Board Minutes

A regular meeting of the Glen Ridge Board of Education was held on Monday, July 20, 2015 at 6:30 pm at the Glen Ridge Country Club.

The meeting was held in accordance with applicable NJ Statutes governing public Board of Education meetings.

The Pledge of Allegiance and a Moment of Silence were observed.

Present
Mr. Campbell
Mr. de Leeuw
Ms. Hilberth
Mr. Keppel
Ms. Lang
Mr. Romano
Ms. St. Auburn
Dr. Yaros-Ramos
Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE
This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this change of meeting location and time has been provided in that this Board notified the Glen Ridge Paper and the Star Ledger on July 10, 2015. Said notice was published in the Star Ledger on July 15, 2015 and the Glen Ridge Paper on July 16, 2015. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

John M. Mucciolo, Ph.D., Superintendent
Peter Caprio, Business Administrator/Board Secretary

6:30-7:21 pm Executive Session

Moved: Mr. Campbell   Seconded: Mr. Romano

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and
WHEREAS, public disclosure of this matter may be prejudicial to the public good,
NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and
BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

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<th>de Leeuw</th>
<th>Hilberth</th>
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Public Session - Mr. Campbell motioned to return to public session at 7:21 pm. Ms. Hilberth seconded the motion.

PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT
Dr. Mucciolo opened up the retreat by introducing Mr. Scott Gambale, who gave a presentation of the Morris Regional School District IB program.

PUBLIC COMMENTS (Agenda Items)
None

At the conclusion of the Public Session, the Board will conduct its annual retreat.

COMMITTEE REPORTS (First meeting of the month only)
Curriculum Committee
Personnel and Policy Committee
Negotiations Committee
Finance and Facilities Committee
Communications Committee

**LIAISON REPORTS (First meeting of the month only)**

Home & School Associations
Glen Ridge Association for Special Education (GRASE)
Glen Ridge Educational Foundation (GREF)
Glen Ridge Athletic Association (GRAA)
Glen Ridge Arts Patrons Association (GRAPA)
Gas Lamp Players

**QUARTERLY GOALS REPORT**

**M-1 Board of Education Minutes**
Moved: Mr. de Leeuw                         Seconded: Mr. Campbell

Approve the Glen Ridge Board of Education minutes of the following meetings:
April 13, 2015 - Executive Session and Regular Meeting
April 27, 2015 - Executive Session and Regular Meeting
May 11, 2015 - Executive Session and Regular Meeting

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**ADMINISTRATION**

**A-1 Second Reading of Revised and/or New Bylaws, Policies and Regulations**
Moved: Mr. Keppel                         Seconded: Mr. Campbell

Approve the second reading and adoption of new and/or revised policies and regulations of the Glen Ridge Board of Education as follows: (Exhibit A-1)

- Policy #0134 – Board Self Evaluation (Revised)
- Policy #0152 – Board Officers (Revised)
- Policy #3212 – Attendance (Revised)
- Policy #3218 – Substance Abuse (M) (Revised)
- Policy #4212 – Attendance (Revised) (Formerly P4211 – Attendance)
- Policy #4218 – Substance Abuse (M) (Revised)
- Policy #5460 – High School Graduation (M) (Revised)
- Policy #5465 – Early Graduation (M) (Revised)
- Policy #8630 – Bus Driver/Bus Aide Responsibility (M) (Revised)
- Regulation #R3218 – Substance Abuse (M) (Revised)
- Regulation #R4218 – Substance Abuse (M) (Revised)
- Regulation #R8630 – Emergency School Bus Procedure (M) (Revised)
- Procedure #2622 – Student Assessment (Revised)

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**A-2 School Self-Assessment under the Anti-Bullying Bill of Rights (ABR)**
Moved: Mr. Keppel                         Seconded: Mr. Campbell

Approve the submission of the 2014-2015 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR) to the New Jersey Department of Education. (Exhibit A-2)

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**PERSONNEL**

**P-1 Appointments**
Moved: Mr. Campbell                         Seconded: Ms. Lang
Upon the recommendation of the Superintendent, approve the appointment of the following:

a. Jennifer Burns, special education teacher at Ridgewood Avenue School on BA Step 2 ($52,743) for the 2015-2016 school year.

