Glen Ridge Public Schools
Report of Harassment, Intimidation or Bullying

Directions: Harassment and bullying are serious offenses and will not be tolerated. This is a form to report alleged harassment and bullying that occurred on school property; at a school sponsored activity or event off school property; or on a school bus. If you are a student victim, the parent/legal guardian of a student victim, or a close adult relative of a student victim, and wish to report an incident of alleged harassment or bullying, please complete this form and return it to the Principal at the student/victim’s school. Contact the school for additional information or assistance at any time.

Harassment and bullying consist of words or actions that harm or threaten another person’s body, property, self-esteem or group acceptance. This includes any form of sexual harassment.

Today’s date: _______________________ Date of incident: _______________________

Person reporting incident:
Name: _____________________________________________________________________
Address:__________________________________________ Telephone:____________________

Circle the appropriate person reporting: □ Student □ Witness □ Parent/legal guardian □ Teacher □ Staff member □ Other Adult

Name of student victim: ___________________________________ Age: ______
School:_________________________________________

Information on the alleged offender(s) (If known):

<table>
<thead>
<tr>
<th>Name</th>
<th>Grade</th>
<th>School</th>
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Where did the incident occur: (circle all that apply)

On school property □ At a school sponsored activity or event off school property
On a school bus □ Online/Cyber bullying □ Off School Grounds

Explain ________________________________________________________________________
Circle the statement(s) that best describes what happened (choose all that apply):

Hitting, kicking, shoving, spitting, hair pulling, throwing something

Getting another person to hit or harm the student, Teasing, Name-calling,

Making critical remarks, Threatening in person or by other means,

Demeaning and making the victim of jokes, Making rude and/or threatening gestures,

Excluding or rejecting the student, Intimidating (bullying), Extorting, or Exploiting,

Spreading harmful rumors or gossip, Unsolicited or inappropriate physical contact including that of a sexual nature

- Other (specify)

What did the alleged offender(s) say or do? (Attach a separate sheet if necessary)

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Where did the harassment/bullying occur? (Attach a separate sheet if necessary)

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

For how long has the harassment/bullying been occurring? (Attach a separate sheet if necessary)

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Did a physical injury result from this/these incident(s)? □ No □ Yes

If yes, what were the injuries that required medical treatment? (Attach a separate sheet if necessary)

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________
Signature: _________________________________________ Date: ___________________

PLEASE RETURN THIS FORM TO THE PRINCIPAL’S OFFICE WITHIN TWO (2) DAYS OF THE ALLEGED INCIDENT.

cc: Anti-Bullying Specialist