| **TESTING** | ✓ CHECK DEADLINES for test dates at [www.collegeboard.org](http://www.collegeboard.org) or [www.act.org](http://www.act.org)  
✓ Apply online at [www.collegeboard.org](http://www.collegeboard.org) or [www.act.org](http://www.act.org)  
✓ Scores should be sent directly from ETS or ACT to college(s)  
✓ SAT Reasoning Test contains Critical Reading, Math and Writing sections  
✓ SAT Subject Tests: Check online for specific tests  
✓ ACT contains English, Math, Reading, Science and Optional Writing sections  
✓ Test Optional Schools- [www.fairtest.org](http://www.fairtest.org)  

| **REGISTER FOR THE SAT REASONING TEST/SUBJECT TEST AND OR ACT (IF APPLICABLE)** | ✓  

| **COLLEGE VISITS** | ✓ Contact admissions offices and let them know you are coming  

| **INTERVIEWS** | ✓ If an interview is required by the college, or if you think it will help you, please see your guidance counselor to discuss how to be prepared for an interview  
✓ In most instances, a good interview will not overcome a poor academic record, nor will a poor interview negate a good academic record  

| **APPLICATIONS** | ✓ Pay attention to Deadlines  
✓ Early Action vs. Early Decision  
✓ Have parent/guardian or counselor review rough draft  
✓ Proof read before submitting application  

| **APPLICATION ESSAY** | ✓ Start over the summer  
✓ Have English teacher edit essay(s)  
✓ Type revised essay(s)  
✓ Proof Read before submitting application  

| **STUDENT ATHLETES** | ✓ Submit NCAA Clearinghouse form for Division I and II athletic eligibility (online [www.ncaa.org](http://www.ncaa.org))  
✓ See your guidance counselor ASAP.  

| **APPROVE TRANSCRIPTS** | ✓ Transcripts will be mailed home over the summer.  
✓ Correct (if necessary)and Return Transcript: BE SURE TO CHECK IT CAREFULLY  
✓ **VERY IMPORTANT: TRANSCRIPT REQUESTS must be completed at least THREE (3) WEEKS BEFORE THE APPLICATION DEADLINE.**  
✓ **BE AWARE OF DEADLINES!!**  

| ✓ | ✓ |

<p>| ✓ | ✓ |
| TRANSCRIPT PROCESSING FEE | ✓ For all transcripts that cannot be sent through Naviance and need to be sent through the mail (see Naviance handout for further information), a $3.00 processing is required to cover the cost of postage, envelopes, etc. This fee covers the initial application, midyear report and final report. ✓ This fee can be paid in bulk after the application process is complete but must be received by graduation. |
| THE COMMON APPLICATION &amp; PRIORITY APPLICATIONS | ✓ Most colleges on the common application (<a href="http://www.commonapp.org">www.commonapp.org</a>) only accept the common applications. Others give you the option between the common app or their own application. ✓ If schools give you this option, always choose to use the common app. ✓ Some schools send students priority applications waiving the application fee. Students who receive these priority applications should still use the common application. (See you counselor case) |
| FINANCIAL AID | ✓ All students MUST fill out Free Application for Federal Student Aid (FAFSA) form to apply for financial aid ✓ Some scholarships, grants and merit aid are linked to the information you provide on this application ✓ Apply for the FAFSSA form at <a href="http://www.fafsa.ed.gov">www.fafsa.ed.gov</a> The FAFSA cannot be submitted before January 1st of the student’s senior year. ✓ Some schools also require students to complete the CSS/Financial Aid Profile form to apply for financial aid ✓ Apply for the CSS/Financial Aid Profile at <a href="http://www.collegeboard.org">www.collegeboard.org</a> |
| SCHOLARSHIPS | ✓ <a href="http://www.fastweb.com">www.fastweb.com</a> and <a href="http://www.scholarship.com">www.scholarship.com</a> ✓ Check the monthly bulletin on the guidance website for national scholarship updates. ✓ Check the guidance website for local scholarships. ✓ They are available in the spring |</p>
<table>
<thead>
<tr>
<th><strong>MID-YEAR GRADES &amp; FINAL SENIOR TRANSCRIPT</strong></th>
<th>✓ Will automatically be sent to your school(s).</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ADMISSIONS DECISIONS</strong></td>
<td>✓ Inform your Guidance Counselor of acceptance/denial notification and update Naviance!</td>
</tr>
</tbody>
</table>
| **FINAL COLLEGE DECISION**                    | ✓ Once you have decided, please notify the college of your intention to attend  
  ✓ Watch your DEADLINES and request for deposits for admission. Most colleges have a May 1st deadline for deposits. Don’t forget your housing deposits!  
  ✓ Notify all other colleges of your decision (the acceptance of wait listed students is based on the number of students choosing to attend that college) |
| **SENIORITIS**                                | ✓ Be aware of senioritis!  
  ✓ There have been cases in which acceptances to college have been withdrawn because a student does not successfully fulfill his/her academic obligations in the senior year. |