b. Michael Hayden, leave replacement teacher at Ridgewood Avenue School on BA Step 1 ($52,243) until the return of the permanent staff member. (Replacing Jessica Walsh)

c. Caitlin Massey, District Social Worker on MA Step 3 ($58,992) for the 2015-2016 school year.

d. Timothy Panebianco, Physics Teacher at Glen Ridge High School on MA Step 8 ($61,306) for the 2015-2016 school year.

e. Alejandra Otero, District School Psychologist on MA32 Step 2 ($63,233) for the 2015-2016 school year.

f. Beth Simon as a part-time instructional aide (replacing C. Clauss) at Ridgewood Avenue School on aide step 2 ($18.85 per hour) for the 2015-2016 school year.

P-2 Substitutes

Moved: Mr. Campbell   Seconded: Ms. Lang

Approve the addition of the following to the substitute list for the remainder of the 2015-2016 school year:

Barbara Gelb
Janet Donofrio

P-3 Revise Re-Appointment

Moved: Mr. Campbell   Seconded: Ms. Lang

a. Revise the re-appointment of Kathryn Stapp, to part-time (.7) Physical Education Teacher at Linden/Forest Avenue Schools ($37,620) for the 2015-2016 school year.

b. Revise the re-appointment of Jarrad Nardiello, to Site Coordinator for the Child Care Program ($19.00 per hour) for the 2015-2016 school year.

c. Revise the re-appointment of Andrew Barney, Network Coordinator in District ($56,000) for the 2015-2016 school year.

d. Revise the re-appointment of Kevin Cox, Jr., Technology Technician in District ($44,000) for the 2015-2016 school year.

P-4 Coaches/Athletics

Moved: Mr. Campbell   Seconded: Ms. Lang

Approve the following coaches/athletics and co-curricular/club advisors, for the 2015-2016 school year:

Stephanie Fego as Assistant Cross Country Coach Guide 3 Step 1 Year 1 ($5,633)
Rachael Hogan as Winter Site Manager Guide 5 Step 2 Year 3 ($3,702)

P-5 Revised Co-Curricular/Club Advisors

Moved: Mr. Campbell   Seconded: Ms. Lang

Revised the appointment of Eric Schwerin Walsh to Talent Show Advisor Guide 7 Step 2 Year 4 ($1,690).
P-6 Revised Summer Workers
Moved: Mr. Campbell   Seconded: Ms. Lang

a. Approve revision for the following summer student workers:

<table>
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<tr>
<th>Name</th>
<th>Position</th>
<th>Hourly Rate</th>
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</thead>
<tbody>
<tr>
<td>Maggie Egan</td>
<td>Secretarial Substitute</td>
<td>$8.38</td>
</tr>
<tr>
<td>Taylor McDermott</td>
<td>Secretarial</td>
<td>$9.75</td>
</tr>
</tbody>
</table>

Campbell   de Leeuw   Hilberth   Keppel   Lang   Romano   St. Auburn   Yaros-Ramos   Ginsburg
Aye   Aye   Aye   Aye   Aye   Aye   Aye   Aye

P-7 Program Leaders
Moved: Mr. Campbell   Seconded: Ms. Lang

Approve program leaders for the 2015-2016 school year as per the attached. (Exhibit P-7)

Campbell   de Leeuw   Hilberth   Keppel   Lang   Romano   St. Auburn   Yaros-Ramos   Ginsburg
Aye   Aye   Aye   Aye   Aye   Aye   Aye   Aye

P-8 Part-Time Tech Aide
Moved: Mr. Campbell   Seconded: Ms. Lang

Approve Omer Ersen as a part-time aide in the technology office at a rate of $18.50 per hour not to exceed 25 hours per week, for the 2015-2016 school year.

