



## Ridgewood Avenue School

**Dr. Michael Donovan**  
*Principal*

Hello Ridgewood Avenue Families:

In an effort to continue our priority in keeping your children safe, I ask each of you to please read the below bullets. Please also share this information with any caregivers who may be responsible for your children.

- We love having visitors. When coming to Ridgewood Avenue School, we ask you do so with an appointment. Whether meeting with a teacher, volunteering in the library or helping in some way throughout the school, your presence is always a wonderful aspect of our school operations. When we know to expect you, our front office personnel can plan accordingly and it helps them in maintaining security.
- All visitors to our school will be asked to identify themselves and show the video camera a driver's license. While this may seem inconvenient, these measures are in place with the cooperation of the Glen Ridge Police Department and with your children's safety as our focus.
- We will continue to strongly enforce our regulation which stipulates that parents (or caregivers) should not bring the following items to school: forgotten lunches, forgotten homework, forgotten sneakers or forgotten instruments. We will not allow students to make calls home for these items. In the case of lunch, our cafeteria can provide them something for the day and they can pay back; for picky eaters, we do have bagels and simple sandwiches. There are certain forgotten items that would warrant bringing to school, for example: forgotten medication or forgotten eyeglasses.

We truly appreciate your support and cooperation with these safety procedures. By reducing unnecessary distractions, our staff can remain diligent in helping to maintain a safe building. We also continue to encourage skills of responsibility, independence, perseverance and grit in our students and recognize that there are times where a call home for a forgotten piece of paper can add extra stress to the family and cause disruptions to the educational process here at school.

A new year is a great opportunity to get into good habits and set the tone for the year ahead.

Respectfully,

*Michael Donovan*