a total cost of \$261.48 (\$259.00 registration fee plus \$2.48 travel) on December 1, 2017.
- b. Cindee Bulthaupt, Learning Consultant, to attend, *Helping the Selectively Mute Student In and Out of the Classroom*, being held in Hackensack, NJ for a total travel cost of \$10.17 on November 15, 2017.
- c. Joseph Caravela, Principal, to attend, *Mindfulness? Where Does it Come From?* being held in Oradell, NJ for a total travel cost of \$9.98 on October 26, 2017.
- d. Joseph Caravela, Principal, to attend, *Intro to Maker Education*, being held in New Providence, NJ for a total cost of \$139.22 (\$135.00 registration fee plus \$4.22 travel) on November 2, 2018.
- e. Joseph Caravela, Principal, to attend, *ADHD in the Classroom*, being held in New Providence, NJ for a total cost of \$149.22 (\$145.00 registration fee plus \$4.22 travel) on January 8, 2018.
- f. Paulette Cinotti, 6th Grade Teacher, to attend, *NJ Science Teacher Convention*, being held in Princeton, NJ for a total registration cost of \$295.00 on October 24 & 25, 2017.
- g. Alisha Cipollone, Speech Specialist, to attend, *Designing an Evidence Based Play Therapy Program*, being held in Paramus, NJ for a total cost of \$208.67 (\$199.99 registration cost plus \$8.68 travel) on October 26, 2017.
- h. Jack DeWitt, Director of Student Services, to attend, *Gifted Education Conference*, being held at Rutgers, The State University in Somerset, NJ for a total registration cost of \$189.00 on November 17, 2017.
- i. Heather Goss, Speech Specialist, to attend, *Designing an Evidence Based Play Therapy Program*, being held in Paramus, NJ for a total registration cost of \$199.99 on October 26, 2017.
- j. Jenelle Hamer and Heather Kobylinski, to attend, *Learn and Further My Knowledge on the I & RS Process and Implementation of the Regulations*, being held in Brick, NJ for a total cost of \$186.38 per person (\$149.00 registration fee plus \$37.38 travel) on October 4, 2017.

- k. Lisa Jacobsen, Learning Consultant, to attend, *Helping the Selectively Mute Student In and Out of the Classroom*, being held in Hackensack, NJ for a total travel cost of \$13.00 on November 15, 2017.
- l. Lisa Jacobsen, Learning Consultant, to attend, *New Strategies to Help Teacher Help Students with School Refusal and Disruptive Behaviors*, being held in Hackensack, NJ for a total travel cost of \$13.00 on December 13, 2017.
- m. Daria Kibitelsky, Special Education Teacher, to attend, *Helping the Selectively Mute Student In and Out of the Classroom*, being held in Hackensack, NJ for a total travel cost of \$6.20 on November 15, 2017.
- n. Heather Kobylinski, Student Assistance Counselor, to attend, *Motivational Interviewing: Eliciting Individual's Own Arguments for Change*, being held in Paramus, NJ for a total cost of \$129.86 (\$120.00 registration fee plus \$9.86 travel) on October 12, 2017.
- o. Heather Kobylinski, Student Assistance Counselor, to attend, *Beyond the Basics of Mindfulness*, being held in Paramus, NJ for a total cost of \$89.86 (\$80.00 registration fee plus \$9.86 travel) on February 8, 2018.
- p. Jill Landgraber, Guidance Counselor, to attend, *Anxiety in the Classroom*, being held in South Plainfield, NJ for a total registration cost of \$199.99 on November 29, 2017.
- q. Cluny Mendez, Math Teacher, to attend, *2nd Annual Conference: Reimagining Calculus Education*, being held in Hoboken, NJ for a total registration cost of \$100.00 on November 3, 2017.
- r. Francesca Roselli, Occupational Therapist, to attend, *Designing an Evidence Based Play Therapy Program*, being held in Paramus, NJ for a total cost of \$205.57 (\$199.99 registration cost plus \$5.58 travel) on October 26, 2017.
- s. Laura Zepp, Spanish Teacher, to attend, *Learn and Further My Knowledge on the I & RS Process and Implementation of the Regulations*, being held in Brick, NJ for a total registration cost of \$149.00 on October 4, 2017.
- t. Various staff members to attend the *Conquer Mathematics Workshops*, being held in Fairfield, NJ throughout the 2017-2018 school year for a total cost of \$21,750.00.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

PUBLIC COMMENT

ADJOURNMENT

Mr. Campbell motioned to adjourn at 8:17 pm. Mr. de Leeuw seconded the motion. The meeting was adjourned at 8:17 pm.

Campbell	de Leeuw	Hilberth	Keppel	Lang	Romano	St. Auburn	Yaros-Ramos	Ginsburg
Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye

Respectfully submitted,

Peter Caprio
Board Secretary