Campbell   de Leeuw   Hilberth   Keppel   Lang   Romano   St. Auburn   Yaros-Ramos   Ginsburg
Aye   Aye   Aye   Aye   Aye   Aye   Aye   Aye

C-U-R-R-I-U-L-U-M
C-1 Field Trips
Moved: Mr. de Leeuw   Seconded: Dr. Yaros Ramos

Upon the recommendation of the Superintendent, approve the following field trips for students for the 2013-2014 school year:

a. Glen Ridge High School Robotics FTC Club (Grades 9-12) to attend “FTC Game Reveal” at Livingston High School in Livingston, NJ on September 12, 2015 as per the attached. (Exhibit C-1.a).

b. Glen Ridge High School NAHS to attend “Glassblowing” at Hot Sand Glass Studio in Asbury Park, NJ on October 6, 2015 as per the attached. (Exhibit C-1.b).

c. Glen Ridge High School Engineering students (Grades 10-12) to attend “Sandvik Coromant” in Fair Lawn, NJ on October 1, 2015 as per the attached. (Exhibit C-1.c).

Campbell   de Leeuw   Hilberth   Keppel   Lang   Romano   St. Auburn   Yaros-Ramos   Ginsburg
Aye   Aye   Aye   Aye   Aye   Aye   Aye   Aye

B-U-S-I-N-E-S-S
B-1 Financial Reports
Moved: Mr. Keppel   Seconded: Mr. Romano

Approve the following financial reports as recommended by the Finance Committee:

a. Certification of Fund Balance
Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of April & May 2015 after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds were available to meet the district's financial obligations for the fiscal year.

b. Secretary's report through April & May 2015 as follows:

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<thead>
<tr>
<th></th>
<th>April 2015</th>
<th>May 2015</th>
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<tbody>
<tr>
<td>Beginning Balance</td>
<td>$4,364,579.31</td>
<td>$3,900,751.55</td>
</tr>
<tr>
<td>Receipts</td>
<td>$2,494,611.52</td>
<td>$2,569,738.15</td>
</tr>
</tbody>
</table>
c. Student activity account bills list as follows:

<table>
<thead>
<tr>
<th>School</th>
<th>June 2015</th>
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<tbody>
<tr>
<td>Forest Avenue School</td>
<td>$1,000</td>
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<tr>
<td>Linden Avenue School</td>
<td>$373.15</td>
</tr>
<tr>
<td>Ridgewood Avenue School</td>
<td>$27,969.40</td>
</tr>
<tr>
<td>Glen Ridge High School</td>
<td>$57,693.00</td>
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<tr>
<td>Glen Ridge High School Athletics</td>
<td>$3,473.57</td>
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</table>

d. Treasurer of School Monies report for April & May 2015 as presented.

e. Approve the budget transfer for the month of April & May 2015 as presented. (Exhibit B-1.e)

B-2 Workshops/Conferences
Moved: Mr. Keppel Seconded: Mr. Romano

a. Approve Pamela Barton to attend the workshop “A Team Approach to Children with Diabetes in School” being held at St. Barnabas Medical Center in Livingston, NJ on October 22, 2015 for a total registration cost $75.00.

b. Approve Matthew Murphy to attend the workshop “Connecting PARCC and Instruction in the K-5 Classroom” being held at the Foundation for Education in Monroe Township, NJ on August 17, 2015 for a total cost of $179.90 (Registration cost $149.00 plus Travel cost $30.90)

B-3 Out-of-District Placements
Moved: Mr. Keppel Seconded: Mr. Romano

Approve the out-of-district placements of the following students for the 2015-2016 school year with transportation to be provided by the district unless noted:

