

# Policy

## Glen Ridge Board of Education

### 0164 CONDUCT OF BOARD MEETINGS

#### Parliamentary Authority

Robert's Rules of Order, Newly Revised, shall govern the Board in its deliberations in all cases in which it is not inconsistent with statute, administrative code or these bylaws.

#### Quorum

Five members present shall constitute a quorum. In an event a quorum is not present at the hour of convening, the meeting may be recessed to a time no later than 9:00 p.m. of the same day. If a quorum is not then present, the members present may adjourn the meeting to a later date within seven days.

#### Action Meetings

The Board will take official actions, by voting, as required by law, during its regular meetings or, if necessary, during its special meetings. The order of business at regular meetings shall be as follows, unless changed by a majority of those present and voting:

- Call to order
- Salute the flag
- Moment of silence
- Roll call
- Public Meeting Notice
- Motion for Executive Session (if necessary)
- Written Communications Approval of minutes
- Student Representative's Report
- President's Report
- Superintendent's report
- Written Communications
- Public Comments (Agenda Items only)
- Action items
- Additional Public Comments
- Adjournment

#### Hearing of Citizens

A member of the public present at a meeting of the Board may address the Board in accordance with the Board's rules.

N.J.S.A. 18A:10-6

Adopted: 25 November 2002