<table>
<thead>
<tr>
<th>Student</th>
<th>Placement</th>
<th>Tuition</th>
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<tbody>
<tr>
<td>18044</td>
<td>Chapel Hill Academy (Terranova Group)</td>
<td>$65,730</td>
</tr>
<tr>
<td>20011</td>
<td>The Calais School</td>
<td>$68,250</td>
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<tr>
<td>22107</td>
<td>The Calais School</td>
<td>$68,250</td>
</tr>
<tr>
<td>14500</td>
<td>Cerebral Palsy of North Jersey</td>
<td>$72,015.30</td>
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<tr>
<td>18500</td>
<td>Cerebral Palsy of North Jersey</td>
<td>$72,015.30</td>
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<tr>
<td>19300</td>
<td>Cerebral Palsy of North Jersey</td>
<td>$71,956.50</td>
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<tr>
<td>15067</td>
<td>ECLC of New Jersey</td>
<td>$52,428</td>
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<tr>
<td>17054</td>
<td>ECLC of New Jersey</td>
<td>$52,428</td>
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<tr>
<td>24002</td>
<td>ECLC of New Jersey</td>
<td>$81,328</td>
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B-4 Occupational Therapy Services
Moved: Mr. Keppel Seconded: Mr. Romano
Approve occupational therapy services to be provided by Building Blocks, Inc. at a rate of $90 per hour for a total cost of approximately $126,080 for the 2015-2016 school year. These services will include treatment, evaluation and consultations.

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**B-5 Physical Therapy Services**

Moved: Mr. Keppel   Seconded: Mr. Romano

Approve physical therapy services to be provided by Stepping Stone Services at a rate of $90 per hour for a total cost of approximately $38,790 for the 2015-2016 school year. These services include treatment, evaluations and consultants.

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**B-6 ESY School Nursing Staffing Services**

Moved: Mr. Keppel   Seconded: Mr. Romano

Approve school nursing staffing service to be provided by Liberty Healthcare Services at a rate of $41.24 per hour for a 1:1 nurse for student #26001 for the 2015 ESY Program. These services will include treatment, evaluation and consultations.

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**B-7 Individuals with Disabilities Act, Part II (IDEA-B) Combined Basic and Preschool Allocation Application FY 2016**

Moved: Mr. Keppel   Seconded: Mr. Romano

Approve the submission to the New Jersey State Department of Education the IDEA-B Combined Basic and Preschool Application FY 2016 as follows:

- Basic - $360,606
- Preschool - $11,903

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**B-8 Professional Support/ Non Public Service Agreement 2015-2016**

Moved: Mr. Keppel   Seconded: Mr. Romano

Approve the Professional Support/Non Public Service Agreement between Glen Ridge School district and the Educational Services Commission of Morris County for the 2015-2016 school year.

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**B-9 Substitute Rates of Pay**

Moved: Mr. Keppel   Seconded: Mr. Romano

Approve the rates of pay to substitutes for the 2015-2016 school year as follows:

- Substitute Custodian at $12 per hour

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**B-10 Donations**

Moved: Mr. Keppel   Seconded: Mr. Romano

Accept, with thanks, the generous donations of a desktop, monitor and scanner (value $700) from the GRAPA to enhance the art department at Glen Ridge High School. (Exhibit B-10)

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**B-11 Educational Consultation**

Moved: Mr. Keppel  
Seconded: Mr. Romano

Approve educational consultation provided by Scott Gambale not to exceed $10,000 for the 2015-2016 school year.

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**B-12 Third Renewal of Food Service Management Company Contract with Whitsons Food Service Inc.**

Moved: Mr. Keppel  
Seconded: Mr. Romano

Approve the third renewal of a food service management company (FSMC) contract for the 2015-2016 school year with Whitsons Food Service, Inc. (Whitsons). Whitsons shall receive for its food service management services for all allocated charges and direct incurred cost of operation in providing the services including an annual administrative fee of $20,810 and an annual management fee of $26,013. In addition, Whitsons guarantees a no cost or breakeven for service operation, if the guarantee is not achieved, then Whitsons will subsidize the difference up to $10,000 of its management fee. (Note: The administrative and management fee represents a 1% increase.)

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**B-13 Professional Development and Educational Improvement**

Moved: Mr. Keppel  
Seconded: Mr. Romano

Approve Professional Development and Educational Improvement agreement for Central Office staff (Unaffiliated Personnel), courses at the rate of $178.00 per credit, not to exceed 2,500 per year. (Exhibit B-13)

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**PUBLIC COMMENT**

None

**ADJOURNMENT**

Mr. de Leeuw motioned to adjourn at 10:00 pm. Ms. St. Auburn seconded the motion. The meeting was adjourned at 9:30 pm.

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Respectfully submitted,

Peter Caprio  
Board Secretary